



**LEBANON TREE ADVISORY BOARD
NOVEMBER 29, 2021 - 5:30 PM
MEETING ROOM 2, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - 3. Old Business**
 - 4. New Business**
 - A. Review Tree Board Charter
 - B. Establish Goals for 2022
 - C. Create Meeting Schedule for 2022
 - 5. Other Business**
 - 6. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Lebanon Tree Advisory Board Charter

Purpose / Charge

The Tree Board shall provide support, education and advocacy for trees in the City of Lebanon. Working through the Recreation Arts & Parks Department staff liaison with the City of Lebanon, the Board shall:

1. Promote tree health and vibrancy through proper planning, documentation, protection, education, planting programs, and advocacy throughout the City, and communicate with other interested boards annually.
2. Share educational resources to assist landowners with the establishment and care of trees on private property.
3. Consult and coordinate with City administration and boards regarding existing policies and future projects affecting trees. These include City and State public works and public utilities projects.
4. Establish policies for consideration and adoption by the Lebanon City Council that provide clear directives for planting, maintaining and/or removing trees from public spaces and rights of way.
5. Seek funding opportunities from organizations and individuals to support tree initiatives.
6. Partner with local utility companies to better understand their requirements, and to educate residents of Lebanon about their rights and responsibilities with respect to trees and utilities.
7. Establish a GIS data collection system which treats trees in public spaces as critical infrastructure. This includes data on urban tree canopy, heat islands, and flood prevention.

Membership

Board members shall be appointed by the City Manager and consist of 5-9 citizen members and one Conservation Commission member, who will serve staggered 3-year terms. Other City department staff shall provide a liaison when appropriate (Leb Rec, Planning, Public Works Departments).

Members shall elect a chair, vice chair and secretary.

A volunteer Tree Warden who has demonstrated proficient knowledge or training and experience with tree health, shall sit on the Board, ex officio.

Meetings shall be every two months at a City meeting facility, or via a digital meeting platform.