



**LEBANON CLASS VI ROADS ADVISORY BOARD
JANUARY 7, 2021 - 6:30 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE**

-
- 1. Call to Order**
 - A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements
 - 2. Approval of Minutes**
 - A. December 3, 2020
 - 3. Study Items**
 - A. Overview of remaining rights-of-way subject to review and recommendation:
 - 4. Other Business**
 - 5. Future Agenda Items**
 - 6. Open to the Public**
 - 7. Adjournment**

The order of agenda items is subject to change.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT [LEBANONNH.GOV](https://LebanonNH.gov)

Agenda
Class 6 Roads Advisory Committee
January 7, 2021

Agenda Item #2A
Approval of Minutes

December 3, 2020

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, December 3rd, 2020
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith, Marc Coleman

MEMBERS ABSENT: None

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:33 PM

- 2
- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
- 4 “Right to Know” requirements. A Roll Call of Commission Members who participated remotely
- 5 are listed above.
- 6

7 **2. APPROVAL OF MINUTES:**

8

9 **A. November 5th, 2020**

10

11 *Mr. Heistad MOVED* to approve the November 5th, 2020 Minutes as presented in the December

12 3rd, 2020 agenda packet.

13 *Seconded by Mr. Smith.*

14

15 **Roll Call Vote:**

16 Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood and Colin Smith all voting Yea.

17 None voted Nay.

18 ** The Vote on the MOTION was approved (5-0).*

19

20 **B. November 19th, 2020**

21

22 *Mr. Heistad MOVED* to approve the November 19th, 2020 Minutes as presented in the December

23 3rd, 2020 agenda packet.

24 *Seconded by Mr. Smith.*

25

26 **Roll Call Vote:**

27 Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood, Marc Coleman and Colin Smith all

28 voting Yea.

29 None voted Nay.

30 ** The Vote on the MOTION was approved (6-0).*

31

32 **3. STUDY ITEMS:**

33

A. Road (McCallister) Review and Discussion, including template application

Mr. Goodwin went through the template on McCallister Road with the Committee. Chair Wood said he believed that erosion issues should be checked on the template for McCallister Road. There were no objections from the Committee members. Mr. Smith said that he did not believe that the snowmobile club was using the Road as a snowmobile trail. Ms. Barbara Patch agreed that the snowmobile club did not use the Road as a trail. It was decided that the McCallister Road could not be used for Emergency Vehicles. The Committee discussed whether they thought this Road should be a Class A Trail or a Class VI Road. Committee members agreed that a Class A Trail would be a good designation for this Road.

The Patches asked that the course of McCallister Road be discussed. They felt that there were some discrepancies as to the course the Road ran along. They believed that McCallister Road was a connector road between Atherton Road and Durkee Road and ended at Durkee Road and did not run to the Town of Enfield. Chair Wood explained that McCallister Road and Durkee Road could run along the same course. Mr. Goodwin explained that it would be up to City Council to say where the Road runs to and from. Mr. Heistad said that the naming of the Roads was not as much the issue for the Committee to take up as the right of way being established was.

***Mr. Heistad MOVED* that the Class VI Roads Advisory Committee recommend that the Lebanon City Council reclassify McCallister Road, a class VI Road, as a Class A Municipal Trail as defined in RSA 231-A:1(1), extending from Atherton Road to the Enfield town boundary, at McCallister Road in Enfield and as shown on the City of Lebanon Draft Class VI Roads Map, printed May, 2014. The Committee further recommends that McCallister Road be subject to the following public trail use restrictions: Permitted means of travel shall be A) by foot, skis, snowshoes, and horses, B) bicycles, ridden appropriately for a multipurpose trail, when and where the city deems that the conditions of the trail warrant their use, and C) snowmobiles, ridden appropriately for a multipurpose trail, when snow cover is adequate to warrant their use. Notwithstanding these permissions, none of these uses shall be allowed in a manner or in conditions that will encourage erosion or otherwise damage the trail. All other wheeled vehicles or motorized vehicles, on or off road, shall be prohibited, excepting the allowed vehicular uses of abutting landowners for access of their land as set forth in RSA 231-A:1(1). The Public Works Director shall cause to be placed legible signs at the entrance to the trail describing the restrictions contained herein, as provided by RSA 231-A:4.**

Seconded by Ms. Monroe.

More discussion was had among the Committee members on the Road's name changing. It was decided that the name issue would come before the City Council and if they wanted the Committee's opinion on the naming of the Road, they would ask for it.

Roll Call Vote:

Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Colin Smith all voting Yea.

None voted Nay.

**** The Vote on the MOTION passed (6-0).***

4. OTHER BUSINESS:

1 The Committee members discussed if they wanted to have the next meeting on December 17th, 2020.
2 They decided that they would cancel the December 17th, 2020 meeting and they will meet again on
3 January 7th, 2021.
4

5 Mr. Roger Kenyon commented on the recent rut damage done on the Old King's Highway Trail that was
6 caused by a City owned ATV. He felt it was discouraging that so much time had been put into making
7 the trail walkable and was not happy that it had been damaged.
8

9 ***Ms. Monroe MOVED to extend the meeting to 8:10PM.***

10 ***Seconded by Mr. Heistad.***
11

12 **Roll Call Vote:**

13 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Colin Smith all**
14 **voting Yea.**

15 **None voted Nay.**

16 **** The Vote on the MOTION passed (6-0).***
17

18 Mr. Goodwin read a letter into the minutes that was sent to the Staff of the City of Lebanon from Ms.
19 Susan Painter, Trustee on the Cemetery Committee. She wrote that she had been hiking on the Old
20 King's Highway up near Poverty Orchard and was disturbed by the destruction that had been done by a 4-
21 wheeler on that Road.
22

23 Chair Wood said that he was told that the damage that was done would be fixed. He did not feel that the
24 damage was extensive and could be easily fixed. Mr. Bailey said that the Trail needed to be fixed sooner
25 than later before Spring when the runoff from the winter thaw would makes it worse.
26

27 ***Ms. Monroe MOVED to extend the meeting to 8:20PM.***

28 ***Seconded by Mr. Heistad.***
29

30 **Roll Call Vote:**

31 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Colin Smith all**
32 **voting Yea.**

33 **None voted Nay.**

34 **** The Vote on the MOTION passed (6-0).***
35

36 Discussion continued putting signage up at the Class A Trails and what they should say on them to help
37 protect the Trails and Class VI Roads. The Committee also discussed the best ways to educate the City of
38 Lebanon Departments of the importance of not damaging the Trails and Roads with ATV and off-road
39 vehicles. Mr. Bailey said that he sent a report to the Director of the Department of Public Works letting
40 him know which Trails were missing signage. The Committee decided that they will take up signage
41 issues at the beginning of the new year.
42
43
44

45 **5. ADJOURNMENT:**
46

47 ***A MOTION was made by Ms. Monroe to adjourn the meeting at 8:20 PM.***

48 ***The MOTION was seconded by Ms. Hirai.***

1
2 **Roll Call Vote:**
3 **Colin Smith, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Stephen Wood, all**
4 **voting Yea.**
5 **None voted Nay.**
6 **** The Vote on the MOTION was approved (6-0).***
7
8 Respectfully submitted,
9 Barbara Higgins
10 Recording Secretary

**Agenda
Class 6 Roads Advisory Committee
January 7, 2021**

**Agenda Item #3A
Study Items**

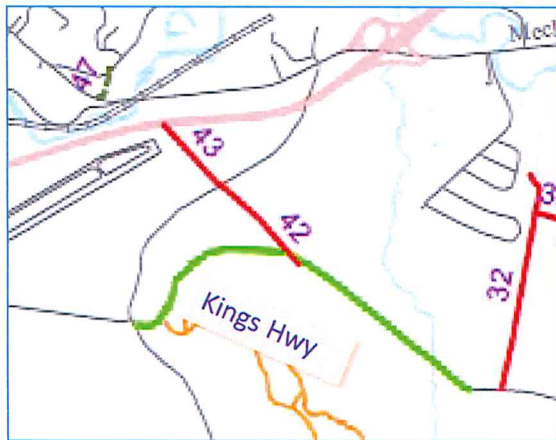
**December 30, 2020
Class 6 Road
review status report**

Pending City Council Discontinuance

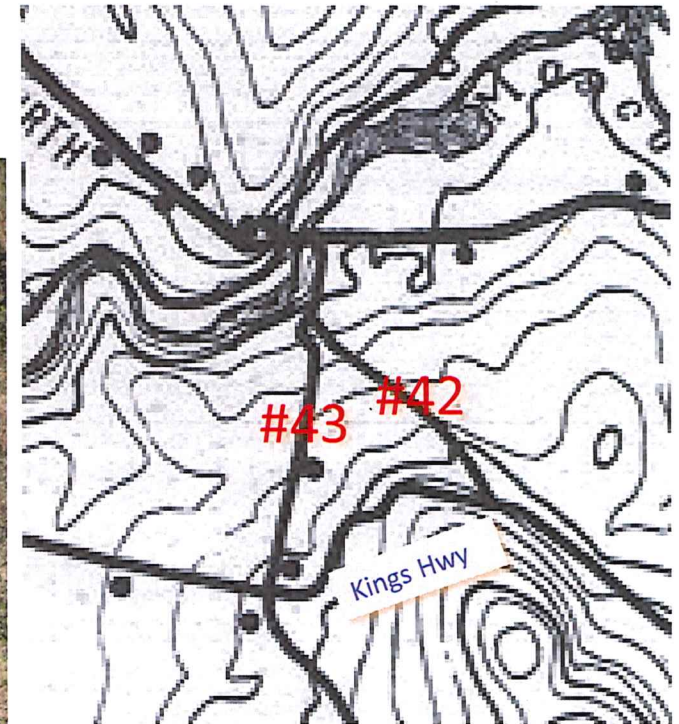
#42 & #43

- Torbet Map(s) (42 & 43)
- 1855 (#43)
- 1860 (#43)
- 1892 maps (#43)
- Depicted on the 1964 Benton/Leavitt map
- No layout or discontinuance currently known of

