



**LEBANON CITY COUNCIL
JULY 21, 2021 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via WebEx](#) or call 415-655-0001 (access code: 1326 72 2586). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The July 21, 2021 Lebanon City Council meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions: None

6. Approval of Minutes

- A. A MOTION TO approve the minutes as presented in the July 21, 2021 agenda packet

7. Appointments

- Heritage Commission, City Historian, Nicole Ford Burley
- Planning Board, Michael Smith (Alternate Member)
- Trustees of Trust Funds, Lawrence Kelly (Reappointment)

8. Public Hearing Items

- A. ORDINANCE #2021-06 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 31, Boards, Committees & Commission to amend Article VII, Heritage Commission
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- B. ORDINANCE #2021-07 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 31, Boards, Committees & Commission to establish a Diversity, Equity & Inclusion Commission

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

9. Old Business: None

10. New Business

- A. Presentation of Plans to Relocate West Lebanon Fire Station
- B. Discussion & Set Public Hearing for August 18, 2021: Authorize appropriation and bond issuance for purchase of 38 Maple Street, West Lebanon, for the relocation of the West Lebanon Fire Station

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

- A. Pursuant to RSA 91-A:3,II (a) and RSA 91-A:3.II (d)

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Airport-Tech Park TIF Advisory Board
Position: Regular Member
Applicant: J. Archambeault
Assigned Councilor: E. Heistad
Assigned Date: 07/07/2021

Board/Committee: Arts & Culture Commission
Position: Regular Member
Applicant: J. Clifford
Assigned Councilor: G. Sykes
Assigned Date: 07/07/2021

Board/Committee: Pedestrian & Bicyclist Advisory Committee
Position: Regular Member
Applicant: J. Kelleher
Assigned Councilor: J. Winny
Assigned Date: 07/08/2021

Board/Committee: Lebanon Energy Advisory Committee
Position: Regular Member
Applicant: J. Chaffee
Assigned Councilor: D. Wilkie
Assigned Date: 07/08/2021

Board/Committee: Conservation Commission

Lebanon City Council Agenda
July 21, 2021

Position: Alternate Member
Applicant: M. Smith
Assigned Councilor: K. Zook
Assigned Date: 05/27/2021

Board/Committee: Zoning Board
Position: Regular Member
Applicant: D. Newlove
Assigned Councilor: D. Whittlesey
Assigned Date: 07/08/2021

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all-inclusive.

AUGUST 4, 2021

NEW BUSINESS:

- A. Annual review and re-adoption of Cash Management & Investment Policy
- B. Annual review of Fund Balance Policy
- C. Annual review of Capital Reserve Fund Policy
- D. Review and Discussion of 2021 2nd Quarter Budget Reports and Release of Public Schools Impact Fees
- E. Review and re-adoption of City Council Policy CC-108, Ethics and Conflict-of-Interest for Elected and Appointed City Officials
- F. Review and re-adoption of City Council Policy CC-109, Grants
- G. Review and adoption of City Council Policy CC-105, Community Revitalization Tax Relief Incentive Program Guidelines

AUGUST 18, 2021

PUBLIC HEARING ITEMS:

- A. Request by Joshua Patch/Patch Forest, LLC to construct a single-family dwelling on Class VI portion of Barden Hill Road
- B. Authorize appropriation and bond issuance for purchase of 38 Maple Street, West Lebanon, for the relocation of the West Lebanon Fire Station (Action to take place September 15)

NEW BUSINESS:

- A. Dog Licensing Civil Forfeiture Update
- B. Request for Stop Signs: Commerce Ave, Old Pine Tree Cemetery Road, Cross Road
- C. Discussion & Set Public Hearing for September 1, 2021: Ordinance #2021-08 to amend City Code Chapter 168, Vehicles & Traffic, §168-12, Stop Signs
- D. Presentation of Lebanon Community Power Aggregation Plan
- E. Review of Proposed City Council Policy CC-107, Debt Management