LEBANON CITY COUNCIL
NOVEMBER 10, 2021 - 5:30 PM
BUDGET WORK SESSION
COUNCIL CHAMBERS, CITY HALL OR REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

1. Meeting Access

To participate in this meeting, please join live via Microsoft Teams or call 929-229-5356 (access code: 784 849 131#). If you have trouble accessing this meeting, please email Shaun Mulholland.

2. Review of 2022 City Budget - Question & Answer Session with City Departments

A.

- Recreation, Arts & Parks
- Outside Recreation Services
- Human Services
- Outside Human Service Agencies

City of Lebanon 2022 Operating Budget found at: https://lebanonnh.gov/1556

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

CITY OF LEBANON
PROPOSED 2022 OPERATING BUDGET

GENERAL FUND
LINE-ITEM BUDGET

RECREATION, ARTS & PARKS

RECREATION, ARTS & PARKS REVENUES

Account Number	Description	2021 APPROVED BUDGET	2021 REVENUES TO 10/20/2021	2022 PROPOSED BUDGET	$ CHANGE VS. 2021 BUDGET	% CHANGE VS 2021 BUDGET
1100-3450-01-0001	RECREATION PROGRAMS	59,000	37,203	53,000	-6,000	-10.2%
1100-3450-01-0002	RECREATION DAY CAMP	72,500	65,836	71,000	-1,500	-2.1%
1100-3450-01-0003	RECREATION POOL	22,980	22,978	27,500	4,520	19.7%
1100-3450-01-0004	RECREATION SKI PROGRAM	1,600	435	1,200	-400	-25.0%
1100-3450-01-0005	FOURTH OF JULY CELEBRATION	0	36	0	0	0.0%
1100-3450-01-0006	MISCELLANEOUS RECREATION	1,000	595	1,200	200	20.0%
1100-3450-01-0007	FARMERS' MARKET	12,000	9,780	11,500	-500	-4.2%
	RECREATION AND PARKS REV Total	**169,080**	**136,862**	**165,400**	**-3,680**	**-2.2%**

RECREATION, ARTS & PARKS EXPENDITURES

Account Number	Description	2021 APPROVED BUDGET	2021 EXPENSES TO 10/20/2021	2022 PROPOSED BUDGET	$ CHANGE VS. 2021 BUDGET	% CHANGE VS 2021 BUDGET
1100-4510-01-1100	REC ADMIN: FULL-TIME WAGES	344,290	270,821	362,230	17,940	5.2%
1100-4510-01-1400	REC ADMIN: OVERTIME WAGES	0	0	0	0	0.0%
1100-4510-01-2150	REC ADMIN: LIFE/DISABILITY INSURANCE	3,760	2,798	3,950	190	5.1%
1100-4510-01-2200	REC ADMIN: FICA & MEDICARE	26,170	19,956	27,760	1,590	6.1%
1100-4510-01-2301	REC ADMIN: RETIREMENT:MUNICIPAL	47,670	33,335	50,930	3,260	6.8%
1100-4510-01-2600	REC ADMIN: WORKERS' COMPENSATION	6,040	3,215	6,910	870	14.4%
1100-4510-01-4300	REC ADMIN: REPAIR/MAINT SERVICES	60	0	0	-60	-100.0%
1100-4510-01-5300	REC ADMIN: TELE/COMMUNICATIONS SYSTEM	1,560	450	780	-780	-50.0%
1100-4510-01-5500	REC ADMIN: OUTSIDE DUPLICATION	300	0	300	0	0.0%
1100-4510-01-5600	REC ADMIN: DUES/MEMBERSHIPS	1,290	1,100	1,340	50	3.9%
1100-4510-01-5850	REC ADMIN: STAFF DEVELOPMENT	280	333	400	120	42.9%
1100-4510-01-5870	REC ADMIN: TRAVEL	900	0	1,800	900	100.0%
1100-4510-01-5875	REC ADMIN: MILEAGE	160	0	200	40	25.0%
1100-4510-01-5900	REC ADMIN: OTHER PURCHASED SERVICES	10,770	12,759	12,970	2,200	20.4%
1100-4510-01-6200	REC ADMIN: OFFICE SUPPLIES	700	70	700	0	0.0%
1100-4510-01-6820	REC ADMIN: UNIFORMS/CLOTHING	600	600	600	0	0.0%
	ADMINISTRATION Total	**444,550**	**345,437**	**470,870**	**26,320**	**5.9%**
1100-4510-03-1200	REC PGMS: PART-TIME WAGES	13,060	10,891	13,730	670	5.1%
1100-4510-03-1400	REC PGMS: OVERTIME WAGES	400	84	400	0	0.0%
1100-4510-03-2200	REC PGMS: FICA & MEDICARE	1,030	840	1,090	60	5.8%
1100-4510-03-2600	REC PGMS: WORKERS' COMPENSATION	340	264	380	40	11.8%
1100-4510-03-4300	REC PGMS: REPAIR/MAINT SERVICES	1,700	0	1,700	0	0.0%
1100-4510-03-4410	REC PGMS: RENTAL:LAND/BUILDING	41,680	39,268	41,950	270	0.6%
1100-4510-03-4420	REC PGMS: RENTAL:EQUIPMENT/VEHICLES	0	0	150	150	NEW
1100-4510-03-5850	REC PGMS: STAFF DEVELOPMENT	2,000	911	1,600	-400	-20.0%
1100-4510-03-5900	REC PGMS: OTHER PURCHASED SERVICES	32,020	12,164	35,040	3,020	9.4%
1100-4510-03-6100	REC PGMS: GENERAL OPERATING SUPPLIES	2,400	3,265	6,750	4,350	181.3%
1100-4510-03-6112	REC PGMS: PLAYGROUND/SPORTS SUPPLIES	4,100	1,845	13,450	9,350	228.0%
1100-4510-03-6260	REC PGMS: GASOLINE	1,200	382	1,600	400	33.3%
1100-4510-03-6265	REC PGMS: DIESEL FUEL	0	59	0	0	0.0%
	PROGRAMS Total	**99,930**	**69,974**	**117,840**	**17,910**	**17.9%**
1100-4510-04-1200	REC CAMP: PART-TIME WAGES	43,520	52,293	72,350	28,830	66.2%
1100-4510-04-1400	REC CAMP: OVERTIME WAGES	3,200	9,664	5,000	1,800	56.3%
1100-4510-04-2200	REC CAMP: FICA & MEDICARE	3,580	4,740	5,920	2,340	65.4%
1100-4510-04-2600	REC CAMP: WORKERS' COMPENSATION	1,170	1,415	2,060	890	76.1%
1100-4510-04-5300	REC CAMP: TELE/COMMUNICATIONS SYSTEM	210	108	210	0	0.0%
1100-4510-04-5600	REC CAMP: DUES/MEMBERSHIPS	1,110	1,104	1,110	0	0.0%
1100-4510-04-5850	REC CAMP: STAFF DEVELOPMENT	2,030	2,490	3,840	1,810	89.2%
1100-4510-04-5870	REC CAMP: TRAVEL	0	0	0	0	0.0%
1100-4510-04-5875	REC CAMP: MILEAGE	380	0	380	0	0.0%
1100-4510-04-5900	REC CAMP: OTHER PURCHASED SERVICES	200	10,599	200	0	0.0%

Account Number	Description	2021 APPROVED BUDGET	2021 EXPENSES TO 10/20/2021	2022 PROPOSED BUDGET	$ CHANGE VS. 2021 BUDGET	% CHANGE VS 2021 BUDGET
1100-4510-04-5925	REC CAMP: FIELD TRIPS	4,000	0	5,000	1,000	25.0%
1100-4510-04-5950	REC CAMP: TRANSPORTATION	15,500	0	17,000	1,500	9.7%
1100-4510-04-6100	REC CAMP: GENERAL OPERATING SUPPLIES	4,000	15,617	4,000	0	0.0%
	DAY CAMP Total	**78,900**	**98,030**	**117,070**	**38,170**	**48.4%**
1100-4510-05-1200	REC POOL: PART-TIME WAGES	0	0	80,590	80,590	NEW
1100-4510-05-1400	REC POOL: OVERTIME WAGES	0	0	5,000	5,000	NEW
1100-4510-05-2200	REC POOL: FICA & MEDICARE	0	0	6,550	6,550	NEW
1100-4510-05-2600	REC POOL: WORKERS' COMPENSATION	0	0	1,800	1,800	NEW
1100-4510-05-4110	REC POOL: WATER	2,000	1,500	2,500	500	25.0%
1100-4510-05-4120	REC POOL: SEWER	1,000	1,000	4,500	3,500	350.0%
1100-4510-05-4300	REC POOL: REPAIR/MAINT SERVICES	2,500	844	24,850	22,350	894.0%
1100-4510-05-5300	REC POOL: TELE/COMMUNICATIONS SYSTEM	0	313	470	470	NEW
1100-4510-05-5400	REC POOL: ADVERTISING	0	0	0	0	0.0%
1100-4510-05-5850	REC POOL: STAFF DEVELOPMENT	0	175	2,480	2,480	NEW
1100-4510-05-6100	REC POOL: GENERAL OPERATING SUPPLIES	1,000	4,010	9,550	8,550	855.0%
1100-4510-05-6150	REC POOL: SMALL TOOLS/EQUIPMENT	0	1,765	1,000	1,000	NEW
1100-4510-05-6220	REC POOL: ELECTRICITY	4,000	4,000	8,750	4,750	118.8%
1100-4510-05-6230	REC POOL: BOTTLED GAS	500	456	1,440	940	188.0%
1100-4510-05-6820	REC POOL: UNIFORMS/CLOTHING	1,000	842	1,000	0	0.0%
	POOL Total	**12,000**	**14,906**	**150,480**	**138,480**	**1154.0%**
1100-4510-06-1200	REC FMKT: PART-TIME WAGES	7,230	6,665	9,570	2,340	32.4%
1100-4510-06-2200	REC FMKT: FICA & MEDICARE	560	510	740	180	32.1%
1100-4510-06-2600	REC FMKT: WORKERS' COMPENSATION	180	161	260	80	44.4%
1100-4510-06-5400	REC FMKT: ADVERTISING	0	0	50	50	NEW
1100-4510-06-5900	REC FMKT: OTHER PURCHASED SERVICES	2,040	821	1,980	-60	-2.9%
1100-4510-06-6100	REC FMKT: GENERAL OPERATING SUPPLIES	180	46	180	0	0.0%
