



**LEBANON ECONOMIC DEVELOPMENT COMMISSION  
SEPTEMBER 28, 2022 - 4:00 PM  
COUNCIL CHAMBERS, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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**1. Call to Order**

The September 28, 2022, Economic Development Commission Meeting is hereby called to order.

**2. Approval of Minutes**

A. August 24, 2022

**3. New Business**

A. UVBA Updates

B. Update on Downtown Development Opportunity RFI

**4. Future Agenda Items**

**5. Next Meeting Date**

A. Wednesday, October 26, 2022

**6. Other Business**

**7. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://LebanonNH.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**ECONOMIC DEVELOPMENT COMMISSION  
WEDNESDAY, AUGUST 24, 2022 – 4:00PM  
City Hall – Council Chambers  
51 North Park Street, Lebanon**

**MINUTES**

**EDC MEMBERS PRESENT:** William Dunn (Chair), Chip Brown, Tracy Hutchins (Upper Valley Business Alliance) (remote), David Newlove, Kevin Purcell, Andrew Key

**EDC MEMBERS ABSENT:** Councilor Doug Whittlesey, Councilor Karen Liot Hill (Vice Chair), Dan Nash

**STAFF PRESENT:** Deputy City Manager David Brooks

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**1. CALL TO ORDER:**

- The August 24, 2022 Economic Development Commission meeting was called to order at 4:25 PM.

**2. APPROVAL OF MINUTES:**

A. May 25, 2022

*Motion by David Newlove to approve the minutes of May 25, 2022, as presented.*

*Second by Kevin Purcell.*

*\* The Vote on the MOTION was approved (5-0).*

**3. NEW BUSINESS:**

A. UVBA Updates – Review of Business Roundtable

This item was not addressed at this time.

B. Review and Discussion of Draft Lebanon Strategic Plan

David Brooks explained that this process will allow a chance for the public and committees/departments to comment and participate in the creation of the Plan. The Plan will hopefully then be adopted by the City Council. This Plan is different than the Master Plan in that it is operational in nature and outlines more specific actions to take over a shorter period of time. This Commission may be interested in reviewing the Economic Vitality section of the draft Miro board.

Chair Dunn stated that the Commission can submit suggestions to him for inclusion on the whiteboard of ideas before the next meeting.

C. Arts & Culture Update

Chair Dunn explained that the meeting was cancelled last night. He noted the success of the Nexus festival. This certainly had a significant economic impact.

**4. FUTURE AGENDA ITEMS:** None at this time

**5. NEXT MEETING DATE:** September 28, 2022

**6. OTHER BUSINESS:** None at this time

**7. ADJOURNMENT.**

*Motion by David Newlove to adjourn the meeting at 4:46pm.*

*Second by Kevin Purcell.*

*\* The Vote on the MOTION was approved (5-0).*

Respectfully submitted,

Kristan Patenaude