



**LEBANON CITY COUNCIL
NOVEMBER 12, 2020 - 5:30 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE**

1. Review of 2021 City Budget - Question & Answer Session

- A. Recreation & Parks
- B. Outside Recreation Services
- C. Human Services
- D. Outside Human Service Agencies

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT LEBANONNH.GOV

**CITY OF LEBANON
PROPOSED 2021 OPERATING BUDGET**

RECREATION

RECREATION REVENUE

		1	2	3	4	5	6
		2019	2020	2020	2021	\$ CHG	% CHANGE
		ACTUAL	BUDGET	ACTUAL	PROPOSAL	VS	VS 2020
		As of December		As of October		2020 BUDGET	BUDGET
RECREATION AND PARKS REV							
1100-3450-01-0001	RECREATION PROGRAMS	53,229.72	59,000.00	2,824.48	59,000.00	0.00	0.00%
1100-3450-01-0002	RECREATION DAY CAMP	71,079.47	72,500.00	861.60	72,500.00	0.00	0.00%
1100-3450-01-0003	RECREATION POOL	27,539.17	27,510.00	100.00	0.00	-27,510.00	100.00%
1100-3450-01-0006	MISCELLANEOUS RECREATION	1,249.88	1,000.00	49.50	1,000.00	0.00	0.00%
1100-3450-01-0007	FARMERS' MARKET	11,369.33	12,000.00	6,770.50	12,000.00	0.00	0.00%
RECREATION AND PARKS REV Total		164,467.57	172,010.00	10,606.08	144,500.00	-27,510.00	-15.99%

RECREATION EXPENDITURES

		1	2	3	4	5	6
		2019	2020	2020	2021	\$ CHG	% CHANGE
		ACTUAL	BUDGET	ACTUAL	PROPOSAL	VS	VS 2020
		As of December		As of October		2020 BUDGET	BUDGET
RECREATION AND PARKS							
ADMINISTRATION							
1100-4510-01-1100	REC ADMIN: FULL-TIME WAGES	332,268.01	314,290.00	248,883.88	344,290.00	30,000.00	9.55%
1100-4510-01-1400	REC ADMIN: OVERTIME WAGES	666.63	100.00	1,402.32	0.00	-100.00	-100.00%
1100-4510-01-2100	REC ADMIN: EMPLOYEE BENEFITS	93,379.55	0.00	0.00	0.00	0.00	0.00%
1100-4510-01-2150	REC ADMIN: LIFE/DISABILITY INSUR.	0.00	3,530.00	2,469.66	3,760.00	230.00	6.52%
1100-4510-01-2200	REC ADMIN: FICA & MEDICARE	24,685.93	23,390.00	18,464.09	26,170.00	2,780.00	11.89%
1100-4510-01-2301	REC ADMIN: RETIREMENT:MUNICIPAL	37,520.77	34,080.00	27,932.81	47,670.00	13,590.00	39.88%
1100-4510-01-2600	REC ADMIN: WORKERS' COMPENSATION	4,644.30	6,320.00	3,386.93	6,040.00	-280.00	-4.43%
1100-4510-01-4300	REC ADMIN: REPAIR/MAINT SERVICE	0.00	60.00	0.00	60.00	0.00	0.00%
1100-4510-01-5300	REC ADMIN: TELE/COMMUNICATION	1,391.53	8,190.00	8,135.16	1,560.00	-6,630.00	-80.95%
1100-4510-01-5500	REC ADMIN: OUTSIDE DUPLICATION	3,683.98	3,300.00	2,783.00	300.00	-3,000.00	-90.91%
1100-4510-01-5600	REC ADMIN: DUES/MEMBERSHIPS	1,060.00	1,290.00	675.00	1,290.00	0.00	0.00%
1100-4510-01-5850	REC ADMIN: STAFF DEVELOPMENT	1,645.79	1,220.00	705.00	280.00	-940.00	-77.05%
1100-4510-01-5870	REC ADMIN: TRAVEL	187.92	110.00	1,099.98	900.00	790.00	718.18%
1100-4510-01-5875	REC ADMIN: MILEAGE	0.00	0.00	100.05	160.00	160.00	100.00%
1100-4510-01-5900	REC ADMIN: OTHER PURCHASED SERVICES	14,446.84	11,270.00	13,165.97	10,770.00	-500.00	-4.44%
1100-4510-01-6200	REC ADMIN: OFFICE SUPPLIES	2,319.44	1,700.00	316.86	700.00	-1,000.00	-58.82%
1100-4510-01-6820	REC ADMIN: UNIFORMS/CLOTHING	400.00	600.00	441.95	600.00	0.00	0.00%
PROGRAMS							
1100-4510-03-1200	REC PGMS: PART-TIME WAGES	9,202.14	12,160.00	553.64	13,060.00	900.00	7.40%
1100-4510-03-1400	REC PGMS: OVERTIME WAGES	695.25	400.00	0.00	400.00	0.00	0.00%
1100-4510-03-2200	REC PGMS: FICA & MEDICARE	757.16	970.00	42.32	1,030.00	60.00	6.19%
1100-4510-03-2600	REC PGMS: WORKERS' COMPENSATION	251.29	330.00	13.99	340.00	10.00	3.03%
1100-4510-03-4300	REC PGMS: REPAIR/MAINT SERVICE	135.03	1,700.00	1,657.35	1,700.00	0.00	0.00%

