

FINAL

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, December 3rd, 2020
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith, Marc Coleman

MEMBERS ABSENT: None

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1. CALL TO ORDER: Chair Stephen Wood called the meeting to order at 6:33 PM

- Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A “Right to Know” requirements. A Roll Call of Commission Members who participated remotely are listed above.

2. APPROVAL OF MINUTES:

A. November 5th, 2020

Mr. Heistad MOVED to approve the November 5th, 2020 Minutes as presented in the December 3rd, 2020 agenda packet.

Seconded by Mr. Smith.

Roll Call Vote:

Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood and Colin Smith all voting Yea.

None voted Nay.

** The Vote on the MOTION was approved (5-0).*

B. November 19th, 2020

Mr. Heistad MOVED to approve the November 19th, 2020 Minutes as presented in the December 3rd, 2020 agenda packet.

Seconded by Mr. Smith.

Roll Call Vote:

Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood, Marc Coleman and Colin Smith all voting Yea.

None voted Nay.

** The Vote on the MOTION was approved (6-0).*

3. STUDY ITEMS:

A. Road (McCallister) Review and Discussion, including template application

Mr. Goodwin went through the template on McCallister Road with the Committee. Chair Wood said he believed that erosion issues should be checked on the template for McCallister Road. There were no objections from the Committee members. Mr. Smith said that he did not believe that the snowmobile club was using the Road as a snowmobile trail. Ms. Barbara Patch agreed that the snowmobile club did not use the Road as a trail. It was decided that the McCallister Road could not be used for Emergency Vehicles. The Committee discussed whether they thought this Road should be a Class A Trail or a Class VI Road. Committee members agreed that a Class A Trail would be a good designation for this Road.

The Patches asked that the course of McCallister Road be discussed. They felt that there were some discrepancies as to the course the Road ran along. They believed that McCallister Road was a connector road between Atherton Road and Durkee Road and ended at Durkee Road and did not run to the Town of Enfield. Chair Wood explained that McCallister Road and Durkee Road could run along the same course. Mr. Goodwin explained that it would be up to City Council to say where the Road runs to and from. Mr. Heistad said that the naming of the Roads was not as much the issue for the Committee to take up as the right of way being established was.

Mr. Heistad MOVED that the Class VI Roads Advisory Committee recommend that the Lebanon City Council reclassify McCallister Road, a class VI Road, as a Class A Municipal Trail as defined in RSA 231-A:1(1), extending from Atherton Road to the Enfield town boundary, at McCallister Road in Enfield and as shown on the City of Lebanon Draft Class VI Roads Map, printed May, 2014. The Committee further recommends that McCallister Road be subject to the following public trail use restrictions: Permitted means of travel shall be A) by foot, skis, snowshoes, and horses, B) bicycles, ridden appropriately for a multipurpose trail, when and where the city deems that the conditions of the trail warrant their use, and C) snowmobiles, ridden appropriately for a multipurpose trail, when snow cover is adequate to warrant their use. Notwithstanding these permissions, none of these uses shall be allowed in a manner or in conditions that will encourage erosion or otherwise damage the trail. All other wheeled vehicles or motorized vehicles, on or off road, shall be prohibited, excepting the allowed vehicular uses of abutting landowners for access of their land as set forth in RSA 231-A:1(1). The Public Works Director shall cause to be placed legible signs at the entrance to the trail describing the restrictions contained herein, as provided by RSA 231-A:4.

Seconded by Ms. Monroe.

More discussion was had among the Committee members on the Road's name changing. It was decided that the name issue would come before the City Council and if they wanted the Committee's opinion on the naming of the Road, they would ask for it.

Roll Call Vote:

Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Colin Smith all voting Yea.

None voted Nay.

*** The Vote on the MOTION passed (6-0).**

4. OTHER BUSINESS:

The Committee members discussed if they wanted to have the next meeting on December 17th, 2020. They decided that they would cancel the December 17th, 2020 meeting and they will meet again on January 7th, 2021.

Mr. Roger Kenyon commented on the recent rut damage done on the Old King's Highway Trail that was caused by a City owned ATV. He felt it was discouraging that so much time had been put into making the trail walkable and was not happy that it had been damaged.

Ms. Monroe MOVED to extend the meeting to 8:10PM.
Seconded by Mr. Heistad.

Roll Call Vote:

Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Colin Smith all voting Yea.

None voted Nay.

**** The Vote on the MOTION passed (6-0).***

Mr. Goodwin read a letter into the minutes that was sent to the Staff of the City of Lebanon from Ms. Susan Painter, Trustee on the Cemetery Committee. She wrote that she had been hiking on the Old King's Highway up near Poverty Orchard and was disturbed by the destruction that had been done by a 4-wheeler on that Road.

Chair Wood said that he was told that the damage that was done would be fixed. He did not feel that the damage was extensive and could be easily fixed. Mr. Bailey said that the Trail needed to be fixed sooner rather than later before Spring when the runoff from the winter thaw would makes it worse.

Ms. Monroe MOVED to extend the meeting to 8:20PM.
Seconded by Mr. Heistad.

Roll Call Vote:

Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Colin Smith all voting Yea.

None voted Nay.

**** The Vote on the MOTION passed (6-0).***

Discussion continued about putting signage up at the Class A Trails and what they should say on them to help protect the Trails and Class VI Roads. The Committee also discussed the best ways to educate the City of Lebanon Departments of the importance of not damaging the Trails and Roads with ATV and off-road vehicles. Mr. Bailey said that he sent a report to the Director of the Department of Public Works letting him know which Trails were missing signage. The Committee decided that they will take up signage issues at the beginning of the new year.

5. ADJOURNMENT:

***A MOTION was made by Ms. Monroe to adjourn the meeting at 8:20 PM.
The MOTION was seconded by Ms. Hirai.***

Roll Call Vote:

Colin Smith, Erling Heistad, Joan Monroe, Barbara Hirai, Marc Coleman and Stephen Wood, all voting Yea.

None voted Nay.

**** The Vote on the MOTION was approved (6-0).***

Respectfully submitted,
Barbara Higgins
Recording Secretary