



**LEBANON CLASS VI ROADS ADVISORY BOARD
DECEMBER 3, 2020 - 6:30 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE**

-
- 1. Call to Order**
 - A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements
 - 2. Approval of Minutes**
 - A. November 5, 2020
 - B. November 19, 2020
 - 3. Study Items**
 - A. Road (McCallister): Review and discussion, including template application
 - 4. Other Business**
 - 5. Future Agenda Items**
 - 6. Open to the Public**
 - 7. Adjournment**

The order of agenda items is subject to change.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT [LEBANONNH.GOV](https://LebanonNH.gov)

Agenda
Class VI Roads Advisory Committee
December 3, 2020

Agenda Item #2A
Approval of Minutes

November 5, 2020

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, November 5th, 2020
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith

MEMBERS ABSENT: Marc Coleman

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:34 PM
2

- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
4 “Right to Know” requirements. A Roll Call of Commission Members who participated remotely
5 are listed above.
6 • Mr. Goodwin explained that he has created an e-mail list and would be sending out pertinent
7 information to anyone who is interested in the Class VI Roads Advisory meetings. If you would
8 like to be added to the list or know someone who may be interested, please let Mr. Goodwin
9 know.

10
11 **2. APPROVAL OF MINUTES: October 15th, 2020**
12

13 *Mr. Heistad MOVED to approve the October 15th, 2020 Minutes as amended below and presented*
14 *in the November 5th, 2020 agenda packet.*

15 *Seconded by Ms. Hirai.*
16

17 Amendments:
18

19 Page 2, Line 19, Add “recently” after “Wood”, Change “about” to “with”, Add “who” after “Johnson”,
20 Change “drawing” to “drew”, Change “showing” to “showed”
21

22 **Roll Call Vote:**

23 **Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood and Colin Smith all voting Yea.**
24 **None voted Nay.**
25

26 ** The Vote on the MOTION was approved (5-0).*
27

28 **3. STUDY ITEMS:**
29

30 **A. Road (Atherton) Review and Discussion**

31 Mr. Goodwin read a letter from Leslie St. Pierre about Atherton Road, into the record. Mr. St. Pierre
32 believed the road was a public right of way and should stay that way.
33
34

1 **Mr. Heistad MOVED** that the Class VI Roads Advisory Committee recommend that the Lebanon
2 City Council reclassify Atherton Road, a class VI Road, as a Class A Municipal Trail as defined in
3 RSA 231-A:1(1), extending from the Meriden Road (Route 120) to the Enfield town boundary, and
4 as shown on the City of Lebanon Draft Class VI Roads Map, printed May, 2014. The Committee
5 further recommends that Atherton Road be subject to the following public trail use restrictions:
6 Permitted means of travel shall be a) feet, skis, snowshoes, and horses, b) bicycles, ridden
7 appropriately for a multipurpose trail, when the city deems that the conditions of the trail warrant
8 their use, and c) snowmobiles, ridden appropriately for a multipurpose trail, when snow cover is
9 adequate to warrant their use. Notwithstanding these permissions, none of these uses shall be
10 allowed in a manner or in conditions that will encourage erosion or otherwise damage the trail. All
11 other wheeled or motorized vehicles, on or off road, shall be prohibited, excepting the allowed
12 vehicular uses of abutting landowners for access to uses of their land as set forth in RSA 231-
13 A:1(1). The Public Works Director shall cause to be posted legible signs at the entrance to the trail
14 describing the restrictions contained herein, as provided by RSA 231-A:4.

15 **Seconded by Ms. Hirai.**

16
17 Discussion was had on the motion between the members of the Committee. Mr. Wood explained that the
18 City Council asked the Committee to put more detail into the Motions that they make. Ms. Hirai asked if
19 there would be a width of the road put in the motion. Mr. Heistad said he decided not to limit the width
20 of the Road in case there were any wash out issues that needed to be dealt with.

21
22 Mr. Smith asked if the Committee should specify whether e-bikes should be allowed or not. Mr. Heistad
23 said he did not have enough information about e-bikes to amend his Motion. Mr. Smith said he would
24 like to see Class 1 e-bikes allowed on the Class A Trail. Ms. Monroe asked how many categories of e-
25 bikes there were? Mr. Smith answered that there were 3 different categories. Ms. Monroe clarified that
26 the Class 1 e-bike would be lighter and was pedal assisted. She also asked what kind of tires the bikes
27 had on them? Mr. Smith said they had normal bike tires on them. She said she did not want bikes with
28 tires that would rip up the trail allowed. It was decided that it was up to the City Council to decide if they
29 want to distinguish e-bikes from other types of bicycles to be allowed on the Class A Trail.

30
31 **Roll Call Vote:**

32 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**
33 **None voted Nay.**

34
35 *** The Vote on the MOTION passed (5-0).**

36
37 **B. Review and Discussion regarding the Class VI Road to a Class A Trail Reclassification Motion**
38 **(s) pending before the Lebanon City Council for Barden Hill Road.**

39
40 **Mr. Heistad MOVED** to reconsider the Class VI Roads Advisory vote on Barden Hill Road.

41 **Seconded by Ms. Hirai.**

42
43 Even though a vote was not taken, the Class VI Roads Committee went forward with a new Motion and
44 discussion.

45
46 **Mr. Heistad MOVED** that the Class VI Roads Advisory Committee recommend that the Lebanon
47 City Council reclassify Barden Hill Road, a class VI Road, as a Class A Municipal Trail as defined
48 in RSA 231-A:1(1), extending from the intersection of Barden Hill Road, Barden Road and Downer

1 Road, easterly over the top of Methodist Hill to the Methodist Hill Road near Exit 16 off Interstate
2 89, and as shown on the City of Lebanon Draft Class VI Roads Map, printed May, 2014. The
3 Committee further recommends that Barden Hill Road be subject to the following public trail use
4 restrictions: Permitted means of travel shall be a) feet, skis, snowshoes, and horses, b) bicycles,
5 ridden appropriately for a multipurpose trail, when the city deems that the conditions of the trail
6 warrant their use, and c) snowmobiles, ridden appropriately for a multipurpose trail, when snow
7 cover is adequate to warrant their use. Notwithstanding these permissions, none of these uses shall
8 be allowed in a manner or in conditions that will encourage erosion or otherwise damage the trail.
9 All other wheeled or motorized vehicles, on or off road, shall be prohibited, excepting the allowed
10 vehicular uses of abutting landowners for access to uses of their land as set forth in RSA 231-
11 A:1(1). The Public Works Director shall cause to be posted legible signs at the entrance to the trail
12 describing the restrictions contained herein, as provided by RSA 231-A:4.

13 *Seconded by Ms. Monroe.*

14
15 Ms. Hirai asked what the City process was to decide who uses the Trails and how they would be used?
16 Ms. Monroe said the Conservation Commission was always part of the process. Mr. Goodwin said the
17 Class A Trail was under the Public Works Department so they would make decisions on whether the
18 Trails could be used for certain things depending on the condition of the Trail at that time.

19
20 **Roll Call Vote:**

21 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**

22 **None voted Nay.**

23 ** The Vote on the MOTION passed (5-0).*

24
25 **C. Review and Discussion regarding the Class VI Road to a Class A Trail Reclassification Motion**
26 **(s) pending before the Lebanon City Council for Durkee Road.**

27
28 **Mr. Heistad MOVED to reconsider the Class VI Roads Advisory vote on Durkee Road.**

29 *Seconded by Ms. Monroe.*

30
31 No discussion was had on the Motion.

32
33 **Roll Call Vote:**

34 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**

35 **None voted Nay.**

36 ** The Vote on the MOTION passed (5-0).*

37
38 **Mr. Heistad MOVED that the Class VI Roads Advisory Committee recommend that the Lebanon**
39 **City Council reclassify Durkee Road, a class VI Road, as a Class A Municipal Trail as defined in**
40 **RSA 231-A:1(1), extending from the Meriden Road (Route 120) to McCallister Road in Enfield , at**
41 **the Enfield town boundary, and as shown on the City of Lebanon Draft Class VI Roads Map,**
42 **printed May, 2014. The Committee further recommends that Durkee Road be subject to the**
43 **following public trail use restrictions: Permitted means of travel shall be a) feet, skis, snowshoes,**
44 **and horses, b) bicycles, ridden appropriately for a multipurpose trail, when the city deems that the**
45 **conditions of the trail warrant their use, and c) snowmobiles, ridden appropriately for a**
46 **multipurpose trail, when snow cover is adequate to warrant their use. Notwithstanding these**
47 **permissions, none of these uses shall be allowed in a manner or in conditions that will encourage**
48 **erosion or otherwise damage the trail. All other wheeled or motorized vehicles, on or off road, shall**

1 be prohibited, excepting the allowed vehicular uses of abutting landowners for access to uses of
2 their land as set forth in RSA 231-A:1(1). The Public Works Director shall cause to be posted
3 legible signs at the entrance to the trail describing the restrictions contained herein, as provided by
4 RSA 231-A:4.

