



**WEST LEBANON REVITALIZATION ADVISORY
COMMITTEE
JUNE 19, 2023 - 5:30 PM
KILTON LIBRARY, CONFERENCE ROOM OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. The June 19, 2023 West Lebanon Revitalization Advisory Committee is hereby called to order.

2. Approval of Minutes (5 Minutes)

- A. May 15, 2023

3. Old Business (10 Minutes)

- A. Updates on Main Street Streetscape Project
B. Updates on "Dry Bridge" Replacement Project
C. Updates on Westboro Yard Lease
D. Updates on West Lebanon Beautification Project and Street Painting

4. New Business

- A. Discussion of Process for Determining Future Use of 14, 28, and 30 Main Street Parcels (45 Minutes)
B. Discussion of Potential Collaboration with the Heritage Commission (15 Minutes)
C. Presentation from Lyme Properties RE: River Park Update (15 Minutes)

5. Future Agenda Items

6. Next Meeting Date

- A. July 17, 2023 - Tour of West Lebanon Fire Station with Chief Wheatley

7. Other Business

8. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**WEST LEBANON REVITALIZATION ADVISORY COMMITTEE
REGULAR MEETING MINUTES
KILTON LIBRARY – CONFERENCE ROOM OR
Remote Via Virtual Platform
LebanonNH.gov/Live
May 15, 2023
5:30 PM**

MEMBERS PRESENT: Councilor Chris Simon (remote), Laurel Stavis, Kim Chewning,
James Mashal, Erik Endrulat

MEMBERS ABSENT: Jim Winny

STAFF PRESENT: David Brooks (Deputy City Manager), Nate Reichert (Director of
Planning & Development)

1 **1. CALL TO ORDER – The meeting was called to order at 5:44 PM.**

2
3 **A. The May 15, 2023 West Lebanon Revitalization Advisory Committee is**
4 **hereby called to order.**

5
6 **2. APPROVAL OF MINUTES:**

7
8 **A. April 17, 2023**

9
10 *Ms. Stavis MOVED to approve the meeting minutes of April 17, 2023, as presented.*

11 *SECONDED by Mr. Mashal.*

** The Vote on the MOTION was approved by roll call: Councilor Chris Simon -aye, Laurel
Stavis - aye, Kim Chewning - aye, James Mashal - aye, Erik Endrulat – aye; (5-0-0).*

12
13 **3. NEW BUSINESS**

14
15 **A. Discussion of Potential Collaboration with the Heritage Commission**

16 The Committee tabled discussion on this topic to a later date.

17
18 **B. Review and Discuss West Lebanon Main Street Improvements Project and Schedule**

19 The Committee reviewed the West Lebanon Streetscape Plan with City Engineer Rod Finley and
20 consultant Greg Bakos of VHB. The projected timeline for improvements is slated for 2025
21 construction. It will take approximately 18 months to complete a package to go out to bid. The
22 proposed roundabout or work in front of the Library could be broken out as standalone projects.
23 The project does not currently include drainage improvements in order to water the proposed
24 plantings, however there are items that could be considered. An Alteration of Terrain (AoT)
25 permit will be needed through the State, requiring drainage analysis for the whole project. It may

1 take time to obtain that permit. There will be intermediate submissions to the Committee
2 throughout the process.

3
4 **4. NEXT MEETING DATE**

5
6 **A. June 19, 2023**

7
8 **5. OTHER BUSINESS**

9
10 ***Chair Smith MOVED to nominate Kim Chewning as co-Chair of the Committee. SECONDED***
11 ***by Mr. Mashal.***

**** The Vote on the MOTION was approved by roll call: Councilor Chris Simon - aye, Laurel Stavis - aye, Kim Chewning - aye, James Mashal - aye, Erik Endrulat – aye; (5-0-0).***

12
13 **6. ADJOURNMENT:**

14
15 ***Mr. Mashal MOVED to adjourn. SECONDED by Mr. Endrulat.***

**** The Vote on the MOTION was approved by roll call: Councilor Chris Simon - aye, Laurel Stavis - aye, Kim Chewning - aye, James Mashal - aye, Erik Endrulat – aye; (5-0-0).***

16
17 **The meeting was adjourned at 7:02 PM.**

18
19 Respectfully submitted,
20 Kristan Patenaude
21 Recording Secretary