



**LEBANON CITY COUNCIL  
SEPTEMBER 1, 2021 - 7:00 PM  
COUNCIL CHAMBERS, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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**1. Call to Order**

To participate in this meeting, please [join live via WebEx](#) or call 415-655-0001 (access code: 1329 05 7773). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

**2. Pledge of Allegiance**

**3. Public Forum Announcement by the Mayor**

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

**4. Open to the Public**

**5. Recognitions: None**

**6. Approval of Minutes**

- A. A MOTION TO approve the minutes as presented in the September 1, 2021 agenda packet

**7. Appointments**

- A.
1. Lebanon Airport-Tech Park TIF Advisory Board, Jason Archambeault (Reappointment Property Owner/ Occupant Member)
  2. Arts & Culture Commission, Joe Clifford (Reappointment Arts Representative)
  3. Zoning Board of Adjustment, William Koppenheffer (Reappointment Regular Member)
  4. Pedestrian & Bicyclist Advisory Committee, John Kelleher (Reappointment Regular Member)

**8. Public Hearing Items**

- A. APPROPRIATION FOR 20 SPENCER STREET CLEANUP PROJECT – Public hearing for the purpose of receiving public input and taking action on a request for a supplemental appropriation in the amount of Seven Hundred Thousand Dollars (\$700,000) to be transferred from Unassigned Fund Balance to the Capital Improvement Fund for the 20 Spencer Street Cleanup Project.
- i. Presentation:
  - ii. Opening of the Public Hearing:

- iii. Questions & Comments by the Public:
  - iv. Closing of the Public Hearing:
  - v. Council Deliberation & Action:
- B. ORDINANCE 2021-05 – Public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to correct the water rate charge approved as part of Ordinance #2020-20 for a four-inch water meter.
  - i. Presentation:
  - ii. Opening of the Public Hearing:
  - iii. Questions & Comments by the Public:
  - iv. Closing of the Public Hearing:
  - v. Council Deliberation & Action:
- C. ORDINANCE 2021-08 – Public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 168, Vehicles & Traffic, §168-12, Stop Signs.
  - i. Presentation:
  - ii. Opening of the Public Hearing:
  - iii. Questions & Comments by the Public:
  - iv. Closing of the Public Hearing:
  - v. Council Deliberation & Action:
- D. ORDINANCE 2021-09 – Public hearing for the purpose of receiving public input and taking action to adopt Ordinance 2021-09, requiring that persons wear face masks under certain circumstances.
  - i. Presentation:
  - ii. Opening of the Public Hearing:
  - iii. Questions & Comments by the Public:
  - iv. Closing of the Public Hearing:
  - v. Council Deliberation & Action:

**9. Old Business**

- A. Presentation of Second Reading: Amend Ordinance #18 Salary Plan, Article II, Non-Affiliated & LPASE Employees, Section A – Regular Full-time and Part-time Benefit Eligible Positions to add the position of Community Nurse, Grade 10.
- B. Review and adoption of City Council Policy CC-107, Debt Management

**10. New Business**

- A. Review and Action on Properties Qualified for Tax Deeding
- B. Status update by City Engineer Christina Hall re: Mechanic Street/ Mascoma Street/ High Street Roundabout
- C. Presentation of first reading and set public hearing for October 6, 2021: Amendment to Ordinance No. 18, Salary Plan, Article III, C. Lebanon Police Benevolent Association (LPBA)/ New England Police Benevolent Association (NEPBA)

- D. Authorization of transfer of unspent bond proceeds totaling \$40,000 from the Hillcrest Acres Reconstruction Project to the Kimball Street Reconstruction Project
- E. Clarification of authorization to create a technical review committee originally authorized by the City Council on August 4, 2010
- F. Discussion of Potential Use of Narcan by Police Staff (Agenda Request Submitted by Councilor Sykes)

**11. City Manager Report**

**12. Council Representatives to Other Bodies Report**

**13. Future Agenda Items**

**14. Non-Public Session**

**15. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

**FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

Board/Committee: Arts & Culture Commission  
Position: Regular Member  
Applicant: B. Van Vliet  
Assigned Councilor: G. Sykes  
Assigned Date: 08/10/2021

Board/Committee: Board of Cemetery Trustees  
Position: Regular Member  
Applicant: F. Hanchett  
Assigned Councilor: K. Zook  
Assigned Date: 07/21/2021

Board/Committee: Board of Cemetery Trustees  
Position: Regular Member  
Applicant: C. Hauke  
Assigned Councilor: D. Whittlesey  
Assigned Date: 08/10/2021

Board/Committee: Lebanon Energy Advisory Committee  
Position: Regular Member  
Applicant: F. W. Rothe  
Assigned Councilor: K. Hill  
Assigned Date: 07/21/2021

Board/Committee: Lebanon Energy Advisory Committee  
Position: Regular Member  
Applicant: G. Ames  
Assigned Councilor: J. Winny  
Assigned Date: 08/10/2021

Board/Committee: Zoning Board  
Position: Regular Member  
Applicant: D. Newlove

**Lebanon City Council Agenda**  
**September 1, 2021**

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Assigned Councilor: D. Whittlesey  
Assigned Date: 07/08/2021

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

**PROPOSED FUTURE AGENDA ITEMS:** Dates may be tentative and this list not considered all-inclusive.

SEPTEMBER 15, 2021

PUBLIC HEARING ITEM:

A. AMEND ORDINANCE 18, SALARY PLAN: Public hearing for the purpose of receiving public input and taking action to amend Ordinance #18 Salary Plan, Article II, Non-Affiliated & LPASE Employees, Section A – Regular Full-time and Part-time Benefit Eligible Positions to add the position of Community Nurse, Grade 10.

OLD BUSINESS:

A. Action to authorize appropriation and bond issuance for purchase of 38 Main Street, West Lebanon (public hearing held August 18, 2021)

NEW BUSINESS:

A. Presentation of Lebanon Community Power Aggregation Plan

B. Request by Edwards Properties to discontinue portions of Edwards Street, Foch Avenue, and Little Heater Road, Lebanon. (TENTATIVE)

C. Discussion of Interview and Selection Process for Members of the Diversity, Equity & Inclusion Commission

OCTOBER 6, 2021

NEW BUSINESS:

A. Presentation of Zoning Amendments