

FINAL

LEBANON CITY COUNCIL
MINUTES

Wednesday, May 18, 2022, 7:00 p.m.

Remote Via Microsoft Teams: [LebanonNH.gov/Live](https://lebanonnh.gov/Live)

MEMBERS PRESENT: Mayor Tim McNamara, Assistant Mayor Clifton Below, Erling Heistad, Karen Liot Hill (Arrived 7:05PM), Christian Simon, George Sykes, Douglas Whittlesey, Devin Wilkie, and Karen Zook

MEMBERS ABSENT:

STAFF PRESENT: City Manager Shaun Mulholland, City Clerk Kristin Kenniston, GIS Coordinator Mark Goodwin, Chief of Police Phillip Roberts, Deputy Chief of Police Matthew Isham, Finance Director Vicki Lee, Deputy Finance Director Alesia Williams

1. **CALL TO ORDER:** Mayor McNamara called the meeting to order at 7:00 p.m.

City Manager Mulholland made the meeting announcement on how the public could participate in the meeting.

2. **PLEDGE OF ALLEGIANCE:** Councilor Sykes led the Council in the Pledge.

3. **PUBLIC FORUM:** Mayor McNamara made the Public Forum announcement.

4. **OPEN TO PUBLIC:** No one came forth.

5. **RECOGNITIONS:** NONE

6. **ACCEPTANCE OF MINUTES:**

- April 26, 2022
- April 28, 2022
- May 4, 2022

Councilor Wilkie MOVED to approve the April 26, 2022 (Work Session), the April 28, 2022 (Work Session), and the May 4, 2022 (Regular Session) minutes as written and presented in the May 18, 2022 City Council agenda packet.

Seconded by Councilor Heistad.

**The Vote on the MOTION was approved (7-0-1).*

- Councilor Sykes abstained. Not present at the April 28, 2022 meeting.
- Councilor Liot-Hill arrived when vote was being taken and chose not to vote.

7. **APPOINTMENTS:** NONE

8. **PUBLIC HEARING ITEMS:**

A. SUPPLEMENTAL APPROPRIATION FOR POLICE STATION PARKING LOT:

Public hearing for the purpose of receiving public input and taking action to appropriate \$187,980.30 for Lebanon Police Department Parking Lot Expansion & Improvements; and to

authorize disbursement of \$187,980.30 in Police Public Facilities Impact Fees as the means to pay for the work.

Included in the agenda packet:

1. April 10, 2022 Memo from Police Chief Phil Roberts re: Supplemental Appropriation Request **(Page 30, agenda packet)**
2. March 24, 2022 Plan for Lebanon Police Station Parking Lot Improvements **(Page 31, agenda packet).**

Chief of Police Phillips Roberts and Deputy Chief of Police Matthew Isham were present remotely to answer questions from the Council if needed.

BACKGROUND

The police department maintains one building for all operations. Construction on the current facility was completed in 1991 and includes a visitor parking area consisting of 8 parking spaces (two of which are designated handicapped spaces) and 1 cement pad for motorcycle parking. The parking area for staff includes 9 spaces for marked cruisers, and 31 spaces for staff.

Presently, the department has 26 vehicles in the fleet and total staffing of 56 employees. In the 30+ years since the construction of the station, the parking areas have not been expanded or improved. There is great need for additional parking, and improvements are required to effectively address both the safety and appearance of driveways, sidewalks, and curbing. Infrastructure for future charging stations for electric vehicles is also planned to be installed during construction. It looks like Ford will not be making any gas powered police vehicle after 2024 and other car makers will not be producing police vehicles, so the City has no choice but to acquire electric vehicles and the infrastructure to accommodate them.

The estimated total cost of the project is \$307,980.30. One Hundred Twenty Thousand Dollars (\$120,000) was encumbered from 2021 leaving the need for \$187,980.30 to complete the project. Funds for the additional appropriation are to be transferred from Police Department Impact Fees to the Capital Improvements fund so there will be no impact to the tax rate.

Supplemental appropriations require the affirmative vote of two-thirds of the City Councilors present and voting, with a quorum of at least five members present. Five members present, 3 affirmative votes for adoption; six members present, 4 votes; seven members present, 5 votes; eight members present, 5 votes; and Nine members present, 6 votes.

Mayor McNamara opened the Public Hearing. Hearing no comments from the public, the Public Hearing was closed.

The Council had no questions.

ACTION:

Councilor Liot Hill MOVED the following Resolution:

RESOLVED, by the City of Lebanon, that funds, in the amount of \$187,980.30, be appropriated for expenditure from the Capital Improvements Fund for Lebanon Police Department Parking Lot Expansion & Improvements to be paid for by Police Public Facilities Impact Fees.

BE IT FURTHER RESOLVED, by the City of Lebanon, that funds in an amount not to exceed \$187,980.30 be disbursed from the Police Public Facilities Impact Fees Fund to the Capital Improvements Fund for the purpose of financing Lebanon Police Department Parking Lot Expansions & Improvements.

This resolution shall be effective upon passage.

Seconded by Councilor Simon.

****The Vote on the Motion was approved (9-0).***

9. OLD BUSINESS - NONE

10. NEW BUSINESS

A. Presentation of Grafton County Commissioners' Proposed Budget with Wendy Piper, Chair of Grafton County Board of Commissioners

Included in the agenda packet:

1. Proposed Grafton County Commissioners' Budget Grafton County Commissioners' Proposed Fiscal Year 2023 Budget . ([*Pages 41-87, agenda packet.*](#))
2. Grafton County Commissioners two memos dated May 11, 2022 ([*Pages 34-40, agenda packet*](#))

Chair of Grafton County Board of Commissioners, Wendy Piper, highlighted the following:

- Their fiscal year 2023 budget recommendations show an overall budget of \$48,285,502, which is a decrease of 0.93% (\$454,574) from fiscal year 2022.
- Grafton County received \$17,459,302 in American Rescue Plan funding (ARPA), which would allow counties to use up to \$10M as a standard allowance for revenue loss for the provision of general government services.

Chair of Grafton County Board of Commissioners Piper also highlighted and spoke about the comprehensive wage study being done to recruit and retain staff, noting there are 40 FTE openings for nursing staff; restructuring their staff grading system; the county's Nursing Home and its proposed budget to only fund 100 beds instead of 125 due to staffing shortages and a decrease in revenue; the need to budget for three (3) new positions (dispatch, maintenance, and an HR Recruitment Specialist)

The Council and Chair of Grafton County Board of Commissioners Piper discussed what the Nursing Home was doing to restructure/shift its workload (i.e., shifting duties from RNs to LNA's; loan forgiveness, continued education, bonuses, developing an LNA Program in-house); concerns about what funding options would be available after ARPA funds are no longer available (i.e., what has traditionally been done is the use of the Undesignated Fund Balance, and Social Security would always be protected through grants); and the investments being made using the ARPA funds (water/sewer feasibility study; Assisted Living Center feasibility study; Cyber Security improvements; and, investigating Alternative Energy Resources for all the county towns).

In response to Assistant Mayor Below's question regarding how much ARPA funds have been spent, Ms. Piper noted that out of \$17M, there was \$10M obligated to projects, which leaves \$7M left. Funds must be spent by 2026.

ACTION:

No action is required by Council; item was for discussion purposes only.

B. Request from the Lebanon Opera House for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property.

Included in the agenda packet: May 3, 2022 email from Operations Manager Brian Cook, Lebanon Opera House ([Page 89, agenda packet.](#))

City Manager Mulholland reviewed the Lebanon Opera House’s request to permit the serving of alcoholic beverages inside the LOH.

BACKGROUND

On April 20, 2022, the City Council granted an alcohol exemption to the Lebanon Opera House (LOH) to provide them with the ability to serve alcoholic beverages in the alley between City Hall and the neighboring building located at 55 North Park Street, the back parking lot behind City Hall, the sidewalk in front of City Hall, and all other areas immediately surrounding the building. LOH is now requesting an exemption to serve alcoholic beverages in City Hall during LOH events and performances. (An email from Lebanon Opera House Operations Manager, Brian Cook was provided in agenda packet.)

City Administration has no objection to the above.

City Code Chapter 14, Alcoholic Beverages, §14-5, Exemption states that, “Any person, publicly recognized organization, organized group, family group or business may be exempted from the provisions of this article for a short period of time not exceeding 12 hours, upon first obtaining permission from the City Manager after consultation with and approval by the Chief of Police. For a period of time exceeding 12 hours but not exceeding one year, permission must first be obtained from the Lebanon City Council and reviewed on an annual basis.” Due to the nature of the business and the desire to continue to serve alcohol on City-owned property, Council approval is required pursuant to §14-5 above.

ACTION:

Councilor Willkie MOVED, that the Lebanon City Council hereby grants an exemption pursuant to §14-5 of City Code Chapter 14, Alcoholic Beverages, to Lebanon Opera House to serve alcoholic beverages inside City Hall during LOH events and performances. Exemption shall be valid beginning May 19, 2022 and shall expire on December 31, 2022.

Seconded by Councilor Liot Hill.

****The Vote on the Motion was approved (9-0).***

Mayor McNamara noted that the next 5 items on the agenda relate to affirmation status of various Class VI Roads in the City. The Council had a fairly long discussion a few meetings ago about the process of the Class VI Roads Commission, noting this is really a two-phase process. The first phase/tasks being to determine if a road is, in fact, determined to be a Class VI Road and if a particular road remains a Class VI Road, is there an interest from abutters in having a road discontinued or should it become a Class A Trail. At this meeting, the Council was asked to simply establish whether the following roads are, in fact, Class VI Roads.

Mr. Mark Goodwin reiterated the Mayor’s comments noting this is a modification of the process in consultation with the Class VI Roads Advisory Commission Chair, City Manager Mulholland, and Mayor McNamara. It was apparent that a lot of time was being spent on recommendations to convert a road classification to a Class A Trail. One of the primary objectives is to simply have the Council affirm the existence of a public right of way. The tweaking of the proposed motions in the Council’s agenda packet is to simply affirm the existence of a particular right of way, as well as accept the packet and the recommendation from the Class VI Roads Advisory Commission. If the Council decides to act on that recommendation, especially if the recommendation is to change the designation of a particular roadway, then the Council would move towards scheduling a Public Hearing. Instead of starting with the Public Hearing first, the Council will now be taking a step back by simply affirming whether the following particular roads are a public right of way.

C. Affirmation of status of Class VI Road #3 (Farr Road Extension)

Included in the agenda packet (*Pages 91-96*):

1. May 9, 2022 Memo from Mark Goodwin, GIS Coordinator/Planner re: Recommendation from Class VI Roads Advisory Committee – Road Segment #3 (Farr Road Extension) -
2. Class VI Road Assessment Template (Road #3, Farr Road Extension) (*Pages 93-95, agenda packet.*)



Mr. Mark Goodwin reviewed the documentation from the Class VI Roads Advisory Commission for the Farr Road Extension.

BACKGROUND

Farr Road Extension is depicted on the 1892 Hurd Atlas Map as essentially Farr Road continuing to where it intersects Sunset Rock Road. It is unknown as to when the section presently known as Farr Road Extension became a Class VI roadway, including no longer being maintained by the City of Lebanon.

The Class VI Roads Advisory Committee reviewed the prescriptive evidence supporting the assertion of its existence as a public right-of-way, the current conditions and use, as well as potential future uses, all

of which is documented in the attached Class VI Road Assessment Template. *(Pages 93-95, agenda packet.)*

Action on the item before the Council at this meeting is to accept the report by the Committee and affirm that Farr Road Extension is a Class VI Road. The Committee is recommending that the Council consider reclassifying Farr Road Extension to a Class A Municipal Trail. If this is a recommendation the Council wishes to pursue, a hearing must be scheduled for a future date. Please see attached memo from Mark Goodwin, GIS Coordinator/Planner for more information.

Mr. Goodwin noted the Farr Road Extension is depicted on the 1892 Hurd Atlas Map as essentially Farr Road continuing to where it intersects with Sunset Rock Road. It is unknown as to when the section, presently known as Farr Road Extension, became a Class VI roadway or when it was no longer being maintained by the City of Lebanon. There are only 1-3 abutters there and it is a segment that is not super prevalent in terms of visibility in the field. Someone who is familiar with it can traverse that right of way, which has blended into the landscape over the years. It is depicted on several of the City's historic maps, which ascertains it is a public right of way. The prescriptive information is what we lean on in the absence of an actual layout description. The Class VI Roads Advisory Commission felt there was an overwhelming amount of prescriptive evidence, and they did not hear from any abutters that disagreed it was a public right of way. We heard loud and clear that the designation should stay as a Class VI Road. There was also a legal opinion given by the City Attorney.

ACTION:

Councilor Heistad MOVED, that, with regard to Class VI Road #3, Farr Road, the Lebanon City Council hereby accepts the report from the Class VI Roads Advisory Committee as outlined in the Class VI Road Assessment Template and further described in the May 9, 2022 memo from Mark Goodwin, GIS Coordinator/Planner.

BE IT FURTHER MOVED, that sufficient prescriptive evidence exists to affirm the creation & existence of Class VI Road #3 (Farr Road) as shown on the Class VI Road Parcel Map for Road #3, Farr Road Extension, printed February 22, 2022 and included in the May 18, 2022 City Council Agenda Packet

Seconded by Councilor Sykes.

****The Vote on the Motion was approved (9-0).***

D. Affirmation of status of Class VI Road #28 (Old Kings Highway between Storrs Hill Road and Farnum Hill Road)

Included in the agenda packet *(Pages 98-103, agenda packet):*

1. May 9, 2022 Memo from Mark Goodwin, GIS Coordinator/Planner re: Recommendation from Class VI Roads Advisory Committee – Road Segment #28 (Kings Highway – portion of)
2. Class VI Road Assessment Template (Road #28, Old Kings Highway – Off Storrs Hill Road to Hetzel Road - west)
3. February 22, 2022 Class VI Road Parcel Map for Road #28, Old Kings Highway



Mr. Mark Goodwin reviewed the documentation from the Class VI Roads Advisory Commission for Old Kings Highway, noting they have not heard from anyone who contests the assertion that this is a public right of way. We heard strong opinions about what the best designation should be. There is mountain of prescriptive evidence for this road.

BACKGROUND

The Old Kings Highway is arguably one of the oldest public rights-of-way in the City of Lebanon. The original course is currently segmented into several sections, including a variety of road designations, e.g. Class 5, Class 6, Class A trail. The section referred to as #28 extends from the intersection with Hetzel Road, easterly to where it transitions to Storrs Hill Road.

The Class VI Roads Advisory Committee reviewed the prescriptive evidence supporting the assertion of its existence as a public right-of-way, the current conditions and use, as well as potential future uses, all of which is documented in the attached Class VI Road Assessment Template.

Action on the item before the Council at this meeting is to accept the report by the Committee and affirm that a portion of Old Kings Highway between Storrs Hill Road and Farnum Hill Road is a Class VI Road. The Committee is recommending that the Council consider reclassifying a portion of Old Kings Highway between Storrs Hill Road and Farnum Hill Road to a Class A Municipal Trail. If this is a recommendation the Council wishes to pursue, a hearing must be scheduled for a future date.

ACTION:

Assistant Mayor Below MOVED, that, with regard to Class VI Road #28, a portion of Old Kings Highway, the Lebanon City Council hereby accepts the report from the Class VI Roads Advisory

Committee as outlined in the Class VI Road Assessment Template and further described in the May 9, 2022 memo from Mark Goodwin, GIS Coordinator/Planner.

BE IT FURTHER MOVED, that sufficient prescriptive evidence exists to affirm the creation & existence of Class VI Road #28 (Portion of Old Kings Highway) as shown on the Class VI Road Parcel Map for Road #28, Old Kings Highway, printed February 22, 2022 and included in the May 18, 2022 City Council Agenda Packet.

Seconded by Councilor Liot Hill.

***The Vote on the Motion was approved (9-0).**

E. Affirmation of status of Class VI Road #11 (portion of Monica Road)

Included in the agenda packet (**Pages 104-111, agenda packet**):

1. May 9, 2022 Memo from Mark Goodwin, GIS Coordinator/Planner re: Recommendation from Class VI Roads Advisory Committee – Road Segment #11 (Monica Road)
2. Class VI Road Assessment Template (Road #11, Monica Road)
3. February 22, 2022 Class VI Road Parcel Map for Road #11, Monica Road

Mr. Mark Goodwin reviewed the documentation from the Class VI Roads Advisory Commission for Monica Road.



BACKGROUND

Monica Road runs a southerly course from the intersection with NH Route 4A, to the intersection of Eastman Hill Road. The northern section of Monica Road is currently designated as a Class V roadway, with the remainder as a Class VI roadway. The Class VI Committee's review and assessment was specific to the Class VI section.

The Class VI Roads Advisory Committee reviewed the prescriptive evidence supporting the assertion of its existence as a public right-of-way, the current conditions and use, as well as potential future uses, all of which is documented in the attached Class VI Road Assessment Template. No abutters contested the proposed designation and there is a legal opinion asserting Monica Road has been a public right of way from 1998. This is a walkable roadway and some ATVs have using it so this is what led to the Class VI Roads Advisory Commission concern about the use of this road due to the erosion/destruction taking place and their recommendation of changing it to Class A Trail.

Action on the item before the Council at this meeting is to accept the report by the Committee and affirm that Monica Road is a Class VI Road. The Committee is recommending that the Council consider reclassifying Monica Road to a Class A Municipal Trail. If this is a recommendation the Council wishes to pursue, a hearing must be scheduled for a future date.

ACTION:

Councilor Wilkie MOVED, that, with regard to Class VI Road #11, Portion of Monica Road, the Lebanon City Council hereby accepts the report from the Class VI Roads Advisory Committee as outlined in the Class VI Road Assessment Template and further described in the May 9, 2022 memo from Mark Goodwin, GIS Coordinator/Planner.

BE IT FURTHER MOVED, that sufficient prescriptive evidence exists to affirm the creation & existence of Class VI Road #11 (Portion of Monica Road) as shown on the Class VI Road Parcel Map for Road #11, Monica Road, printed February 22, 2022 and included in the May 18, 2022 City Council Agenda Packet.

Seconded by Councilor Heistad.

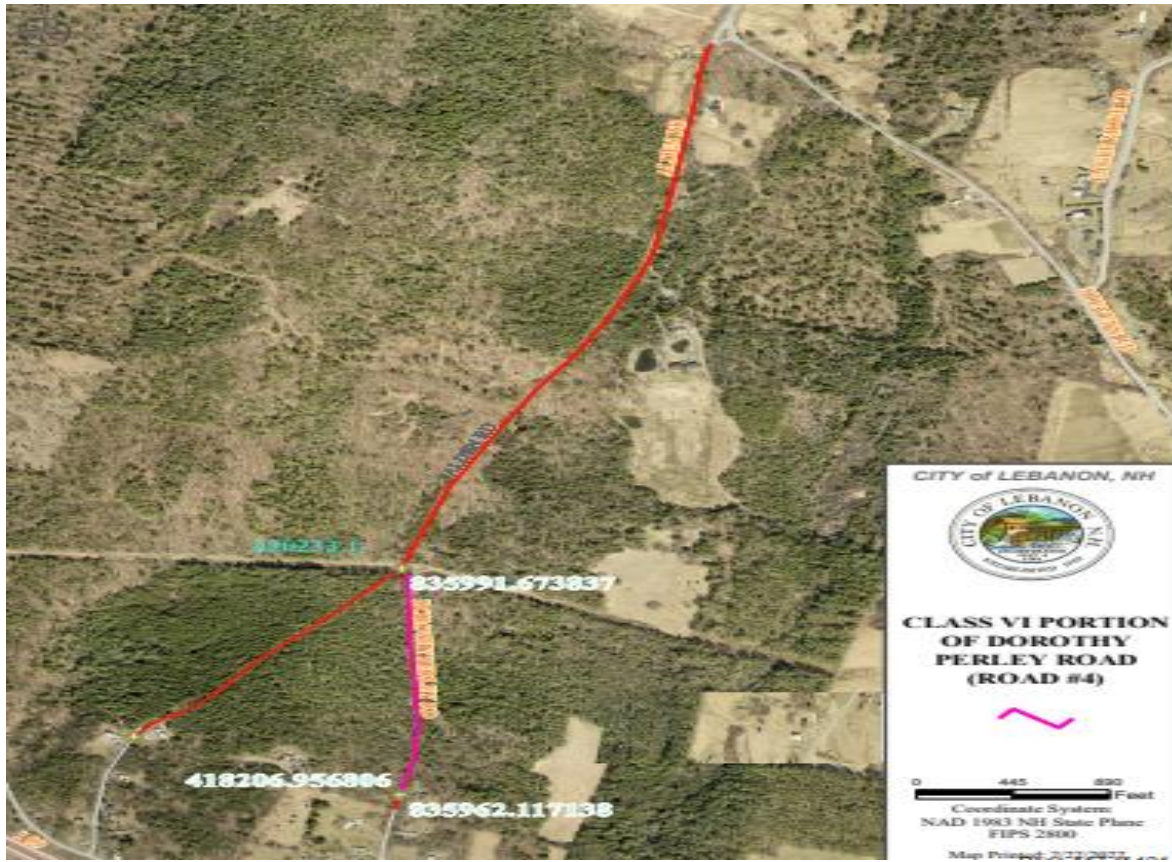
****The Vote on the Motion was approved (9-0).***

