

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA WEBEX [LebanonNH.gov/LIVE](https://lebanonnh.gov/LIVE)
7:00 PM, TUESDAY MARCH 7, 2023**

MEMBERS PRESENT: Colin Smith (Chair) [7:23PM]; Adams Carroll; Sean Dittrich; Marie McCormick; Erling Heistad (City Council) [7:17PM]; Amy Chan; Dave Koch (Alt) [7:05PM]; Clifton Below (Alt) (remote); Haynes Bunn [7:23PM]; Jake Kelleher

MEMBERS ABSENT: George Sykes (City Council, Alt)

STAFF PRESENT: Rebecca Owens (Associate Planner)

1) CALL TO ORDER:

Marie McCormick called the meeting to order at 7:00 PM.

2) APPROVAL OF MINUTES

A. February 7, 2023

A Motion was made by Mr. Carroll to accept the meeting minutes of February 7, 2023, as presented. Seconded by Ms. Chan.

**The vote on the MOTION was approved (5-0-0).*

3) OPEN TO THE PUBLIC: None at this time.

Dave Koch entered the meeting and sat for Haynes Bunn, until her later arrival.

4) STUDY ITEMS

A. Updates from Other Boards

- Planning Office - Planning Staff / Planning Board / CIP Meeting

Ms. Owens noted that the 369 Miracle Mile project contains an item of connectivity. This will be addressed later in the meeting.

- Safe Routes to School - Planning Staff

There were no updates at this time.

- City Council - Erling Heistad

No updates at this time.

- Planning Board/CIP Meeting

Ms. Owens noted that this Board currently lacks a Planning Board representative.

- Police Reports

No updates at this time.

- Mascoma River Greenway Coalition - Colin Smith

Ms. Owens noted that the City is still waiting to hear about its CMAQ application. Mr. Carroll stated that he recently heard that there is likely enough CMAQ funding for all applications to be funded.

- Class VI Roads - Colin Smith

No updates at this time.

- State of NH Updates – Vacant

No updates at this time.

- Rails to Trails - Amy Chan

Ms. Chan noted that Friends of the Northern Rail Trail received a \$2,500 grant from Hanover Cooperative Community Fund, which will be used for the Cycling Without Age project.

- Communications Plan - Marie McCormick

The Committee discussed items that could be addressed through the Communications Plan in the future. The group reviewed the Communications Calendar. It was noted that National Bike to Work Day is the third Friday in May.

Erling Heistad, Colin Smith, and Haynes Bunn entered the meeting.

5) OTHER BUSINESS - *The Committee took up this item at this time*

A. Driver's Education and bike-ped safety, guest speaker Sharon Cameron

Ms. Cameron noted that bike-ped safety is often discussed during driver's education. The State laws are discussed, while also making it a bigger discussion revolving around those students who do walk or ride in the area. Local stories hit home for students, and she would like to pass some along to the students. Most of the students are also pedestrians in the City, so the students discuss pedestrian crossings in the area. She noted that this program does not currently include classes for adults, as it is filled with students.

C. Review of Draft Miracle Mile Corridor Study - *The Committee took up this item at this time.*

Brian Vincent, City Engineer, explained that the scope of the study was fairly limited. The scope dealt with access management, land usage, and other conceptual ideas. The study extended from the Dudley bridge to Poverty Lane, on both sides of the road. The crossing is being proposed to allow for safer connections between the two Ford properties. Signage, flashing lights, and other safety measures are being considered. Access to the Rail Trail is being discussed from the crossing as well. The crossing will include two 11' travel lanes, a landing on either side (sidewalk), two 5' bike lanes, and a 10' center turn lane. The intention is to create this permanent crossing as soon as possible; however, funding is an issue. A temporary crossing with flexible bollards is proposed in the meantime. Further down, at the Miracle Mile Plaza, the driveway is proposed to be narrowed to 30' and the sidewalk renovated. The current crossing and access points near the bus stop along Miracle Mile are proposed to be altered. There was a discussion regarding the potential to place a signal in this area. Further down Miracle Mile, a casino is being proposed. The facility on the south side of the road does not currently contain a sidewalk and site conditions make installation of a sidewalk difficult. This will need to be evaluated as to the need for a sidewalk in this area. There was discussion regarding the layout of the proposed sidewalk.

- B. Update on multimodal and complete streets implementation plan

Ms. Owens noted that two of the three concepts are in hand at this time. The Committee agreed to discuss this item further at its next meeting.

5) OTHER BUSINESS

A. Driver's Education and bike-ped safety, guest speaker Sharon Cameron
This item was previously addressed.

B. Updates on City and NHDOT projects
This item was not addressed at this time.

C. Curb the Car Day and Bike Rodeo 2023
This item was not addressed at this time.

D. High contrast crosswalks - Next Steps
Mr. Dittrich stated that proposed locations for pilot crosswalks have been submitted. He explained that the goal was to highlight locations in which there have been crashes in the past. The proposed locations include Evans Drive and Hanover Street, Eldridge and Hanover Street, Colburn Park and the Opera House, the Rail Trail and the Bank Street extension, and School Street at Montessori/Methodist Church. He noted that he would love to include some West Lebanon locations for pilot crosswalks. The Committee discussed potential locations in West Lebanon, including North Main Street and Seminary Hill.

6) FUTURE AGENDA ITEMS & FOLLOW-UP NEEDS: *The Committee did not discuss these items at this time.*

- A. Bike Friendly Community Designation Renewal
- B. Vision Zero Policies and NYC Safety Measures ranking
- C. E-transportation: E-bike library and charging station locations, e-trishaw, EVs
- D. Bike Racks/Repair Stations
- E. 12A path legal review/status
- F. Route 10 ped-bike corridor

7) ADJOURNMENT:

A Motion was made by Mr. Heistad to adjourn the meeting.

Seconded by Mr. Dittrich.

****The vote on the MOTION was approved (7-0-0).***

The meeting was adjourned at 9:05 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary