



**LEBANON CITY COUNCIL
AUGUST 2, 2023 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 623 119 553#). If you have trouble accessing this meeting, please [email David Brooks](#).

The August 2, 2023 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions

A.

- Resolution Honoring Susan Johnson and Members of the Lebanon Tree Advisory Board
- Resolution honoring Sherry Boschert, Phil Bush, and Other Contributing Members of the Charging and Fueling Infrastructure (CFI) Discretionary Grant – Community Program Grant Submission
- Resolution Honoring the Rotary Club of Lebanon

6. Approval of Minutes

A. July 19, 2023

7. Appointments

A.

- Lebanon Energy Advisory Committee, Jonathan Chaffee (Reappointment Regular Member)

8. Public Hearing Items

- A. ACCEPTANCE OF DEDICATION OF COMMERCE AVENUE AND TECHNOLOGY DRIVE – A public hearing for the purpose of receiving public input and taking action to accept a dedication of Commerce Avenue and Technology Drive originally dedicated in 1987 and constructed in the 1980s.
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- 9. Old Business**
 - A. Lebanon Airport–Tech Park Tax Increment Finance (TIF) District - Action to amend the Lebanon Airport–Tech Park TIF District Boundary (Public Hearing Held July 5, 2023)
 - B. Discussion of Provisional Dedication and Acceptance of an alternate Barden Hill Road (Public Highway per NH RSA 229:1 or Class A Trail per NH RSA 231-A:5)
- 10. New Business**
 - A. Discussion and Set Public Hearing for August 16, 2023: Ordinance 2023-04: Chapter 110, Noise from Sound Amplification Systems
 - B. Authorization for City Manager to Execute a Lease Agreement with Lebanon Opera House for Amendments to Current Lease
- 11. City Manager Report**
- 12. Council Representatives to Other Bodies Report**
- 13. Future Agenda Items**
- 14. Non-Public Session**
- 15. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS–
There are no future board/committee/commission appointments at this time.

Proposed Future Agenda Items: Dates may be tentative and this list is not considered all inclusive.
August 16, 2023

Public Hearing Items:

- A. PROVISIONAL DEDICATION AND ACCEPTANCE OF AN ALTERNATE BARDEN HILL ROAD (HIGHWAY OR CLASS A TRAIL) – A public hearing for the purpose of receiving public input and taking action on a request by Patch Forest, LLC for the provisional dedication and acceptance of an alternate Barden Hill Road (Public Highway per NH RSA 229:1 or Class A Trail per NH RSA 231-A:5).
- B. DISCONTINUANCE OF A SECTION OF CLASS VI ROAD #14 (BARDEN HILL ROAD); DISCONTINUANCE OF A SECTION OF CLASS VI ROAD #19 (DURKEE ROAD); DISCONTINUANCE OF CLASS VI ROAD #20 (ATHERTON ROAD); AND DISCONTINUANCE OF CLASS VI ROAD #21 (MCCALLISTER ROAD) – A public hearing for the purpose of receiving public input and taking action on a request by Patch Forest, LLC for the discontinuance of a section of Class VI Road #14 (Barden Hill Road); the discontinuance of a section of Class VI

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Road #19 (Durkee Road); the discontinuance of Class VI Road #20 (Atherton Road); and the discontinuance of Class VI Road #21 (McCallister Road).

C. ORDINANCE #2023-04 – A public hearing for the purpose of receiving public input and taking action on Ordinance #2023-04 to amend City Code Chapter 110, Noise from Sound Amplification Systems, relative to changes in permitting procedures.

New Business:

A. Authorization for the City Manager to transfer appropriated, but unspent, FY 2023 General Funds within City Departments

B. Conservation Commission LOST Fund clarification

September 6, 2023

New Business:

A. Dog Licensing Civil Forfeiture Update

B. Annual review and re-adoption of City Council Policy CC-100, Cash Management & Investment

C. Annual review of City Council Policy CC-101, Fund Balance

D. Annual review of City Council Policy CC-106, Capital Reserve Fund

E. Review and Discussion of 2023 2nd Quarter Budget Reports

F. Discussion & Set Public Hearing for September 20, 2023: Chapter 55, Tree Advisory Board

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5. Recognitions:

- Resolution honoring Susan Johnson and Members of the Lebanon Tree Advisory Board
- Resolution honoring Sherry Boschert, Phil Bush, and Other Contributing Members of the Charging and Fueling Infrastructure (CFI) Discretionary Grant – Community Program Grant Submission
- Resolution Honoring the Rotary Club of Lebanon

Included in this Section:

1. Resolution honoring Susan Johnson and Members of the Lebanon Tree Advisory Board
2. Resolution honoring Sherry Boschert, Phil Bush, and Other Contributing Members of the Charging and Fueling Infrastructure (CFI) Discretionary Grant – Community Program Grant Submission
3. Resolution Honoring the Rotary Club of Lebanon



Resolution Honoring

Susan Johnson and Members of the Lebanon Tree Advisory Board

WHEREAS, Susan Johnson provided exceptional leadership, expertise, and commitment to preserving Lebanon's natural beauty as the lead author of the USDA Forest Service Urban and Community Forestry Inflation Reduction Act Notice of Funding Opportunity Grant submission. Her efforts have been instrumental in developing effective strategies to enhance our City's environment and in supporting urban tree planting, urban forest planning and management, and

WHEREAS, board members, Andrew Garthwaite, Kathleen Corrigan, Charles Dupuy, Mary Maxfield, Kelsey Haigh, and Sarah Riley each brought unique perspectives and unwavering dedication to the Tree Advisory Board's mission. All of their collective expertise played a vital role in promoting sustainable urban forestry practices and improving our City's tree canopy, and

WHEREAS, through combined board efforts, a tree planting program will be initiated, responsible tree care has been advocated, and awareness about the environmental benefits of trees has been raised. This work has enhanced the visual landscape of our City, improved air quality, and increased the overall quality of life for our residents, and

WHEREAS, the dedication and outstanding contributions of the Tree Advisory Board has had a significant positive impact on our community. The work reflects the board's commitment to environmental stewardship and the wellbeing of our community.

NOW, THEREFORE, BE IT RESOLVED, that we, the members of the Lebanon City Council, on behalf of the citizens of Lebanon, express our gratitude to Susan Johnson and members of the Tree Advisory Board. Their dedication serves as an inspiration to all, highlighting the importance of working together to protect and preserve Lebanon's natural resources for future generations. Their passion and accomplishments are truly remarkable, and we are grateful for their efforts in creating a sustainable and greener future for our City.

Dated this 2nd day of August 2023.

Timothy J. McNamara, Mayor
on behalf of the Lebanon City Council



Resolution Honoring Sherry Boschert, Phil Bush, and Other Contributing Members of the Charging and Fueling Infrastructure (CFI) Discretionary Grant - Community Program Grant Submission

WHEREAS, the City of Lebanon is committed to promoting sustainable transportation options and reducing greenhouse gas emissions; and

WHEREAS, the Charging and Fueling Infrastructure (CFI) Discretionary Grant - Community Program, with a total project cost of \$5,229,000, presents an opportunity for the City of Lebanon to enhance its electric vehicle (EV) charging infrastructure and support the transition to cleaner transportation alternatives; and

WHEREAS, Sherry Boschert, as the Lebanon Energy Advisory Committee (LEAC) Electric Vehicle Subcommittee Chair, has provided exceptional leadership, expertise, and commitment to the advancement of electric vehicle infrastructure in Lebanon, the Upper Valley, New Hampshire, and the United States. Her unwavering efforts and deep understanding of sustainable transportation have been instrumental in shaping effective strategies to address global climate change through the transformation of our transportation system to non-polluting electric vehicles. Sherry Boschert has been the lead author in the preparation and submission of the Charging and Fueling Infrastructure (CFI) Discretionary Grant application; and

WHEREAS, Phil Bush, representing Sustainable Lebanon, has made significant contributions to promoting sustainability and environmental stewardship within the community. His expertise and dedication have played a vital role in advocating for sustainable practices and initiatives that align with the goals of the grant program. Phil has provided a major contribution to the preparation and submission of the grant application; and

WHEREAS, the collective efforts and contributions of the following individuals have supported the grant application process and demonstrated their commitment to creating a sustainable future for Lebanon:

- Greg Ames, Clifton Below, and Meghan Butts – LEAC EV Subcommittee
- Ben Steele – Sustainable Hanover
- Emily Walton – Chair of Lebanon Diversity, Equity & Inclusion Commission
- Jon Chaffee and Judith Bush - Sustainable Lebanon members
- Meg Newman - Resident
- Cori Hirai – Former Lebanon Planning Board member; and

WHEREAS, their additional support, expertise, and dedication have greatly contributed to the City's comprehensive and competitive proposal for the Charging and Fueling Infrastructure (CFI) Discretionary Grant - Community Program.

NOW, THEREFORE, BE IT RESOLVED by the Lebanon City Council that we, the members of the Lebanon City Council, on behalf of the citizens of Lebanon, express our gratitude to Sherry Boschert, Phil Bush, and all those who participated in submission of the grant application. Their dedication serves as an inspiration to all, highlighting the importance of working together to protect and preserve Lebanon's natural resources for future generations. Their passion and accomplishments are truly remarkable, and we are grateful for their efforts in creating a sustainable and greener future for our City.

Dated this 2nd day of August 2023.

Timothy J. McNamara, Mayor
on behalf of the Lebanon City Council



Resolution Honoring Rotary Club of Lebanon

WHEREAS, the Rotary Club of Lebanon generously gifted \$55,000 toward the creation and development of Harmony Park, a collection of outdoor, interactive musical instruments situated on the Lebanon Mall in downtown Lebanon; and

WHEREAS, Harmony Park stands as a testament to creativity and artistic expression, providing a captivating experience for individuals of all ages using the musical sculptures, thereby making it a great addition to the Lebanon Mall area for both local residents and visitors alike; and

WHEREAS, Harmony Park promotes and encourages creativity, stimulates the mind, and brings joy to all who visit; and

WHEREAS, the Rotary Club of Lebanon has, for over 100 years, been a generous and committed partner of the City of Lebanon, contributing to numerous impactful initiatives over the years.

NOW, THEREFORE, BE IT RESOLVED, that we, the members of the Lebanon City Council, on behalf of the citizens of Lebanon, extend our profound gratitude to the Rotary Club of Lebanon for their generous gift of Harmony Park and we look forward to continuing our collaboration with the Rotary Club of Lebanon on future endeavors for the betterment of the community.

Dated this 2nd day of August 2023.

Timothy J. McNamara, Mayor
on behalf of the Lebanon City Council

**Agenda
Lebanon City Council
August 02, 2023**

6. Acceptance Of Minutes:

Minutes To Be Accepted

- July 19, 2023 (Regular Meeting)

MOVED, to approve the minutes as presented in the August 2, 2023 agenda packet.

**LEBANON CITY COUNCIL
REGULAR SESSION MINUTES
Wednesday, July 19, 2023, 6:00 p.m.
Council Chambers**

Remote Via Microsoft Teams: [LebanonNH.gov/Live](https://lebanonnh.gov/Live)

MEMBERS PRESENT: Assistant Mayor Clifton Below, Erling Heistad, Christian Simon, Douglas Whittlesey, Devin Wilkie, and Karen Zook

MEMBERS ABSENT: Mayor Tim McNamara, Karen Liot Hill, George Sykes

STAFF PRESENT: City Manager Shaun Mulholland, Deputy City Manager David Brooks, Deputy Finance Director Alesia Williams, GIS Coordinator Mark Goodwin, Planning & Development Administrative Assistant Crystal Taplin

1. CALL TO ORDER: Assistant Mayor Below called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE: Councilor Whittlesey led the Council in the Pledge.

- City Manager Shaun Mulholland announced the meeting criteria for the public.

3. BOARDS and COMMITTEES REPORTS (2nd Quarter 2023)

Planning Board: Matthew Hall, Chair

Chair Hall updated the Council on the following:

- Status of PB Membership: Gained two new members but will be losing one member. No alternates at present.
- State of development in Lebanon from the PB perspective: Since April, the PB approved two new applications: 1) Charitable Gaming Cassino on Miracle Mile; 2) Gas Station in front of Target. There has been a dramatic drop in applications.

