



**LEBANON CITY COUNCIL
DECEMBER 1, 2021 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 573 816 745#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The December 1, 2021 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions: None

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the December 1, 2021 agenda packet

7. Appointments

- A. Library Board of Trustees, Scout Noffke (Alternate Member)
Upper Valley Lake Sunapee Regional Planning Commission, Dan Nash
(Reappointment as Lebanon Representative)

8. Public Hearing Items

- A. DISCONTINUANCE OF CLASS VI ROAD #43 - Public hearing for the purpose of receiving public input and taking action to discontinue Class VI Road #43, running from Poverty Lane to Route 4 (Miracle Mile), Lebanon.
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- B. RECLASSIFICATION OF CLASS VI ROAD #7 - Public hearing for the purpose of receiving public input and taking action to reclassify Class VI Road #7 (extension of LaPlante Road between Route 4 and Riverside Drive) to a Class A Trail.
 - i. Presentation:

- ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- C. ORDINANCE #2021-11 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-11 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to authorize an 8% increase to the Water Service Rate and a 7.2% increase to the Sewer Service Rate.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- D. ORDINANCE #2021-12 - Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-12 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to increase current miscellaneous water service fees, incorporate additional miscellaneous water service fees, amend provisions for Stormwater Permit application fees, and incorporate fees for Driveway Permits and Permits to construct within a Floodplain.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- E. ORDINANCE #2021-13 - Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-13 to amend City Code Chapter 68, Fees, as follows:
- 1. Article II, Vehicle Registration Fees, §68-10, Exemption for Certain Veterans, to authorize waivers of local fees for Prisoners Of War, Purple Heart Recipients, and Pearl Harbor Survivors.
 - 2. Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an increase in Ambulance Fees
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- F. ORDINANCE #2021-16 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-16 to amend City Code Chapter 46, Cemeteries to incorporate provisions for Natural Burials.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:

- iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
 - G. ORDINANCE #2021-17 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-17 to amend City Code Chapter 36, Building Construction to increase the fees for Commercial Building Permits; clarify fees for Demolition & Relocation Permits, and add a penalty for work without a permit.
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
 - H. ORDINANCE #2021-18 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-18 to amend City Code Chapter 97, Landfill Regulations, Appendix A, Fee Schedule
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- 9. **Old Business**
 - A. Presentation of Second Reading: Amendment to Ordinance #18, Salary Plan, Article II, Non-Affiliated and LPASE Employees and Article III, Bargaining Unit Employees, Section A (AFSCME) to implement a 3% General Wage Increase for 2022; to increase the wage and stipend pay scales for election positions; and to include the position of Substitute Custodian within the Temporary/Seasonal & Stipend Employees Pay Scale.
 - B. ORDINANCE #2021-14 – Set Public Hearing for January 12, 2022: Proposed Ordinance #2021-14 to amend City Code Chapter 180, Wards, to redefine ward lines to comply with a constitutional requirement to equalize populations amongst wards.
- 10. **New Business: None**
- 11. **City Manager Report**
- 12. **Council Representatives to Other Bodies Report**
- 13. **Future Agenda Items**
- 14. **Non-Public Session**
- 15. **Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Lebanon City Council Agenda
December 1, 2021

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Arts & Culture Commission
Position: Regular Member
Applicant: B. Van Vliet
Assigned Councilor K. Zook
Assigned Date: 11/22/2021

Board/Committee: Board of Cemetery Trustees
Position: Regular Member
Applicant: F. Hanchett
Assigned Councilor G. Sykes
Assigned Date: 11/22/2021

Board/Committee: Diversion, Equity & Inclusion Commission
Position: Alternate Member
Applicant: S. Whitecloud
Assigned Councilors D. Wilkie, K. Zook, K. Hill
Assigned Date: 11/09/2021

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list is not considered all-inclusive.

DECEMBER 15, 2021

Public Hearing and Action to Adopt 2022 Municipal Budget

JANUARY 5, 2022

PUBLIC HEARING ITEM:

A. ORDINANCE #2021-15 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-15 to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules and Regulations, to amend Airport Landing Fees

NEW BUSINESS:

- A. Review and Adoption of 2022 Annual Calendar
- B. Appointment of 2022 Chair and Vice-Chair for Economic Development Commission
- C. Discuss and approve lease agreement with SDC 49 Plainfield, LLC for lease of land within the Lebanon Airport Tech Park (TENTATIVE)
- D. Review of Proposed Zoning Amendments for Council Adoption and those to be placed on the 2022 Municipal Ballot (Public Hearing to be held January 19, 2022)
- E. Three Tomatoes 5-year license agreement (Placement of Outdoor Seating Tent on Court Street)