



**WEST LEBANON REVITALIZATION ADVISORY
COMMITTEE**

**TUESDAY, DECEMBER 15, 2020 - 5:30 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements.
 - 2. Approval of Minutes**
 - A. None
 - 3. New Business**
 - A. Discuss meeting frequency and regular meeting day/times
 - B. Summarize 2019 WL Village Charrette and 2020 Summary Report
 - C. Review, discuss, prioritize Implementation Strategies from Charrette Report
 - 4. Other Business**
 - A. None
 - 5. Adjournment**

The order of agenda items is subject to change.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT [LEBANONNH.GOV](https://LebanonNH.gov)

Agenda
West Lebanon Revitalization Advisory Committee
December 15, 2020

Agenda Item #3A
New Business

Discuss meeting frequency



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Lebanon City Council

FROM: David Brooks, Planning Director

RE: West Lebanon Village Visioning Charrette Report

DATE: December 7, 2020

West Lebanon Revitalization Advisory Committee members,

In October 2019, the City hosted a two-day Visioning Charrette for West Lebanon Village to explore how Main Street and the surrounding area could be enriched through multi-modal, placemaking, and economic development enhancements. Residents, property owners, and business owners with an interest in the future of West Lebanon Village were invited to take part in the charrette to collaborate on ideas that would help formulate a potential vision for revitalization of the Main Street area of West Lebanon.

Prior to the charrette, City staff and its consultant team toured the study area to experience the existing conditions of the Village and along the riverfront. The City created a project webpage to help disseminate information and to engage the public to participate in the charrette. Part of the public engagement included an online survey to solicit feedback and comments about a variety of topics to help gauge interest or support for several preliminary ideas. The survey garnered more than 250 responses over a short, six-week period.

The two-day charrette itself included a variety of activities designed to involve participants in an open, iterative process of design and feedback cycles in order to develop a framework for a shared vision. Highlights of the first day included a stakeholder's meeting attended by more than 30 people to discuss current issues and opportunities; a guided walking tour of the study area; and a facilitated visioning session. The second day included an open house design session, interactive polling and small group discussions, and a final presentation of findings and ideas. At the conclusion of the Charrette, City staff and the consultants presented a summary of the event and unveiled the ideas and concepts derived from the iterative process.

A final [Charrette Report](#) for the project was completed and presented to the City Council in April 2020. The final report includes the outcomes of the charrette, the survey results leading up to the event, and the West Lebanon chapter of the City's 2012 Master Plan. The Report also includes an Implementation Strategies Matrix (Section 4). [The final report, all of the charrette materials, and the CATV video are available on the City's webpage at LebanonNH.gov/WLVision.]

In August 2020, the Council established the West Lebanon Revitalization Advisory Committee to advise the City Administration on plans for the revitalization and redevelopment of the Central Business District Area of downtown West Lebanon.

During the committee's first meeting, we will establish a schedule and basic ground rules for the committee's efforts. We can also briefly review the visioning charrette itself, and steps that have been taken since the charrette was completed.