



**LEBANON CITY COUNCIL
MAY 17, 2023 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 807 035 445#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The May 17, 2023 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions

- A. Resolution Honoring Curt and Sharon Jacques and their Contributions to the City

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the May 17, 2023 agenda packet.

7. Appointments: None

8. Public Hearing Items

- A. PUBLIC FACILITIES CDBG APPLICATION FOR FAMILIES FLOURISH NORTHEAST Public hearings for the purpose of receiving public input and taking action on Community Development Block Grant (CDBG) and Recovery Housing Program (RHP) applications proposed by the City of Lebanon to the NH Community Development Finance Authority (CDFA). Counties and communities can apply for up to \$500,000 annually on a competitive basis for housing, public facilities, economic development, and for emergency activities that directly benefit low- and moderate-income persons. Up to \$25,000 is available for planning grants. Public hearings are as follows:

1. A public hearing for the purpose of receiving public input and taking action on a proposed CDBG grant application for up to \$500,000 in CDBG Public Facilities funds to be sub-granted to Families Flourish Northeast; and to authorize the City Manager to sign, submit, and execute any documents which may be necessary to effectuate the CDBG Application and contract; and
2. A public hearing for the purpose of receiving public input and taking action on a proposed Recovery Housing Program (RHP) grant application for up to \$500,000 to be sub-granted to Families Flourish Northeast; and to authorize the City Manager to sign, submit, and execute any documents which may be necessary to effectuate the RHP Application and contract; and
3. A public hearing for the purpose of receiving public input and taking action to adopt the City of Lebanon Anti-displacement and Relocation Assistance Plan for Families Flourish Northeast.

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

9. Old Business: None

10. New Business

- A. Presentation of Grafton County Commissioners' Proposed Budget with Wendy Piper, Chair of Grafton County Board of Commissioners
- B. Authorization for City Manager to Approve Sub-lease Agreement between Alpha Sierra, LLC (tenant), Granite Air Center, LLC (tenant), and Lebanon Aircraft Condominium Association (Sub-tenant)
- C. Review and Discussion of 2023 1st Quarter Budget Reports
- D. Discussion and Presentation of collection and analysis of data on homelessness
- E. Discussion and Set Public Hearing for June 7, 2023: Establishment of a Revolving Fund in accordance with NH RSA 31:95-h for Operation and Maintenance of 14, 28 & 30 Main Street, West Lebanon, and 226 Mascoma Street, Lebanon
- F. Discussion on creating a process for the development of 14, 28 & 30 Main Street, West Lebanon Properties
- G. Presentation of Annual Update of Greenhouse Gas Inventory and Reduction Initiatives

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Zoning Board of Adjustment
Position: Alternate Member
Applicant: J. Walker
Assigned Councilor: D. Whittlesey
Assigned Date: 02/07/2023

Board/Committee: Planning Board
Position: Regular Member
Applicant: L. Gilbert
Assigned Councilor: S. Mulholland
Assigned Date: 04/04/2023

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all inclusive.

JUNE 7, 2023

PUBLIC HEARING ITEMS:

A. ESTABLISHMENT OF A REVOLVING FUND: A public hearing for the purpose of receiving public input and taking action on the Establishment of a Revolving Fund in accordance with NH RSA 31:95-h for Operation and Maintenance of 14, 28 & 30 Main Street, West Lebanon, and 226 Mascoma Street, Lebanon

NEW BUSINESS:

- A. Presentation of Proposed Changes to Landfill Operations
- B. Presentation and Adoption of the Walk-Bike-Ride Lebanon Plan
- C. Discussion of 2 Mascoma Street Sewer Development Charge Extension Request
- D. Discussion & Set Public Hearing for June 21, 2023: Community Revitalization Tax Relief Program (RSA 79-E) Application – Lebanon Woolen Mill, LLC for rehabilitation of former Kleen Laundry facilities at 1 Foundry Street and replacement of structures at 25 Mechanic Street and 43 Mechanic Street
- E. Discussion and Set Public Hearing for July 5, 2023: Request for Supplemental Appropriation for annual operation and maintenance of 14, 28 & 30 Main Street, West Lebanon
- F. Discussion of Redevelopment of 20 Spencer Street Property

JUNE 12, 2023 – COUNCIL LEADERSHIP SUMMIT

JUNE 21, 2023

PUBLIC HEARING ITEMS:

A. COMMUNITY REVITALIZATION TAX RELIEF PROGRAM APPLICATION – A public hearing for the purpose of receiving public input and taking action on a Community Revitalization Tax Relief Program Application (per NH RSA 79-E) by Lebanon Woolen Mill, LLC for rehabilitation of former Kleen Laundry facilities at 1 Foundry Street and replacement of structures at 25 Mechanic Street and 43 Mechanic Street.

NEW BUSINESS:

- A. Warrant for Civil Forfeiture Notice
- B. NHMA 2024-2025 Legislative Policy Recommendations
- C. Discussion of Priorities and Guidance for Economic Development Commission