



LEBANON PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE

AUGUST 1, 2023 - 7:00 PM

COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

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1. **Call to Order**
 2. **Approval of Minutes**
 - A. June 6, 2023
 3. **Open to the Public**
 4. **Study Items**
 - A. Mechanic/High/Mascoma Street Roundabout Design
 - B. Updates from Other Boards
 - Planning Office - Planning Staff
 - Safe Routes to School - Planning Staff
 - City Council
 - Planning Board/CIP Meeting
 - Police Reports
 - Mascoma River Greenway Coalition
 - Class VI Roads
 - State of NH Updates
 - Rails to Trails
 - Communications Plan
 - C. Walk Bike Ride Lebanon multimodal and complete streets implementation plan
 - D. Next steps high contrast crosswalks
 5. **Other Business**
 - A. Updates on City and NHDOT Projects
 - B. Hanover Ped Bike Pilot Project
 6. **Future Agenda Items**
 - A. Bike Friendly Community Designation Renewal
 - B. Safety Action Plan / Vision Zero Policy
 - C. E-transportation
 - D. 12A path legal review / status
 - E. Route 10 ped-bike corridor
 7. **Adjournment**

Lebanon Pedestrian & Bicyclist Advisory Committee Agenda
August 1, 2023

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA WEBEX [LebanonNH.gov/LIVE](https://lebanonnh.gov/LIVE)
7:00 PM, TUESDAY JUNE 6, 2023**

MEMBERS PRESENT: Colin Smith (Chair); Marie McCormick; Adams Carroll; Erling Heistad (City Council); Haynes Bunn; Sean Dittrich; Clifton Below (Alt) (remote)

MEMBERS ABSENT: George Sykes (City Council, Alt); Dave Koch (Alt); Amy Chan

STAFF PRESENT: Tim Corwin (Deputy Planning & Development Director)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

2) APPROVAL OF MINUTES

A. May 2, 2023

A Motion was made by Mr. Heistad to accept the meeting minutes of May 2, 2023, as presented. Seconded by Ms. Dittrich.

**The vote on the MOTION was approved unanimously (5-0-0).*

3) OPEN TO THE PUBLIC: None at this time.

4) STUDY ITEMS

A. Mechanic/High/Mascoma Street Roundabout Design

Rod Finley, City Engineer, explained that this intersection is very difficult for many. This project has been in the pipeline for a number of years. The old railroad bisects this intersection. The proposal shows crosswalks on all four legs, and sidewalks. There is a raised truck apron and a landscape area. The final design is being completed at this time.

Chair Smith and Clifton Below entered the meeting.

Ms. Bunn asked how bicycle traffic will enter/exit the intersection. Mr. Finley explained that the crosswalks will be more curbed in order to better stay on a bike. The sidewalk in front of the hairdresser is proposed to be 10' wide. The design will not take bikes directly through the center of the roundabout. There are no speed tables currently proposed. Push button flashing beacons could be considered as part of the design.

Mr. Carroll suggested apparent context clues on the wider sidewalk area to lead bicyclists that way.

Mr. Below explained that he has created a plan to address some of the issues raised this evening. He presented this during the last public comment session on this project. Within the existing design layout, he has shifted the pathway to bring users to where they should go, while allowing for turnoffs for advanced bicyclists. A key is naturally drawing cyclists to move in the safest direction. It was suggested that Mr. Below's plan be attached to these minutes.

1 Ms. McCormick stated that visible plants and fountains will also help to slow traffic.

2
3 Mr. Finley stated that the intention is to have this completed in 2024, with final paving in 2025.

4
5 B. Updates from Other Boards

- 6 • Planning Office - Planning Staff

7 Nothing to report at this time.

- 8
9 • Safe Routes to School - Planning Staff

10 Nothing to report at this time.

- 11
12 • City Council

13 Councilor Heistad stated that the Council is focusing on adding a strategic plan for what different City
14 Departments will be doing going forward. This would involve input from various boards/committees.

15
16 *Councilor Heistad exited the meeting.*

- 17
18 • Planning Board/CIP Meeting

19 Nothing to report at this time.

- 20
21 • Police Reports

22 Ms. Bunn noted that it appears there is still one bicycle and pedestrian crash for the year.

- 23
24 • Mascoma River Greenway Coalition

25 Chair Smith stated that there has been some progress moving forward to extending the Greenway. There
26 will likely be a presentation made to the Committee at a future date.

- 27
28 • Class VI Roads

29 Chair Smith stated that the Committee will take a hiatus over the summer. There are two roads left to
30 review in the fall.

- 31
32 • State of NH Updates

33 Nothing to report at this time.

- 34
35 • Friends of the Northern Rail Trail

36 Nothing to report at this time.

- 37
38 • Communications Plan

39 Ms. McCormick suggested a Letter to the Editor, potentially on the Walk Bike Ride plan. She also
40 suggested a potential educational bike ride during the summer.

41
42 Mr. Carroll noted that there was an article regarding Walk Bike Ride in the Lebanon Times.

43
44 C. Walk Bike Ride Lebanon multimodal and complete streets implementation plan

45
46 Mr. Corwin explained that the plan was presented to the Planning Board at its last work session.
47 Comments and edits were incorporated into the next draft document. This will be included with the City
48 Council's agenda packet for its next meeting, to go along with a presentation by the Regional Planning
49 Commission. There will be a request to adopt the plan, as amended. An implementation plan will then
50 need to be discussed.

51
52 D. High Contrast Crosswalks

1 Mr. Dittrich stated that recommended locations were given to the DPW for the pilot high contract
2 crosswalks. He has not yet heard anything else about that. Mr. Corwin stated that he would seek an
3 update.
4

5 **5) OTHER BUSINESS**

6 A. Curb the Car Day Event Post Mortem
7

8 Ms. McCormick explained that Curb the Car Day occurred on May 19th. There was a smaller turnout than
9 usual, but it is unclear why. Many people associated with the organization of the event were there. There
10 was consensus that this event needs to be more highly publicized and attended in future years. There was
11 a suggestion to start planning the event in January next year, to allow for additional time.
12

13 Mr. Carroll stated that he believes there is City funding for transportation demand management projects,
14 with support of the TMA.
15

16 Mr. Dittrich stated that many people are just coming out of hibernation during the time that this event is
17 run. Advertising for alternative transportation options or advanced transit could be considered during
18 summer events or the Market.
19

20 B. Updates on City and NHDOT Projects
21

22 There was a discussion regarding the proposed project at Miracle Mile, including a pedestrian crossing
23 with curb islands and electronic signage.
24

25 Mr. Dittrich presented on potential pedestrian crosswalk rapid rectangular flashing beacons. There have
26 been 17 bike/crashes in Lebanon in the last seven years at locations without stoplight-controlled
27 crosswalks. Zero crashes have happened at locations with flashing beacons. There are potential funding
28 opportunities for flashing beacons. There is a large opportunity to retrofit existing crosswalks with this
29 infrastructure. This could be a potential cost of approximately \$25,000 per crosswalk. He suggested
30 including this on the Walk Bike Ride plan.
31

32 C. Draft Council resolution honoring Jake Kelleher - *This items was not addressed at this time.*
33

34 D. Hanover Ped Bike Pilot Project - *This items was not addressed at this time.*
35

36 **6) FUTURE AGENDA ITEMS & FOLLOW-UP NEEDS:** *These items were not addressed at this*
37 *time.*
38

39 A. Bike Friendly Community Designation Renewal
40

41 B. CIP 2024 projects
42

43 C. Safety Action Plan / Vision Zero Policy
44

45 D. E-transportation
46

47 E. 2A path legal review / status
48

49 F. Route 10 ped-bike corridor
50

51 **7) ADJOURNMENT:**

52 *A Motion was made by Mr. Dittrich to adjourn the meeting. Seconded by Ms. McCormick.*

53 **The vote on the MOTION was approved unanimously (5-0-0).*

1
2 **The meeting was adjourned at 9:00 PM.**
3
4 Respectfully submitted,
5 Kristan Patenaude, Recording Secretary