RECREATION EXPENDITURES

		1 2019 ACTUAL	2 2020 BUDGET	3 2020 ACTUAL	4 2021 PROPOSAL	5 \$ CHG VS 2020 BUDGET	6 % CHANGE VS 2020 BUDGET
		As of December		As of October			
1100-4510-03-4410	REC PGMS: RENTAL:LAND/BUILDING	24,062.50	41,310.00	38,957.50	41,680.00	370.00	0.90%
1100-4510-03-4420	REC PGMS: RENTAL:EQUIPMENT/VE	129.00	0.00	139.00	0.00	0.00	0.00%
1100-4510-03-5850	REC PGMS: STAFF DEVELOPMENT	608.20	1,000.00	322.15	2,000.00	1,000.00	100.00%
1100-4510-03-5900	REC PGMS: OTHER PURCHASED SE	39,442.65	42,750.00	4,005.88	32,020.00	-10,730.00	-25.10%
1100-4510-03-6100	REC PGMS: GENERAL OPERATING \$	4,723.15	6,000.00	311.72	2,400.00	-3,600.00	-60.00%
1100-4510-03-6112	REC PGMS: PLAYGROUND/SPORTS	7,017.30	5,400.00	3,312.09	4,100.00	-1,300.00	-24.07%
1100-4510-03-6260	REC PGMS: GASOLINE	1,645.97	1,200.00	285.19	1,200.00	0.00	0.00%
DAY CAMP							
1100-4510-04-1200	REC CAMP: PART-TIME WAGES	35,730.36	39,390.00	0.00	43,520.00	4,130.00	10.48%
1100-4510-04-1400	REC CAMP: OVERTIME WAGES	2,476.61	3,200.00	0.00	3,200.00	0.00	0.00%
1100-4510-04-2200	REC CAMP: FICA & MEDICARE	2,922.78	3,260.00	0.00	3,580.00	320.00	9.82%
1100-4510-04-2600	REC CAMP: WORKERS' COMPENSA	971.99	1,110.00	0.00	1,170.00	60.00	5.41%
1100-4510-04-5300	REC CAMP: TELE/COMMUNICATION	107.16	2,530.00	2,312.79	210.00	-2,320.00	-91.70%
1100-4510-04-5600	REC CAMP: DUES/MEMBERSHIPS	1,082.00	1,110.00	1,104.00	1,110.00	0.00	0.00%
1100-4510-04-5850	REC CAMP: STAFF DEVELOPMENT	1,517.21	1,560.00	0.00	2,030.00	470.00	30.13%
1100-4510-04-5870	REC CAMP: TRAVEL	252.88	380.00	0.00	0.00	-380.00	-100.00%
1100-4510-04-5875	REC CAMP: MILEAGE	0.00	0.00	0.00	380.00	380.00	100.00%
1100-4510-04-5900	REC CAMP: OTHER PURCHASED SE	200.00	200.00	0.00	200.00	0.00	0.00%
1100-4510-04-5925	REC CAMP: FIELD TRIPS	4,732.45	5,730.00	0.00	4,000.00	-1,730.00	-30.19%
1100-4510-04-5950	REC CAMP: TRANSPORTATION	16,621.54	15,500.00	0.00	15,500.00	0.00	0.00%
1100-4510-04-6100	REC CAMP: GENERAL OPERATING \$	4,564.35	4,000.00	0.00	4,000.00	0.00	0.00%
POOL							
1100-4510-05-1200	REC POOL: PART-TIME WAGES	66,558.33	70,320.00	2,021.12	0.00	-70,320.00	-100.00%
1100-4510-05-1400	REC POOL: OVERTIME WAGES	5,939.91	5,500.00	0.00	0.00	-5,500.00	-100.00%
1100-4510-05-2200	REC POOL: FICA & MEDICARE	5,546.40	5,800.00	154.59	0.00	-5,800.00	-100.00%

