

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA WEBEX [LebanonNH.gov/LIVE](https://lebanonnh.gov/LIVE)
7:00 PM, TUESDAY APRIL 4, 2023**

MEMBERS PRESENT: Colin Smith (Chair); Adams Carroll; Erling Heistad (City Council); Amy Chan; Dave Koch (Alt); Haynes Bunn; Jake Kelleher

MEMBERS ABSENT: George Sykes (City Council, Alt); Marie McCormick; Sean Dittrich; Clifton Below (Alt)

STAFF PRESENT: Tim Corwin (Deputy Planning & Development Director)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Dave Koch sat for Marie McCormick.

2) APPROVAL OF MINUTES

A. March 7, 2023

A Motion was made by Mr. Kelleher to accept the meeting minutes of March 7, 2023, as presented. Seconded by Mr. Heistad.

**The vote on the MOTION was approved (7-0-0).*

3) OPEN TO THE PUBLIC: None at this time.

4) STUDY ITEMS

A. Updates from Other Boards

- Planning Office - Planning Staff / Planning Board / CIP Meeting

Tim Corwin introduced himself to the Committee. He noted that development application plans will be included to the Committee, with the intention of passing comments along to the Planning Board.

- Safe Routes to School - Planning Staff

Chair Smith noted that the school will be holding a Walk and Bike to School event the week after spring break.

- City Council - Erling Heistad

Councilor Heistad stated there will be a discussion regarding replacement of the West Lebanon Fire Station and potential locations tomorrow evening. He stated that the Council is interested in planting trees around the City, and he would like to see more native plantings.

- Planning Board/CIP Meeting

Mr. Corwin stated that the old Irving Station will be redeveloped, and the site plan application will be on the May 8th Planning Board agenda. He will include this in the Committee's May meeting packet. The casino project can also be reviewed.

- Police Reports

Ms. Bunn stated that there was one crash in January and zero in February. At this point in the year last year, there had been two crashes. She asked for more detailed reports to be made available for analysis.

- Mascoma River Greenway Coalition - Colin Smith

There was brief discussion on the Mascoma River Greenway.

- Class VI Roads - Colin Smith

Chair Smith stated that the Class VI Committee is waiting for maple sugar syrup season to finish so it can continue its discussion on Ticknor Road.

- State of NH Updates – Vacant

It was noted that, on April 11th at the Kilton Library, the Regional Planning Commission (RPC) Transportation Advisory Committee will be finalizing its 10 Year Plan project priorities. As part of this, a charette will be held from 4pm-5:30pm. Committee members were encouraged to attend.

- Rails to Trails - Amy Chan

Ms. Chan stated that the group is working to extend the pollinator gardens at the Mascoma River Greenway, and this is being discussed with the State.

- Communications Plan - Marie McCormick

There was no update at this time.

B. Update on the multimodal and complete streets implementation plan

Chair Smith stated that the RPC is still working through past comments and will submit a revised draft shortly.

5) OTHER BUSINESS

A. Updates on City and NHDOT Projects

There were no other updates at this time.

B. Curb the Car Day & Bike Rodeo 2023

Ms. Chan stated that Curb the Car Day will be held on May 19th. The Committee discussed how it can help with the event. It is unclear yet what is happening with the Bike Rodeo this year. The Committee discussed waiting until next year to help with this item.

C. High contrast crosswalks - Next Step

There were no updates at this time.

6) FUTURE AGENDA ITEMS & FOLLOW-UP NEEDS:

A. Bike Friendly Community Designation Renewal

Chair Smith stated that the membership for this expires at some point this year. Mr. Corwin stated that there is concern regarding staffing this item. The Committee agreed to look into the process for renewal.

B. Vision Zero Policies and NYC Safety Measures ranking

There was no update at this time.

C. E-transportation: E-bike library and charging station locations, e-trishaw, EVs

Regarding the E-bike library, the Committee discussed the potential for staffing and carrying on this item. Mr. Kelleher agreed to sit in on monthly calls regarding the E-bike library.

D. Bike Racks/Repair Stations

It was noted that the City does not have an E-bike charging station. Encouraging a local business to partner on this item may be beneficial.

E. 12A path legal review/status

There was discussion regarding potential trails in this area. Mr. Corwin stated that the City may have to rely on the property owner's good will to create a path in this area. It does not appear that this path was a condition of Planning Board approval that can be enforced. Councilor Heistad suggested looking into past Conservation Commission minutes regarding this item.

F. Route 10 ped-bike corridor

This item was not addressed at this time.

7) **ADJOURMENT:**

A Motion was made by Mr. Heistad to adjourn the meeting.

Seconded by Ms. Bunn.

****The vote on the MOTION was approved (7-0-0).***

The meeting was adjourned at 8:33 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary