



**LEBANON CITY COUNCIL
NOVEMBER 16, 2022 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code 372 165 450#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The November 16, 2022 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions: None

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the November 16, 2022 agenda packet.

7. Appointments

- A. Library Board of Trustees, Jeffrey Damren (Alternate Member)

8. Public Hearing Items

- A. CITY CHARTER AMENDMENT – A public hearing for the purpose of receiving public input and taking action to amend City Charter relative to changing gender-based pronouns to gender-neutral pronouns
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:

9. Old Business

- A. Action to adopt amendments to Council Rules, §A191-15, as presented on November 2, 2022.

10. New Business

- A. Presentation of First Reading & Set Public Hearing for December 14, 2022: Amendments to Ordinance #18, Salary Plan, to include implementation of a 3% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.
- B. Presentation of Urban3 Phase 2 cost-of-services analysis for Lebanon.
- C. Discussion & Set Public Hearing for December 7, 2022: Ordinance #2022-05 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an increase in Ambulance Fees.
- D. Discussion & Set Public Hearing for December 7, 2022: Ordinance #2022-06 to amend City Code Chapter 72, Fire Prevention, by updating the current fee schedule.
- E. Discussion & Set Public Hearing for December 7, 2022: Ordinance #2022-07 to amend City Code Chapter 97, Landfill, by updating the current fee schedule.
- F. Discussion & Set Public Hearing for December 7, 2022: Proposed City Charter Amendment relative to making the term “City Manager” capitalized throughout the charter.
- G. Discussion & Set Public Hearing for December 7, 2022: Ordinance #2022-08 – Public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2022-08 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to authorize an 8% increase to the Water Service Rate and a 7.2% increase to the Sewer Service Rate.

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City’s virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Board of Cemetery Trustees
Position: Regular Member
Applicant: T. Palazzo
Re-Assigned Councilor: K. Zook
Re-Assigned Date: 09/28/2022

Board/Committee: Diversity, Equity & Inclusion Commission
Position: Regular Member
Applicant: K. Montas
Assigned Councilor: E. Heistad

Lebanon City Council Agenda
November 16, 2022

Assigned Date: 10/24/2022

Board/Committee: Conservation Commission
Position: Regular Member
Applicant: B. James
Assigned Councilor: K. Hill
Assigned Date: 08/09/2022

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list is not considered all-inclusive.

NOVEMBER 28, 2022 – BUDGET WORK SESSION

A. Revenues, Interfund Transfers, Debt Service

NOVEMBER 29, 2022 – BUDGET WORK SESSION

A. General Q & A from all previous sessions

DECEMBER 7, 2022

PUBLIC HEARING ITEMS:

A. **ORDINANCE #2022-05** – A public hearing for the purpose of receiving public input and taking action to amend to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an increase in Ambulance Fees

B. **ORDINANCE #2022-06** – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 72, Fire Prevention, by updating the current fee schedule

C. **ORDINANCE #2022-07** - A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 97, Landfill, by updating the current fee schedule

OLD BUSINESS:

A. Presentation of Second Reading: Amendments to Ordinance #18, Salary Plan, to include implementation of a 3% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.

NEW BUSINESS:

A. Discussion & Set Public Hearing for January 4, 2023: Amend provisions of Chapter 152 relative to political signs on public highways

B. Public Input on Proposed 2023 Municipal Budget

DECEMBER 14, 2022 – BUDGET HEARING

PUBLIC HEARING ITEMS:

A. **ADOPTION OF 2023 CITY BUDGET** – Public Hearing for the purpose of receiving public input and taking action to adopt the 2023 City Budget as proposed by the City Manager with additional actions to include: authorizing the issuance of bonds or notes to finance 2023 capital improvements; authorizing the City Manager to apply for NH Drinking Water and/or Clean Water State Revolving Fund Loan(s), ARPA Funds, and any other available funds and designating the City Manager as authorized representative of the City; rescinding prior authorizations for the issuance of bonds or notes; rescinding prior authorizations to expend funds from the Municipal Airport Capital Project Fund; and authorizing the disbursement of Fire Department Impact Fees.

B. **AMEND ORDINANCE NO. 18, SALARY PLAN** – A public hearing for the purpose of receiving public input and taking action to amend Ordinance No. 18, Salary Plan, to include implementation of a 3% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.