

**LEBANON BOARD OF ASSESSORS
DECEMBER 8, 2022-12:00 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE**

MEMBERS PRESENT: Jay Hutchins (Chair), Brian Ware, Falguni Mehta,
Frank Mastro (arrived as meeting was in progress)

MEMBERS ABSENT:

STAFF PRESENT: Kimberlee Burkhamer, Alesia Williams, Mike Pelletier, Ed Tinker

GUESTS:

1 **1. CALL TO ORDER** – Jay Hutchins (Chair) called the meeting to order at 12:05.

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3 **2. APPROVAL OF MINUTES:**

4 **A. March 24, 2021**

5 **MOTION** by Falguni Metha to approve the March 24, 2021, minutes. Seconded by Brian Ware.

6 ***Motion** approved (3-0).

7 **B. June 24, 2021**

8 **MOTION** by Falguni Metha to approve the June 24, 2021, minutes. Seconded by Brian Ware.

9 ***Motion** approved (3-0).

10 **C. October 21, 2021**

11 **MOTION** by Brian Ware to approve the October 21, 2021, minutes. Seconded by Falguni Metha.

12 ***Motion** approved (3-0).

13 **D. December 9, 2021**

14 **MOTION** by Brian Ware to approve the December 9, 2021, minutes. Seconded by Falguni Metha.

15 ***Motion** approved (3-0).

16 **E. March 8, 2022**

17 **MOTION** by Falguni Metha to approve the March 8, 2022, minutes. Seconded by Brian Ware.

18 ***Motion** approved (3-0).

19 **F. April 7, 2022**

20 **MOTION** by Brian Ware to approve the April 7, 2022, minutes. Seconded by Falguni Metha.

21 ***Motion** approved (3-0).

22 **G. June 30, 2022**

23 **MOTION** by Brian Ware to approve the June 30, 2022, minutes. Seconded by Falguni Metha.

24 ***Motion** approved (3-0).

25 **H. August 30, 2022**

26 **MOTION** by Brian Ware to approve the August 30, 2022, minutes. Seconded by Falguni Metha.

27 ***Motion** approved (3-0).

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3. NEW BUSINESS

A. Non-Public Session BTLA Tax appeal – NH RSA 91 A:3 II(c)

Chair asked member Falguni Metha to make a motion to enter a non-public meeting.

MOTION by Falguni Metha to enter a non-public meeting per RSA 91 A:3 II (c). Seconded by Brian Ware.

Roll Call Vote:

Jay Hutchins, Falguni Metha and Brian Ware voted Yea.

***Motion** approved (3-0).

The Board entered a non-public session at 12:10 PM

MOTION by Falguni Metha to leave a non-public meeting. Seconded by Brian Ware.

Roll Call Vote:

Jay Hutchins, Falguni Metha and Brian Ware voted Yea.

Frank Mastro, (who joined as the meeting was in progress) voted Yea

***Motion** approved (4-0).

The Board reconvened to Public Session at 1:06 PM

MOTION by Brian Ware to accept the Assessor's recommendations for Luminescent for the fiscal year 2020. Seconded by Falguni Metha.

Roll Call Vote:

Jay Hutchins, Falguni Metha and Brian Ware voted Yea.

Frank Mastro, (who joined as the meeting was in progress) abstained

***Motion** approved (3-1).

MOTION by Brian Ware to accept the Assessor's recommendations for Luminescent for the fiscal year 2021. Seconded by Falguni Metha.

Roll Call Vote:

Jay Hutchins, Falguni Metha and Brian Ware voted Yea.

Frank Mastro, (who joined as the meeting was in progress) abstained

***Motion** approved (3-1).

MOTION by Brian Ware to accept the Assessor's recommendations for the Goodwin LUCT abatement. Seconded by Falguni Metha.

Roll Call Vote:

Jay Hutchins, Falguni Metha and Brian Ware voted Yea.

Frank Mastro, (who joined as the meeting was in progress) abstained

***Motion** approved (3-1).

MOTION by Brian Ware to seal the minutes of the non-public meeting.

Seconded by Falguni Metha

It was determined that the divulgence of this information likely would

1. Render a proposed action ineffective

2. Affect adversely the reputation of any person other than a member of this board.

Roll Call Vote:

Jay Hutchins, Falguni Metha and Brian Ware voted Yea.

Frank Mastro, (who joined as the meeting was in progress) abstained

***Motion** approved (3-1).

B. Tax Abatement – Philip & Stephanie Raymond – Map 49 Lot 10

Mike Pelletier led a discussion on the abatement application for Map 49 Lot 10.

MOTION by Brian Ware to accept the Assessor's recommendations for the abatement.

Seconded by Falguni Metha.

***MOTION** approved (4-0).

C. Tax Abatement – Cirone Revocable Trust – Map 82 Lot 5

Mike Pelletier led a discussion on the abatement application for Map 82 Lot 5.

MOTION by Frank Mastro to accept the Assessor's recommendations for the abatement.

Seconded by Falguni Metha.

***MOTION** approved (4-0).

D. Tax Abatement – South Main St Housing Trust c/o Twin Pines Housing – Map 73 Lot 95

Mike Pelletier led a discussion on the abatement application for Map 73 Lot 95.

MOTION by Falguni Metha to accept the Assessor's recommendations for the abatement.

Seconded by Frank Mastro.

***MOTION** approved (4-0).

E. Administrative Abatements

City of Lebanon, Map 120 Lot 7

City of Lebanon, Map 165 Lot 31

Mike Pelletier led a discussion on the administrative abatement applications.

MOTION by Brian Ware to accept the Assessor's recommendations for the administrative abatement for Map 120 Lot 7. Seconded by Falguni Metha.

***MOTION** approved (4-0).

MOTION by Frank Mastro to accept the Assessor's recommendations for the administrative abatement for Map 165 Lot 31. Seconded by Brian Ware.

***MOTION** approved (4-0).

D. Signature Items

Correspondence and items for signature.

5. Other Business –

MOTION by Frank Mastro that the Board authorize the Supervisor Assessor to approve or deny applications for Tax Exemptions, Tax Credits, Intents to Cut or Intents to Excavate and be authorized to sign said documentation as previously discussed. Seconded by Brian Ware.

***MOTION** approved (4-0).

6. ADJOURNMENT:

Motion by Frank Mastro to adjourn the meeting. Seconded by Falguni Metha.

***MOTION** approved (4-0).

Meeting was adjourned at 1:30 p.m.

Respectfully submitted,
Kimberlee Burkhamer
Assessing Clerk