



LEBANON DIVERSITY, EQUITY, AND INCLUSION COMMISSION

JANUARY 11, 2022 - 5:30 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

1. **Call to Order**

The January 11, 2022 Diversity, Equity & Inclusion Commission (DEI) Meeting is hereby called to order.

2. **Approval of Minutes: None**

3. **Old Business: None**

4. **New Business**

- A. REVIEW OF BASIC SAFETY PROCEDURES AT CITY HALL- Review of fire evacuation procedures and shelter in place procedures.
- B. INTRODUCTIONS- The members of the DEI Commission will introduce themselves.
- C. ELECTION OF OFFICERS – Nomination and election of a chairperson, vice-chairperson, and secretary.
- D. REVIEW OF THE CHARGE OF THE COMMISSION- Review of the duties, responsibilities and authority of the Diversity, Equity & Inclusion Commission.
- E. RULES OF PROCEDURE- Discussion and adoption of rules of procedure.
- F. REVIEW OF THE RIGHT TO KNOW LAW- Review the statutory requirements of RSA 91-A as it applies to the conduct of public meetings and public documents related to the DEI Commission.
- G. MEETING SCHEDULE AND TIME- Confirm future meeting schedule and times for the remainder of 2022.

5. **Open to the Public**

Any member of the public who desires to speak on any item may do so when the item is taken up by the Commission and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

6. **Future Agenda Items**

- A. Establish liaisons with the Hartford Committee on Racial Equity and Inclusion (HCOREI)
- B. Review data regarding the diverse composition of the population of the City
- C. Establish outreach to the different minority groups in the City

- D. Explore options to highlight and enhance the understanding of different groups in the City
 - 1. Events
 - 2. Articles in the City's newsletter and Lebanon Times
 - 3. Resources and information on the DEI webpage of the City's website
 - 4. Speaking events and other public education efforts to highlight DEI and a better understanding of our underrepresented populations
 - E. Coordinate and/or partner with the Lebanon School District regarding their DEI initiatives
 - F. Receive reports from the City Manager and Councilor Hill regarding the City's Race Equity And Leadership (REAL) training program and core city staff diversity team.
 - 1. Discuss potential collaborative efforts and joint mission vision.
 - 2. Discuss cooperative relationship with the City's administration.
 - G. Develop a plan, scope, and vision for the DEI Commission within the charge established by the City Council for the ensuing year and beyond
 - H. Establish relationships and cooperative efforts with non-profit entities and employers in the City/Upper Valley relative to their DEI initiatives
 - I. Establish liaison and relationship with the City's Arts & Culture Commission
- 7. Other Business**
- 8. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.