	FARMERS' MARKET Total	**10,190**	**8,203**	**12,780**	**2,590**	**25.4%**
1100-4510-07-5901	LEBANON OUTING CLUB	23,750	23,750	45,000	21,250	89.5%
1100-4510-07-5902	GREATER LEBANON YOUTH HOCKEY ASSOCIATION	3,730	3,730	3,730	0	0.0%
1100-4510-07-5903	LEBANON YOUTH BASEBALL	1,500	1,500	1,500	0	0.0%
	OUTSIDE ORGANIZATIONS Total	**28,980**	**28,980**	**50,230**	**21,250**	**73.3%**
1100-4510-08-5900	REC ARTS & CULTURE: OTHER PURCHASED SERVICES	5,000	1,282	8,000	3,000	60.0%
	ARTS & CULTURE Total	**5,000**	**1,282**	**8,000**	**3,000**	**60.0%**
1100-4520-02-1100	PARKS: FULL-TIME WAGES	70,290	47,947	72,870	2,580	3.7%
1100-4520-02-1200	PARKS: PART-TIME WAGES	20,490	14,164	20,360	-130	-0.6%
1100-4520-02-1400	PARKS: OVERTIME WAGES	1,000	1,368	1,000	0	0.0%
1100-4520-02-2150	PARKS: LIFE/DISABILITY INSURANCE	710	519	740	30	4.2%
1100-4520-02-2200	PARKS: FICA & MEDICARE	9,660	4,492	7,270	-2,390	-24.7%
1100-4520-02-2301	PARKS: RETIREMENT:MUNICIPAL	8,990	5,976	10,360	1,370	15.2%
1100-4520-02-2600	PARKS: WORKERS' COMPENSATION	2,480	1,513	2,500	20	0.8%
1100-4520-02-4110	PARKS: WATER	350	464	350	0	0.0%
1100-4520-02-4120	PARKS: SEWER	850	823	850	0	0.0%
1100-4520-02-4300	PARKS: REPAIR/MAINT SERVICES	29,730	19,057	31,530	1,800	6.1%
1100-4520-02-4420	PARKS: RENTAL:EQUIPMENT/VEHICLES	500	95	200	-300	-60.0%
1100-4520-02-5300	PARKS: TELE/COMMUNICATIONS SYSTEM	220	248	220	0	0.0%
1100-4520-02-5850	PARKS: STAFF DEVELOPMENT	220	270	280	60	27.3%
1100-4520-02-6100	PARKS: GENERAL OPERATING SUPPLIES	18,000	21,400	17,800	-200	-1.1%
1100-4520-02-6150	PARKS: SMALL TOOLS/EQUIPMENT	500	750	1,500	1,000	200.0%
1100-4520-02-6220	PARKS: ELECTRICITY	7,500	2,113	2,500	-5,000	-66.7%
1100-4520-02-6230	PARKS: BOTTLED GAS	300	216	420	120	40.0%
1100-4520-02-6260	PARKS: GASOLINE	2,200	1,564	2,500	300	13.6%
1100-4520-02-6265	PARKS: DIESEL FUEL	600	404	700	100	16.7%
1100-4520-02-6820	PARKS: UNIFORMS/CLOTHING	850	817	1,000	150	17.6%

