



**LEBANON HERITAGE COMMISSION
JANUARY 11, 2023 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Election of Officers**
 - A. Chair and Vice Chair
 - 3. Approval of Minutes**
 - A. December 14, 2022
 - 4. Public Review**
 - A. None
 - 5. Study Items**
 - A. Special Projects
 - Historic Districts
 - Landmark designations
 - Oral History
 - B. Dana House
 - C. Education
 - CLG Workshops
 - 6. Other Business**
 - A. NHDHR Request for Project Review - Lebanon Rest Area Follow-up
 - B. Historic Marker and Interpretive Signage
 - 7. Open to the Public**
 - 8. Future Agenda Items**
 - A. Historical Society coordination
 - B. February West Lebanon focused meeting
 - C. Review Master Plan Chapter 11 for implementation status, update ideas
 - D. Conservation Commission coordination
 - E. Update to History of Lebanon webpage
 - 9. Adjournment**

The order of agenda items is subject to change.

Lebanon Heritage Commission Agenda
January 11, 2023

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**LEBANON HERITAGE COMMISSION
CITY COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
6:00 PM, WEDNESDAY DECEMBER 14, 2022**

MEMBERS PRESENT: Nicole Ford Burley (Vice Chair and City Historian), Jeremy Rutter (Planning Board Rep.), Matt Smith

MEMBERS ABSENT: Noel Figart, Devin Wilkie (City Council Rep.), Karen Zook (Alt. Council Rep)

STAFF PRESENT: Rebecca Owens (Associate Planner)

1. CALL TO ORDER: Vice Chair Ford Burley called the meeting to order at 6:06 PM

2. APPROVAL OF MINUTES:

A. October 12, 2022

Amendments:

1. Page 2, line 30 - “when intact items are surfaced” to be changed to “when intact items are exposed”
2. Page 2, line 36 – edit “1904’s” to “1940’s”
3. Page 2, line 37 - “more of a curiosity than *a* functional feature and could not be used because they do not own it all. Follow-up needs for the signage effort include adding landmark properties to the map, adding kiosks to the map, looking for other community examples, and incorporating Lebanon postcard and gallery photos *into* the map.”

Mr. Rutter MOVED to approve the October 12th, 2022 minutes as amended.

Seconded by Vice Chair Ford Burley.

****The MOTION was approved (4-0)***

B. November 9, 2022

Amendments:

1. Page 1, line 14 - “Including increasing the *paved*” area.
2. Page 2, line 48 - “estimate from JAM soon and *to* produce a product in time”
3. Page 2, line 72 - “City Council”

Matt Adams moved to approve the November 9, 2022 minute as amended

Seconded by Mr. Rutter.

****The MOTION was approved (4-0)***

3. PUBLIC REVIEW:

The Lebanon Opera House building has submitted an application for the next review regarding the proposed ramp project. This information is to be confirmed.

Mr. Rutter mentions that since the last meeting, the Brickyard project came to the board for conceptual review. There are 150 apartments and a lot of concerns in addition to the previously mentioned traffic flow. At the review, the decision was made to incorporate the kilns into the design, near the clubhouse. Discussion was also had regarding the effect on school traffic specifically.

4. STUDY ITEMS:

A. Special Projects

- **Historic Districts**

Ms. Owens has nearly finished the required paperwork for the contract with the State. Since the project is not due until September 2024, there will be plenty of time to work through it. This contract will pull in camp training and includes a requirement for a National Alliance of Preservation Commissions membership and the State would sponsor the campaigns. This would open up a wide variety of webinars to members. This contract includes a phase two that will update of the Colburn Park Historic District finalization of the submission to update the National Register District and review local zoning language for Lebanon Historic District.

Ms. Owens reflected on documentation from earlier this year and notes that there are lots of options for future districts. New local Historic District zoning overlay for West Lebanon, at least three. There are currently discussions for big changes with the West Lebanon traffic flow and restructuring, also being referred to as “Streetscape” in the works. This plan is intended to prime the area for revitalization. The project discussion is at the budget stage currently.

- **Landmark designations -**

- **Walking Tour/Online Map options**

The 10th location at Storr’s Hill needs to be reformatted and should be pushed up due to anniversary timeframe.

- **Kiosk**

Mr. Smith was unable to touch on the kiosk (in front of Salt Hill Pub) work since the last meeting. However, he was pleased with information/media received from Vice Chair Nicole Ford Burley and will look to use that in the kiosk. He will look to include adding google maps in a refined way.

Ms. Owens reviews that each kiosk includes 6 sections: program background for the historic landmark designations, map, landmarks list, 2 sections dedicated to in-focus landmark examples from throughout the community (including photo and description), and a fact or fiction section (like FAQ), and finally a section for *learning more*; how to contact Heritage Commission, read the full story, how to get involved, etc..