5 *Seconded by Ms. Hirai.*

6
7 No discussion was had on this Motion.

8
9 **Roll Call Vote:**

10 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**

11 **None voted Nay.**

12 ** The Vote on the MOTION passed (5-0).*

13
14 Mr. Arthur Patch asked if there would be a height restriction put in place on these Trails for the
15 landowner? Chair Wood said it would be up to the City Council and Mr. Goodwin said he thought it
16 would be up to the City Manager.

17
18 **D. Review Revised Class 6 Road Assessment Template:**

19
20 Mr. Goodwin re-vamped the Class VI Roads Template that the Board uses as a tool to help them decide if
21 a Road is a Class VI Road. He went over the revised template with the Board. Questions were asked and
22 discussion was had on the revised template. Ms. Hirai asked if the word "Other" could be added to each
23 section on the template? The Board agreed that "Other" should be added to each section of the Template
24 to be used when other areas are not enough.

25
26 *Mr. Heistad MOVED to extend the meeting by 20 minutes.*

27 *Seconded by Ms. Monroe.*

28
29 **Roll Call Vote:**

30 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**

31 **None voted Nay.**

32
33 ** The Vote on the MOTION passed (5-0).*

34
35 Discussion continued among the Board members.

36
37 *Mr. Heistad MOVED to extend the meeting by 10 minutes.*

38 *Seconded by Ms. Monroe.*

39
40 **Roll Call Vote:**

41 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**

42 **None voted Nay.**

43
44 ** The Vote on the MOTION passed (5-0).*

45
46 Discussion continued among the Board members on the template.

1 **Mr. Heistad *MOVED* to extend the meeting by 5 minutes.**

2 ***Seconded by Ms. Monroe.***

3
4 **Roll Call Vote:**

5 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**

6 **None voted Nay.**

7
8 **** The Vote on the MOTION passed (5-0).***

9
10 Discussion continued among the Board members on the Class VI Roads template. Clarification was
11 made on the difference between Conservation Trails and Class A Trails.

12
13 **4. FUTURE AGENDA ITEMS:**

14
15 **A. Road (McCallister): Review and Discussion, Including Resident Recommendation to**
16 **Discontinue.**

17
18 **5. ADJOURNMENT:**

19
20 ***A MOTION was made by Mr. Heistad to adjourn the meeting at 8:30 PM.***

21 ***The MOTION was seconded by Ms. Monroe.***

22
23 **Roll Call Vote:**

24 **Colin Smith, Erling Heistad, Joan Monroe, Barbara Hirai, and Stephen Wood, all voting Yea.**

25 **None voted Nay.**

26
27 **** The Vote on the MOTION was approved (5-0).***

28
29 Respectfully submitted,

30 Barbara Higgins

31 Recording Secretary

Agenda
Class VI Roads Advisory Committee
December 3, 2020

Agenda Item #2B
Approval of Minutes

November 19, 2020

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, November 19th, 2020
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Marc Coleman, Joan Monroe, Barbara Hirai, Colin Smith

MEMBERS ABSENT:

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:30 PM

- 2
- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
- 4 “Right to Know” requirements. A Roll Call of Commission Members who participated remotely
- 5 are listed above.
- 6 • Mr. Goodwin explained that he has created an e-mail list and would be sending out pertinent
- 7 information to anyone who is interested in the Class VI Roads Advisory meetings. If you would
- 8 like to be added to the list or know someone who may be interested, please let Mr. Goodwin
- 9 know. They are hoping to garner community interaction with this committee.

10

11 **2. APPROVAL OF MINUTES: None**

12

13 **3. STUDY ITEMS:**

14

15 **A. Road (McCallister) Review and Discussion including template application**

16

17 Brad Atwood, attorney for the Patches suddenly passed away. Chair Wood proposed moving this

18 discussion to the next meeting, December 3, 2020 to give them time to regroup. If that is what the

19 Patches would like to do, the Committee is willing to honor that request. Also, the City is ready to stop

20 the timeline and stay the case for 60 days and postpone the urgency.

21

22 Barbara Patch spoke, saying they will be tapping their sugaring in the next month. She just received the

23 news in the past half hour. She said this is a trail that the Committee seems intent on going forth. She

24 feels the committee has already predetermined what they are going to say.

25

26 No one else from the Public spoke regarding the matter.

27

28 Ms. Patch asked to postpone until December 3, 2020. The Committee discussed the request and

29 determined it is the right thing to do. It will to give the Patches time to organize their next steps.

30

31 **4. OTHER BUSINESS - None**

32

33 **5. FUTURE AGENDA ITEMS - None**

1
2 **6. OPEN TO THE PUBLIC - None**

3
4 **7. ADJOURNMENT:**

5
6 *A MOTION was made by Mr. Heistad to adjourn the meeting at 6:45 PM.*

7 *The MOTION was seconded by Ms. Hirai.*

8
9 **Roll Call Vote:**

10 **Colin Smith, Erling Heistad, Joan Monroe, Marc Coleman, Barbara Hirai, and Stephen Wood, all**
11 **voting Yea.**

12 **None voted Nay.**

13 ** The Vote on the MOTION was approved (6-0).*

14
15 Respectfully submitted,

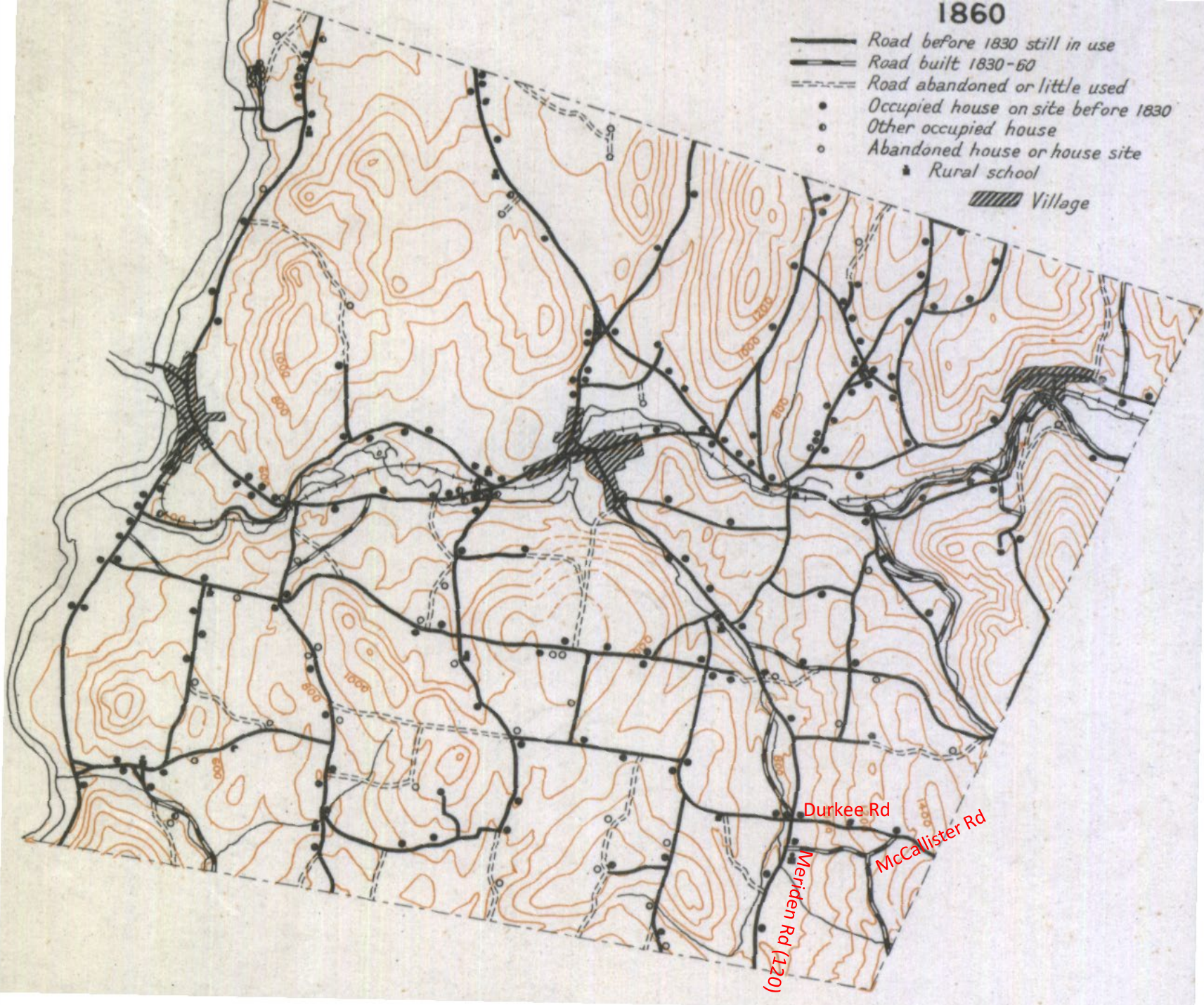
16 Linda Billings

17 Recording Secretary

Agenda
Class VI Roads Advisory Committee
December 3, 2020

Agenda Item #3A
Study Items

**Road (McCallister): Review
and discussion, including
template application**

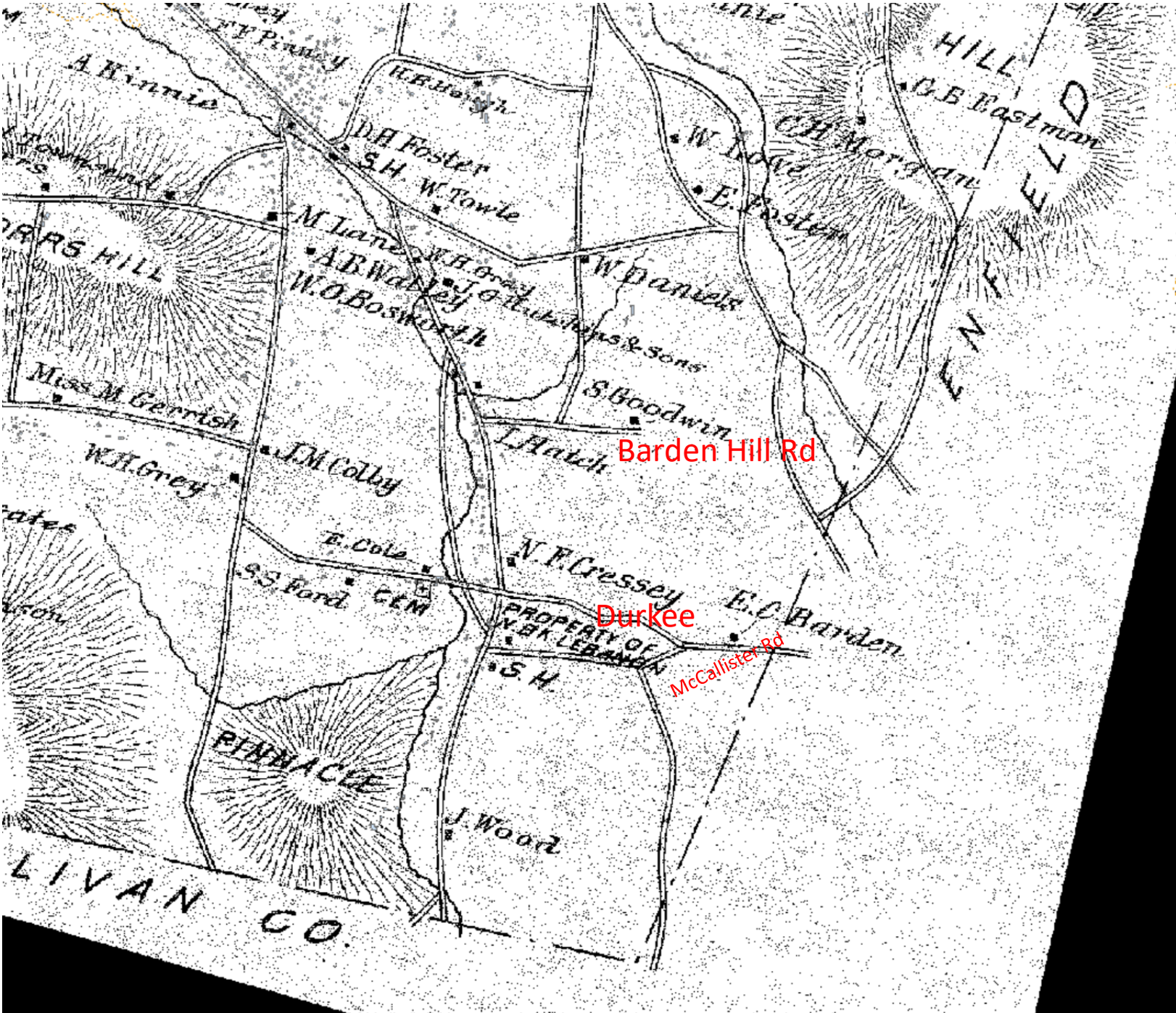


1860 Walling Map