Account Number	Description	2021 APPROVED BUDGET	2021 EXPENSES TO 10/20/2021	2022 PROPOSED BUDGET	$ CHANGE VS. 2021 BUDGET	% CHANGE VS 2021 BUDGET
	PARKS/FACILITIES MAINTENANCE Total	**175,440**	**124,200**	**174,950**	**-490**	**-0.3%**
1100-4530-01-5900	PATRIOTIC PUR: OTHER PURCHASED SERV	0	0	7,000	7,000	NEW
	PATRIOTIC PURPOSES Total	**0**	**0**	**7,000**	**7,000**	**NEW**
	RECREATION AND PARKS Total	**854,990**	**691,012**	**1,109,220**	**254,230**	**29.7%**

GENERAL FUND
LINE-ITEM BUDGET

HUMAN SERVICES

HUMAN SERVICES EXPENDITURES

Account Number	Description	2021 APPROVED BUDGET	2021 EXPENSES TO 10/20/2021	2022 PROPOSED BUDGET	$ CHANGE VS. 2021 BUDGET	% CHANGE VS 2021 BUDGET
1100-4441-01-1100	HUMAN SERVICES: FULL-TIME WAGES	81,090	63,082	87,690	6,600	8.1%
1100-4441-01-1200	HUMAN SERVICES: PART-TIME WAGES	45,890	22,866	37,800	-8,090	-17.6%
1100-4441-01-2150	HUMAN SERVICES: LIFE/DISABILITY INSURANCE	1,040	754	2,190	1,150	110.6%
1100-4441-01-2200	HUMAN SERVICES: FICA & MEDICARE	10,680	6,426	9,600	-1,080	-10.1%
1100-4441-01-2301	HUMAN SERVICES: RETIREMENT:MUNICIPAL	10,240	7,776	12,330	2,090	20.4%
1100-4441-01-2600	HUMAN SERVICES: WORKERS' COMPENSATION	230	146	230	0	0.0%
1100-4441-01-4300	HUMAN SERVICES: REPAIR/MAINT SERVICES	1,050	581	1,090	40	3.8%
1100-4441-01-4410	HUMAN SERVICES: RENTAL:LAND/BUILDINGS	15,200	11,843	15,230	30	0.2%
1100-4441-01-5300	HUMAN SERVICES: TELE/COMMUNICATIONS SYSTEM	3,200	1,090	2,000	-1,200	-37.5%
1100-4441-01-5600	HUMAN SERVICES: DUES/MEMBERSHIPS	350	40	350	0	0.0%
1100-4441-01-5850	HUMAN SERVICES: STAFF DEVELOPMENT	1,000	70	2,000	1,000	100.0%
1100-4441-01-5870	HUMAN SERVICES: TRAVEL	1,000	0	500	-500	-50.0%
1100-4441-01-5875	HUMAN SERVICES: MILEAGE	0	0	500	500	NEW
1100-4441-01-5900	HUMAN SERVICES: OTHER PURCHASED SERVICES	1,300	98	1,310	10	0.8%
1100-4441-01-6200	HUMAN SERVICES: OFFICE SUPPLIES	2,000	681	2,000	0	0.0%
	DIRECTOR Total	**174,270**	**115,451**	**174,820**	**550**	**0.3%**
1100-4441-02-5900	HS VENDOR PMTS: OTHER PURCHASED SERVICES	6,500	5,066	8,500	2,000	30.8%
1100-4441-02-5901	HS VENDOR PMTS: DIRECT ASSISTANCE:FOOD	2,000	0	2,000	0	0.0%
1100-4441-02-5902	HS VENDOR PMTS: DIRECT ASSISTANCE:RENT	105,000	45,071	95,000	-10,000	-9.5%
1100-4441-02-5903	HS VENDOR PMTS: DIRECT ASSISTANCE:FUEL	5,000	0	5,000	0	0.0%
1100-4441-02-5904	HS VENDOR PMTS: DIRECT ASSISTANCE:MEDICAL	2,000	0	2,000	0	0.0%
1100-4441-02-5905	HS VENDOR PMTS: DIRECT ASSISTANCE:UTILITIES	3,000	0	3,000	0	0.0%
	OTHER VENDOR PAYMENTS Total	**123,500**	**50,137**	**115,500**	**-8,000**	**-6.5%**
1100-4420-01-5901	HS CONTRACT:SENIOR CITIZENS CENTER	63,750	63,750	63,750	0	0.0%
1100-4420-01-5902	HS CONTRACT:VISITING NURSES ALLIANCE-VT/NH	59,390	59,390	59,390	0	0.0%
1100-4420-01-5903	HS CONTRACT:HEADREST INC	50,000	50,000	50,000	0	0.0%
1100-4420-01-5904	HS CONTRACT:LISTEN INC	20,000	20,000	20,000	0	0.0%
1100-4420-01-5906	HS CONTRACT:WISE	15,000	15,000	15,000	0	0.0%
1100-4420-01-5907	HS CONTRACT:HIV/HCV RESOURCE CENTER	3,000	3,000	5,000	2,000	66.7%
1100-4420-01-5908	HS CONTRACT:WEST CENTRAL BEHAVIORAL HEALTH	14,500	14,500	17,500	3,000	20.7%
1100-4420-01-5909	HS CONTRACT:TRI COUNTY CAP INC	15,250	15,250	0	-15,250	-100.0%
1100-4420-01-5911	HS CONTRACT:GOOD NEIGHBOR HEALTH CLINIC	11,040	11,040	11,040	0	0.0%
1100-4420-01-5912	HS CONTRACT:UPPER VALLEY HAVEN, INC.	5,000	5,000	5,000	0	0.0%
1100-4420-01-5913	HS CONTRACT:TWIN PINES HOUSING TRUST	9,900	9,900	9,900	0	0.0%
1100-4420-01-5914	HS CONTRACT:UV COMM NURSING	75,000	3,224	0	-75,000	-100.0%
1100-4420-01-5917	HS CONTRACT:VALLEY COURT DIVERSION PROGRAMS	0	0	8,000	8,000	NEW
	CONTRACTED SERVICES Total	**341,830**	**270,054**	**264,580**	**-77,250**	**-22.6%**
	HUMAN SERVICES Total	**639,600**	**435,642**	**554,900**	**-84,700**	**-13.2%**