



**LEBANON CITY COUNCIL  
NOVEMBER 17, 2021 - 7:00 PM  
COUNCIL CHAMBERS, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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**1. Call to Order**

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 675 013 50#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The November 17, 2021 Lebanon City Council Meeting is hereby called to order.

**2. Pledge of Allegiance**

**3. Public Forum Announcement by the Mayor**

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

**4. Open to the Public**

**5. Recognitions**

A. Resolution in Honor of Van Chesnut

**6. Approval of Minutes**

A. MOTION TO approve the minutes as presented in the November 17, 2021 agenda packet

**7. Appointments**

- A.
- Diversity, Equity and Inclusion, Nancy Graham (Regular Member)
  - Diversity, Equity and Inclusion, Tia Winter (Regular Member)
  - Diversity, Equity and Inclusion, Emily Walton (Regular Member)
  - Diversity, Equity and Inclusion, Bise Wood Eugene (Regular Member)
  - Diversity, Equity and Inclusion, Richard Ford Burley (Regular Member)
  - Diversity, Equity and Inclusion, Renee DePalo (Regular Member)
  - Diversity, Equity and Inclusion, Keiselim Montas (Regular Member)

**8. Public Hearing Items**

A. AMEND ORDINANCE 18, SALARY PLAN: Public hearing for the purpose of receiving public input and taking action to amend Ordinance #18 Salary Plan, Article II, Non-Affiliated & LPASE Employees, Section A – Regular Full-time and Part-time Benefit Eligible Positions to add the position of Chief Innovation Officer, Grade 12; and to reclassify the position of Deputy Police Chief from a Grade 13 to a Grade 14.

**9. Old Business: None**

**10. New Business**

- A. Discussion & Set Public Hearing for December 1, 2021: Ordinance #2021-11 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to authorize an 8.0% increase to the Water Service Rate and a 7.2% increase to the Sewer Service Rate.
- B. Discussion & Set Public Hearing for December 1, 2021: Ordinance #2021-12 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to increase current miscellaneous water service fees, incorporate additional miscellaneous water service fees, amend provisions for Stormwater Permit application fees, and incorporate fees for Driveway Permits and Permits to construct within a Floodplain.
- C. Discussion & Set Public Hearing for December 1, 2021: Ordinance #2021-13 to amend City Code Chapter 68, Fees, as follows:
  - Article II, Vehicle Registration Fees, §68-10, Exemption for Certain Veterans, to authorize waivers of local fees for Prisoners Of War, Purple Heart Recipients, and Pearl Harbor Survivors
  - Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an increase in Ambulance Fees
- D. Discussion & Set Public Hearing for December 1, 2021: Ordinance #2021-14 to amend City Code Chapter 180, Wards, to redefine ward lines to comply with a constitutional requirement to equalize populations amongst wards.
- E. Discussion & Set Public Hearing for January 5, 2022: Ordinance #2021-15 to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules and Regulations, to amend Airport Landing Fees
- F. Discussion & Set Public Hearing for December 1, 2021: Ordinance #2021-16 to amend City Code Chapter 46, Cemeteries to incorporate provisions for Natural Burials.
- G. Discussion & Set Public Hearing for December 1, 2021: Ordinance #2021-17 to amend City Code Chapter 36, Building Construction to increase the fees for Commercial Building Permits; clarify fees for Demolition & Relocation Permits, and add a penalty for work without a permit.
- H. Discussion & Set Public Hearing for December 1, 2021: Ordinance #2021-18 to amend City Code Chapter 97, Landfill Regulations, Appendix A, Fee Schedule
- I. Presentation of First Reading & Set Public Hearing for December 15, 2021: Amendments to Ordinance #18, Salary Plan as follows:
  - 1. Article II, Non-Affiliated and LPASE Employees to implement a 3% General Wage Increase for 2022, to increase the wage and stipend pay scales for election positions, and to include the position of Substitute Custodian within the Temporary/Seasonal & Stipend Employees Pay Scale.
  - 2. Article III, Bargaining Unit Employees, Section A AFSCME LOCAL #1348/COUNCIL 93 AFL-CIO to implement a 3% General Wage Increase

for 2022.

