



**LEBANON HERITAGE COMMISSION**  
**MAY 11, 2022 - 7:00 PM**  
**MEETING ROOM 1, CITY HALL OR**  
**REMOTE VIA VIRTUAL PLATFORM**  
**LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
  - 2. Approval of Minutes**
    - A. April 13, 2022
  - 3. Public Review**
    - A. None
  - 4. Study Items**
    - A. Study Items
      - Special Projects
        - Historic Districts
        - Landmark designations
        - Oral History
    - B. Dana House
    - C. Education
    - D. CLG 2022 Grant Application for Colburn Park Historic District Expansion
  - 5. Other Business**
    - A. Soldiers Memorial Building Sculptures, Rehab Assessment - Match Request
  - 6. Open to the Public**
  - 7. Future Agenda Items**
    - A. DPW Projects
  - 8. Adjournment**

**The order of agenda items is subject to change.**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://LebanonNH.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

**Agenda  
Heritage Commission  
May 11, 2022**

**Agenda Item #2A  
Approval of Minutes**

**APRIL 13, 2022**

DRAFT

**LEBANON HERITAGE COMMISSION  
REGULAR MEETING  
MINUTES  
COUNCIL CHAMBERS, CITY HALL or  
REMOTE VIA VIRTUAL PLATFORM  
WEDNESDAY, APRIL 13th, 2022  
LebanonNH.gov/Live  
7:00 pm**

**MEMBERS PRESENT:** Nicole Ford Burley (Vice Chair and City Historian) Jeremy Rutter (Planning Board Rep.), Matthew Smith, and Devin Wilkie (City Council Representative)

**MEMBERS ABSENT:** Karen Zook (Alt. Council Rep)

**STAFF PRESENT:** Rebecca Owens (Associate Planner)

**GUESTS:** Noel Figart

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1 **1. CALL TO ORDER:** Vice Chair Ford Burley called the meeting to order at 7:00 PM.

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3 Noel Figart attended the meeting because of the call for members of the Heritage Commission. Noel was  
4 observing the meeting.

5  
6 **2. APPROVAL OF MINUTES:** March 9, 2022

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8 *Mr. Rutter MOVED to approve the March 9, 2022 minutes as amended.*  
9 *Seconded by Ms. Ford Burley.*

10  
11 Amendments to the Minutes:

12  
13 Page 1, Line 2 Change "Vice Chair" to "Chair"

14  
15 *\*The MOTION was approved (3-0)*

16  
17 **3. PUBLIC REVIEW:**

18  
19 A. None

20  
21 **4. STUDY ITEMS:**

22  
23 **A. SPECIAL PROJECTS-**

24  
25 **Historic Districts-**None

26  
27 **Landmark Designations-**Vice Chair Ford Burley provided additional information on ten properties so  
28 that should start to move things along. Ms. Owens suggested submitting the ten properties as a bundle  
29 with the historical content that was on the form that the consultant from the state gave that documents the  
30 significance of those properties. Ms. Owens will be making phone calls to the property owners. Vice  
31 Chair Ford Burley explained her research on the 10 properties and where she did her research.

**Oral History-None**

**B. DANA HOUSE-** Ms. Owens explained that Dana House was a big project, and she was currently working on the CLG 2022 grant application for the Colburn Historic District expansion. That application was due in mid-May. Once that was done, she could focus more on the Dana House.

**C. EDUCATION-**Ms. Owens said that the Heritage Commission usually liked to promote some topic or interest in the Lebanon News. It is not required but they could let her know if there was something they would like to put in the news. This could also include educational topics and opportunities for the Heritage Board.

Vice Chair Ford Burley suggested that Westboro education might be of value and interest to the public. Mr. Rutter said there was an article in the Valley News about new housing coming into historical areas and the impact that so many people moving in would make on the city. Discussion was had on other times in history when the population increased greatly in a short period of time.

**D. CLG 2022 GRANT APPLICATION FOR COLBURN HISTORIC DISTRICT EXPANSION-** Ms. Owens was currently working on the application for the 2022 grant. It is due by mid-May.

**5. OTHER BUSINESS:** Ms. Owens discussed the plans the city has for the Westboro property. While not much has been done on the ground, a lot had been done on paper. There is a trail planned to go along the river from Bridge Street Park almost all the way up to the dry bridge. There are two designs of where the trail might be aligned, a decision has not been made. Bridge Street Park is on city property and the look of the park was still being worked on. Currently they are working on funding for the park.

On the Main Street project, a survey and study were done, and a conceptual design had been worked on. Ms. Owens showed a conceptual street scape design for Main Street and explained what the plans were for all of it.

She told the Commission that on April 19<sup>th</sup> there would be a community walk and conversation planned for West Lebanon to explain the streetscape plan for Main Street. The walk would take place first and then the conversation would take place at the Kilton Library.

**A. 1 FOUNDRY STREET TOUR-**Ms. Owens reported that there was a conceptual application for adaptive re-use for 1 Foundry Street and 25 Mechanic Street. They would like to put in a multi-family use with common areas. It is a 5-acre property with 4 buildings currently sitting on it. The laundromat will be demolished to make way for multi-family housing while the mills will be redeveloped. This project was in the early stages of planning. They would like to add the mill to the National Historic registry. Ms. Owens read the narrative of the project and then showed some proposed design photos.

**6. OPEN TO THE PUBLIC:** None

**7. FUTURE AGENDA ITEMS:**

**A. DPW PROJECTS-** None

1 **8. ADJOURNMENT**

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3 ***Mr. Rutter MOVED to adjourn the meeting at 8:24 PM.***  
4 ***Seconded by Mr. Smith.***

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6 ***\* The MOTION was unanimously approved (3-0).***

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8 Respectfully submitted,  
9 Barbara Higgins