RECREATION EXPENDITURES

		1 2019 ACTUAL	2 2020 BUDGET	3 2020 ACTUAL	4 2021 PROPOSAL	5 \$ CHG VS 2020 BUDGET	6 % CHANGE VS 2020 BUDGET
		As of December		As of October			
1100-4510-05-2600	REC POOL: WORKERS' COMPENSAT	1,455.31	1,980.00	52.54	0.00	-1,980.00	-100.00%
1100-4510-05-4110	REC POOL: WATER	2,102.79	2,000.00	1,918.07	2,000.00	0.00	0.00%
1100-4510-05-4120	REC POOL: SEWER	4,188.19	2,000.00	3,716.49	1,000.00	-1,000.00	-50.00%
1100-4510-05-4300	REC POOL: REPAIR/MAINT SERVICE	56,354.75	18,250.00	29,580.17	2,500.00	-15,750.00	-86.30%
1100-4510-05-5300	REC POOL: TELE/COMMUNICATIONS	460.51	2,850.00	2,567.25	0.00	-2,850.00	-100.00%
1100-4510-05-5400	REC POOL: ADVERTISING	0.00	50.00	0.00	0.00	-50.00	-100.00%
1100-4510-05-5850	REC POOL: STAFF DEVELOPMENT	1,356.05	1,290.00	37.90	0.00	-1,290.00	-100.00%
1100-4510-05-6100	REC POOL: GENERAL OPERATING S	10,278.67	8,250.00	2,804.36	1,000.00	-7,250.00	-87.88%
1100-4510-05-6150	REC POOL: SMALL TOOLS/EQUIPME	373.71	3,200.00	0.00	0.00	-3,200.00	-100.00%
1100-4510-05-6220	REC POOL: ELECTRICITY	8,149.89	9,200.00	6,197.08	4,000.00	-5,200.00	-56.52%
1100-4510-05-6230	REC POOL: BOTTLED GAS	1,475.46	1,400.00	833.85	500.00	-900.00	-64.29%
1100-4510-05-6820	REC POOL: UNIFORMS/CLOTHING	957.85	1,000.00	0.00	1,000.00	0.00	0.00%
FARMERS' MARKET							
1100-4510-06-1200	REC FMKT: PART-TIME WAGES	7,106.36	7,130.00	8,770.79	7,230.00	100.00	1.40%
1100-4510-06-2200	REC FMKT: FICA & MEDICARE	543.61	550.00	670.97	560.00	10.00	1.82%
1100-4510-06-2600	REC FMKT: WORKERS' COMPENSAT	184.70	20.00	222.47	180.00	160.00	800.00%
1100-4510-06-5400	REC FMKT: ADVERTISING	53.50	100.00	0.00	0.00	-100.00	-100.00%
1100-4510-06-5900	REC FMKT: OTHER PURCHASED SEI	2,091.17	3,160.00	55.12	2,040.00	-1,120.00	-35.44%
1100-4510-06-6100	REC FMKT: GENERAL OPERATING S	162.13	180.00	880.82	180.00	0.00	0.00%
OUTSIDE ORGANIZATIONS							
1100-4510-07-5901	LEBANON OUTING CLUB	23,750.00	23,750.00	23,750.00	23,750.00	0.00	0.00%
1100-4510-07-5902	GREATER LEBANON YOUTH HOCKE	3,730.00	3,730.00	3,730.00	3,730.00	0.00	0.00%
1100-4510-07-5903	LEBANON YOUTH BASEBALL	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00%
PARKS/FACILITIES MAINTENANCE							
1100-4520-02-1100	PARKS: FULL-TIME WAGES	63,212.12	65,590.00	53,082.83	70,290.00	4,700.00	7.17%

