

FINAL



MINUTES
DOWNTOWN LEBANON TIF ADVISORY BOARD
MONDAY, JUNE 21, 2021 – 6:00PM
Council Chambers, City Hall or
REMOTE VIA VIRTUAL PLATFORM
LebanonNH.gov/Live

1. CALL TO ORDER:

- A. The June 21, 2021 Downtown TIF Advisory Board Meeting was called to order at 6 PM.
- Present on the Board: Chairman Barry Schuster, Victoria Smith, Chip Fleischer, Councilor George Sykes, UVBA Executive Director Tracy Hutchins, City Manager Shaun Mulholland.
 - Absent: Peter Owens

2. APPROVAL OF MINUTES:

- B. January 27, 2021 (Joint Economic Development Commission and Downtown Lebanon TIF Advisory Board Meeting)
- MOTION made by Councilor Sykes and second by Victoria Smith to approve the minutes. Motion passed, Chip abstained as he was not present for that meeting.

3. NEW BUSINESS:

- A. Review TIF Fund Balance Report- CM Mulholland explained the fund balance report.
- B. Discuss and approve a recommendation for the 2022 operating budget
- MOTION made by Victoria Smith and second by Chip Fleischer to recommend the 2022 Budget as indicated in the spreadsheet. Motion passed unanimously.
- C. 20 Spencer Street Reconstruction Project Update-CM Mulholland provided a briefing regarding the PCB soil contamination issue and the testing plans to determine the full extent of the contaminated area. Once that is determined a clean up plan will be implemented to allow the site to be developed.
- D. Downtown Improvement Plan Update
- Downtown Beautification- CM Mulholland showed a diagram created by DPW depicting the plans for the repairs and improvements needed on the downtown mall as well as plans for the beautification of the 10 traffic islands in the immediate downtown area.
 - Economic Development Commission next steps for revitalization of the downtown- Assistant Mayor Clifton Below showed a copy of a conceptual plan for the redevelopment of the parking lots behind City Hall and discussed what might be possible. The EDC will be discussing this agenda item at their next meeting.

- E. Downtown Tunnel Grand Opening Status – Thursday, July 8, 2021 at 4:00pm-
CM Mulholland formally invited the members of the Board to participate in the grand opening ceremony and summarized the project.
- F. Review and adoption of Rules of Decorum-the Board decided to review further and discuss at their next meeting.

4. FUTURE AGENDA ITEMS:

- Rules of Decorum
- Review TIF Fund Balance Report
- Discuss next steps as determined by the EDC regarding downtown redevelopment.
- Review RSA 79-E Tax Credit Policy as adopted by the City Council.

5. NEXT MEETING DATE: TBD

6. OTHER BUSINESS:

7. ADJOURNMENT.

- The meeting was adjourned at 7:13 PM

Minutes prepared by City Manager Shaun Mulholland.

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT LEBANONNH.GOV