



**LEBANON ARTS & CULTURE COMMISSION
NOVEMBER 22, 2022 - 6:00 PM
MEETING ROOM 1, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. Approval of 10-25-22 Minutes
 - 3. Other Business**
 - A. Sidewalk Poetry 2023 Installation & Stamp Purchase
 - B. Arts & Culture Contributions Tis the Season
 - C. Seasonal Banners (Holiday and Patriotic)
 - D. Holiday Lights West Lebanon
 - E. Storrs Hill 100th Centennial Celebration - Full Moon Fiesta Ice Art Sculptures Jan. 21, 2023
 - 4. Committee Reports**
 - 5. Open to the Public**
 - 6. Adjournment**

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**CITY OF LEBANON
ARTS & CULTURE COMMISSION
MINUTES September 27, 2022
City Hall Council Chambers & LebanonNH.gov/Live
6:00PM**

MEMBERS PRESENT: (5/8)

Nick Gaffney -Acting Chair
Ben Van Vliet (Arts Org. Rep.-UVMC)
Devin Wilkie (Heritage Commission Rep.)
Bill Dunn (EDC Rep.)
Brian Cook (Rep.-LOH)

MEMBERS ABSENT: (3/8)

Jessica Giordani (Chair; Citizen Rep. Ward 3)
Becky Foster (Citizen Rep., Ward 1)
Gavin Wynkoop-Fischer (Citizen Rep., Ward 2)

STAFF PRESENT: (2/2)

Kristine Flythe (Program Coordinator, Leb. Rec)
Paul Coats (Director, Leb. Rec.)-on line

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2 1. **CALL TO ORDER** Acting Chair Gaffney called the meeting to order at 6:10 PM.

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4 2. **APPROVAL OF MINUTES** September 27, 2022

5
6 *Bill Cook MOVED to approve the September 27, 2022, minutes.*
7 *Seconded by Bill Dunn.*

8
9 **The Motion was unanimously approved (4/0/1).*

10 Nick Gaffney abstained because he was not at the meeting.

11
12 In order to accommodate the guest from the community, the order of the agenda was changed.

13
14 3. **OTHER BUSINESS**

15
16 A. **Poetry Contest Winners (K.Flythe)**

17
18 Devin Wilke announced the winners. There were round 100 submissions. Four winners were selected.
19 Hannah Follensbee read the poem she submitted, to the Commission. The Commission is in the process
20 of determining where the poems will be stamped next year. They will be in either Lebanon or West
21 Lebanon. The winners were announced, and the poems were read aloud.

22
23 **POEMS**

24
25 "No one asks the rain
26 if it wants an umbrella." -Andrew Gent

27
28 "You hear the rushing water
29 It's all around the world
30 It's in the rain and in the ice
31 You need it to survive.
32 Love it as it is." - Hannah Follensbee
33

"I once stood here still
Quietly waiting alone
Now reunited." - Morris Levy

"Crisp autumn air
Warm summer breeze
Spring pollen wisps
Tangled in trees
Rich earthy mud
Snow shimmers chrome
Seasons make Leb
A lovely home" - Cassandra Williams

B. West Lebanon Bridge Street Party (B.Foster)

Ms. Foster is not attending tonight's meeting. It was a celebration day and there was a lot going on. A sidewalk artist lead a large group of people drawing on the sidewalk with chalk. There was face painting, live musicians, balloon twisting, food, and the unveiling of the new public art which is on display where the new sign will be. There are also historical interpretive signs that are temporarily installed at this time. The West Lebanon Greenway will flow through that area. A lot of trees were planted by volunteers.

C. Tunnel Strategic Plan (J.Giordani)

Ms. Giordani was not attending tonight's meeting. The Master Planning discussion was earlier today. A chart of all the ideas was displayed on the screen for the members to review. This is the rough draft of what was discussed and submitted from the committees. In the future, perhaps another year from now, the tunnel will be closed for renovations. The next steps may be based on some of those repairs. It is thought ideas for next steps should be addressed next. The small committee intends to develop a plan and members are invited to contribute to those discussions. There may be other arts organizations in the area that may want to contribute to the strategic plans. The list of ideas will be available for others to review. The rough draft follows.

