

FINAL

**LEBANON PLANNING BOARD
CAPITAL IMPROVEMENT PROGRAM SUBCOMMITTEE
AUGUST 19, 2021 - 5:30 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

MEMBERS PRESENT: Bruce Garland (Chair), Kim Chewning, and Matthew Hall,

STAFF PRESENT: David Brooks (Planning and Development Director), Shaun Mulholland (City Manager), Vicki Lee (Finance Director), Carl Gross (Airport Manager), Chris Christopoulos (Fire Chief), Matthew Isham (Deputy Police Chief), Paul Coats (Recreation, Arts & Parks Director), Dana Arey (Director of Facilities, SAU 88)

1. CALL TO ORDER – David Brooks called the meeting to order at 5:33 PM.

2. PROJECT REVIEW: 2022-2027 CIP PROJECTS

Mr. Brooks gave an overview of the CIP scope, process, and criteria.

Note: The published agenda was taken out of order and the minutes reflect the actual meeting.

D. Recreation:

Community Center – Paul Coats

The project is of secondary priority and would build a 60,000 square foot indoor community center that includes an artificial turf playing field, multi-use sport court, walking/running track, meeting space, locker rooms, and Recreation Department offices. The anticipated project year is 2023 if suitable land can be obtained.

Appropriation: \$3,423,000

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

Recreation Playing Fields – Paul Coats

The project is a top priority for the Recreation Department, and the goal is to build at least one full-size field (200'x350') that can also be repurposed as 3 smaller fields (100'x200'), accommodating a variety of age groups at different times.

Appropriation: \$275,000

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

A. Airport:

2022 Runway Safety Project – Carl Gross

In 2022, the project will provide engineering services for the airport safety project. The services include the design of the Runway 36 extension, design of Taxiway A extension, and design of Taxiway A1 and A2 relocation. This will remove direct access from aprons to the runway and provide a full parallel taxiway to the runway. This project will correct the existing facilities to meet current FAA design standards and has a high priority.

Appropriation: \$1,775,000 (FAA \$1,595,000; NHDOT \$90,000; City \$90,000)

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

B. Fire Department:

2022 Station 2 Replacement – Chris Christopoulos

This high priority request supports the construction of a new FD-2 facility on a new, one-acre site addressing location, site parameters including location in an area of the City experiencing the most growth, lot shape, topography, traffic impact, and response time.

Appropriation: \$6,464,900

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

Station 1 Replacement – Chris Christopoulos

This high priority request supports the construction of a new FD-1 facility on a new, one-acre site addressing location, site parameters including location in an area of the City experiencing the most growth, lot shape, topography, traffic impact, and response time.

Appropriation: \$15,572,280

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

C. Police Department:

Parking Lot Expansion and Renovation – Matthew Isham

The overall project will increase the amount of parking available, by adding an additional 10 spaces in the staff parking area, and 2 spaces in the cruiser parking. Replacing the present curbing and paving of all surfaces will reduce potential safety hazards and improve the appearance of the police station and property. The cost included in the budget for this project is estimated and will be updated when the data is available.

Appropriation: \$330,600

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

Police Department Facility Expansion and Renovation - Matthew Isham

Proposed construction includes adding on to the station on three sides and constructing a five-bay detached garage for cruiser storage and maintenance. The additions will include a community room/training facility, two-bay prisoner sally-port and booking area along with office and storage space. Existing interior spaces will be renovated as specified in the attached plans.

Appropriation: \$8,567,305

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

F. Lebanon School District SAU 88

Mr. Arey updated the Committee on the nature and scope of the projects the Lebanon School District is considering.

Chair Garland noted that it is challenging to combine the capital projects in order to keep the public informed and address the tax impact. Mr. Brooks added that it is important to know what major school district projects are needed and being planned. The school district budgeting also occurs at a different time of year from the City Council's process. Chair Garland suggested that an overview of the school district's potential projects be included in the information that goes to the City Council. Coordination of the two budgeting processes is important for both the tax impact and planning. Mr. Arey noted the needs for Mt. Lebanon and Hanover Street Schools, both of which require major renovations. Mr. Brooks stated that the City's capital projects would be presented to the City Council in October. Mr. Arey stated that he would bring the information regarding coordination of budget needs to the Lebanon School Board.

E. Planning and Development

West Lebanon Capital Improvements – David Brooks

This is a high priority request to add funds to the existing West Lebanon Capital Improvements project (1455-4118-01-0003 or 1455-4119-01-0019) for implementation of various improvements resulting from the 2019 West Lebanon Visioning Charrette effort, including components of the ongoing West Lebanon Streetscape Study, the ongoing West Lebanon River Trail Feasibility Study, or other improvements identified by the West Lebanon Revitalization Advisory Committee.

Appropriation: \$200,000

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

Lebanon Climate Action Plan – David Brooks

The goal of the Plan is to set realistic, short- and medium-term interim targets and identify the most important and feasible actions and priorities to set Lebanon on track for achieving its long-term climate goals.

Ms. Joan Monroe reported on a discussion of the Lebanon Energy Advisory Committee regarding the recently released IPCC climate report and suggested that certain members of that Committee could provide important input when considering the City's climate challenges.

The Committee members discussed a range of climate-related issues that would be considered. The committee members suggested that addressing climate change should be a higher priority for the City generally.

Appropriation: \$100,000

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

Lebanon Multimodal Plan – David Brooks

The Planning & Development Department proposes to engage a consultant to develop Lebanon's Multimodal Plan in two phases. Phase 1 was funded as a capital project in 2021 and will be started during the second half of the year. Phase 2 is proposed to be funded in 2022 as a continuation of the overall project. The Plan will apply, update, and prioritize existing information, processes, and recommendations for actions/projects, from multiple City, State and private plans and projects. It will serve as a master plan, with a baseline vision for how the City can objectively improve multimodal safety for all, and an action plan, with specific tasks to improve local networks.

Appropriation: \$20,000

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

Miracle Mile Pedestrian and Transit Improvements - David Brooks

The City has designed sidewalk improvements for Sections 2 and 3 on the Project Area Map and expects the Section 2 portion was completed earlier this summer. Future segments would extend to the east toward Poverty Lane and eventually tie-in with improvements planned for Mechanic Street (Section 3 on the attached Project Area map). The ultimate goal is to achieve a complete sidewalk network from West Lebanon Village to downtown Lebanon via the Miracle Mile.

Appropriation: \$200,000

The Committee discussed the project, and Mr. Brooks recorded the Planning Board composite scores for this project.

***A MOTION by Matthew Hall to adjourn the meeting.
The motion was seconded by Kim Chewning.***

****The MOTION was approved (3-0).***

The meeting was adjourned at 7:53 PM.

Respectfully Submitted,

Holly Howes
Recording Secretary