



**LEBANON CLASS VI ROADS ADVISORY BOARD
MAY 5, 2022 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. October 21, 2021
 - B. November 4, 2021
 - 3. Study Items**
 - A. Review and discussion regarding the current status of existing recommendations before the City Council
 - B. Proposed process regarding future recommendations forwarded to the City Council
 - 4. Other Business**
 - 5. Future Agenda Items**
 - 6. Open to the Public**
 - 7. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Agenda
Class 6 Roads Advisory Committee
May 5, 2022

Agenda Item #2A
Approval of Minutes

October 21, 2021

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING
MINUTES
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, October, 21st, 2021
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith

MEMBERS ABSENT: Marc Coleman

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Vice Chair Colin Smith called the meeting to order at 6:32 PM

2
3 **2. APPROVAL OF MINUTES:** September 16th, 2021

4
5 *Mr. Heistad MOVED to approve the September 16th, 2021, Minutes as presented in the October*
6 *21st, 2021 agenda packet.*

7 *Seconded by Ms. Hirai.*

8
9 ** The Vote on the MOTION was unanimously approved (5-0).*

10
11 **3. STUDY ITEMS:**

12
13 **A. Review and Discussion of Class VI Roads #44 and #46:** Mr. Goodwin said that the Class VI Roads
14 Committee had reviewed these two roads back in 2014/2015. At that time, the Committee recommended
15 that these two roads stay Class VI Roads. Mr. Goodwin went over the template that had previously been
16 worked on for Road #46. He noted that there was prescriptive evidence of the existence of the road as
17 well as it being shown on several maps such as the Torbert map and the 1892 Hurd Atlas. There was
18 partial stone wall evidence and right of way evidence. The road supported hiking and the right of way
19 evidence was distinguishable, barely. The road did not support any type of vehicle use and the only
20 evidence of road damage was from a stream that ran down it. Mr. Goodwin continued to go over the
21 template.

22
23 Discussion took place among the members about the various possible uses of the road in the future. They
24 discussed if it was possible to ride a mountain bike on the road or just hike along the road.

25
26 Mr. Goodwin was contacted by Dave and Judy Jorgenson by email. Mr. Jorgenson submitted photos in
27 his email. They conveyed that they felt it would be extremely difficult to increase the intensity of the use
28 of the road. They had some concern if increased use was proposed because their septic system was very
29 close to the border of the right of way. They indicated they would be comfortable if the Road stayed as a
30 Class VI Road, and they were comfortable if it was made into a Class A Trail or discontinued.

31
32 Mr. Ralph Horak, who lives on Daisy Hill Road on the other side of the Jorgenson's residence, said he
33 echoed everything that was said by the Jorgenson's.

1
2 Ms. Maureen McNulty asked the Committee to explain the difference between a Class A or a Class B
3 Trail.

4
5 **Mr. Heistad MOVED** that the Class VI Road Committee recommend that the Lebanon City Council
6 reclassify Road #46, a Class VI Road, as a Class A Municipal Trail as defined in RSA 231-A:1(I).
7 The location of which to be generally described as extending from Storrs Hill Road, easterly to
8 where it intersects with Daisy Hill and Morse Road, as depicted within the October 21st 2021 Class
9 VI Road agenda packet. The committee further recommends that Road #46 be subject to the
10 following public trail use restrictions: Permitted means of travel shall be by foot, skis, and
11 snowshoes. Notwithstanding these permissions, none of these uses shall be allowed in a manner, or
12 in conditions that will encourage erosion, or otherwise damage the trail. All wheeled vehicles or
13 motorized vehicles, on or off road, shall be prohibited, excepting the allowed vehicular uses of
14 abutting landowners for access of their land as set forth in RSA 231-A:1(I). The Public Works
15 Director shall cause to be placed legible signs at the entrance to trail describing the restrictions
16 contained herein, as provided by RSA 231-A:4.

17 *Seconded by Ms. Hirai.*

18
19 **Roll Call Vote:**

20 Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood, and Colin Smith all voting Yea.
21 None voted Nay.

22
23 ** The Vote on the MOTION was approved (5-0)*

24
25 The next road discussed was Road #44. Mr. Goodwin went over the template that had been previously
26 worked on by the Class VI Roads Committee back in 2014/2015. The existing evidence was quite like
27 Road #46. There were several maps, such as the Torbert map, with the Road depicted on it as well as
28 field evidence such as some stone walls. The Road would support hiking and there was no evidence of
29 misuse.

30
31 Mr. Goodwin did not find any evidence of a discontinuance of the Road. It was also discussed that the
32 Road would not support bike riding on it.

33
34 Committee members spoke on their experiences walking along Road #44 and what they saw along the
35 road.

36
37 Maureen McNulty, who lives north of Road #44, said it was very nice Road for hiking. She didn't mind
38 people walking along her front yard, but she would not want driving to be allowed. Kristen McGee said
39 she agreed with what Ms. McNulty said.

40
41 Mr. Goodwin continued to go through the template for Road #44. Mr. Goodwin relayed that Mr. Marc
42 Coleman sent an email saying he was ok with the Class VI Road designation, that was his preference.
43 Chair Wood said he thought the road should really be a Class A trail.

44
45 **Mr. Heistad MOVED** that the Class VI Road Committee recommend that the Lebanon City Council
46 reclassify Road #44, a Class VI Road, as a Class A Municipal Trail as defined in RSA 231-A:1(I).
47 The location of which is to be generally described as extending from the eastern terminus of Morse
48 Road, easterly toward the Meridien Road, as depicted within the October 21st 2021 Class VI Road
49 agenda packet. The committee further recommends that Road #44 be subject to the following

1 public trail use restrictions: Permitted means of travel shall be by foot, skis, and snowshoes.
2 Notwithstanding these permissions, none of these uses shall be allowed in a manner, or in conditions
3 that will encourage erosion, or otherwise damage the trail. All wheeled vehicles or motorized
4 vehicles, on or off road, shall be prohibited, excepting the allowed vehicular uses of abutting
5 landowners for access of their land as set forth in RSA 231-A:1(I). The Public Works Director shall
6 cause to be placed legible signs at the entrance to trail describing the restrictions contained herein,
7 as provided by RSA 231-A:4.

8 *Seconded by Mr. Wood.*

9
10 **Roll Call Vote:**

11 Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood, and Colin Smith all voting Yea.
12 None voted Nay.

13
14 ** The Vote on the MOTION was approved (5-0)*

15
16 **4. OTHER BUSINESS:** Discussion was had on whether to pause the Class VI Roads Committee
17 meetings for a few months until the City Council could catch up on the recommendations the Committee
18 has already sent to them.

19
20 Chair Wood agreed with that thought but was not sure why Baker Road had not been sent to the City
21 Council. It was decided that the Committee would meet one more time before pausing the meetings to
22 make a recommendation on Baker Road. They will hold that meeting on Thursday, November 4th, 2021.

23
24 Ms. Hirai asked if the Committee would be taking up the discussion of signage again? They spoke about
25 having temporary signs put up.

26
27 **5. FUTURE AGENDA ITEMS:** Re-visit Baker Road

28
29 **6. OPEN TO THE PUBLIC:** None

30
31 **7. ADJOURNMENT:**

32
33 *A MOTION was made by Mr. Wood to adjourn the meeting at 8:10 PM.*

34 *The MOTION was seconded by Ms. Heistad.*

35
36 **Roll Call Vote:**

37 Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood, and Colin Smith all voting Yea.
38 None voted Nay.

39
40 ** The Vote on the MOTION was approved (5-0)*

41
42 Respectfully submitted,
43 Barbara Higgins
44 Recording Secretary

**Agenda
Class 6 Roads Advisory Committee
May 5, 2022**

**Agenda Item #2B
Approval of Minutes**

November 4, 2021

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING
MINUTES
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, November, 4th, 2021
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith

MEMBERS ABSENT: Marc Coleman

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Vice Chair Colin Smith called the meeting to order at 6:33 PM

2
3 **2. APPROVAL OF MINUTES:** None

4
5 **3. STUDY ITEMS:**

6
7 **A. Review and Discussion of Historic Rd. #27-Bakers Lane:**

8
9 **Chair Wood recused himself from this study item.**

10
11 Vice-Chair Smith led the discussion. Mr. Goodwin gave a brief background on Bakers Lane. He said on
12 July 10th, 2014, the Class VI Roads Committee, at that time, made a standard motion to convert the Class
13 VI Road to a Class A Trail.

14
15 On January 7, 2021, the current Class VI Roads Committee reviewed Bakers Lane and included Bob
16 Townsend, an abutter, in the conversation. At the conclusion of that conversation there was support for
17 the previous motion but was never finalized.

18
19 Chair Wood said he spoke to Bob Townsend on this day, and Mr. Townsend indicated that he and
20 Carolina acknowledged that Bakers Lane was a public road. Mr. Townsend would prefer wheeled
21 vehicles be excluded on the road. Mr. Wood said that there was a lot of erosion on that road from wheeled
22 vehicles when it was wet. Mr. Townsend did say that if bicycles wanted to use the road when it was dry
23 then he was OK with that. He also said that he would like to see it become a Class A Trail.

24
25 Discussion about the Road took place between the committee members.

26
27 ***Mr. Heistad MOVED*** that the Class VI Roads Advisory Committee recommend to the Lebanon City
28 Council that they reclassify Class VI Road #27 (Baker Lane extending south to north from Cross
29 Road to Storrs Hill Rd) to a Class A Municipal Trail as defined in RSA 231-A:1(I) and as shown on
30 the City of Lebanon Draft Class VI Roads map printed June, 2013 subject to the following public
31 trail use restrictions: Means of travel shall be restricted to horse, foot, ski and snowshoes, and
32 snowmobiles when snow cover is adequate. Motor vehicles, wheeled vehicles, and off-highway
33 recreational vehicles other than snowmobiles, shall be prohibited, subject, however to vehicular

1 uses of abutting landowners for access to existing uses of land as set forth in RSA 231-A:1(I). The
2 Public Works Director shall cause to be posted legible signs at the entrance to the trail describing
3 the restrictions contained herein, as provided by RSA 231-A:4.

4 *Seconded by Ms. Monroe.*

5 Discussion on the Motion was had among the Committee members.

6
7 **Roll Call Vote:**

8 Erling Heistad, Barbara Hirai, Joan Monroe, and Colin Smith all voting Yea.

9 None voted Nay.

10 **Recused: Mr. Stephen Wood**

11
12 ** The Vote on the MOTION was approved (4-0). Mr. Wood was recused from this vote.*

13
14 **Mr. Stephen Wood returned as a regular member for this meeting.**

15
16 **4. OTHER BUSINESS:**

17
18 **A. Review of 2022 Meeting Calendar:** Mr. Goodwin asked if anyone wanted to meet any other night
19 besides the first and third Thursday meeting of the month. He said if they did then they would need to
20 discuss the 2022 meeting calendar.

21
22 Discussion turned to wording on road signage and when to work on it as a committee.

23
24 The committee also spoke of possibly taking back up Class VI Roads that they had previously looked at
25 to see if they should recommend some of those roads be re-classified as a Class A Trail.

26
27 It was decided that the Class VI Roads committee would take a break until February 2022.

28
29 **5. FUTURE AGENDA ITEMS: None**

30
31 **6. OPEN TO THE PUBLIC: None**

32
33 **7. ADJOURNMENT:**

34
35 *A MOTION was made by Mr. Wood to adjourn the meeting at 7:38 PM.*

36 *The MOTION was seconded by Ms. Heistad.*

37
38 **Roll Call Vote:**

39 Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood, and Colin Smith all voting Yea.

40 None voted Nay.

41
42 ** The Vote on the MOTION was approved (5-0)*

43
44 Respectfully submitted,

45 Barbara Higgins

46 Recording Secretary