



LEBANON ENERGY ADVISORY COMMITTEE
ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES
(Subcommittee of the Lebanon Energy Advisory Committee)

Council Chambers, City Hall

December 8, 2022

3:00 PM

Minutes - Final

MEMBERS PRESENT: Sherry Boschert, Greg Ames, Clifton Below

MEMBERS ABSENT: Meghan Butts

STAFF PRESENT: Everett Hammond

GUESTS PRESENT: None

CALL TO ORDER: Meeting called to order by Sherry Boschert at 3:11 PM.

APPROVAL OF MINUTES:

Greg moved to accept the 10/13/2022 minutes as presented; Sherry seconded.

Approved unanimously. Note the Subcommittee did not meet in November.

If any action is taken by the Subcommittee, list motions and votes:

1. **Planning Dept. Proposed Changes to Regulations re EV Charging** – There was discussion about Sherry's presentation at the recent Planning Board meeting and the concern raised by Planning Board members that Liberty might not be able to handle the resulting increased electric load. Clifton has sent a request to his contacts at Liberty to ask for a report on their capacity to meet the increased electric load from these proposed EV charging regulations. There is a City Council meeting on Jan 18th where these regulations will be discussed/voted on.
2. **Draft Letter to Developers re EV Charging** – Sherry is working on a draft of the proposed letter.
3. **Changing the Planning Dept. site Regulations Re: EV Charging** – Public interactive map. Sherry has been working with Meghan Butts and her team to develop the map. There are some bugs, but hopefully it will be working by next meeting.
4. **EV Infrastructure RFP – GM** – Everett gave an update on the GM charging station program (Tad is out sick). The initial location's electric panel may not have available capacity. Tad is working on alternate locations.
5. **Solaflect** – Sherry forwarded an email about a Solaflect solar tracker + EV charging package. She will try to get them to come to next month's meeting to present.

New Business

1. **Seek EV-Positive Candidate for Planning Board Vacancy** – Sherry asked for members to consider suggestions for pro-EV candidates to fill a vacancy on the Planning Board.

2. **Two-Hour Training on How to Design EV Charging Facilities** – Rebecca Owens had forwarded a notice to the Subcommittee about a virtual/on-line seminar around designing/planning EV charging stations. The seminar is 2-4pm (CST) on Jan 12th; tuition is \$109. Everett suggested Tad or the City Electrician could attend.

OTHER BUSINESS/OPEN TO THE PUBLIC: Clifton mentioned that he had a conversation with Adams Carroll, the new Advance Transit Executive Director, who lives in Lebanon and is joining the Ped/Bike Committee. Advance Transit expects their new e-buses will enter service after Jan 1st once staff training is completed. There was discussion about possible ways to promote the introduction of these buses to the public. Sherry discussed some of the issues she had with getting EV charging installed at her condo complex.

NEXT MEETING:

Thursday, January 12th, 3pm, Council Chambers, City Hall.

ADJOURNMENT:

Meeting ended at 3:56 by unanimous consent.

Respectfully submitted,
Gregory Ames
Clerk (Recording Secretary)