RECREATION EXPENDITURES

		1	2	3	4	5	6
		2019	2020	2020	2021	\$ CHG	% CHANGE
		ACTUAL	BUDGET	ACTUAL	PROPOSAL	VS	VS 2020
		As of December		As of October		2020 BUDGET	BUDGET
1100-4520-02-1200	PARKS: PART-TIME WAGES	16,804.50	35,360.00	15,144.00	20,490.00	-14,870.00	-42.05%
1100-4520-02-1400	PARKS: OVERTIME WAGES	1,729.04	1,000.00	1,084.64	1,000.00	0.00	0.00%
1100-4520-02-2100	PARKS: EMPLOYEE BENEFITS	25,265.64	0.00	0.00	0.00	0.00	0.00%
1100-4520-02-2150	PARKS: LIFE/DISABILITY INSURANCE	0.00	660.00	515.76	710.00	50.00	7.58%
1100-4520-02-2200	PARKS: FICA & MEDICARE	6,061.64	7,800.00	5,150.08	9,660.00	1,860.00	23.85%
1100-4520-02-2301	PARKS: RETIREMENT:MUNICIPAL	7,318.32	7,440.00	6,062.30	8,990.00	1,550.00	20.83%
1100-4520-02-2600	PARKS: WORKERS' COMPENSATION	2,110.42	2,680.00	1,748.53	2,480.00	-200.00	-7.46%
1100-4520-02-4110	PARKS: WATER	220.42	350.00	225.22	350.00	0.00	0.00%
1100-4520-02-4120	PARKS: SEWER	438.33	850.00	438.10	850.00	0.00	0.00%
1100-4520-02-4300	PARKS: REPAIR/MAINT SERVICES	9,680.69	32,570.00	30,978.20	29,730.00	-2,840.00	-8.72%
1100-4520-02-4420	PARKS: RENTAL:EQUIPMENT/VEHIC	0.00	500.00	142.00	500.00	0.00	0.00%
1100-4520-02-5300	PARKS: TELE/COMMUNICATIONS SY	213.04	2,550.00	2,693.26	220.00	-2,330.00	-91.37%
1100-4520-02-5850	PARKS: STAFF DEVELOPMENT	292.90	220.00	162.90	220.00	0.00	0.00%
1100-4520-02-6100	PARKS: GENERAL OPERATING SUPP	17,909.10	18,300.00	27,139.55	18,000.00	-300.00	-1.64%
1100-4520-02-6150	PARKS: SMALL TOOLS/EQUIPMENT	3,518.27	15,750.00	17,995.18	500.00	-15,250.00	-96.83%
1100-4520-02-6220	PARKS: ELECTRICITY	2,366.36	2,500.00	1,938.24	7,500.00	5,000.00	200.00%
1100-4520-02-6230	PARKS: BOTTLED GAS	285.57	260.00	168.65	300.00	40.00	15.38%
1100-4520-02-6260	PARKS: GASOLINE	2,011.50	2,600.00	986.20	2,200.00	-400.00	-15.38%
1100-4520-02-6265	PARKS: DIESEL FUEL	465.04	400.00	336.20	600.00	200.00	50.00%
1100-4520-02-6820	PARKS: UNIFORMS/CLOTHING	1,009.75	1,100.00	1,110.48	850.00	-250.00	-22.73%
1100-4520-02-7400	PARKS: EQUIPMENT	0.00	0.00	16,249.00	0.00	0.00	0.00%
PATRIOTIC PURPOSES							
1100-4530-01-5900	PATRIOTIC PUR: OTHER PURCHASE	7,059.00	8,200.00	4,950.00	0.00	-8,200.00	-100.00%
RECREATION AND PARKS Total		1,050,440.60	980,530.00	660,745.19	849,990.00	-130,540.00	-13.31%

		RECREATION EXPENDITURES					
		1	2	3	4	5	6
		2019	2020	2020	2021	\$ CHG	% CHANGE
		ACTUAL	BUDGET	ACTUAL	PROPOSAL	VS	VS 2020
						2020 BUDGET	BUDGET
		As of December		As of October			
ARTS & CULTURE							
PROGRAMS							
1100-4510-08-5900	ARTS & CULTURE	0.00	0.00	0.00	5,000.00	5,000.00	100.00%
ARTS & CULTURE Total		0.00	0.00	0.00	5,000.00	5,000.00	100.00%

**CITY OF LEBANON
PROPOSED 2021 OPERATING BUDGET**

HUMAN SERVICES

HUMAN SERVICES EXPENDITURES

		1	2	3	4	5	6
		2019	2020	2020	2021	\$ CHG	% CHANGE
		ACTUAL	BUDGET	ACTUAL	PROPOSAL	VS	VS 2020
		As of December		As of October		2020 BUDGET	BUDGET
HUMAN SERVICES							
ADMINISTRATION							
DIRECTOR							
1100-4441-01-1100	HUMAN SERV: FULL-TIME WAGES	71,920.69	76,750.00	62,223.11	81,090.00	4,340.00	5.65%
1100-4441-01-1200	HUMAN SERV: PART-TIME WAGES	36,935.55	45,910.00	27,724.37	45,890.00	-20.00	-0.04%
1100-4441-01-2100	HUMAN SERV: EMPLOYEE BENEFITS	13,019.10	0.00	0.00	0.00	0.00	0.00%
1100-4441-01-2150	HUMAN SERV: LIFE/DISABILITY INSUR	0.00	960.00	734.94	1,040.00	80.00	8.33%
1100-4441-01-2200	HUMAN SERV: FICA & MEDICARE	9,280.31	10,340.00	7,718.26	10,680.00	340.00	3.29%
1100-4441-01-2301	HUMAN SERV: RETIREMENT	8,109.11	8,580.00	6,950.11	10,240.00	1,660.00	19.35%
1100-4441-01-2600	HUMAN SERV: WORKERS' COMP	239.49	290.00	191.06	230.00	-60.00	-20.69%
1100-4441-01-4300	HUMAN SERV: REPAIR/MAINT SERV	521.27	1,050.00	521.27	1,050.00	0.00	0.00%
1100-4441-01-4410	HUMAN SERV: RENTAL:LAND/BLDG	18,644.49	15,600.00	12,728.06	15,200.00	-400.00	-2.56%
1100-4441-01-5300	HUMAN SERV: TELE/COMM SYSTEM	2,897.36	3,000.00	2,055.04	3,200.00	200.00	6.67%
1100-4441-01-5600	HUMAN SERV: DUES/MEMBERSHIPS	306.00	350.00	0.00	350.00	0.00	0.00%
1100-4441-01-5850	HUMAN SERV: STAFF DEVELOPMENT	325.19	2,000.00	1,515.00	1,000.00	-1,000.00	-50.00%
1100-4441-01-5870	HUMAN SERV: TRAVEL	897.02	1,000.00	1.50	1,000.00	0.00	0.00%
1100-4441-01-5875	HUMAN SERV: MILEAGE	0.00	0.00	231.73		0.00	0.00%
1100-4441-01-5900	HUMAN SERV: OTHER PURCHASED	917.52	1,500.00	985.53	1,300.00	-200.00	-13.33%
1100-4441-01-6200	HUMAN SERV: OFFICE SUPPLIES	916.30	2,000.00	709.66	2,000.00	0.00	0.00%
OTHER VENDOR PAYMENTS							
1100-4441-02-5900	HS VNDR PMTS: OTHER PURCH SERV	4,000.00	6,500.00	6,860.46	6,500.00	0.00	0.00%
1100-4441-02-5901	HS VNDR PMTS: DIR ASSIST: FOOD	0.00	2,000.00	0.00	2,000.00	0.00	0.00%
1100-4441-02-5902	HS VNDR PMTS: DIR ASSIST:RENT	57,265.50	85,000.00	61,636.25	105,000.00	20,000.00	23.53%
1100-4441-02-5903	HS VNDR PMTS: DIR ASSIST:FUEL	1,946.96	5,000.00	110.00	5,000.00	0.00	0.00%
1100-4441-02-5904	HS VNDR PMTS: DIR ASSIST:MEDICAL	315.35	2,000.00	0.00	2,000.00	0.00	0.00%