LEAC (Lebanon Energy Advisory Committee): Greg Ames, Chair

Chair Ames verbally updated the Council from his written report below:

Lebanon Community Power: During Q2, Lebanon Community Power launched under the umbrella of the Community Power Coalition of New Hampshire. We had a few minor glitches in the process (for example, the initial customer mailing list received from Liberty was missing apartment/unit numbers, requiring a second mailing). We held a public forum/Q&A in April. Lebanon Community Power had a successful launch, with over 7700 default service customers. Default service customers saw their supply rate drop from \$0.22/kWh to \$0.158/ kWh, a 28% savings. The average customer is saving \$37/month on their electric bill. Moving forward, the semi-annual updates for electric generation pricing happens in August, with prices continuing to drop. The upcoming default supply rate for LCP customers, Granite Basic, will drop 31%, or \$0.049/kWh, from \$0.158 to \$0.109/kWh. This is still lower than the upcoming Liberty default service rate of \$0.122/kWh. Customers who are interested in going green can up their renewable energy component from the state minimum of 23.4% to 50% with a small increase in cost that puts them on par with Liberty's default service rate (\$0.123/kWh LCP Clean 50% vs Liberty \$0.122/kWh for the state minimum of 23.4% renewable). For a small increase (roughly 3 cents/kWh, or \$18/month for the average customer), LCP customers can choose Clean 100, a 100% green energy option.

1 **EV:** EV Subcommittee Chair Sherry Boschert led the effort to write and submit a \$5.2 million federal
2 grant application for public EV infrastructure under the Charging and Fueling Infrastructure Grant
3 Program, aka CFI. We should hear the results by September. If approved, we have 18-24 months to
4 complete the installation. The grant covers maintenance for 5 years. Several sites were listed, for
5 both level 3 DC fast chargers as well as slower level 2 208/240V AC charging sites. These include
6 the old Village Market site downtown near the fire station, Centerra, and West Lebanon, on the
7 southern edge of property owned by Mascoma Banks. Separately, DHMC is looking to upgrade their
8 17 charging stations and add 13 more. There was also discussion of adding level 2 chargers to the
9 Twin Pines property. Sherry called out Phil Bush and City employees Rebecca Owens and Tad
10 Montgomery for their help on the application.

11 **Misc. LEAC:** In June we had a presentation from SHARC Energy, a company producing heat pumps
12 that extract waste heat from wastewater which would otherwise be sent down the drain and using it to
13 heat buildings and domestic hot water. We had discussions about the possibility of using this
14 technology on City buildings, or even a downtown district heating plant in the future. We have had
15 additional discussions around possible phase 3 solar locations and Tad's discussions with ReVision
16 Energy and other solar installers. There is the potential to add 3.4 million kWh of solar production.
17 Tad has also kept the Committee apprised of the progress of the landfill gas to energy project.
18 Almost all of the equipment has arrived, and we expect commissioning by the end of the year. LEAC
19 members, Jon and Woody, have been working on a potential rental property decarbonization/energy
20 savings project and have connected City landlords with Liberty's weatherization team.

21
22 No update on the GM Charger program. Member of the Committee, led by Sherry, participated in 3
23 EV forums in April (2 online, 1 at Kilton on Earth Day).
24

25 **Conservation Commission:** Sarah Riley, Chair

26 Chair Riley updated the Council on the following:

- 27 • There were zero permit reviews
- 28 • April 2023: Wild about Lebanon event
- 29 • May 2023: Plant Identification Workshop
- 30 • May 2023: Garlic Mustard plant pulling event which produced a new innovation on how Garlic
31 Mustard can be disposed of without contributing to the landfill's waste
- 32 • Mascoma River cleanup scheduled for July 22nd has been postponed to September due to high water
33 levels
- 34 • Flood storage capacity monitoring of some of the floodplain forests.

35
36 **Pedestrian/Bicyclist Advisory Committee:** Colin Smith, Chair

37 Chair Smith updated the Council on the following activities:

- 38 • Walk, Bike, Ride Lebanon Plan adopted by the Committee: Next steps is to continue implementing
39 this plan and explained how this would be done
- 40 • There has been progress on both sides of the Greenway and explained where they have provided
41 support
- 42 • Painted colored crosswalks done by DPW: These have received positive feedback from the public.

43 **Economic Development (EDC):** William (Bill) Dunn, Chair

44 Chair Dunn updated the Council on the following:

- 45 • Working on collaboration with the City of Claremont, NH and their businesses
- 46 • Re-invigoration of Spencer St./back parking lots
- 47 • The EDC will now have a representative to the West Lebanon Revitalization Advisory Committee

48
49 **West Lebanon Revitalization Advisory Committee:** Councilor Simon, Chair

50 Councilor Simon spoke about the following:

- Field trips
- Tour of Fire Station #2
- Added extra meeting on August 1, 2023, 5:30PM, Kilton Library

Arts & Culture Commission: Councilor Wilkie

Councilor Wilkie gave a brief report on the following:

- They have not meet for the last three months due to lack of a quorum
- Will be working on adding new art to the tunnel

Heritage Commission: Councilor Wilkie gave report

Councilor Wilkie gave a brief report on the following:

- City Historian publication(s) on the history of Lebanon
- Discussions with the Family's Flourish Northeast regarding the Alice Peck Day Homestead building.

Lebanon DEI Commission: Councilor Wilkie

Councilor Wilkie gave a brief report on the following noting that from April to July in 2023, the DEI Commission has accomplished the following:

- Reviewed and gave feedback on City's Strategic Plan
- Juneteenth Celebration
- PRIDE Celebration
- Planning for multicultural festival to accompany NEXUS
- Formation of an Environmental Justice Task Force
- Development of stakeholder's meeting for Equity Plan

4. PUBLIC FORUM: Assistant Mayor Below made the Public Forum announcement.

5 OPEN TO PUBLIC: No one came forth

6. RECOGNITIONS: NONE

7. ACCEPTANCE OF MINUTES: July 5, 2023 (Regular Meeting)

Amendments: Page 17; line 31 (agenda packet): Change" Councilor Simon" to "Mr. Chet Clem."