Draft C6 Map – * poor configuration of #43



Torbet Map

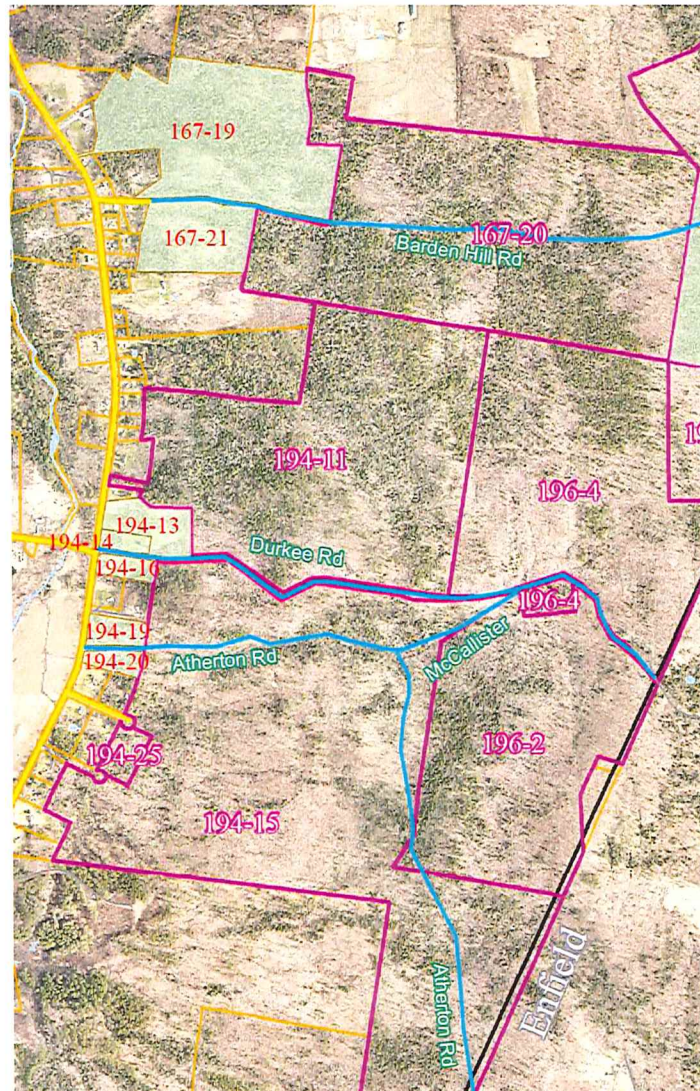


Pending City Council Reclass to Class A Trail

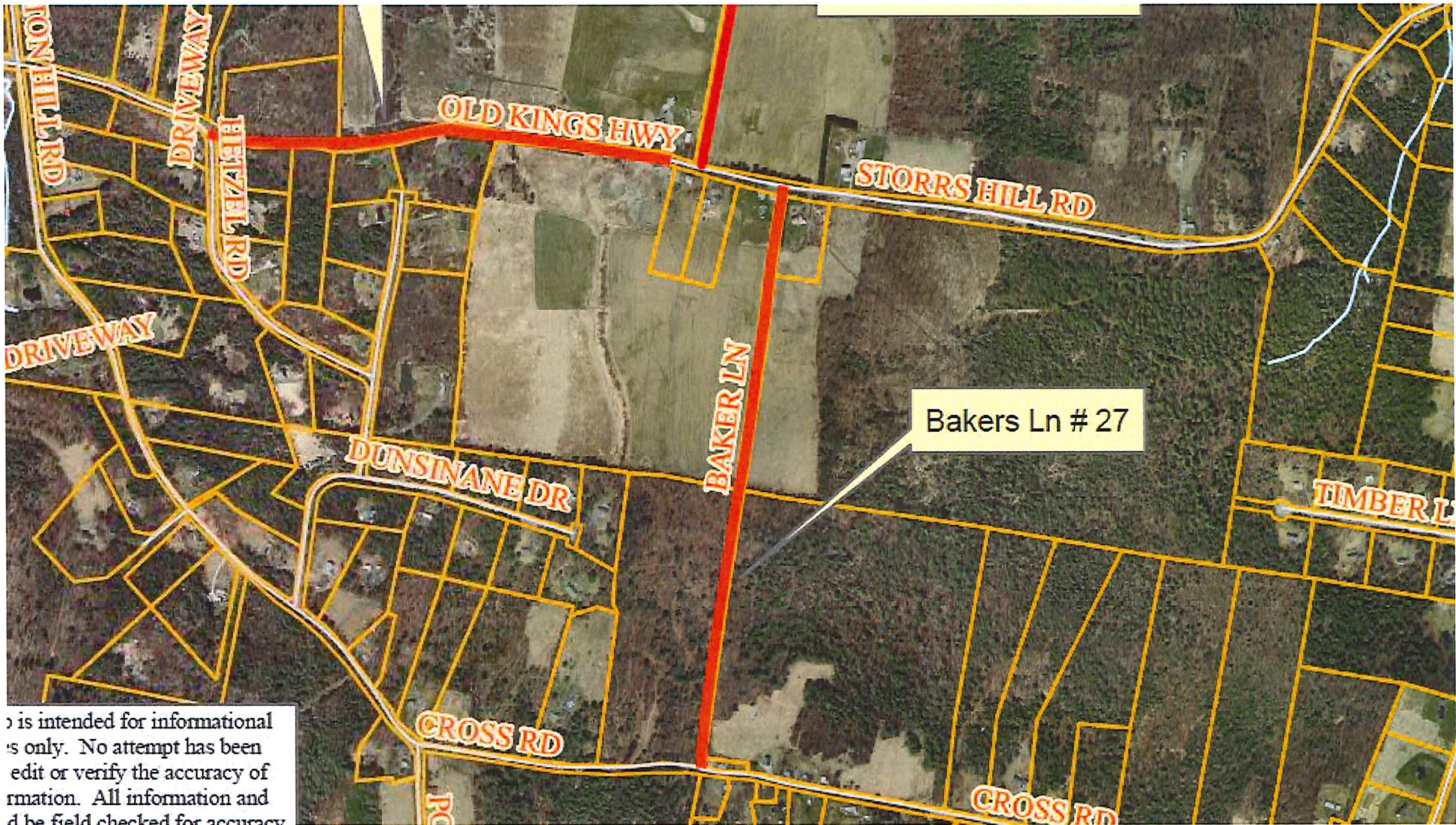
#7 LaPlante Rd Extension



#19 Durkee
#20 Atherton
#21 McCallister
#14(15) Barden Hill

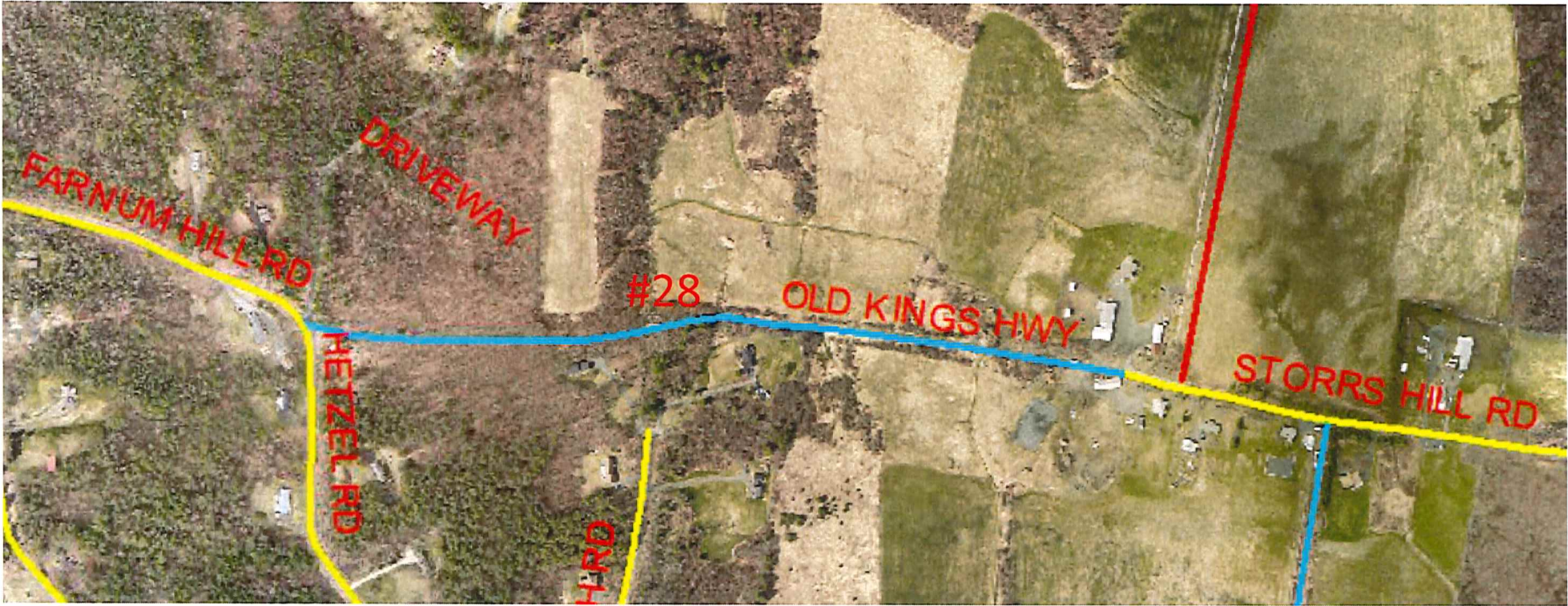


#27 Baker Ln

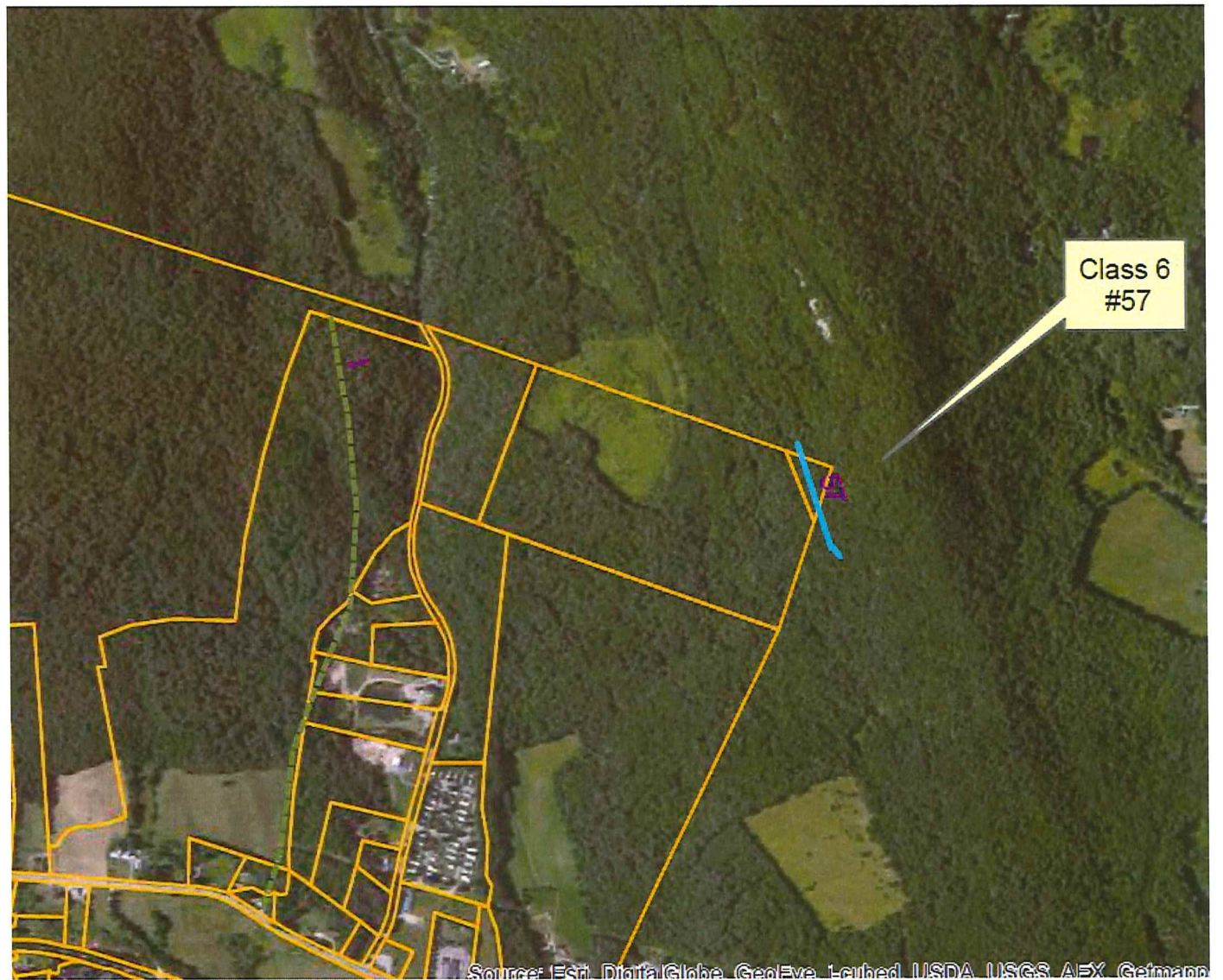


is intended for informational
s only. No attempt has been
edit or verify the accuracy of
rmation. All information and
d be field checked for accuracy

#28 Kings Hwy



#57 NE Corner



Pending City Council C6 Affirmation

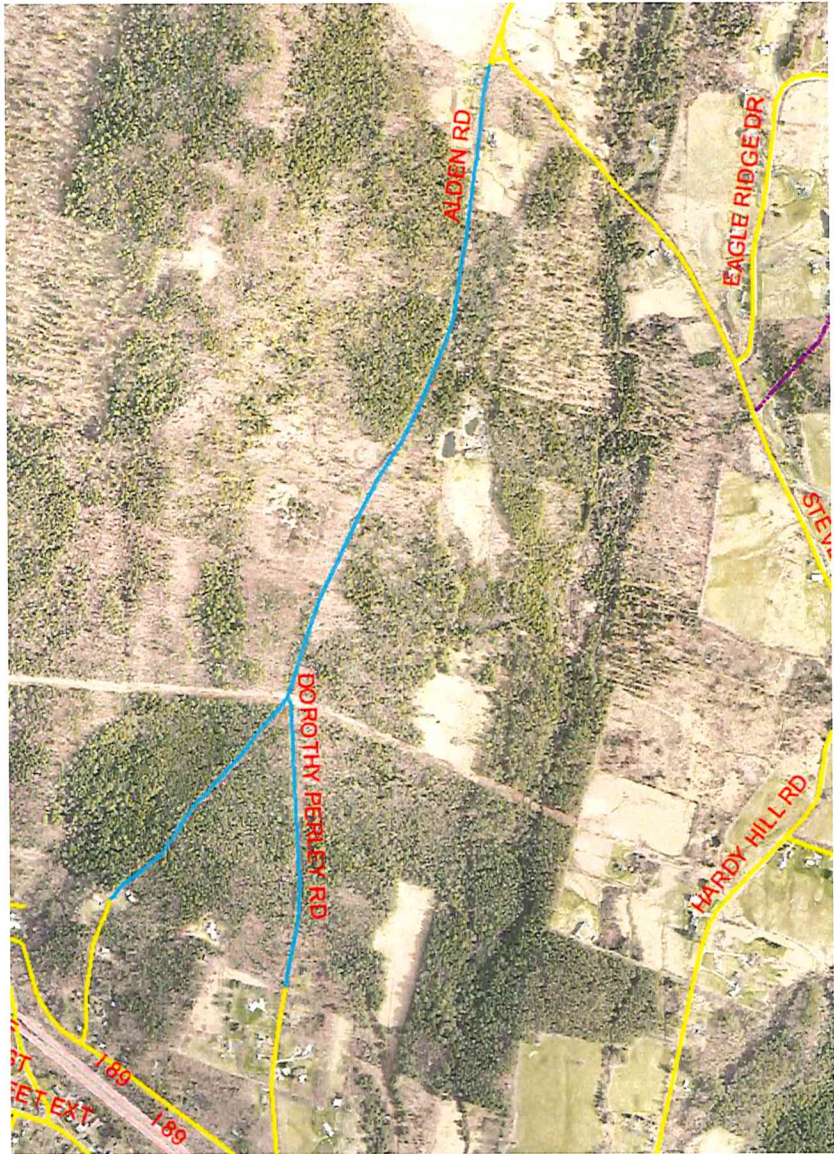
#3 Farr Rd



#4 Dorothy
Perley Rd



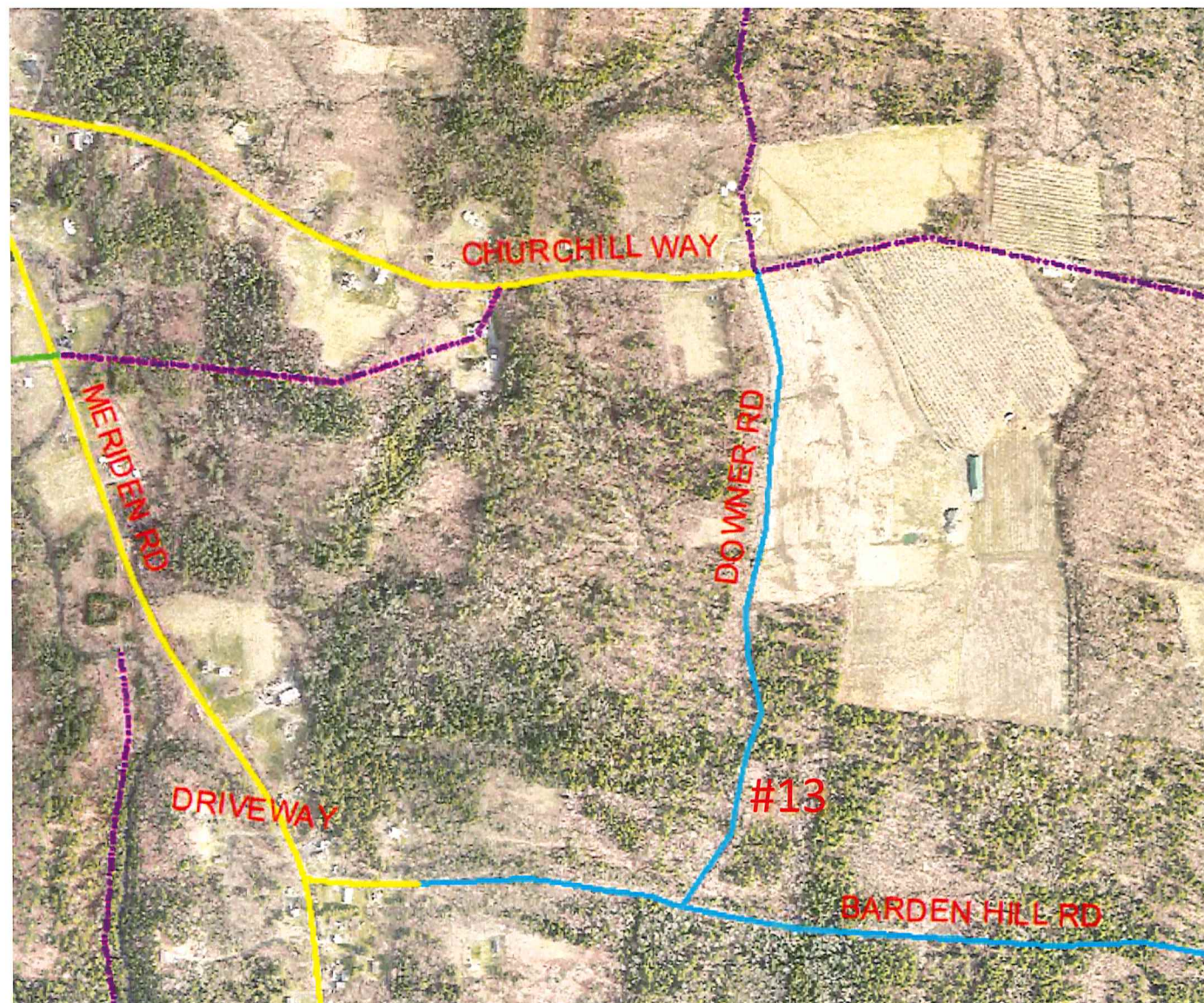
#5 Alden Rd



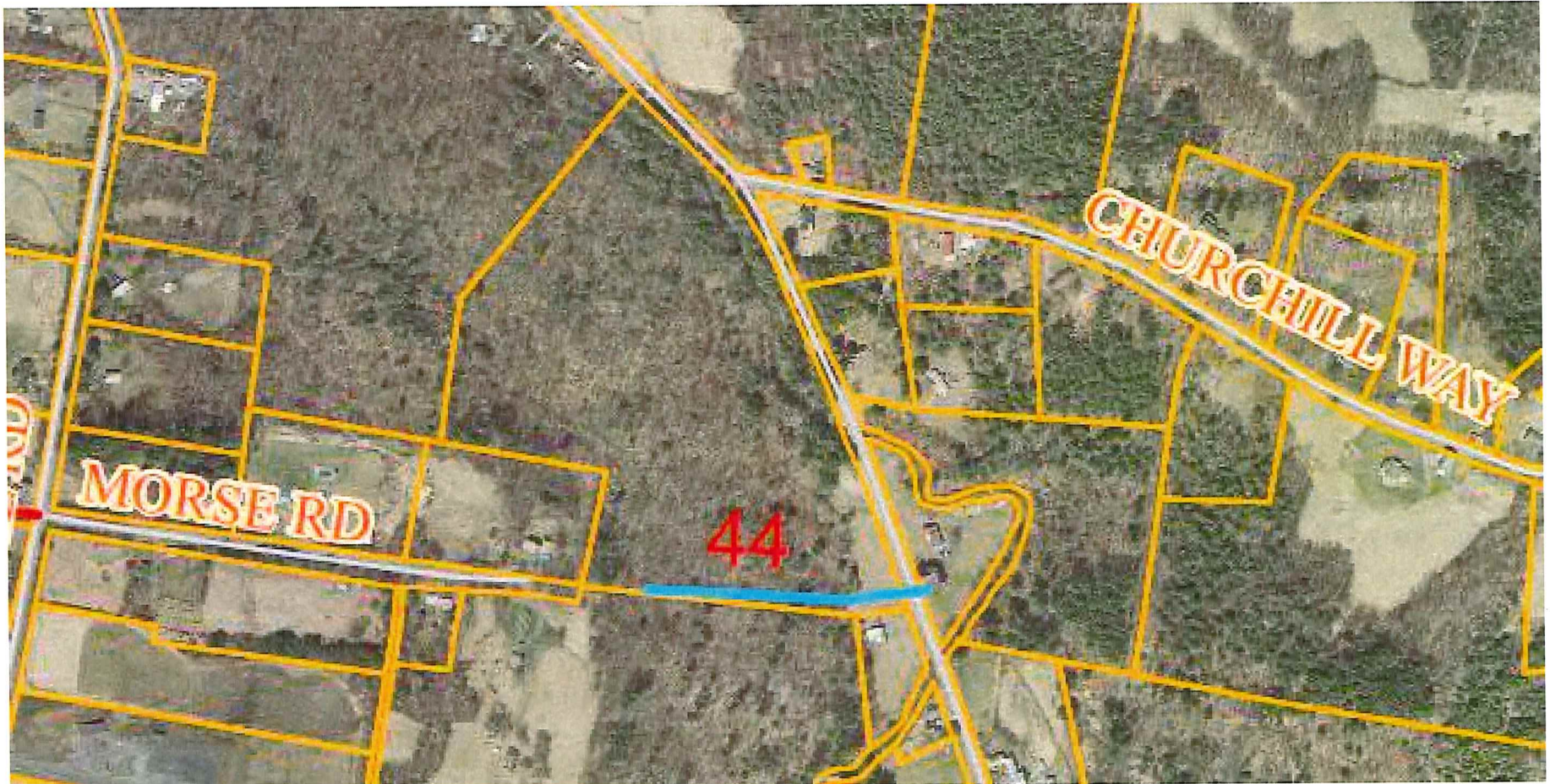
#11 Monica Rd



#13 Downer Rd



#44 Morse Rd



#46 Unnamed Rd

