



**LEBANON CITY COUNCIL
AUGUST 4, 2021 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
[LEBANONNH.GOV/LIVE](https://lebanonnh.gov/live)**

6:00PM QUARTERLY BOARD/COMMITTEE REPORTS (2ND QUARTER 2021)

1. Call to Order

To participate in this meeting, please [join live via WebEx](#) or call 415-655-0001 (access code: 1327 05 1626). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The August 4, 2021 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions: None

6. Approval of Minutes

- A. A MOTION TO approve the minutes as presented in the August 4, 2021 agenda packet

7. Appointments

- A. Lebanon Energy Advisory Committee, Jonathan Chaffee (Reappointment Regular Member)
Conservation Commission, Megan Smith (Alternate Member)

8. Public Hearing Items: None

9. Old Business: None

10. New Business

- A. Annual review and re-adoption of City Council Policy CC-100, Cash Management & Investment
- B. Annual review of City Council Policy CC-101, Fund Balance
- C. Annual review of City Council Policy CC-106, Capital Reserve Fund
- D. Review and Discussion of 2021 2nd Quarter Budget Reports and Release of Public Schools Impact Fees
- E. Review and re-adoption of City Council Policy CC-108, Ethics and

Conflict-of-Interest for Elected and Appointed City Officials

- F. Review and re-adoption of City Council Policy CC-109, Grants
- G. Review and adoption of City Council Policy CC-105, Community Revitalization Tax Relief Incentive Program Guidelines
- H. Discussion & Set Public Hearing for September 1, 2021: Supplemental Appropriation in the amount of Eight Hundred Thousand Dollars (\$800,000) for transfer from Unassigned Fund Balance to the Capital Improvements Fund for the 20 Spencer Street Cleanup Project

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Airport-Tech Park TIF Advisory Board
Position: Regular Member
Applicant: J. Archambeault
Assigned Councilor: E. Heistad
Assigned Date: 07/07/2021

Board/Committee: Arts & Culture Commission
Position: Regular Member
Applicant: J. Clifford
Assigned Councilor: G. Sykes
Assigned Date: 07/07/2021

Board/Committee: Board of Cemetery Trustees
Position: Regular Member
Applicant: F. Hanchett
Assigned Councilor: K. Zook
Assigned Date: 07/21/2021

Board/Committee: Library Board of Trustees (Library Board makes recommendation to Council)
Position: Regular Member
Applicant: D. Hartford
Assigned Councilor: C. Below
Assigned Date: 07/21/2021

Board/Committee: Pedestrian & Bicyclist Advisory Committee
Position: Regular Member
Applicant: J. Kelleher
Assigned Councilor: J. Winny
Assigned Date: 07/08/2021

Board/Committee: Lebanon Energy Advisory Committee
Position: Regular Member

Lebanon City Council Agenda
August 4, 2021

Applicant: F. W. Rothe
Assigned Councilor: K. Hill
Assigned Date: 07/21/2021

Board/Committee: Zoning Board
Position: Regular Member
Applicant: D. Newlove
Assigned Councilor: D. Whittlesey
Assigned Date: 07/08/2021

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all-inclusive.

AUGUST 18, 2021, 6:00 PM

PUBLIC HEARING ITEM:

A. A public hearing for the purpose of receiving public input on its draft Electric Aggregation Plan for Lebanon Community Power, which, if adopted by the City Council, would allow the City to become the alternative default energy service supplier for electricity customers within Lebanon on an opt-out basis. A presentation at 6:00 pm will precede the public comment period.

AUGUST 18, 2021, 7:00 PM

PUBLIC HEARING ITEMS:

A. BUILDING PERMIT ON CLASS VI ROAD – Public hearing for the purpose of receiving public input and taking action on a request by Joshua Patch/Patch Forest, LLC to construct a single-family dwelling on property identified as Tax Map 167, Lot 20, which is located on the Class VI portion of Barden Hill Road, Lebanon.

B. SUPPLEMENTAL APPROPRIATION & BOND ISSUANCE – Public hearing for the purpose of receiving public input and taking action to authorize a supplemental appropriation and the issuance of bonds or notes in the amount of Seven Hundred Seventy-Five Thousand Dollars (\$775,000) for the purchase of 38 Maple Street, West Lebanon (Action on Public Hearing to take place September 15).

NEW BUSINESS:

- A. Dog Licensing Civil Forfeiture Update
- B. Request for Stop Signs: Commerce Ave, Old Pine Tree Cemetery Road, Cross Road
- C. Discussion & Set Public Hearing for September 1, 2021: Ordinance #2021-08 to amend City Code Chapter 168, Vehicles & Traffic, §168-12, Stop Signs
- D. Review of Proposed City Council Policy CC-107, Debt Management
- E. Discussion and approval of lease agreement for 1B Airport Tech Park (TENTATIVE)

SEPTEMBER 1, 2021

PUBLIC HEARING ITEMS:

A. APPROPRIATION FOR 20 SPENCER STREET CLEANUP PROJECT – Public hearing for the purpose of receiving public input and taking action on a request for a supplemental appropriation in the amount of Nine Hundred Thousand Dollars (\$900,000) to be transferred from Unassigned Fund Balance to the Capital Improvement Fund for the 20 Spencer Street Cleanup Project.

OLD BUSINESS:

A. Review and adoption of City Council Policy CC-107, Debt Management

NEW BUSINESS:

- A. Review and Action on Properties Qualified for Tax Deeding
- B. Review and adoption of City Council Policy CC-103, Purchasing