Councilor Heistad MOVED to approve the July 5, 2023 minutes as amended and presented in the July 19, 2023 City Council agenda packet.

Seconded by Councilor Wilkie.

**The Vote on the Motion was approved (6-0).*

8. APPOINTMENTS:

- Conservation Commission, Ernst Oidtmann (Reappointment Regular Member)

Councilor Heistad MOVED to NOMINATE Ernst Oidtmann for reappointment as a Regular Member of the Conservation Commission for a 3-year term. Term: 7/23-7/26

**The Vote on the NOMINATION was approved (6-0).*

- Conservation Commission, Donald Lacey (Reappointment Regular Member)

Councilor Heistad MOVED to NOMINATE Donald Lacey for reappointment as a Regular Member of

1 *the Conservation Commission for a 3-year term. Term: 7/23-7/26*

2 **The Vote on the NOMINATION was approved (6-0).*

3
4 • Library Board of Trustees, Yuli Volentino (Regular Member)
5 *Councilor Whittlesey MOVED to NOMINATE Yuli Volentino as a Regular Member of Library Board*
6 *of Trustees. Term: 7/23-3/24 (Note: Term expiring in March 2024 as the position will be up for*
7 *election. Yuli may choose to run for Library Trustee during the filing period, which will be announced*
8 *once the period is determined by the Secretary of State.*

9 **The Vote on the NOMINATION was approved (6-0).*

10
11 For the two (2) Nominations below, Councilor Wilkie noted that after he submitted the paperwork for Mr.
12 Bromberg he learned there had already been discussions in LEAC about giving the recently appointed
13 alternate James Mashal first priority to have the Regular Member seat. After discussions with other
14 members of LEAC, the intention is that Mr. Mashal should be moved to the Regular (Member) seat and if
15 Mr. Bromberg is interested in the Alternate (Member) seat, the regular seat currently held by the Chair
16 will be up in a few months so both these gentlemen will be able to be regular members once this happens.

17
18 **See revised NOMINATIONS below:**

19 • Lebanon Energy Advisory Committee, James Mashal (Regular Member)
20 *Councilor Wilkie MOVED to NOMINATE James Mashal as a Regular Member of the Lebanon*
21 *Energy Advisory Committee for a two-year term. Term: 7/23-7/25*

22 **The Vote on the NOMINATION was approved (6-0).*

23
24 • Lebanon Energy Advisory Committee, Henry Bromberg (Alternate Member)
25 *Councilor Wilkie MOVED to NOMINATE Henry Bromberg as an Alternate Member of the Lebanon*
26 *Energy Advisory Committee for a two-year term. Term: 7/23-7/25*

27 **The Vote on the NOMINATION was approved (6-0).*

28 29 **9. PUBLIC HEARING ITEMS:**

- 30 **A. ORDINANCE #2023-03** – A public hearing for the purpose of receiving public input and
31 taking action on Ordinance #2023-03 to amend City Code Chapter 97, relative to changes
32 in Landfill Operations.

33
34 Included in the agenda packet: *(All supportive documents can be found on Pages 42-50 in the July 19,*
35 *2023 Council agenda packet)*

- 36 1. Proposed Ordinance #2023-03 (NOTE: Complete Ordinance with RED/BLUE highlights can be found on
37 pages 44-48 in the July 19, 2023 City Council agenda packet.)
38 2. June 28, 2023 Legal Opinion by Attorney Christine Johnston

39
40 City Manager Mulholland reviewed the background and changes to City Code Chapter 97 regarding the
41 Landfill Operations.

42 43 **BACKGROUND**

44 Proposed changes to the City's Pay-As-You-Throw (PAYT) Program at the Landfill were presented to
45 the Council at its meeting on June 7, 2023. Along with changes to the PAYT Program, updates to the
46 permitting system were also discussed. To effectuate the changes as presented, amendments to City Code
47 Chapter 97 are required.

Below are the proposed changes to Ordinance #2023-03, which outlines the proposed amendments to Chapter 97, as follows:

Section 97-4, Definitions:

- Amends definitions for “Landfill Punch Cards” and “Solid Waste Facility User Permit;”
- Provides definitions for “Municipal Pay-As-You-Throw (PAYT) Trash Bags,” and “Smaller-Load Hauler.”

Section 97-6, Permits:

- Amends requirements for both residential and commercial permits to require that both are obtained annually; and provides parameters for the number of vehicles allowed for each permit;
- Includes references and requirements for the new EB2gov permit software platform (new permits to be obtained through use of the software beginning September 1, 2023; and existing permits must be updated beginning September 1, 2023 and before December 31, 2023);
- Requires Smaller-Load Haulers to create a commercial user account; and
- Requires Temporary/One-Time Users to obtain permits through EB2gov.

Section 97-7, Commercial Generators/Waste Haulers Accounts & Billing:

- Defines parameters for Smaller-Load Haulers
- Clarifies the distinction between invoices issued upon use of the facility and monthly reminder statements which summarize prior invoices

Section 97-8, Fees:

- Incorporates use of credit cards, includes annual fees for permits, and includes a reactivation fee for residential permits that have been suspended.

Appendix A, Fee Schedule:

- Adding a line in MSW-Residential to delineate costs for PAYT trash bags (\$1.00 for 15-gallon; \$2.00 for 30-gallon).

Before proceeding to the Public Hearing, Deputy City Manager David Brooks wanted to clarify that in §97-7, B. Billing (*page 47, Council agenda packet*), all the **red text** is what the Council saw in the agenda packet at the last meeting (July 5, 2023). The **blue text** (below) is a clarification of the billing procedure. The existing language suggested that we send out a monthly invoice to haulers. For the last couple of years it is the case that each and every time a hauler brings waste to the landfill, they receive an invoice. This clarifies exactly the process which is already followed. The distinction is important because that original invoice given on the day the waste is brought in is the date by which the late fees and other payment dates are established.

B. Billing:

Commercial generators/waste haulers other than Smaller-Load Haulers will be invoiced monthly provided with an invoice when exiting the landfill for all each time solid waste is brought to the facility in the previous month. In addition, the City will mail a reminder statement with a summary of the invoice(s) in the previous month. Payment is due in full within 30 days of the date of the original invoice, not the statement date. Failure to pay in full within 60 days of the invoice date shall result in the suspension of the commercial permit and prohibit access to the facility. Past due accounts will be assessed interest in the amount of eight percent (8%), which will accrue monthly.

Assistant Mayor Below opened the Public Hearing and the following came forth to speak.

1
2 **Susan Almy (Ward-2):** She questioned and spoke about when haulers' rates would be going up. City
3 Manager Mulholland noted the rates will be set in December.
4

5 **Hearing no further comments from the public, the Public Hearing was closed.**
6

7 **Council Discussions: None**
8

9 **ACTION:**

10 ***Councilor Whittlesey MOVED, that the Lebanon City Council hereby adopts Ordinance #2023-03 to***
11 ***amend the Code of the City of Lebanon, Chapter 97, Landfill Regulations, to effectuate changes to the***
12 ***City's Pay-As-You-Throw and Permitting Programs as presented in the July 19, 2023 City Council***
13 ***agenda packet.***

14 ***Seconded by Councilor Wilkie.***
15

16 ****The Vote on the Motion was approved (6-0).***
17

- 18 **B. SUPPLEMENTAL APPROPRIATION** - A public hearing for the purpose of receiving
19 public input and taking action on a request for Supplemental Appropriation in the
20 amount of \$425,000 for the Purchase of 160 Mechanic Street, Lebanon, and authorization
21 to Issue bonds or notes in accordance with Municipal Finance Act (NH RSA 33).
22

23 ***See pages 51-53 in the July 19, 2023 Council agenda packet)***
24

25 **BACKGROUND**

26 On June 21, 2023, the City Council voted, pursuant to its authority under NH RSA 47:5, to authorize the
27 purchase of property located at 160 Mechanic Street, Lebanon (Tax Map 105, Lot 27) for a purchase price
28 of \$400,000 (Four Hundred Thousand Dollars). As part of its motion, the Council designated and authorized
29 the City Manager to act on behalf of the City Council to undertake all actions and execute all documents as
30 may be required to enter into a Purchase & Sale Agreement (P&S) for the acquisition of the properties and
31 to perform all obligations of the City under the P&S.
32

33 Based on the City Council's action, the Administration has initiated due diligence efforts, including deed
34 and title research and an environmental review. It is estimated that Phase 1 and Phase 2 Environmental Site
35 Assessments may cost approximately \$20,000 and that legal costs for the title research and closing may cost
36 approximately \$5,000, bringing the total cost of acquiring the property to \$425,000.
37

38 City Manager Mulholland also noted this will not only the roundabout, but will help in funding a location for a
39 (homeless) winter shelter (at least this year). We are working with the Haven in Hartford, VT to provide
40 shelter at some point next year. Lebanon does not have a shelter now and we have relied upon the folks in
41 Claremont and Vermont to deal with our responsibilities.
42

43 Pursuant to Section C419:43, Appropriations After Budget is Adopted, requests for appropriations that are
44 not included in the annual budget require a two-thirds (2/3) majority vote of the Council after a public
45 hearing.
46

47 **Assistant Mayor Below opened the Public Hearing and the following came forth to speak.**
48

1 **Susan Almy (Ward-2):** She spoke about her reasons behind the lack of housing and rentals in Lebanon
2 and was uncertain if the second shelter the Haven is planning on putting up would be able to handle what
3 we will need two years from now. Lebanon needs to keep looking for a place.
4

5 **Hearing no further comments from the public, the Public Hearing was closed.**
6

7 **Council Discussions: None**
8

9 **ACTION:**

10 *Councilor Wilkie MOVED the following:*
11

12 ***FOR THE PURPOSE OF** completing environmental assessment and funding the purchase of 160*
13 ***Mechanic Street, Lebanon, in the amount of \$425,000.***
14

15 ***NOW THEREFORE BE IT RESOLVED,** by the City of Lebanon, that funds be appropriated for*
16 ***expenditure in the General Fund in the amount of \$425,000 (Four Hundred Twenty- Five Thousand***
17 ***Dollars) for the purchase of 160 Mechanic Street, Lebanon, and for the completion of environmental***
18 ***assessment associated with the property transaction; and***
19

20 ***BE IT FURTHER RESOLVED,** that the City Treasurer, with the approval of the City Manager, is*
21 ***authorized to issue, in accordance with the Municipal Finance Act (NH RSA 33), a bond issue or bond***
22 ***issues in an amount not to exceed \$425,000, and that, except as herein otherwise provided, discretion to***
23 ***fix the dates, maturities, denomination, interest rate, form, and other details of said issue(s) is hereby***
24 ***delegated to the City Treasurer, with the approval of the City Manager.***
25

26 ***This resolution shall be effective upon passage.***
27

28 ***Seconded by Councilor Whittlesey.***
29

30 ****The Vote on the Motion was approved (6-0).***
31

32 **10. OLD BUSINESS: NONE**
33

34 **11. NEW BUSINESS**

- 35 **A.** Discussion & Set Public Hearing for August 2, 2023: Acceptance of Dedication of Commerce
36 Avenue and Technology Drive
37

38 Included in the agenda packet: ***(Pages 54-55, Council agenda packet)***

- 39 1. Re-subdivision of Lebanon Airport Industrial Park, Phase 1-A, prepared by T&M Associates,
40 dated July 1987, project #235787; recorded in GCRD as Plan #4745
41

42 Deputy City Manager David Brooks reviewed the background and map of the proposed re-subdivision of
43 the Lebanon Airport Industrial Park, Phase 1-A, noting there is a prospective buyer doing their due
44 diligence on one of the properties.
45

46 **BACKGROUND**

47 The City Council was requested to formally accept the dedication of the existing road rights-of-way for
48 Commerce Avenue and Technology Drive located within the Airport Business Park.