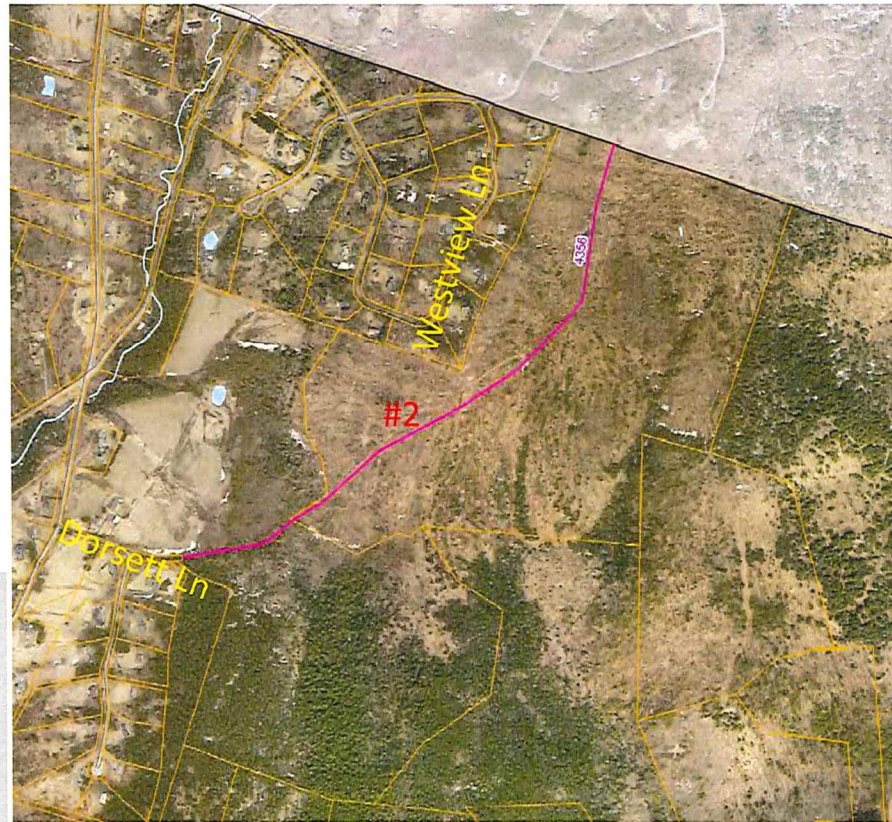


Pending City Council C6 Affirmation

#2 Dorsett Lane

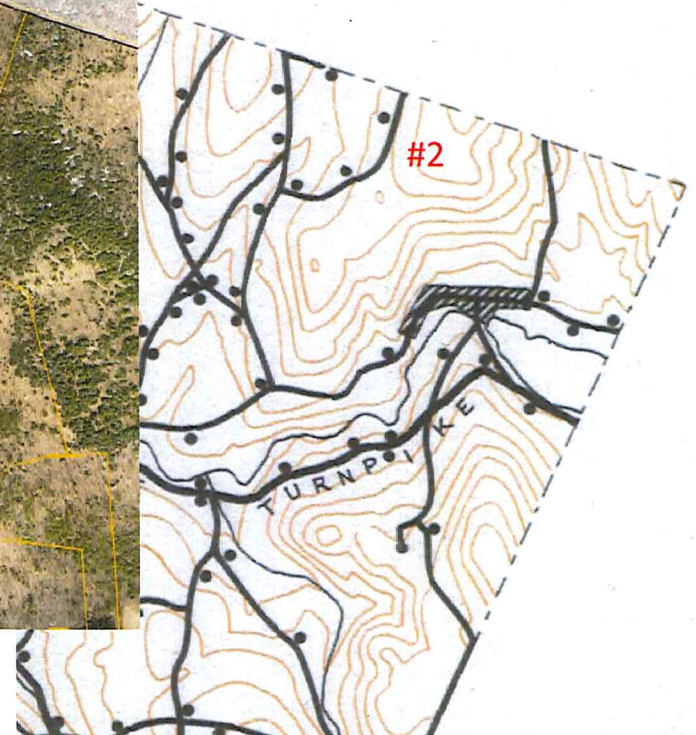
- Torbet Map(s) (Early Nineteenth Century)
- 1855 Map - No
- 1860 Wailing (maybe?)
- 1892 Map - No
- Depicted on the 1964 Benton/Leavitt map
- Record of layout or discontinuance not found

