LEBANON HERITAGE COMMISSION
FEBRUARY 9, 2022 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

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1. Call to Order

2. Election of Officers

A. Chair and Vice Chair

3. Approval of Minutes

A. January 12, 2022

4. Public Review

A. None

5. Study Items

A. Special Projects

- Historic Districts
- Landmark designations
- Oral History

B. Dana House

C. Education

- Historic Photos Gallery
- Lebanon Historic District Regulatory Review 101

D. Master Plan Priorities

6. Other Business

A. 2022 Grants (CLG notice)

B. Budget

C. Mt. Finn

D. Hanover Street Area Form per NHDOT Exit 18 project

7. Open to the Public

8. Future Agenda Items

A. DPW projects

B. Colburn Park Pollinator Garden

9. Adjournment

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Agenda
Heritage Commission
February 9, 2022

Agenda Item #3A
Approval of Minutes

January 12, 2022

DRAFT

LEBANON HERITAGE COMMISSION
REGULAR MEETING
MINUTES
COUNCIL CHAMBERS, CITY HALL or
REMOTE VIA VIRTUAL PLATFORM
WEDNESDAY, JANUARY 12, 2022
LebanonNH.gov/Live
7:00 pm

MEMBERS PRESENT: Jeremy Rutter (Planning Board Rep.), Matthew Smith, Nicole Ford Burley (City Historian) and Devin Wilkie (City Council Representative)

MEMBERS ABSENT: Doug Boisvert (Vice Chair)**,** Karen Zook (Alt. Council Rep)

STAFF PRESENT: Rebecca Owens (Associate Planner)

GUESTS: Erling Heistad (City Council/Lebanon Outing Club)

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1. CALL TO ORDER
Ms. Owens called the meeting to order at 7:01 PM.

2. ELECTION OF OFFICERS
A. Chair and Vice Chair
Citing the absence of Mr. Boisvert, Ms. Owens suggested moving the election of officers to the February meeting. The members agreed to postpone the election.

3. APPROVAL OF MINUTES: December 8, 2021

Mr. Wilkie MOVED to approve the December 8, 2021 minutes as written.
Seconded by Ms. Ford Burley.
****The MOTION was approved (4-0)***

4. PUBLIC REVIEW
A. None

5. STUDY ITEMS
A. SPECIAL PROJECTS
Ms. Owens presented the kiosk display of the history of Storrs Hill. The display features information provided by the Lebanon Outing Club and Mr. Heistad, including photographs and newspaper articles. Following the timeline format found on the Storrs Hill website, the display illustrates the history of Outing Club, ski hill and ski jumps. It also discusses the upcoming 100th anniversary of the Outing Club (2024) and its vision for the future of Storrs Hill. One slide includes web links the public can follow to get more information about Storrs Hill, including how to volunteer. There is also a web link provided that can be used to share photos or stories, regarding the history of Storrs Hill or the Outing Club, with the Heritage Commission. After a final edit, the slides will be printed and laminated then displayed in the Mall Kiosk.

The next presentation was created by Mr. Raymond Book, a former Commission member, who compiled approximately 140 images from his historical postcard collection. These images are currently visible in the photo gallery on the Heritage Commission website. Ms. Owens stated that the City Manager requested the Heritage Commission and/or the Historical Society help caption or title the images. Ms. Ford Burley stated that she recognized many of the images and felt it would be fairly simple to come up with simple titles for them. Some of the images will require more research.

Ms. Owens provided a brief overview of Ms. Papazian's report regarding Phase 2 of the CLG 2020 project. She explained that the National Register is non-regulatory, meaning that property owners are not required to seek the permission of the Heritage Commission to alter or demolish properties; even if the properties are contributing resources. The goals of the National Register are geared more towards awareness. The hope is that if the owners are more informed about the history of their property, they will choose to preserve it. The Lebanon Historic district, however, is regulatory. Property owners are required to obtain approval from the Heritage Commission before making certain alterations. In her report, Ms. Papazian suggests reviewing and updating the zoning guidelines for the historic district in Phase 2 of the CLG project. She noted that the regulations and process for requesting a Certificate of Approval from the Heritage Commission are, "briefly described and not so clearly defined". Ms. Papazian felt that it would be worthwhile to create clearer, more defined and user-friendly criteria before pursing the formal listing of the expanded historic district on the National Register. The Commission members are in favor of following the Colburn Park district expansion through to completion. They would like to have a review of current zoning ordinances and the Heritage Commission Certificate of Approval process at a future meeting.

B. DANA HOUSE

Ms. Owens reports that work continues on obtaining a quote for lead and asbestos abatement. Ms. Hains is working on the 3D filming of the Dana House.

C. EDUCATION

A suggestion was made to create signage for historic buildings that provide a synopsis of their historical/cultural significance.

D. MASTER PLAN PRIORITIES

Ms. Owens stated that there will be a review of the Master Plan priorities and goals at a future meeting.

6. OTHER BUSINESS

A. NHDOT HIGH-MECHANIC ST ROUNDABOUT and I89 EXIT 18 PROJECTS

The State sent information about the High-Mechanic-Mascoma Street roundabout which staff submitted comments on. NHDOT will be sending information re: the Exit 18 project in the near future and Ms. Owens will share it with the Commission.

B. BUDGET

A breakdown of the Commission's budget will be presented at a future meeting.

C.CITY/DEVELOPMENT PROJECTS OF INTEREST

Ms. Owens reported that the Village Market property, which was recently purchased, underwent a conceptual review on 12/13. The project will consist of 3 phases of work; the final product is a housing development where the market currently stands. There will also be a parking structure. This property is outside of the regulatory district. The West Lebanon Revitalization Committee continues to work on the concept for future use of the rail yard. The City has been granted permission to work on a path leading to the river.

Ms. Ford Burley posed a question from a member of the public regarding a sign on the Mall that seems out of date. The sign references indigenous people and contains a quote by Robert Levitt. Ms. Owens will look into the process for getting the sign updated.

7. OPEN TO THE PUBLIC

None

8. FUTURE AGENDA ITEMS

A. GUEST SPEAKERS/ORAL HISTORY

Ms. Ford Burley mentioned that the Historical Society has a collection of oral history interviews but they may not be on currently accessible media.

B. CLG 2020 PROJECT NATIONAL REGISTER APPLICATIONS and PHASE 2

C. DPW PROJECTS

9. ADJOURNMENT

Mr. Smith MOVED to adjourn the meeting at 8:40 PM.
Seconded by Ms. Ford Burley.
**** The MOTION was unanimously approved (4-0).***

Respectfully submitted,
Megan Castillo
Recording Secretary