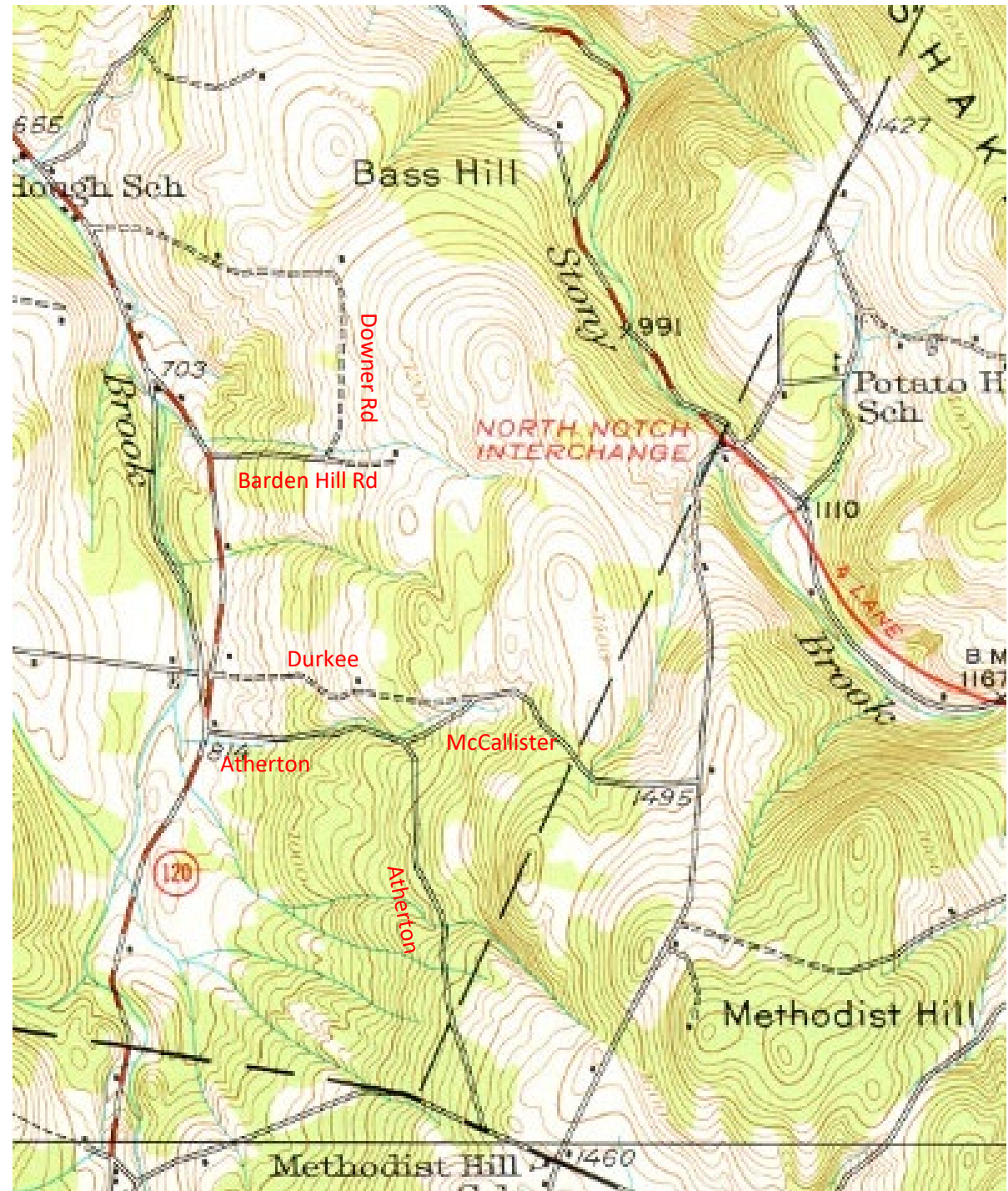


Red Labels on map placed by MG for reference, 2020

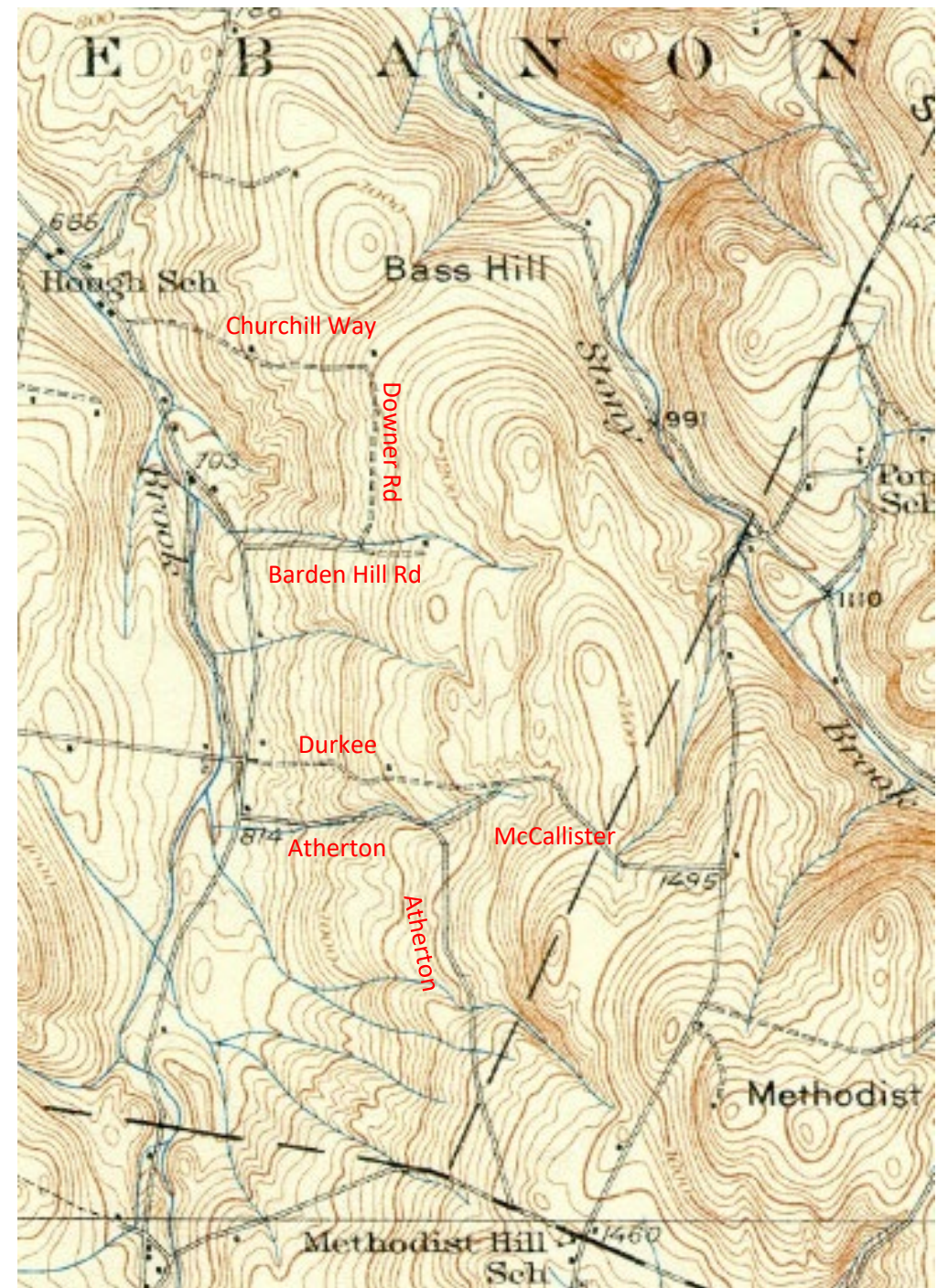
1892 Hurd Map



1927 USGS Map



1932 USGS Map

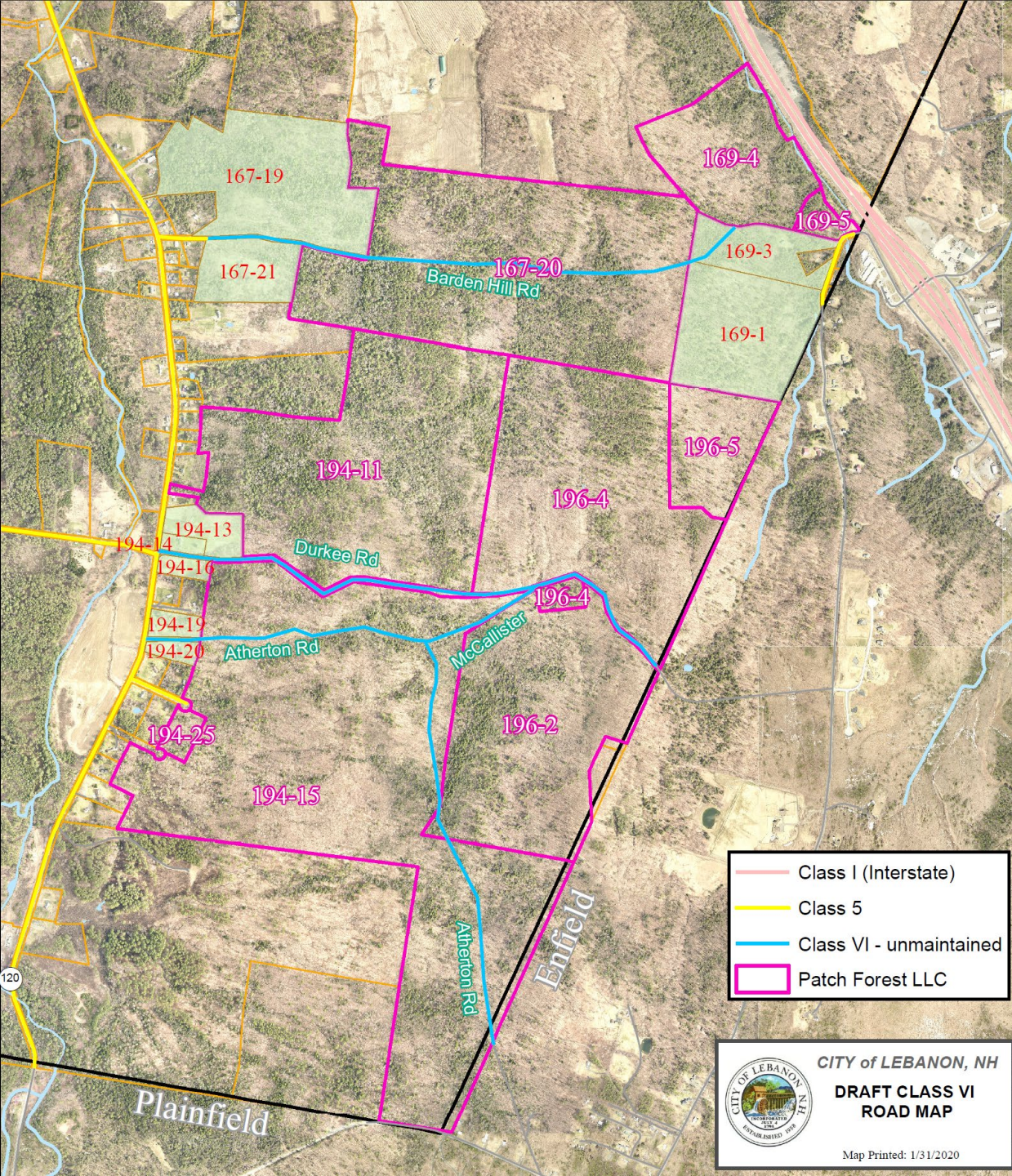


1937 White Pine Blister Map



Red Labels on map placed by MG for reference, 2020

2019 Tax Map Parcels



2018 LIDAR Imagery