3. Article III, Bargaining Unit Employees, Section C, Lebanon Police Benevolent Association (LPBA)/New England Police Benevolent Association (NEPBA) to implement a 3% General Wage Increase for 2022

11. **City Manager Report**
12. **Council Representatives to Other Bodies Report**
13. **Future Agenda Items**
14. **Non-Public Session**
15. **Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://LebanonNH.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

#### FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Arts & Culture Commission

Position: Regular Member

Applicant: B. Van Vliet

Assigned Councilor G. Sykes

Assigned Date:08/10/2021

Board/Committee: Board of Cemetery Trustees

Position: Regular Member

Applicant: F. Hanchett

Assigned Councilor K. Zook

Assigned Date:07/21/2021

Board/Committee: Library Board of Trustees

Position: Alternate Member

Applicant:S. Noffke

Assigned Councilor: D.Wilkie

Assigned Date:11/08/2021

Board/Committee: UVLSRPC

Position: Regular Member

Applicant:D. Nash

Assigned Councilor J. Winny

Assigned Date:11/08/2021

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list is not considered all-inclusive.

#### DECEMBER 1, 2021

##### PUBLIC HEARING ITEMS:

- A. DISCONTINUANCE OF CLASS VI ROAD #43 - Public hearing for the purpose of receiving public input and taking action to discontinue Class VI Road #43, running from Poverty Lane to Route 4, Lebanon
- B. RECLASSIFICATION OF CLASS VI ROAD #7 - Public hearing for the purpose of receiving public input and taking action to reclassify Class VI Road #7 to a Class A Trail. The road is located off of LaPlante Road, Lebanon.
- C. ORDINANCE #2021-11 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-11 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to authorize an 8% increase to the Water Service Rate and a 7.2% increase to the Sewer Service Rate.
- D. ORDINANCE #2021-12 - Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-12 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of

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Fees to increase current miscellaneous water service fees, incorporate additional miscellaneous water service fees, amend provisions for Stormwater Permit application fees, and incorporate fees for Driveway Permits and Permits to construct within a Floodplain.

E. ORDINANCE #2021-13 - Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-12 to amend City Code Chapter 68, Fees, as follows:

1. Article II, Vehicle Registration Fees, §68-10, Exemption for Certain Veterans, to authorize waivers of local fees for Prisoners Of War, Purple Heart Recipients, and Pearl Harbor Survivors

2. Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an increase in Ambulance Fees

F. ORDINANCE #2021-14 - Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-14 to amend City Code Chapter 180, Wards, to redefine ward lines to comply with a constitutional requirement to equalize populations amongst wards.

G. ORDINANCE #2021-15 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-15 to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules and Regulations, to amend Airport Landing Fees

H. ORDINANCE #2021-16 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance 2021-15 to amend City Code Chapter 46, Cemeteries to incorporate provisions for Natural Burials.

I. ORDINANCE #2021-17 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-17 to amend City Code Chapter 36, Building Construction to increase the fees for Commercial Building Permits; clarify fees for Demolition & Relocation Permits; and add a penalty for work without a permit.

J. ORDINANCE #2021-18 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-18 to amend City Code Chapter 97, Landfill Regulations, Appendix A, Fee Schedule

**OLD BUSINESS:**

A. Presentation of Second Reading: Amendment to Ordinance #18, Salary Plan implement Article II, Non-Affiliated and LPASE Employees Pay Scale to implement a 3% General Wage Increase for 2022; to increase the wage and stipend pay scales for election positions; and to include the position of Substitute Custodian within the Temporary/Seasonal & Stipend Employees Pay Scale.

**NEW BUSINESS:**

A. Discuss and approval lease agreement with SDC 49 Plainfield, LLC for lease of land within the Lebanon Airport Tech Park (TENTATIVE)

B. Review and Approval of amendments to Human Service Guidelines

**WORK SESSION SCHEDULE – 2022 BUDGET REVIEW (All meetings begin at 5:30 pm)**

Monday, November 29, 2021

Tuesday, November 30, 2021

**DECEMBER 15, 2021**

Public Hearing and Action to Adopt 2022 Municipal Budget