



**LEBANON CITY COUNCIL
JULY 7, 2021 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via WebEx](#) or call 415-655-0001 (access code: 1320 93 6280). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The July 7, 2021 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions

- A. Resolution in Honor and Memory of Paul Boucher
- B. Resolution in Honor of Rebecca and Raymond Book

6. Approval of Minutes

- A. A MOTION TO approve the minutes as presented in the July 7, 2021 agenda packet

7. Appointments

- A. Heritage Commission, Matthew Smith (Regular Member)

8. Public Hearing Items

- A. AMEND ORDINANCE NO. 18, SALARY PLAN – A public hearing for the purpose of receiving public input and taking action to Amend Ordinance #18, Salary Plan as follows:
 - 1. Amend Article II, Non-Affiliated & LPASE Employees, Section A - Regular Full-time and Part-time Benefit Eligible Positions to reclassify the position of Human Services Director from a Grade 10 to a Grade 12; and to add the position of Deputy Assessor (Grade 9)
 - 2. Amend Article II, Non-Affiliated & LPASE Employees, Section B – Seasonal/Temporary & Stipend Employees to increase the wage ranges for Seasonal Laborers and CDL Seasonal Drivers.
- i. Presentation:

- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

9. Old Business: None

10. New Business

- A. Grafton County Government Update with Wendy Piper, Grafton County Commissioner
- B. Review and discussion of Proposed Open Space Plan
- C. Discussion & Set Public Hearing for July 21, 2021: Ordinance #2021-06 to amend City Code Chapter 31, Boards, Committees & Commission to amend Article VII, Heritage Commission
- D. Discussion & Set Public Hearing for July 21, 2021: Ordinance #2021-07 to amend City Code Chapter 31, Boards, Committees & Commissions to establish a Diversity, Equity & Inclusion Commission
- E. Presentation & Discussion of Proposed Amendment to City Council Rules, Section A191-5, Robert's Rules of Order

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Heritage Commission
Position: City Historian
Applicant: C. Porter
Assigned Councilor: K. Hill
Assigned Date: 5/26/2021

Board/Committee: Heritage Commission
Position: City Historian
Applicant: N. Burley
Assigned Councilor: C. Below
Assigned Date: 6/1/2021

Board/Committee: Conservation Commission
Position: Alternate
Applicant: M. Smith
Assigned Councilor: K. Zook
Assigned Date: 5/27/2021

Lebanon City Council Agenda
July 7, 2021

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all-inclusive.

JULY 19, 2021 – SPECIAL MEETING: HOUSING

JULY 21, 2021

PUBLIC HEARINGS:

A. ORDINANCE #2021-06 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 31, Boards, Committees & Commission to amend Article VII, Heritage Commission

B. ORDINANCE #2021-07 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 31, Boards, Committees & Commission to establish a Diversity, Equity & Inclusion Commission

OLD BUSINESS:

A. Action to adopt amendment to Council Rules, Section A191-5, as presented on July 7, 2021

AUGUST 4, 2021

NEW BUSINESS:

A. Annual review and re-adoption of Cash Management & Investment Policy

B. Annual review of Fund Balance Policy

C. Annual review of Capital Reserve Fund Policy

D. Review and Discussion of 2021 2nd Quarter Budget Reports and Release of Public Schools Impact Fees

E. Review and adoption of City Council Policy CC-105, Community Revitalization Tax Relief Incentive Program Guidelines

F. Review and re-adoption of City Council Policy CC-108, Ethics and Conflict-of-Interest for Elected and Appointed City Officials

G. Review and re-adoption of City Council Policy CC-109, Grants