



**LEBANON HERITAGE COMMISSION  
NOVEMBER 10, 2021 - 7:00 PM  
MEETING ROOM 1, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
  - 2. Approval of Minutes**
    - A. October 13, 2021
  - 3. Public Review**
    - A. None
  - 4. Study Items**
    - A. Discussion: Future CLG grant options
    - B. Discussion: Review and Update of of Historic District Regulations
    - C. Discussion: Landmark designations
    - D. Discussion: Mall Kiosk Update
  - 5. Other Business**
    - A. Review 2022 meeting calendar
  - 6. Open to the Public**
  - 7. Future Agenda Items**
    - A. Discussion: Commemorating Westboro Yard history
  - 8. Adjournment**

**The order of agenda items is subject to change.**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://LebanonNH.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

**Agenda  
Heritage Commission  
November 10, 2021**

**Agenda Item #2A  
Approval of Minutes**

**October 13, 2021**

DRAFT

**LEBANON HERITAGE COMMISSION  
REGULAR MEETING AGENDA  
COUNCIL CHAMBERS, CITY HALL or  
REMOTE VIA VIRTUAL PLATFORM  
WEDNESDAY, OCTOBER 13, 2021  
LebanonNH.gov/Live  
7:00 pm**

**MEMBERS PRESENT:** Doug Boisvert (Vice Chair), Devin Wilkie (City Council Representative), Jeremy Rutter (Planning Board Rep.), Matthew Smith and Nicole Ford Burley (City Historian)

**MEMBERS ABSENT:** Karen Zook (Alt. Council Rep),

**STAFF PRESENT:** David Brooks (Planning and Development Director)

**GUESTS:** None

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**1. CALL TO ORDER**

Vice Chair Boisvert called the meeting to order at 7:00 PM.

**2. APPROVAL OF MINUTES:** September 8, 2021

Amendments to the Minutes:

Page 2, line 4- change to “will be updated”

Page 2, line 8- change to “One of the purposes”

*Mr. Rutter MOVED to approve the September 8, 2021 minutes as amended.*

*Seconded by Mr. Wilkie*

*\*The MOTION was unanimously approved (5-0)*

**3. PUBLIC REVIEW**

A. None

**4. STUDY ITEMS**

**A. Colburn Park Historic District Update**

The final CLG report has been submitted to the Division of Historic Resources and the final invoice has been received from Ms. Papazian. A copy of the final report, which includes suggestions regarding possible next steps for the project, was shared with Commission members. Mr. Brooks encouraged the members to think about which step they would like to pursue. Letters of Intent for the next round of CLG grants will be due soon. Mr. Brooks will review the CLG application before the next meeting and report back with exact due dates for the next round.

**B. Dana House**

Ms. Hains has the 3-D camera on loan from the library. Mr. Brooks has no knowledge of any definitive plans for filming the Dana House.

**C. Special Projects- Landmark Designations**

Vice Chair Boisvert reported that Mr. Peter DeCato has confirmed his interest in obtaining a Landmark designation for his property. Mr. DeCato is considering selling the property in the near future and has questions regarding what a Landmark designation would mean for the future owners. Mr. Brooks will reach out to Mr. DeCato with more information about the Landmark designation process. Vice Chair Boisvert offered to do some research on the history of Mr. DeCato's property.

**5. Other Business****A. Soldier's Memorial Sculpture rehab**

Mr. Brooks gave an update on the plan to rehabilitate the Soldier's Memorial. The cannonball monument is in particularly poor shape; it will be cleaned up and covered this Fall. Over the winter, DPW will obtain estimates for the monuments restoration and start the process of applying for funding (Moose Plate grant, etc. ). The soldier statue and guns do not require restoration at this time.

**B. Westboro Rail Yard**

The State has begun the demolition work at Westboro Yard. The City of Lebanon is preparing to ask the DOT for a 99- year lease on the property and a variety of efforts are currently underway to determine the best way to utilize the property. Ideas include: trails, a playing field, Recreation Department storage, skating rinks, a splash pad, picnic tables, a pavilion and green space. Concepts for accessing the property (all access must be at least 25 ft from the tracks), as well as its future use, will be presented to the DOT; finalizing the lease could take as long as a year. The Planning Board, West Lebanon Revitalization Committee and the Arts & Culture Commission will all be involved in designing plaques and markers to commemorate the history of the railroad; this is also an opportunity for the Heritage Commission to be involved. Celebrating the history of Westboro Yard and showcasing the future plans for the property would be an appropriate topic for the mall kiosk. Ms. Ford Burley offered to provide access to Historic Society photos/materials for a mall kiosk display.

**6. Open to the Public**

None

**8. ADJOURNMENT**

*Mr. Wilkie MOVED to adjourn the meeting at 7:56 PM.*

*Seconded by Mr. Rutter.*

*\* The MOTION was unanimously approved (5-0).*

Respectfully submitted,  
Megan Castillo  
Recording Secretary

**Agenda  
Heritage Commission  
November 10, 2021**

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**Meeting Schedule (DRAFT)**  
**Lebanon Heritage Commission**  
**2022**

| <b>Meeting Date</b> | <b>Cutoff</b>      |
|---------------------|--------------------|
| January 12, 2022    | December 28, 2021  |
| February 9, 2022    | January 25, 2022   |
| March 9, 2022       | February 22, 2022  |
| April 13, 2022      | March 29, 2022     |
| May 11, 2022        | April 26, 2022     |
| June 8, 2022        | May 24, 2022       |
| July 13, 2022       | June 28, 2022      |
| August 10, 2022     | July 26, 2022      |
| September 14, 2022  | August 30, 2022    |
| October 12, 2022    | September 27, 2022 |
| November 9, 2022    | October 25, 2022   |
| December 7, 2022    | November 22, 2022  |

Note: All meetings begin at 7:00pm unless otherwise noted on the meeting agenda. All Heritage Commission meetings are the 2<sup>nd</sup> Wednesday of the month. Cutoffs for applications shall be made no later than 12:00pm (noon) of the 15<sup>th</sup> calendar day prior to a regularly scheduled meeting of the Heritage Commission. Unless indicated.