Tunnel Master Plan

Phases • Goal year for filling tunnel with art • Intervals for installation	• Approx. 15-18 linear feet per existing installation • Estimate 20' per addition, 4 additions/year, 350' total length • Need inventory of space in order to allocate • Division of temporary and permanent spaces
Use of Space • Vertical surfaces only? • Clearly defined percentages for 3D art v murals? • Alcove by Ledyard Charter School	• Offer full height of space but measure in linear feet • Consider percentages of 3D art v murals • Poetry entries from contest stenciled (temporary install) • Designate ends of tunnel for permanent sculptures and mural installations
Replacement and Maintenance Schedules • Time limit on installations? • Timeframes for checking for upkeep/ repair	• Perhaps 3-5 (5-10) years per installation with annual (or other time interval) review • If installations are not maintained, the space may be forfeit • Maintenance is the responsibility of the custodial organization

D. Ideas and Inspiration (K.Flythe)

There will be an opportunity to submit ideas online for the Arts Commission to receive conceptual ideas or suggestions or anything art related. This is still being worked out.

4. COMMITTEE REPORTS

Not long before the December 3rd meeting is the Lebanon Season reveal. Ava Gallery will be having a celebration and an open house. Any ideas should be brought forth soon, before the next meeting. Upper Valley Music will be doing caroling and music as well. It is all shaping up to fit with the tree lighting.

The next Commission meeting is scheduled for two days before Thanksgiving. It will be important to check if there will be a forum for that meeting. The committee discussed if there is a need to adjust the meeting dates for November and December, due to the holidays. At this time, it is thought the dates will remain as scheduled.

The Diversity Equity and Inclusion Commission is talking about using art to make diversity more visible in the community. They would like to collaborate on ideas with the Commission.

The Fountain Covers are up. They are festive and charming. There are several locations of fountains and covers throughout Lebanon. Fountains fall under the Commission to some degree. There are aspects of design, location and fund raising that will be part of the work of the Commission. The maintenance and upkeep will remain with DPW. The fountain on the Mall needs repair.

There has been an initiative with the Facilities and Energy Manager. Todd Montgomery, who is asking to widen the Packard Bridge in order to add LED lighting during different seasons. There is one light being installed as a pilot test at this time.

5. OPEN TO THE PUBLIC

None.

6. ADJOURNMENT

Acting Chair Gaffney Adjourned the meeting at 7:00 PM.

Respectfully submitted,
Linda Billings
Recording Secretary

Hi Meagan,

Thank you for the photos of the space! Those are very helpful. I have put together some different package options for you below. Here is an example of one of our [circus hoopers](#). Like I mentioned, we could have that performer start out with non-LED hula hoops (probably shiny holographic silver ones to go with the winter theme!) and then switch to LEDs as it got dark out enough for that. Here are some [images](#) of our snow queen stilt walker. I think those two performers are the best options for the event.

Package Proposal #1: Stilt Walker and Circus Hula Hooper

Roving Entertainment:

One (1) roving snow queen stilt-walker

- 2:00pm to 5:00pm (*three 40-minute sets*)

One (1) roving circus hooper in wintery costuming

- 2:00pm to 5:00pm (*six 15-minute sets*)

Total cost (includes two insured performers, site manager, travel and all booking fees): **\$2,625**

Note: total cost for two hours (*stilt walker provides two 40-minute sets and hooper provides four 15-minute sets*) would be **\$2,200**.

Package Proposal #2: Stilt Walker

Roving Entertainment:

One (1) roving snow queen stilt-walker

- 2:00pm to 5:00pm (*three 40-minute sets*)

Total cost (includes one insured performer, site manager, travel and all booking fees): **\$1,500**

Note: total cost for two hours (*stilt walker provides two 40-minute sets*) would be **\$1,350**.

Package Proposal #3: Circus Hula Hooper

Roving Entertainment:

One (1) roving circus hooper in wintery costuming

- 2:00pm to 5:00pm (*six 15-minute sets*)

Total cost (includes one insured performer, site manager, travel and all booking fees): **\$1,450**

Note: total cost for two hours (*hooper provides four 15-minute sets*) would be **\$1,250**.

Please let me know if you have any questions!

Best,

Liz Knights
Artistic Director & Booking Manager