Lebanon historic landmarks, three landmark designations, Lebanon historic district. Can be found on the Lebanon GIS website, but supporting details are missing. The additional categories for landmark designation are fountains, monuments, sculptures, notable and strepitous signage, general interest categories. The idea to incorporate these locations into google map using a spreadsheet is brought up. It is suggested to include the address, company name if applicable, description, designation type, comments or links. Even a photo could be added later to each location where reasonable. An inventory of existing public signs would be a great starting point. The long-term maintenance of the list would need to be established and a responsible party identified.

- **Oral History**

- **JAM project - Lebanon's Native and Indigenous Past**

Plans to start working on the contract for the fifteen-minute video diving into indigenous history and addressing current status, acknowledging Lebanon’s newly adopted land acknowledgement are under way. JAM will collaborate with the Heritage commission, NH smaller organizations (tribes), as well as DEI commission. Once this video is completed, it is to be posted to the city website.

- B. Dana House**

Public Works has extra budget available (no specific details yet) to work on some exterior needs; potentially some painning where wood is cupping on the siding and moisture issues are affecting the

1 basement. PW has agreed to collaborate to determine structural needs, repave driveway, and allow for
2 proper drainage.
3 Ms. Owens has located hand drawn layout/floor plans of the Dana House. While some updates have
4 occurred, they remain mostly accurate. These could be used to couple with past uses and stories from the
5 house. Ms. Owens to reach out to the newly hired school representative.
6

7 **C. Education · CLG workshops**

8 Two trainings have been funded for Lebanon through the National Alliance Service, a base/core training
9 along with a custom training. There are two options for the core training. The in-person option creates the
10 potential for networking with other local communities and takes place over several days, yielding a higher
11 cost while the virtual option would allow for higher local attendance, takes place all in one day, does not
12 allow for networking opportunity, but would be associated with a lower cost.

13 NAS is currently updating their menu of options and expects the first training to take place in March of
14 2023. These trainings would not be limited to members of Heritage Commission, but rather for any city
15 official.
16

17 **5. OTHER BUSINESS:**

18 **A. Historic Marker and Interpretive Signage**

19 Mr. Rutter mentions his admiration for the Bridge Street Park signs, for both the locations and content of
20 these temporary signs. He suggests the “you are here” identifier (star?) and expand the size of the map for
21 relativity? Could a magnifying glass or arrow be used to tie the image to the map/location and provide a
22 better sense of direction?

23 Similar signage will also be placed in the Greenway through Westboro Rail Yard and potentially up
24 through River Park and Wilder Dam at some date in the future.

25 Involvement by the National Perks Service will be investigated due to mention in temporary signs as it is
26 unclear. It is requested that the Heritage Commission be involved in the identification of persons to
27 spearhead signage and contribute to design in order to ensure historic preservation. Language/text should
28 be accessible to allow for updates to circumvent any future changes to pathways or information, allowing
29 for signage to “stand the test of time” such as a plexiglass top. A QR code is also suggested, allowing
30 visitors to learn more beyond what the signage includes. It may also be wise to identify the railway bridge
31 on the map to orient visitors.

32 There is also talk of expanding the rail trail to meet with the Greenway Trail. However, at this time, the
33 stone arch bridge is an obstacle as it remains considered an active rail.

34 Map should identify the railway bridge. Orientation when viewing map.
35

36 **B. DPW projects/GAR next steps**

37 Ms. Owens states that Public Works (soldiers memorial building, background. Study completed.
38 Restoration grant was received, \$23k to complete updates/repairs.
39

40 **6. OPEN TO THE PUBLIC: No one came forth**

42 **7. FUTURE AGENDA ITEMS:**

43 **A. NHDHR Request for Project Review - Lebanon Rest Area follow-up**

44 Ms. Owens spoke to NH Division of Historical Resources/National Conversation. States proposal to
45 remove building at rest area to install CDL testing site. Although the building remains structurally sound
46 and electrical items are in the process of being removed, they do not wish to perform any additional
47 maintenance of the building and will be looking to demolish if initiative to relocate does not occur. A
48 decision is requested by the state within two weeks and the building would need to be moved by March
49 2023 to prevent demolition. The rest area, as a whole, is National Register eligible, but it is undetermined
50 if the building is original to the site plan or if it was placed on a later date. Ms. Ford Burley brings the

1 significance of the rest area site as it was built in 1969. At the time, this was the very first rest area on
2 Interstate 89. Nicole is interested in a site visit, if only to document prior to demolition.

3
4 **B. Conservation Commission Coordination**

5 Would Heritage Commission be interested in co-hosting a lecture regarding the history of East Wilder,
6 north of the dam?

7
8 **C. Update to History of Lebanon webpage**

9 **D. Historical Society coordination**

10 **E. February is to be a West Lebanon-focused meeting**

11
12 **8. ADJOURNMENT:**

13 *Vice Chair Nicole Ford Burley MOVED to adjourn the meeting.*

14 *Seconded by*

15 *The MOTION was approved (6-0)?*

16
17 **The meeting was adjourned at 8:02pm**

18
19 **Respectfully submitted,**

20 **Kayla Connolly**