HUMAN SERVICES EXPENDITURES

		1 2019 ACTUAL	2 2020 BUDGET	3 2020 ACTUAL	4 2021 PROPOSAL	5 \$ CHG VS 2020 BUDGET	6 % CHANGE VS 2020 BUDGET
		As of December		As of October			
1100-4441-02-5905	HS VNDR PMTS: DIR ASSIST:UTILITII	2,838.85	3,000.00	0.00	3,000.00	0.00	0.00%
OTHER HUMAN SERVICES							
CONTRACTED SERVICES							
1100-4420-01-5901	HS CONTRACT: SENIOR CITIZENS C	63,000.00	63,750.00	63,750.00	63,750.00	0.00	0.00%
1100-4420-01-5902	HS CONTRACT: VISITING NURSES A	59,390.00	59,390.00	59,390.00	59,390.00	0.00	0.00%
1100-4420-01-5903	HS CONTRACT: HEADREST INC	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00%
1100-4420-01-5904	HS CONTRACT: LISTEN INC	35,000.00	0.00	0.00	20,000.00	20,000.00	100.00%
1100-4420-01-5906	HS CONTRACT: WISE	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00%
1100-4420-01-5907	HS CONTRACT: HIV/HCV RESOURCE	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00%
1100-4420-01-5908	HS CONTRACT: W CENTRAL BEHAVI	13,320.00	14,500.00	14,500.00	14,500.00	0.00	0.00%
1100-4420-01-5909	HS CONTRACT: TRI COUNTY CAP IN	12,450.00	15,250.00	15,250.00	14,250.00	-1,000.00	-6.56%
1100-4420-01-5911	HS CONTRACT: GOOD NEIGHBOR H	9,880.00	11,040.00	11,040.00	11,040.00	0.00	0.00%
1100-4420-01-5912	HS CONTRACT: UV HAVEN, INC.	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00%
1100-4420-01-5913	HS CONTRACT: TWIN PINES HOUSIN	8,650.00	9,900.00	9,900.00	9,900.00	0.00	0.00%
1100-4420-01-5914	HS CONTRACT: UV COMM NURSING	0.00	23,260.00	23,260.00	75,000.00	51,740.00	222.44%
1100-4420-01-5915	HS CONTRACT: PUBLIC HEALTH CO	15,000.00	0.00	0.00	0.00	0.00	0.00%
HUMAN SERVICES Total		520,986.06	542,920.00	462,986.35	638,600.00	95,680.00	17.62%