



**LEBANON CITY COUNCIL
JULY 6, 2022 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 848 435 117#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions: None

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the July 6, 2022 agenda packet.

7. Appointments

- A.
- West Lebanon Revitalization Advisory Committee, Kim Chewning (Ward 1 Resident Member)
 - Airport Tech Park TIF Advisory Board, Kelly Caron (Reappointment Property Owner/Occupant Member)

8. Public Hearing Items

- A. READOPTED OF THE HOUSING & COMMUNITY DEVELOPMENT PLAN – Public hearing for the purpose of receiving public input and taking action to readopt the Housing & Community Development Plan.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- B. PUBLIC FACILITIES CDBG APPLICATION FOR FAMILIES FLOURISH NORTHEAST Public hearings for the purpose of receiving public input and taking action on Community Development Block Grant (CDBG) and Community Development Block Grant – COVID (CDBG-CV) applications

proposed by the City of Lebanon to the NH Community Development Finance Authority (CDFA). Counties and Communities can apply for up to \$500,000 annually on a competitive basis for housing and public facilities; \$500,000 for economic development; and \$500,000 for emergency activities that directly benefit low- and moderate-income persons. Up to \$12,000 is available for feasibility study grants. Public hearings are as follows:

1. A public hearing for the purpose of receiving public input and taking action on a proposed CDBG grant application for up to \$500,000 in CDBG Public Facilities funds to be sub-granted to Families Flourish Northeast; and to authorize the City Manager to sign, submit, and execute any documents which may be needed to effectuate the CDBG Application and contract;
 2. A public hearing for the purpose of receiving public input and taking action on a proposed CDBG-CV grant application for up to \$750,000 in CDBG-CV Public Facilities funds to be sub-granted to Families Flourish Northeast; and to authorize the City Manager to sign, submit, and execute any documents which may be needed to effectuate the CDBG Application and contract; and
 3. public hearing for the purpose of receiving public input and taking action to adopt the City of Lebanon Anti-displacement and Relocation Plan for Families Flourish Northeast.
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- C. ORDINANCE 2022-02 – Public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 115, Enactment of Ordinances.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:

9. Old Business: None

10. New Business

- A. Request for Exception from City Code Chapter 110, Noise from Sound Amplification: Salt hill Pub, Lebanon
- B. Presentation of plans for “Rotary Harmony Park” a musical playground to be installed on the Pedestrian Mall (Funded fully through a donation by the Rotary Club of Lebanon)
- C. Recommendation from the Diversity, Equity, and Inclusion Commission regarding the continuation of School Resource Officer

- D. Presentation of First Reading & Set Public Hearing for August 3, 2022: Amendments to Ordinance #18, Salary Plan Article II, Non-Affiliated & LPASE Employees as follows:
 - 1. Reclassify, retitle, and remove positions within the Cyber Services Department;
 - 2. Reclassify, add, and remove positions within the Library; and
 - 3. Add seasonal positions for Summer Camp and Pool programs and increase salary range for seasonal Summer Camp Director
- E. Westboro Railyard Status Update (Requested by Councilor Simon)
- F. Presentation of Quality Improvement Review for Water Metering
- G. Discussion & Set Public Hearing for August 3, 2022: Supplemental Appropriation in the amount of One Hundred Forty Thousand Dollars (\$140,000) for transfer from Unassigned Fund Balance to the Capital Improvements Fund for the 20 Spencer Street Cleanup Project.
- H. Discussion & Set Public Hearing for August 3, 2022: Supplemental Appropriation in the amount of One Hundred Sixty Thousand Dollars (\$160,000) to be transferred from Unassigned Fund Balance in the Solid Waste Management Fund for the following:
 - 1. One Hundred Thousand Dollars (\$100,000) to be transferred to the Capital Improvement Fund for the Landfill Gas Collection and Control System Expansion Project; and
 - 2. Sixty Thousand Dollars (\$60,000) to be transferred to the Operations Budget for contracted wood grinding services.

