

FINAL

**WEST LEBANON REVITALIZATION ADVISORY COMMITTEE
REGULAR MEETING MINUTES
KILTON LIBRARY – CONFERENCE ROOM OR
Remote Via Virtual Platform
LebanonNH.gov/Live
May 15, 2023
5:30 PM**

MEMBERS PRESENT: Councilor Chris Simon (remote), Laurel Stavis, Kim Chewning,
James Mashal, Erik Endrulat

MEMBERS ABSENT: Jim Winny

STAFF PRESENT: David Brooks (Deputy City Manager), Nate Reichert (Director of
Planning & Development)

1. CALL TO ORDER – The meeting was called to order at 5:44 PM.

**A. The May 15, 2023 West Lebanon Revitalization Advisory Committee is
hereby called to order.**

2. APPROVAL OF MINUTES:

A. April 17, 2023

*Ms. Stavis MOVED to approve the meeting minutes of April 17, 2023, as presented.
SECONDED by Mr. Mashal.*

** The Vote on the MOTION was approved by roll call: Councilor Chris Simon -aye, Laurel
Stavis - aye, Kim Chewning - aye, James Mashal - aye, Erik Endrulat – aye; (5-0-0).*

3. NEW BUSINESS

A. Discussion of Potential Collaboration with the Heritage Commission

The Committee tabled discussion on this topic to a later date.

B. Review and Discuss West Lebanon Main Street Improvements Project and Schedule

The Committee reviewed the West Lebanon Streetscape Plan with City Engineer Rod Finley and consultant Greg Bakos of VHB. The projected timeline for improvements is slated for 2025 construction. It will take approximately 18 months to complete a package to go out to bid. The proposed roundabout or work in front of the Library could be broken out as standalone projects. The project does not currently include drainage improvements in order to water the proposed plantings, however there are items that could be considered. An Alteration of Terrain (AoT) permit will be needed through the State, requiring drainage analysis for the whole project. It may

take time to obtain that permit. There will be intermediate submissions to the Committee throughout the process.

4. NEXT MEETING DATE

A. June 19, 2023

5. OTHER BUSINESS

Chair Simon MOVED to nominate Kim Chewning as co-Chair of the Committee.

SECONDED by Mr. Mashal.

** The Vote on the MOTION was approved by roll call: Councilor Chris Simon - aye, Laurel Stavis - aye, Kim Chewning - aye, James Mashal - aye, Erik Endrulat – aye; (5-0-0).*

6. ADJOURNMENT:

Mr. Mashal MOVED to adjourn. SECONDED by Mr. Endrulat.

** The Vote on the MOTION was approved by roll call: Councilor Chris Simon - aye, Laurel Stavis - aye, Kim Chewning - aye, James Mashal - aye, Erik Endrulat – aye; (5-0-0).*

The meeting was adjourned at 7:02 PM.

Respectfully submitted,
Kristan Patenaude
Recording Secretary