



LEBANON ARTS & CULTURE COMMISSION
JULY 26, 2022 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. Approval Minutes 6-28-22
 - 3. Other Business**
 - A. Revised LOH Public Art Display
 - B. West Lebanon Civic Group (B.Foster)
 - C. Poetry Contest (K.Flythe)
 - D. Tunnel Strategic Plan (J.Giordani)
 - 4. Committee Reports**
 - 5. Open to the Public**
 - 6. Adjournment**

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**CITY OF LEBANON
ARTS & CULTURE COMMISSION
MINUTES, June 28, 2022
City Hall Council Chambers & LebanonNH.gov/Live
6:00PM**

MEMBERS PRESENT: (6/9) **Devin Wilkie** (Heritage Commission Rep.)
 Jessica Giordani (Chair; Citizen Rep. Ward 3)
 Nick Gaffney (Arts Org. Rep.-AVA Gallery)
 Gavin Wynkoop-Fischer (Citizen Rep., Ward 2)
 Bill Dunn (EDC Rep.) Remote due to work travel
 Laura Jean for Joe Clifford (Vice Chair; Arts Org. Rep.-LOH),

MEMBERS ABSENT: (3/9) **Becky Foster** (Citizen Rep., Ward 1)
 Ben Van Vliet (Arts Org. Rep.-UVMC) Arrived 6:08
 Karen Zook (City Council Rep.)

STAFF PRESENT: (2/2) **Kristine Flythe** (Program Coordinator, Leb. Rec)
 Paul Coats (Director, Leb. Rec.)-not present

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2 **1. CALL TO ORDER** Chair Giordani called the meeting to order at 6:05 PM.

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4 Laura Jean, sitting in for Joe Clifford was given voting privileges.

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6 **2. APPROVAL OF MINUTES May 24, 2022**

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8 *Devin Wilkie MOVED to approve the May 24, 2022, minutes with amendments.*
9 *Seconded by Bill Dunn.*

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11 Amendment: Page 3, Line 7; Remove 'Mascoma Bank' and add 'he and Tommy Reidy'.

12
13 **The Motion was approved (6/0).*

14
15 **3. OTHER BUSINESS**

16
17 **A. LOH Public Art Display.**

18
19 Laura Jean presented a project to paint the alleyway between City Hall and the LOH. She passed out
20 pictures of what they would like to paint on the street. They are also going to block the alleyway and
21 have tables available for the public to use. There may be concessions and actors from plays may be out in
22 the area. They would use a water-based paint. Volunteers to assist in the project are welcome. They
23 would like to complete this in the next couple of weeks. The members asked about the longevity of the
24 paint and maintaining the art. It may need to be redone each year or could be a different image each year.
25 They discussed the parameters of leaving it, removing it, and refreshing the artwork. Policy does
26 maintain that the art can be removed if it becomes in disrepair or if it becomes a hazard.

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28 *Nick Gaffney Moved to approve the project proposed by LOH including painting artwork.*
29 *Seconded by Devin Wilkie.*

30
31 **The Motion was approved (6/0).*
32

B. Our Town Grant

The deadline for the grant is coming up, August 15, 2022. Community projects that impact the artwork and have a collaborate effort with a nonprofit and with a City entity are favored for grants.

The members will work on ideas to propose at the July meeting and a small number of people will work together to get the paperwork completed for the application. They will also consider projects for West Lebanon.

C. Master Plan Tunnel Art

Paul Coates spoke of the installations that remain in the tunnel. There is substantial room for more art. This brings up the opportunity to develop a Master Plan in order to make space available for many art opportunities. There may be several groups that could offered a dedicated space and various types of art could be incorporated into certain spaces. There is an art for the community grant that must be submitted within the next two weeks. He suggested they apply for a tunnel installation for 2023.

The tunnel is getting a bit messy. There are no waster receptacles and some of the areas are not aesthetically appealing and that lends to being a space that collects trash. Identifying how those spaces can be used would make the space more recognizable as a space for art as opposed to a space for trash.

Currently there are two sculptural installations that remain in the tunnel. Painting murals using bright colors would fill the walls quickly. In a way of honoring the rail trail there could be something interactive, such as the back of a caboose to walk on and take pictures.

