



**LEBANON CITY COUNCIL
APRIL 20, 2022 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 235 794 258#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The April 20, 2022 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Board and Committee Reports (1st Quarter 2022)

4. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

5. Open to the Public

6. Recognitions: None

7. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the April 20, 2022 agenda packet.

8. Appointments

- Economic Development Commission, Kevin Purcell (Reappointment Regular Member)
- Library Board of Trustees, Doug Whittlesey (Reappointment Alternate Member)
- Heritage Commission, Noel Figart (Appointment Regular Member)

9. Public Hearing Items

- A. ORDINANCE #2021-14 - Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2021-14 to amend City Code Chapter 180, Wards, to redefine ward lines to comply with a constitutional requirement to equalize populations amongst wards.

- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
 - B. RECLASSIFICATION OF CLASS VI ROAD #11 – A public hearing for the purpose of receiving public input and taking action on the reclassification of Class VI Road #11, (portion of) Monica Road to a Class A Municipal Trail. (HEARING POSTPONED - RESCHEDULED DATE TO BE DETERMINED)
 - C. EXTENSION OF 79-E APPROVAL – Public hearing for the purpose of receiving public input and taking action to extend tax relief under the provisions of the Community Tax Relief Incentive Program (NH RSA 79-E) to 1 Mechanic Street, LLC.
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
 - D. ORDINANCE #2022-01 – Public hearing for the purpose of receiving public input and taking action to adopt proposed Ordinance #2022-01 to delete and repeal City Code Chapter 31, Article VI, Licensing Board
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- 10. Old Business: None**
- 11. New Business**
- A. Action to delegate permitting authority to the City Manager for all permits previously granted by the Licensing Board
 - B. Authorization for the City Manager to execute a lease with 30 Airport Road, LLC for office space at 30 Airport Road for the relocation of the Cyber Services Department.
 - C. Authorization for the City Manager to execute a new lease agreement with Lebanon Opera House Improvement Corporation to permit the occupancy of additional space in City Hall
 - D. Request from the Lebanon Opera House for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property
 - E. Request from Lalo's Taqueria for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property.

- F. Discussion and Set Public Hearing for May 18, 2022: Request for supplemental appropriation in the amount of \$187,980.30 for parking lot improvements at the police station.
- G. Release of Collected Public School Impact Fees
- H. Review and Approval of City Manager Job Description

12. City Manager Report

13. Council Representatives to Other Bodies Report

14. Future Agenda Items

15. Non-Public Session

16. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Arts & Culture Commission

Position: Regular Member

Applicant: J. Giordani

Assigned Councilor: G. Sykes

Assigned Date: 02/09/2022

Board/Committee: Arts & Culture Commission

Position: Alternate Member

Applicant: S. Fiore

Assigned Councilor: C. Below

Assigned Date: 03/29/2022

Board/Committee: Pedestrian & Bicyclist Advisory Committee

Position: Regular Member

Applicant: M. McCormick

Assigned Councilor: D. Whittlesey

Assigned Date: 02/09/2022

Board/Committee: Pedestrian & Bicyclist Advisory Committee

Position: Regular Member

Applicant: C. Smith

Assigned Councilor: K. Hill

Assigned Date: 03/03/2022

Board/Committee: Conservation Commission

Position: Alternate Member

Applicant: S. Dittrich

Assigned Councilor: K. Zook

Assigned Date: 01/03/2022

Board/Committee: West Lebanon Revitalization Advisory Committee

Position: Resident

Applicant: L. Stavis

Assigned Councilor: K. Zook

Assigned Date: 03/30/2022

Board/Committee: West Lebanon Revitalization Advisory Committee

Position: Resident

Lebanon City Council Agenda
April 20, 2022

Applicant: J. Sherman
Assigned Councilor: D. Whittlesey
Assigned Date: 03/30/2022

Board/Committee: West Lebanon Revitalization Advisory Committee
Position: Resident
Applicant: K. Swan
Assigned Councilor: G. Sykes
Assigned Date: 04/04/2022

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list is not considered all-inclusive.
APRIL 21, 2022 – Special Meeting – Housing (6:00pm Start)

APRIL 26, 2022 – Annual Work Session (5:30pm Start)

APRIL 28, 2022 – Annual Work Session (5:30pm Start)

MAY 4, 2022

NEW BUSINESS:

A. Discussion & Set Public Hearing for May 18, 2022: Ordinance 2022-02 to amend City Code Chapter 115, Enactment of Ordinances (Tentative)

MAY 11, 2022 – Annual Work Session (5:30pm Start)

MAY 18, 2022

PUBLIC HEARING ITEMS:

A. SUPPLEMENTAL APPROPRIATION – Public hearing for the purpose of receiving public input and taking action on a request for supplemental appropriation in the amount of \$187,980.30 for parking lot improvements at the police station.