F. Affirmation of status of Class VI Road #4 (portion of Dorothy Perley Road)

Included in the agenda packet (***Pages 112-117, agenda packet***):

1. May 9, 2022 Memo from Mark Goodwin, GIS Coordinator/Planner re: Recommendation from Class VI Roads Advisory Committee – Road Segment #4 (Dorothy Perley Road)
2. Class VI Road Assessment Template (Road #4, Dorothy Perley Road)
3. February 22, 2022 Class VI Road Parcel Map for Road #4, Dorothy Perley Road

Mr. Mark Goodwin reviewed the documentation from the Class VI Roads Advisory Commission for the portion of Dorothy Perley Road.



BACKGROUND

Dorothy Perley Road runs a northerly course from the location where it transitions from Townsend Terrace to its intersection with the existing Class VI Alden Road, which is within close proximity to a powerline running in a west to east direction. The southern section is classified as a maintained Class V roadway until it transitions to a Class VI classification within close proximity to the residence located at 48 Dorothy Perley Road.

The Class VI Roads Advisory Commission reviewed the prescriptive evidence supporting the assertion of its existence as a public right-of-way, the current conditions and use, as well as potential future uses, all of which is documented in the attached Class VI Road Assessment Template. This road is on every historic map. The Class VI Roads Advisory Commission has had input several times but no one contested that this is public right of way.

Action on the item before the Council at this meeting is to accept the report by the Committee and affirm that Dorothy Perley Road is a Class VI Road. The Committee is recommending that the Council consider reclassifying Dorothy Perley Road to a Class A Municipal Trail. If this is a recommendation the Council wishes to pursue, a hearing must be scheduled for a future date.

Discussion took place regarding the existence of the White Pine Blister Map.

ACTION:

Councilor Heistad MOVED, that, with regard to Class VI Road #4, portion of Dorothy Perley Road, the Lebanon City Council hereby accepts the report from the Class VI Roads Advisory Committee as outlined in the Class VI Road Assessment Template and further described in the May 9, 2022 memo from Mark Goodwin, GIS Coordinator/Planner.

BE IT FURTHER MOVED, that sufficient prescriptive evidence exists to affirm the creation & existence of Class VI Road #4 (Portion of Dorothy Perley Road) as shown on the Class VI Road Parcel Map for Road #4, Dorothy Perley Road, printed February 22, 2022 and included in the May 18, 2022 City Council Agenda Packet.

Seconded by Councilor Sykes..

***The Vote on the Motion was approved (9-0).**

G. Affirmation of status of Class VI Road #5 (portion of Alden Road)

Included in the agenda packet (*Pages 119-124, agenda packet*):

1. May 9, 2022 Memo from Mark Goodwin, GIS Coordinator/Planner re: Recommendation from Class VI Roads Advisory Committee – Road Segment #5 (Alden Road)
2. Class VI Road Assessment Template (Road #5, Alden Road)
3. February 22, 2022 Class VI Road Parcel Map for Road #5, Alden Road

Mr. Mark Goodwin reviewed the documentation from the Class VI Roads Advisory Commission for a portion of Alden Road.



BACKGROUND

Alden Road runs a northerly course from the intersection with Townsend Terrace, to its intersection with Stevens Road. It is designated as a Class V roadway to within close proximity of 30 Alden Rd, at which point it transitions to a Class VI roadway as it traverses in a northerly direction.

The Class VI Roads Advisory Committee reviewed the prescriptive evidence supporting the assertion of its existence as a public right-of-way, the current conditions and use, as well as potential future uses, all of which is documented in the attached Class VI Road Assessment Template. The overwhelming evidence is that this is on almost every single map. It is walkable, and it is drivable at the northern end of the map coming off of Stevens. There is a long paper trail for a building permit issued to Bill Solomon 25 years ago. No one came forth to contest the existence of Alden Road being a public right of way. It was the Class VI Roads Committee recommendation that the norther 2/3rd of it should stay as a Class VI Road but that the bottom part has susceptible erosion and did not really lend itself for vehicles.

Action on the item before the Council at this meeting is to accept the report by the Committee and affirm that Alden Road is a Class VI Road. The Committee is recommending that the Council consider reclassifying Alden Road to a Class A Municipal Trail. If this is a recommendation the Council wishes to pursue, a hearing must be scheduled for a future date.

Councilor Liot Hill noted the key on the map (page 124, agenda packet) was different from the key on other maps that the Council had, pointing out the key color in pink is listed as a Class A Trail and the red key color red is listed as the Class VI Road.

Mr. Goodwin noted that everything designated on the map will be designated as a Class VI Road. Nothing will be listed as a Class A Trail yet.

ACTION

Councilor Liot Hill MOVED, that, with regard to Class VI Road #5, portion of Alden Road, the Lebanon City Council hereby accepts the report from the Class VI Roads Advisory Committee as outlined in the Class VI Road Assessment Template and further described in the May 9, 2022 memo from Mark Goodwin, GIS Coordinator/Planner.

BE IT FURTHER MOVED, that sufficient prescriptive evidence exists to affirm the creation & existence of Class VI Road #5 (portion of Alden Road) as shown on the Class VI Road Parcel Map for Road #5, Alden Road, printed February 22, 2022 and included in the May 18, 2022 City Council Agenda Packet.

Seconded by Councilor Heistad.

****The Vote on the Motion was approved (9-0).***

11. City Manager Report:

City Manager Shaun Mulholland updated the Council on the following:

- City of Lebanon Staff shortages: People are resigning and taking other positions elsewhere as well as planned retirements, etc.
- City Staff mask recommendations: The City has had the highest rate of infection among staff since the COVID-19 pandemic started.

- Childcare Update: The City will be receiving a \$20K planning grant. The grant will be \$100K for three years after this year. He further explained what the City would be doing with portions of this grant and will bring his proposal(s) before the Council in the near future.
- Strategic Plan Update.
- Slayton Hill/Mechanic Street Roundabout Project.
- Westboro Yard Trail Update.
- Miracle Mile Project: Due to cost increases, he proposed to order enough pipe to do ½ of the project. The City does not have enough funds to order piping for the entire project at this point, but wanted to be able to at least complete half of the project before costs increase ahead of a projected economic downturn. At this point, pipes could take around 9 months to be delivered. After discussions took place regarding the cost to purchase pipelines, the Council gave City Manager Mulholland the go ahead to move forward with the purchase of pipes for ½ of the project in order to fix the worst section of this project.
- According to the State of NH House of Representatives & the Secretary of State's Office, House Seats will now be elected by Wards.

12. COUNCIL REPRESENTATIVES TO OTHER BODIES:

13. FUTURE AGENDA ITEMS: NONE

14. NON-PUBLIC SESSION: NONE

15. ADJOURNMENT:

*Councilor Whittlesey MOVED for adjournment.
Seconded by Councilor Heistad.*

**The Vote on the MOTION was unanimously approved (9-0)*

The meeting was adjourned at 8:27 PM.

Respectfully submitted,
Dona E. Gibson
Recording Secretary