**** Template application on this road took place with all those present offering their input through the process and the Committee's consensus was not to make any recommendation on this road.**



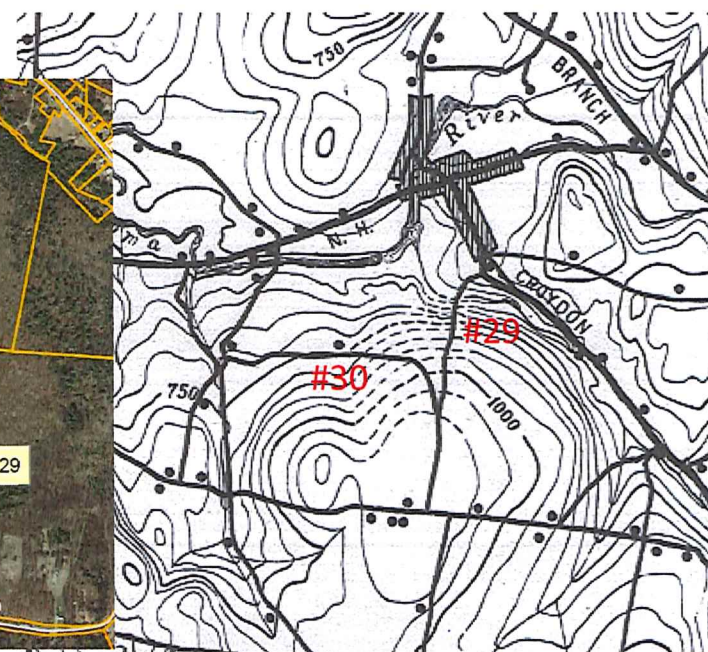
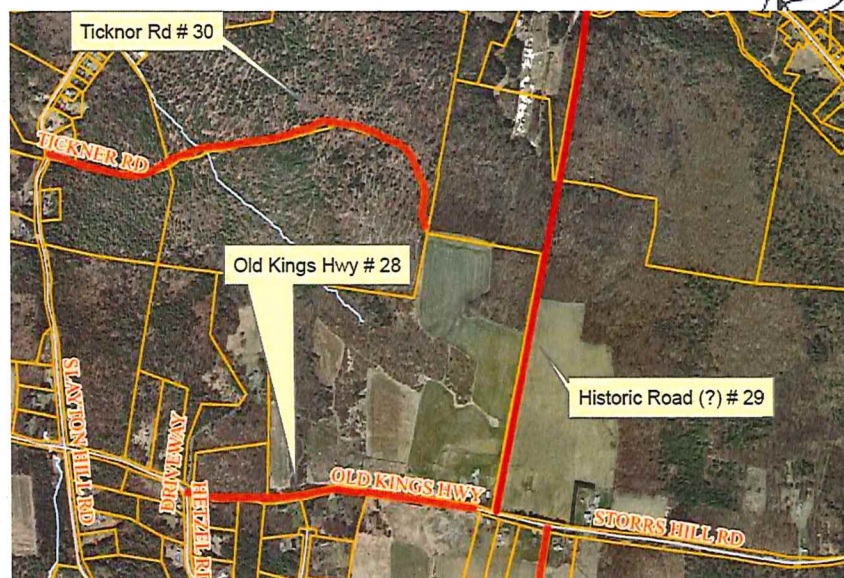
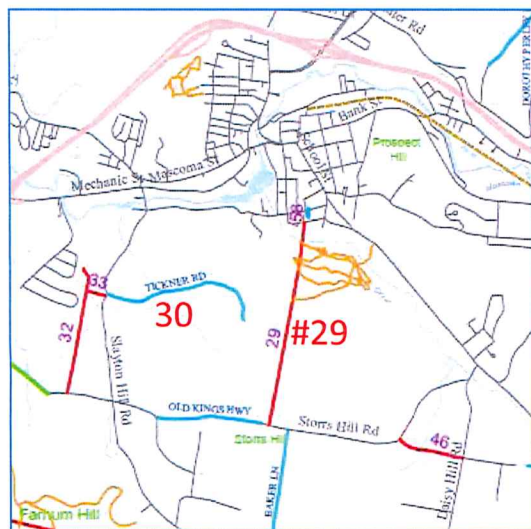
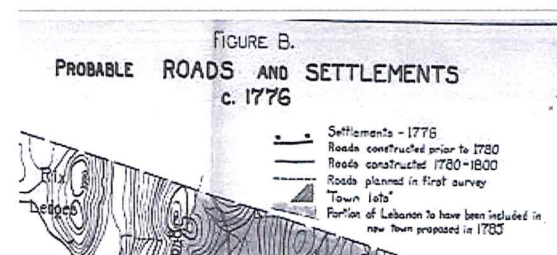
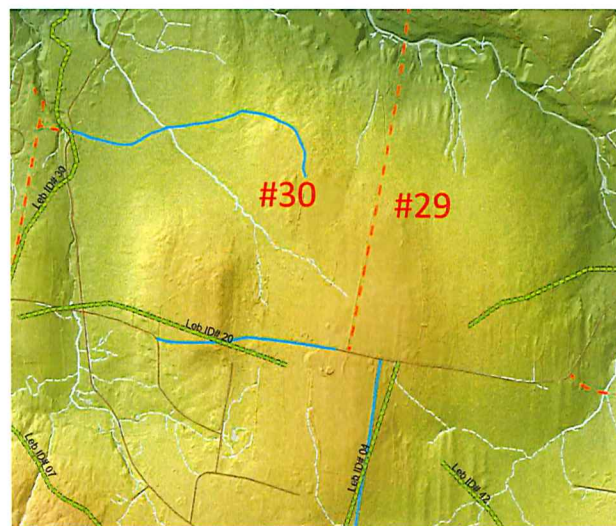
EARLY NINETEENTH CENTURY

- Turnpike
- Other road
- House
- ▨ Village



#29 & #30 Ticknor

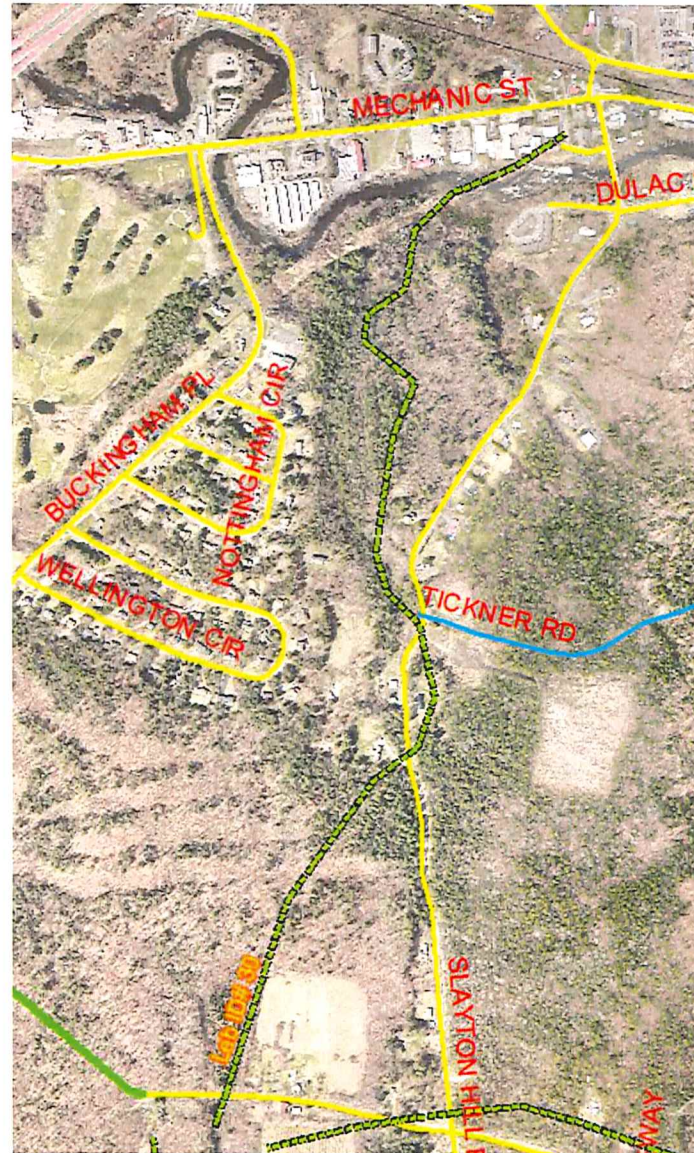
- Torbet Map(s)
- 1860 Wailing (partial)
- Not depicted on the 1855, or 1892 maps
- Depicted on the 1964 Benton/Leavitt map, including up to Storrs Hill Rd
- Depicted on 2000 Bob Leavitt map
- No layout or discontinuance known currently



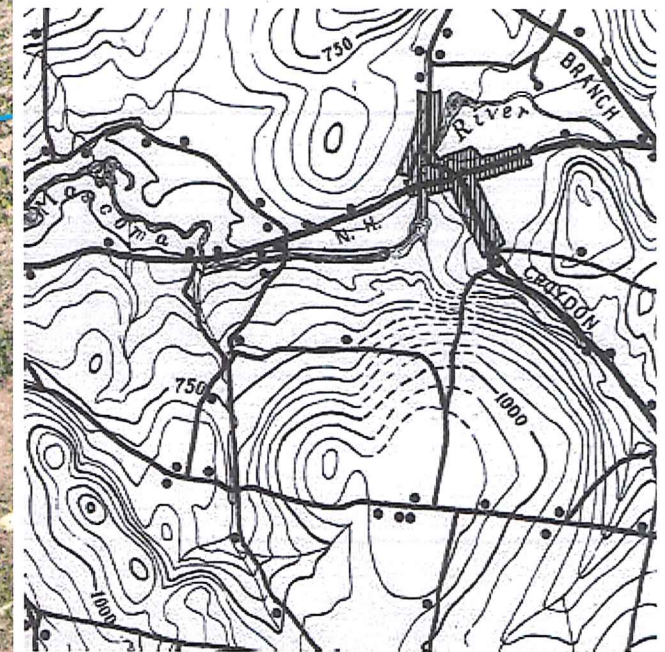
#32 & 33

- Torbet Map(s)
- Not depicted on the 1855, 1860, or 1892 maps
- Depicted on the 1964 Benton/Leavitt map
- Not depicted on 2000 Bob Leavitt map
- A layout description that appears to align with this right-of-way

**** We have received 2 legal opinions regarding this feature, and there may be a discontinuance record**



**Green Dash is
the layout
description**



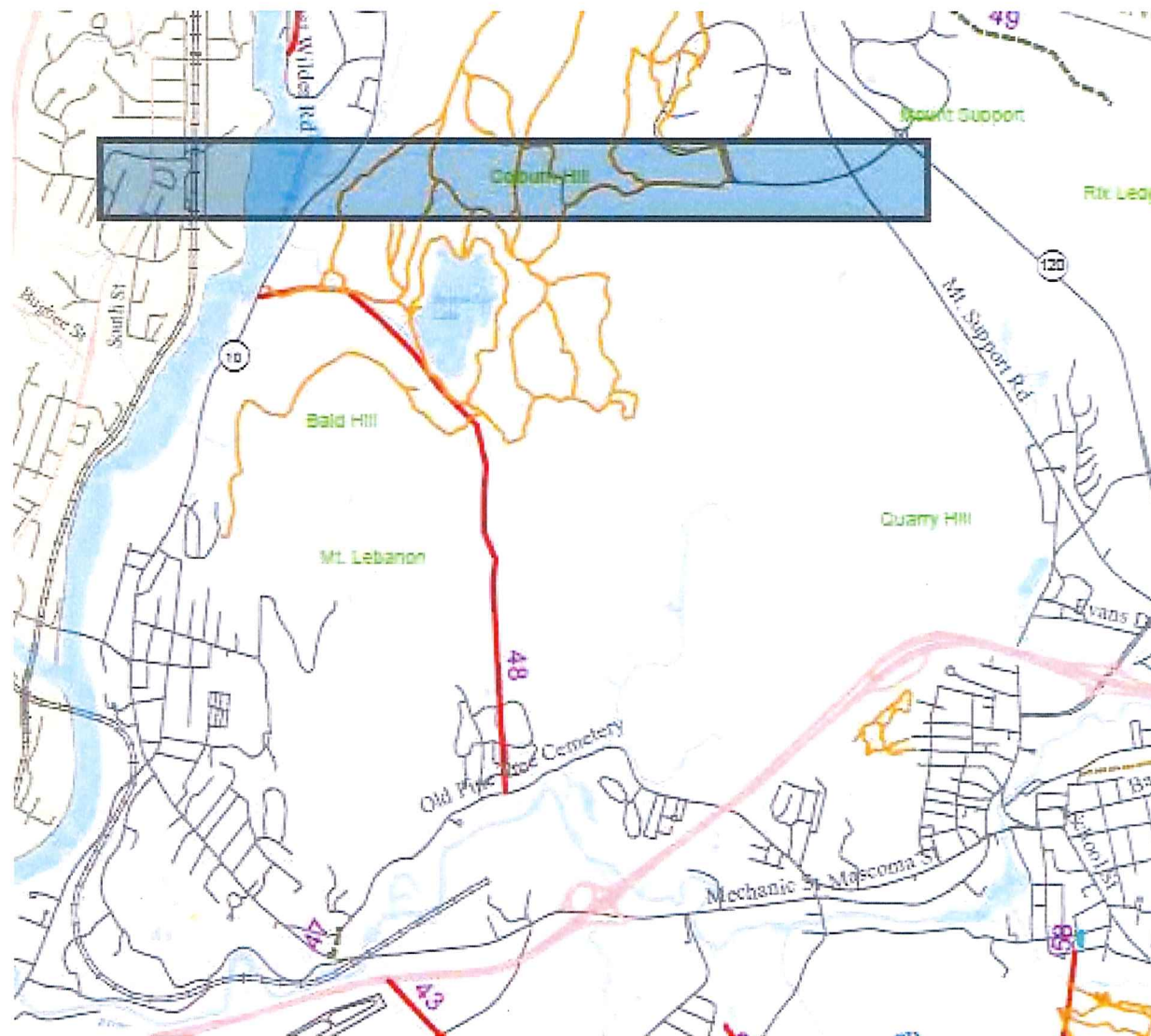
48 Old Pine Tree to Rte 10

- Torbet Map(s)
- Not depicted on the 1855, 1860, or 1892 maps
- Leavitt, 1964 & 2000
- Historic USGS
- No layout or discontinuance known currently

Notes from prior C6 review

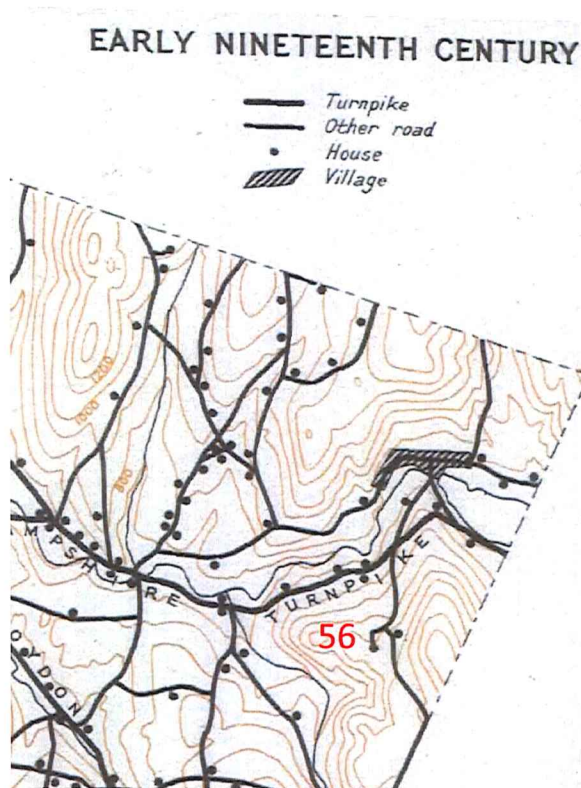
Chair Wood asked for consensus on this and agreement was reached not to make a motion on Road #48 and not to send it to the City Council, but instead to ask the Planning Department and the City Administration to see what they can do.

Consensus was also reached that there is a Class VI Road running roughly along the line as indicated. GIS Coordinator Goodwin also agreed that the Committee should not have the City Council declare on Road #48 at this time, but wait until further study has been done



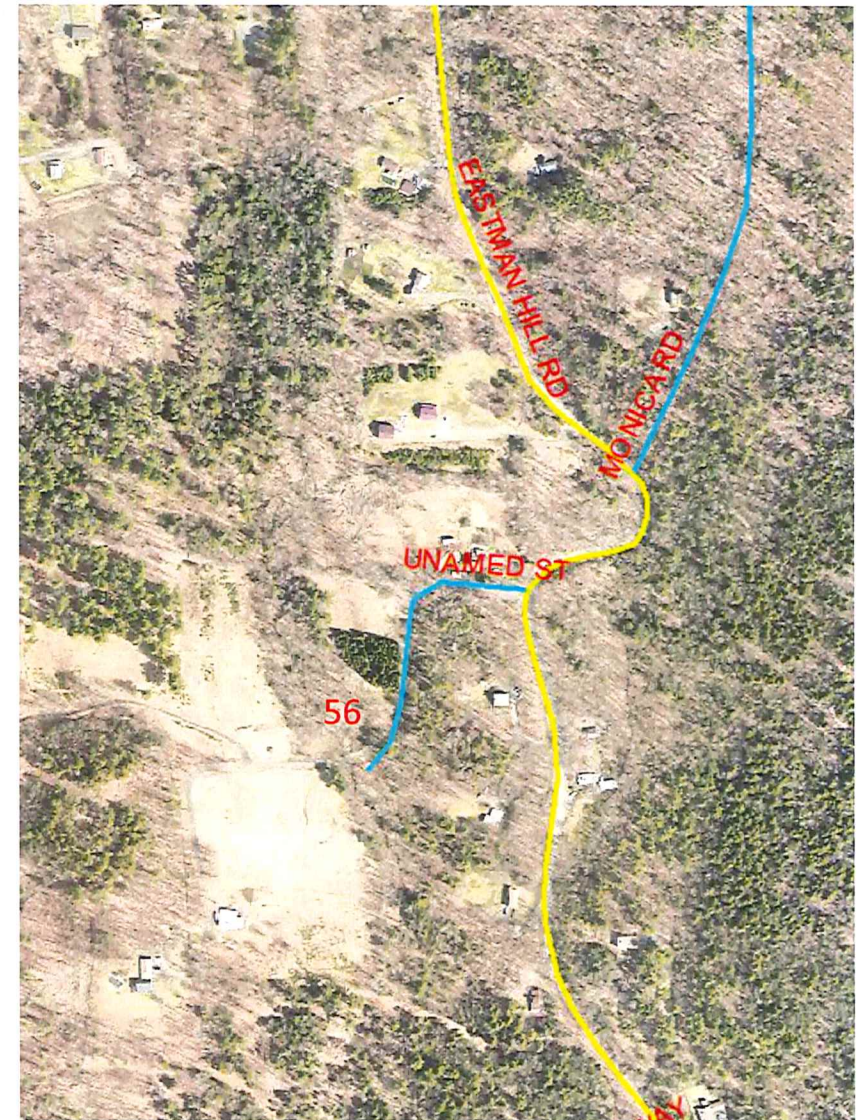
#56

- Torbet Map(s)
- Not depicted on the 1855, 1860, or 1892 maps
- No layout or discontinuance known currently
- Is this not just a driveway?



Notes from prior C6 review

Road #56 was briefly discussed and researched in the 2008 minutes. According to those minutes, it was first decided to discontinue the road, but then a consensus was reached to leave it as a Class VI Road, but with no formal motion for the Council. **Chair Wood recommended bringing this road back up for discussion at a future meeting.**



**Agenda
Class 6 Roads Advisory Committee
January 7, 2021**

**Agenda Item #3A
Study Items**

**December 31, 2020
remaining roads**

I. Pending City Council Discontinuance

#42 & #43 Old Kings Hwy to the Miracle Mile

II. Pending City Council Reclass to Class A Trail

#7 Laplante Road Extension – short segment; motion to include moving to the west side of the existing stone wall. City owned property and so is preservation of the right-of-way necessary?

#14 Barden Hill Rd, #19 Durkee Rd, #20 Atherton, #21 McCallister – recent recommendations scheduled for Jan. 6th Council meeting

#27 Baker Ln

#28 Kings Highway – East/West connection between Farnum Hill Rd and Storrs Hill Rd

#57 NE corner of Lebanon – a small section runs through Lebanon. Prior desire to meet/discuss with Enfield to see if recommendation matches their interest?

III. Pending City Council C6 Affirmation

#3 Farr Rd. Extension – Connects Sunset Rock Rd & Farr Rd

#4 Dorothy Perley Rd – Connects class V section of Dorothy Perley and Alden Rd (C6)

#5 Alden Rd – connects Alden (class v) and Stevens Rd

#11 Monica – Monica (class V) to Eastman Hill Rd

13 Downer Rd (South) – runs N/S, connecting Churchill Way and Barden Hill Rd

#44 Morse Rd – runs west from Meriden Rd. Appears to be historic section of Kings Hwy

#46 Unnamed – connects Daisy Hill Rd and Storrs Hill Rd. Appears to be historic section of Kings Hwy ** check for possible discontinuance(?)

IV. C6 Review Incomplete

#2 Dorsett Ln - Additional review of prescriptive evidence required

#29 Storrs Hill to South St (due North/South) – Additional review of prescriptive evidence required

#30 Ticknor – Additional review of prescriptive evidence required, relating to understanding whether the road connected with Storrs Hill Road?

#32 & #33 Early Podgum Ln(?) – Layout description appears to exist within Town record book but has it been discontinued?

#48 Old Pine Tree north to Boston Lot, and then Rte. 10 – Additional review of prescriptive evidence required

#56 Off of Eastman Hill Rd – Additional review of prescriptive evidence required. Appears to be closer to a driveway than a public right-of-way