- 11. City Manager Report**
- 12. Council Representatives to Other Bodies Report**
- 13. Future Agenda Items**
- 14. Non-Public Session**
- 15. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS
Board/Committee: Arts & Culture Commission
Position: Regular Member
Applicant: J. Giordani

Lebanon City Council Agenda
July 6, 2022

Assigned Councilor: G. Sykes
Assigned Date: 02/09/2022

Board/Committee: Pedestrian & Bicyclist Advisory Committee
Position: Regular Member
Applicant: C. Smith
Assigned Councilor: K. Hill
Assigned Date: 03/03/2022

Board/Committee: Pedestrian & Bicyclist Advisory Committee
Position: Regular Member
Applicant: A. Carroll
Assigned Councilor: C. Simon
Assigned Date: 06/28/2022

Board/Committee: Pedestrian & Bicyclist Advisory Committee
Position: Regular Member
Applicant: D. Koch
Assigned Councilor: C. Below
Assigned Date: 06/28/2022

Board/Committee: Conservation Commission
Position: Alternate Member
Applicant: S. Dittrich
Assigned Councilor: K. Zook
Assigned Date: 01/03/2022

Board/Committee: West Lebanon Revitalization Advisory Committee
Position: Resident
Applicant: J. Sherman
Assigned Councilor: D. Whittlesey
Assigned Date: 03/30/2022

Board/Committee: Diversity, Equity & Inclusion Commission
Position: Regular
Applicant: A. Robinson
Assigned Councilor: E. Heistad
Assigned Date: 06/08/2022

Board/Committee: Lebanon Housing Authority
Position: Regular
Applicant: K. Wynkoop
Assigned Councilor: K. Hill
Assigned Date: 06/28/2022

Board/Committee: Zoning Board
Position: Alternate
Applicant: C. Hembree
Assigned Councilor: D. Wilkie
Assigned Date: 06/28/2022

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list is not considered all-inclusive.

JULY 20, 2022

OLD BUSINESS:

A. NHMA 2023-2024 Legislative Policy Recommendations

NEW BUSINESS:

A. Presentation of Alternative Payment System for the Landfill (Results of LEAN Event) TENTATIVE

AUGUST 3, 2022

PUBLIC HEARING ITEMS:

Lebanon City Council Agenda
July 6, 2022

- A. AMEND ORDINANCE NO. 18, SALARY PLAN – A public hearing for the purpose of receiving public input and taking action to amend Ordinance No. 18, Salary Plan, as follows:
 - B. APPROPRIATION FOR 20 SPENCER STREET CLEANUP PROJECT – Public hearing for the purpose of receiving public input and taking action on a request for a supplemental appropriation in the amount of One Hundred Forty Thousand Dollars (\$140,000) to be transferred from Unassigned Fund Balance to the Capital Improvement Fund for the 20 Spencer Street Cleanup Project.
 - C. APPROPRIATION FOR SOLID WASTE PROJECTS – Public hearing for the purpose of receiving public input and taking action on a request for a supplemental appropriation in the amount of One Hundred Sixty Thousand Dollars (\$160,000) to be transferred from Unassigned Fund Balance in the Solid Waste Management Fund for the following:
 - 1. One Hundred Thousand Dollars (\$100,000) to be transferred to the Capital Improvement Fund for the Landfill Gas Collection and Control System Expansion Project; and
 - 2. Sixty Thousand Dollars (\$60,000) to be transferred to the Operations Budget for contracted wood grinding services.
- NEW BUSINESS:
- A. Annual review and re-adoption of City Council Policy CC-100, Cash Management & Investment
 - B. Annual review of City Council Policy CC-101, Fund Balance
 - C. Annual review of City Council Policy CC-106, Capital Reserve Fund
 - D. Review and Discussion of 2022 2nd Quarter Budget Reports and Release of Public Schools Impact Fees
 - E. Redevelopment of Downtown Parking Lots