D. Art Cart Updates

No update.

E. Pet Smart Mural Update

No update because Joe Clifford is not present.

F. Annual Public Art Award

Jessica Giordani suggested that one role of the commission is embodying the spirit of art in the community, people, and businesses. She suggested having the Commission promote an award that recognizes art that is beautifying the community. It could be on a private residence or a business. It could be an encouragement for others to promote art in the community. One concept was promoting "yard of the week." It could be landscaping, it could be a theme, it could be artwork or sculpture. It would be one way to encourage engagement of the public with art.

4. NEW BUSINESS

The Poetry contest ends this week and selection will happen in July. It is not determined when the selected poems will be announced. There are many people who are very interested in the contest. There have been submissions from across the country and across the world. They are discussing ways to recognize submissions that did not follow the rules, such as too many characters. They could be posted on the website or Instagram.

Bill Dunn discussed some recent proposals for developing spaces within Lebanon. The Economic Development Committee has some new projects for City property.

Devin Wilkie discussed the idea of a braille handrail that describes artwork or a view of the City for people who are blind. He provided a picture of an example of a braille handrail from another city.

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2 **5. COMMITTEE REPORTS**

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4 None.

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6 **6. OPEN TO THE PUBLIC**

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8 No one from the public spoke.

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10 **7. ADJOURNMENT**

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12 *Chair Giordani Adjourned the meeting at 7:00 PM.*

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14 Respectfully submitted,
15 Linda Billings
16 Recording Secretary



CITY OF LEBANON—Application for Permit

PUBLIC ART DISPLAY

(IN ACCORDANCE WITH CITY ADMINISTRATIVE POLICY ADM-136)

Submit to: manager@lebanonnh.gov 603-448-4220

BUSINESS/ORGANIZATION NAME: Lebanon Opera House

CONTACT PERSON: Lucas Mendelsohn

ADDRESS: 51 N. Park Street, Lebanon NH, 03766

PHONE: 603.448.0400

EMAIL: lmendelsohn@lebanonoperahouse.org

PUBLIC ART DISPLAY INFORMATION

Public Art includes sculpture, murals, fountains, statues, paintings, castings, columns, obelisks, architectural and design features and any other form of two or three dimensional or digital art that is projected onto a surface, displayed by light which may also have an audio component, work in any medium appropriate for the location otherwise meeting the approval criteria.

Provide a brief description of art display (attach additional pages if needed):

Materials: Non-permanent Sidewalk Chalk (can be removed using water)

Advertising profit margin: None (This is a free public event.)

Duration: Monday, August 8 - Thursday, August 11, 2022

Creation: Will be written by LOH staff or approved LOH volunteers

Content: 2-dimensional, colored; Nexus Music and Arts Festival, Downtown

Lebanon, FREE Fun for All, August 12-14. May include some flowers or music notes!

Monitoring: Content checked multiple times a day by a LOH staff member, no additional chalk or materials will be left out unmonitored at any point.

Duration: Friday, August 12 - Sunday, August 14, 2022

Creation: Anyone attending Nexus

Content: Community-created art expressing love and appreciation for the local arts

Monitoring: Content checked multiple times per day by a LOH staff member or approved LOH volunteer, no additional chalk or materials will be left out unmonitored at any point.

Choose location (as defined in Section 3.0: Definitions of ADM-136):

☒ Public Way* ☐ Public Property ☐ Roadway* ☐ Pedestrian Space* ☐ Vertical Infrastructure

Physical Location: Pedestrian Mall, Paved Walkway/Sidewalk Area

*Submit traffic control plan for installation of public art display

Please attach Maintenance and/or Removal of Art Installed Plan

FOR OFFICE USE ONLY

DATE RECEIVED: 07/12/2022

PERMIT # CM-2022-026-A

Dept Head (if needed):

Date:

Arts & Culture Commission:

Date:

Provided: ☐ Maintenance Plan ☐ Removal Plan ☐ Traffic Control Plan

FINAL APPROVAL:

CITY MANAGER:

Date: