

FINAL

**LEBANON HERITAGE COMMISSION
REGULAR MEETING
MINUTES
COUNCIL CHAMBERS, CITY HALL or
REMOTE VIA VIRTUAL PLATFORM
WEDNESDAY, August 10th, 2022
LebanonNH.gov/Live
6:00 pm**

MEMBERS PRESENT: Nicole Ford Burley (Vice Chair and City Historian) Jeremy Rutter (Planning Board Rep.), Noel Figart, Matt Smith

MEMBERS ABSENT: Karen Zook (Alt. Council Rep), Devin Wilkie (City Council Rep.)

STAFF PRESENT: Rebecca Owens (Associate Planner)

1. CALL TO ORDER: Vice Chair Ford Burley called the meeting to order at 6:02 PM.

2. APPROVAL OF MINUTES: July 13th, 2022

*Mr. Rutter MOVED to approve the July 13th, 2022 minutes as amended.
Seconded by Mr. Smith.*

Amendments:

Page 1, Line 31 Change "Heck" to "Peck"

Page 3, Line 2 Change "were" to "was"

Mr. Smith Abstained.

**The MOTION was approved (3-0-1)*

3. PUBLIC REVIEW: None

Agenda taken out of order.

5. OTHER BUSINESS:

- A. Review and Discussion of Draft Lebanon Strategic Plan-** City Manager Shaun Mulholland was present at the meeting. He explained that the city had a master plan and explained what was in it. He said they had annual outcomes and workplans, not a strategic plan and that it was the first plan in the budget process. The city is currently working on a strategic plan. He said that he was looking for input from boards and committees for the plan. He would like that input by the end of September. He went on to explain the timeline for the process and explained why he needed their input by the end of September.

Vice Chair Ford Burley made some suggestions. She brought up historical signage, points of interest, and potential history trails. She also said historical resources would be useful for teachers and others. Ms. Owens offered to help the Commission organize their ideas to send to the City Manager. More discussion took place among the Commission members. Ms. Owens

told the Commission some of her thoughts on the strategic plan. She touched on signage, the Seminary Hill School, trees, and natural heritage, and supporting mixed use housing among many other ideas.

4. STUDY ITEMS:

A. SPECIAL PROJECTS-

Historic Districts-None

Landmark Designation-Ms. Owens said that she was still reaching out to owners about designation. She did hear back from one property owner who did not want to participate. Discussion was had among the members about educating people about the historical signage and what it meant to have one on their property.

Oral History-Ms. Owens mentioned the CATV collaboration with resident oral history. A Discussion about this will be put on next month's agenda. Mr. Rutter asked if someone from CATV might be willing to talk? Ms. Owens said she would ask them about that.

B. DANA HOUSE-Ms. Owens said she was contacted by the Lebanon News to do a piece on the Dana House. Ms. Owens did a write up, which was a re-cap of things that have been spoken of. She shared it with Vice Chair Ford Burley. It should come out in their August issue. Mr. Rutter wanted to know if the article asked the community for their ideas about the Dana House. Ms. Owens said she thought it did. Further in the meeting, conversation came back to the Dana House and it was suggested that at this point the Dana House may be more of a liability instead of an asset to the city. Discussion was had on that thought. Ms. Owens will get some numbers on how much it would take to fix some of the problems with the Dana House such as moisture, lead paint and asbestos removal.

C. EDUCATION-None

5. OTHER BUSINESS:

B. Lebanon CLG Quadrennial Check-In-Review Questions: Ms. Owens said the CLG was a Certified Local Government program. Lebanon earned its stars to become part of it. Not all communities in NH are part of the program. They invited the Heritage Commission to fill out a check-in questionnaire. Ms. Owens went over the 2-page questionnaire with the Commission. Commission members gave Ms. Owens their input on the questions that she went over.

C. Historic Marker and Interpretive Signage: The Commission talked about signage and how expensive it could be. Ms. Owens said that some local banks were interested in supporting local projects such as signs, in the community. Grants were also spoken about. Mr. Rutter said that maybe they could start with 4 or 5 signs to be created for around the city and see how that went, perhaps a grant could be written for it.

6. OPEN TO THE PUBLIC: None

7. FUTURE AGENDA ITEMS:

- A. DPW Projects/GAR Follow-Up**
- B. Oral History**
- C. Conservation Commission Coordination**
- D. Dana House Follow-Up**
- E. Ms. Figart to talk about historical signage**
- F. Soldier's Memorial field trip**
- G. Possible meeting with the Historical Society in the future**

8. ADJOURNMENT:

***Mr. Rutter MOVED to adjourn the meeting at 7:50 PM.
Seconded by Ms. Ford Burley.***

**** The MOTION was unanimously approved (4-0).***

Respectfully submitted,
Barbara Higgins