1
2 The road rights-of-way were dedicated with the Re-subdivision of the Lebanon Airport Industrial Park,
3 Phase 1-A plan, which was recorded in the Grafton County Registry of Deeds as Plan #4745 on December
4 9, 1987. The Council subsequently acted in April 1989 to rename the original "Executive Avenue" as
5 "Technology Drive".
6

7 Since the City itself was the landowner and sponsor of the Airport Business Park development, the City has
8 always assumed ownership and maintenance responsibility for the roads within the Business Park, which
9 were built in the late 1980s. The quitclaim deed language used by the City to convey the earliest Business
10 Park lots included "a right-of-access" over Technology Drive and Commerce Avenue, which would lapse
11 upon acceptance of the roads as "fully recognized public streets". However, there is no evidence that the
12 City Council has ever formally accepted the road rights-of-way to give them legal status as public streets
13 pursuant to NH RSA 674:40
14

15 Since the subdivision plan depicting the road rights-of-way has already been approved by the Planning
16 Board, the Council only needs to accept, by simple majority vote, the dedications that occurred with the
17 recording of the plat in 1987.
18

19 **Council Discussions: NONE**
20

21 **ACTION:**

22 ***Councilor Wilkie MOVED, that the Lebanon City Council hereby schedules a public hearing for***
23 ***Wednesday, August 2, 2023, beginning at 7:00p.m. in Council Chambers, City Hall, and remote via***
24 ***City's Virtual Platform, for the purpose of receiving public input and taking action to accept the***
25 ***dedication of the rights-of-way for Commerce Avenue and Technology Drive, constructed in***
26 ***approximately 1987, and shown on a plan titled "Re-subdivision of Lebanon Airport Industrial Park,***
27 ***Phase 1-A", prepared by T&M Associates, dated July 1987, project #235787, and recorded in the***
28 ***Grafton County Registry of Deeds on December 9, 1987 as Plan #4745.***
29

30 ***Seconded by Councilor Heistad.***
31

32 ****The Vote on the Motion was approved (6-0).***
33

- 34 **B. Discussion and Set Public Hearing for August 16, 2023: Consideration of Provisional**
35 **Dedication and Acceptance of an alternate **Barden Hill Road** (Public Highway per**
36 **NH RSA 229:1 or Class A Trail per NH RSA 231-A:5)**
37

38 City Manager Mulholland noted the Council will just be setting Public Hearings for the following items.
39 At the August 2, 2023 Council meeting the public, Patch Forest, LLC, City Staff, and Attorney Decker will
40 be able to discuss the layout of the proposed changes that Patch Forest, LLC is requesting. The only decision
41 the Council needs to make at this meeting is to schedule a Public Hearing.
42

43 Included in the agenda packet: ***(All supportive documents/Maps/Photos for the below can be found on***
44 ***Pages 56-71, in the July 19, 2023 Council agenda packet)***

- 45 1. Proposed Terms of Compromise from Patch Forest, LLC, received July 11, 2023
46 2. Memorandum from Attorney Matthew C. Decker RE: Public Highways, dated December
47 29, 2020
48

1 GIS Coordinator Mark Goodwin and Attorney Matthew Decker, representing Patch Forest, LLC,
2 reviewed the background information as provided in the July 19, 2023 Council agenda packet for the
3 new **Barden Road Trail**.

4 5 **BACKGROUND**

6 Patch Forest, LLC has submitted a new proposal to discontinue several Class VI roads passing through the
7 Patch Forest property, including a section of Class VI Road #14 (Barden Hill Road); a section of Class VI
8 Road #19 (Durkee Road); Class VI Road #20 (Atherton Road); and Class VI Road #21 (McCallister Road).
9 In conjunction with the proposed discontinuances, Patch Forest proposes to identify and create an alternate
10 Barden Hill Road for consideration of dedication and acceptance by the City.

11
12 The proposal stems from litigation between Patch Forest, LLC and the City, which has been temporarily
13 suspended to allow the parties to mediate a potential resolution concerning the Class VI roads on the Patch
14 Forest property. The current proposal from Patch Forest would make both the pending litigation and the
15 ongoing mediation moot.

16
17 Attorney Matthew Decker provided an overview of the current settlement proposal from Patch Forest, LLC
18 and a discussion of the distinctions between dedication and acceptance as a Public Highway per NH RSA
19 229:1 or as a Class A Trail per NH RSA 231-A:5. In addition, it is expected that City staff will be walking
20 the alternate **Barden Hill** alignment within the coming weeks to collect GPS coordinates, photos, and
21 videos for presentation to the City Council on August 2nd.

22
23 The City Council was asked to schedule a public hearing for August 16, 2023, at which time a presentation
24 from Patch Forest, LLC will be provided in relation to the provisional dedication and acceptance of a
25 proposed alternate **Barden Hill** alignment as depicted on the map on *page 76, Council agenda packet*.

26
27 Assistant Mayor Below acknowledged the following members of the public who came forward to speak.

28
29 ***Curt Moodie (Ward-3):*** He questioned if the maps in the agenda packet were correct and gave his
30 reasons why it was a shame to give away any land that the City owns if it is not needed. He was also
31 concerned that if this could happen to this land, would other people be coming in and saying the same
32 thing? Mr. Moodie and Mr. Mark Goodwin discussed the proposed boundary for Barden Hill.

33
34 ***Ms. Barbara Hirai (Ward-1, member of Class VI Roads Committee):*** She encouraged the City to hold a
35 site walk for the public before the Council meeting on August 2, 2023, noting this would be helpful for
36 the public to see where the proposed trail is.

37
38 Attorney Decker suggested that they be allowed to make the presentation on August 2, 2023 and he will
39 speak to Attorney Wilder about the pros/cons of a (public) site walk. At this point, the City's position is
40 that Barden Hill is historically a public right-of-way/trail, so there is a right to walk up there and further
41 explained his reasons.

42
43 Assistant Mayor Below commented that the point of having this meeting and one on August 2, 2023 is to
44 start to get more information out (to the public) before we get to the actual Public Hearing.

45 46 **ACTION:**

47 ***Councilor Whittlesey MOVED, that the Lebanon City Council hereby schedules a public hearing for***
48 ***Wednesday, August 16, 2023, beginning at 7:00pm, in Council Chambers, City Hall and remote via the***
49 ***City's Virtual Platform, for the purpose of receiving public input and taking action on a proposal from***

1 ***Patch Forest, LLC for provisional dedication and acceptance of an alternate Barden Hill Road***
2 ***(Highway or Class A Trail).***
3 ***Seconded by Councilor Wilkie.***
4

5 Councilor Heistad questioned the blue trail line shown on the map that comes down, across Kimball's
6 land, and then ends. He noted the trail is truly walkable down to the Methodist Hill Road. Why is this
7 not shown? In response, Attorney Decker noted the color coded map is not their best, most precise map.
8 The map on page 76 shows the more accurate course, which includes Barden Hill going all the way down
9 to Methodist Hill Road.

10
11 ****The Vote on the Motion was approved (6-0).***
12

13 C. Discussion and Set Public Hearing for August 16, 2023: Discontinuance of a section of Class VI
14 Road #14 (Barden Hill Road); Discontinuance of a section of Class VI Road #19 (Durkee
15 Road); Discontinuance of Class VI Road #20 (Atherton Road); and Discontinuance of Class VI
16 Road #21 (McCallister Road). *(See Maps on page 79 and page 81, which depict the City of*
17 *Lebanon, NH Draft Class VI Road Maps.)*
18

19 Included in the agenda packet: *(All supportive documents/maps/photos for the below can be found on*
20 *pages 72-109 in the July 19, 2023 Council agenda packet)*

- 21 1. Proposed Terms of Compromise from Patch Forest, LLC, received July 11, 2023
- 22 2. Class VI Road – Maps and Graphics
- 23 3. Planning Department memorandum of Class VI Road Committee Review of
24 Barden Hill Road dated January 6, 2021, with supporting documentation.
- 25 4. Planning Department memorandum of Class VI Road Committee Review of Durkee
26 Road, dated January 6, 2021, with supporting documentation.
- 27 5. Planning Department memorandum of Class VI Road Committee Review of Atherton
28 Road dated January 6, 2021, with supporting documentation.
- 29 6. Planning Department memorandum of Class VI Road Committee Review of
30 McCallister Road, dated January 6, 2021, with supporting documentation.
- 31 7. Email communication from Rob Taylor, Town of Enfield Land Use and
32 Community Development Administrator, dated July 11, 2023
33

34 **BACKGROUND**

35 Patch Forest, LLC has submitted a new proposal to discontinue several Class VI roads passing through
36 the Patch Forest property, including a section of Class VI Road #14 (Barden Hill Road); a section of
37 Class VI Road #19 (Durkee Road); Class VI Road #20 (Atherton Road); and Class VI Road #21
38 (McCallister Road).
39

40 These proposals stem from litigation between Patch Forest, LLC and the City, which has been temporarily
41 suspended to allow the parties to mediate a potential resolution concerning the Class VI roads on the Patch
42 Forest property. The current proposal from Patch Forest would make both the pending litigation and the
43 ongoing mediation moot.

44 City staff and legal counsel were present and provided an overview of the current settlement proposal from
45 Patch Forest, LLC and reviewed the Class VI road information and materials.

46 The City Council was asked to schedule a public hearing for August 16, 2023, at which time a presentation
47 from Patch Forest, LLC will be provided in relation to the proposed discontinuances.
48

ACTION:

Councilor Whittlesey MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, August 16, 2023, beginning at 7:00pm, in Council Chambers, City Hall and remote via the City's Virtual Platform, for the purpose of receiving public input and taking action on a proposal from Patch Forest, LLC for discontinuance of a section of Class VI Road #14 (Barden Hill Road); discontinuance of a section of Class VI Road #19 (Durkee Road); discontinuance of Class VI Road #20 (Atherton Road); and discontinuance of Class VI Road #21 (McCallister Road).

Seconded by Councilor Wilkie.

****The Vote on the Motion was approved (6-0).***

12. City Manager Report:

City Manager Mulholland updated the Council on the following:

- Property taxes high collection rate and data
- August 16, 2023: UNH is coming to the Technology Center to speak about roadway tech./maintenance/paving, etc. This is a regional meeting and will start at 4:15PM. The Council is invited to attend.
- The July bond rates came in at 3.65% for 20 years. – lower than expected
- Child Care Center (Early Learning Center of the Upper Valley): The amount requested has been included in the appropriations going into the House of Representatives.
- Laptops for Councilors: Council was asked to let him know if they needed a new laptop/tablet.
- Paving updates
- Deputy City Manager David Brooks will be overseeing the next Council meeting on August 2, 2023 because he will be going on vacation. Nik Coates will be presenting at the August 16, 2023 meeting.

Councilor Simon noted there is no signage warning the public about changes in water currents/levels at Bridge Street Park. He spoke about the different times the Hydroelectric Dam lets water out and requested the City look into an appropriate warning(s) for the public.

13. COUNCIL REPRESENTATIVES TO OTHER BODIES: NONE

14. FUTURE AGENDA ITEMS: Presented at end of the July 19th Council agenda packet.

15. NON-PUBLIC SESSION: NONE

16. ADJOURNMENT:

Councilor Heistad MOVED for adjournment.

Seconded by Councilor Whittlesey

****The Vote on the MOTION was unanimously approved (6-0).***

The meeting was adjourned at 7:36 PM.

Respectfully submitted,
Dona E. Gibson
Recording Secretary

Agenda
Lebanon City Council
August 02, 2023

7. Appointments:

Appointments

Board/Committee Appointments as presented by City Clerk Jaseya Ewing

- Lebanon Energy Advisory Committee, Jonathan Chaffee, (Reappointment Regular Member)

Included in this Section:

1. Memo from City Clerk Jaseya Ewing dated August 2, 2023



Office of the City Clerk & Tax Collector
51 N. Park Street
Lebanon, NH 03766

MEMORANDUM

DATE: August 2, 2023
TO: The Honorable Mayor & City Council
FROM: Jaseya Ewing, City Clerk & Tax Collector
RE: **Appointments Proposed for Council Discussion/Action:**

If the Council wishes to proceed with action on the appointments below, a nomination should be made and voted on for each appointment.

Note: nominations do not need to be seconded.

Lebanon Energy Advisory Committee

- **Jonathan Chaffee** – Reappointment as a regular member of the Lebanon Energy Advisory Committee for a 2-year term.

Term: 8/23-8/25

Board Member Application - Submission #7644

Date Submitted: 7/24/2023

Application Process

After submitting this application, you will be contacted and interviewed by one of our City Councilors. Your application will then go before the full Council at one of their regular meetings for consideration of appointment. If you have questions, please contact the City Clerk's Office at 603-448-3054 or cityclerk@lebanonnh.gov.

Basic Requirements

- Lebanon/West Lebanon resident (except for those boards whose membership makeup includes non-resident)
- Willingness to learn
- Commitment to attend meetings
- Treat people fairly
- Consider the best interest of the community as a whole when making decisions
- Must have attended one meeting of the board that you wish to apply to within the last six months to observe the process and function of the board.

First Name*

Jonathan

Last Name*

Chaffee

Physical Address*

[REDACTED]

City*

West Lebanon

State*

NH

Zip Code*

03784

Is this your mailing address?*

☒ Yes

☐ No

Mailing Address*

City*

State*

Zip Code*

Home Phone Number*

Work Number

Email Address*

How long have you resided in Lebanon?

43 years

This will not necessarily reflect on your possible appointment.

Is this an application for re-appointment?*

☒ This application is for re-appointment.

☐ This application is not for re-appointment.

For which board, committee, or commission are you applying?*

Please note that City Council positions are elected positions. Those interested in serving on the City Council must file with the City Clerk's office during the designated filing period prior to the March election of each year. The filing period information will be listed on our [Election Information](#) page.

- ☐ Arts and Culture Commission
- ☐ Board of Assessors
- ☐ Board of Cemetery Trustees
- ☐ Class VI Roads Advisory Committee
- ☐ Conservation Commission
- ☐ Diversity, Equity, and Inclusion Commission
- ☐ Downtown Lebanon TIF Advisory Board
- ☐ Economic Development Commission
- ☐ Heritage Committee
- ☐ Lebanon Airport-Tech Park TIF Advisory Committee
- ☒ Lebanon Energy Advisory Committee
- ☐ Library Board of Trustees
- ☐ Pedestrian and Bicycle Advisory Committee
- ☐ Planning Board
- ☐ Steering Committee for Implementation of Master Plan
- ☐ Tree Advisory Board
- ☐ West Lebanon Revitalization Advisory Committee
- ☐ Zoning Board of Adjustment
- ☐ Other (please fill in blank)

Other Committee

Qualifications for City Council*

Per City Charter Sections [C419:16](#) and [C419:18](#), the following are mandatory qualifications to serve as a member of Lebanon City Council.

- ☐ I certify that I have been a Lebanon resident for 2 or more years AND that I am a registered Lebanon voter.

In which ward do you reside?*

Unless you are applying for a councilor at-large seat, you must reside in the ward boundary of the council seat for which you are applying. You can use our [Find Your Ward](#) tool to find your ward.

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3

Why would you like to serve?*

I was very involved with the implementation of Lebanon Community Power and am now working to develop local energy efficiency programs, particularly weatherization programs, that Lebanon Community Power can sponsor in Lebanon and other community power jurisdictions.

State a few of what you feel your qualifications are or why you wish to be appointed to this board / committee.*

I have served on LEAC for a number of years and am familiar with the regulatory and legislative issues.

Certification*

- ☒ I hereby certify that I meet the basic requirements for applying to a Lebanon board / committee.

Agenda

Lebanon City Council

August 02, 2023

8. Public Hearing Items:

8.A – Acceptance of Dedication of Commerce Avenue and Technology Drive

A public hearing for the purpose of receiving public input and taking action to accept a dedication of Commerce Avenue and Technology Drive originally dedicated in 1987 and constructed in the 1980s.

The City Council scheduled this public hearing at its July 19, 2023 regular meeting. The public hearing was properly noticed in the *Valley News* on July 22, 2023 in accordance with City Code and State Law.

Background:

The City Council is requested to formally accept the dedication of the existing road rights-of-way for Commerce Avenue and Technology Drive located within the Airport Business Park.

The road rights-of-way were dedicated with the “Re-subdivision of the Lebanon Airport Industrial Park, Phase 1-A” plan, which was recorded in the Grafton County Registry of Deeds as Plan #4745 on December 9, 1987. The Council subsequently acted in April 1989 to rename the original “Executive Avenue” as “Technology Drive”.

Since the City itself was the landowner and sponsor of the Airport Business Park development, the City has always assumed ownership and maintenance responsibility for the roads within the Business Park, which were built in the late 1980s. The deed language used by the City to convey the earliest Business Park lots included “a right-of-access” over Technology Drive and Commerce Avenue, which would lapse upon acceptance of the roads as “fully recognized public streets”. However, there is no evidence that the City Council has ever formally accepted the road rights-of-way to give them legal status as public streets pursuant to NH RSA 674:40.

Since the subdivision plan depicting the road rights-of-way was approved by the Planning Board in December 1987, the Council only needs to accept, by simple majority vote, the dedications that occurred with the recording of the plat in 1987.

Action:

The following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby accepts the dedication of the road rights-of-way for Commerce Avenue and Technology Drive, constructed in approximately 1987, and shown on a plan titled “Resubdivision of Lebanon Airport Industrial Park, Phase 1-A”, prepared by T&M Associates, dated July 1987, and recorded in the Grafton County Registry of Deeds on December 9, 1987 as Plan #4745.

Included in this Section:

1. "Resubdivision of Lebanon Airport Industrial Park, Phase 1-A", prepared by T&M Associates, dated July 1987; recorded in GCRD as Plan #4745 on December 9, 1987
2. Notice of Public Hearing as Published in the July 22, 2023 Edition of the *Valley News*

July 25, 2023



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING**
Wednesday, August 02, 2023 - 7:00pm
Council Chambers, City Hall or
REMOTE VIA VIRTUAL PLATFORM
[LebanonNH.gov/LIVE](https://lebanonnh.gov/LIVE)

The Lebanon City Council will hold a public hearing on August 2, 2023, beginning at 7:00pm for the following:

A. Acceptance of Dedication of Commerce Avenue and Technology Drive – A public hearing for the purpose of receiving public input and taking action to accept a dedication of Commerce Avenue and Technology Drive originally dedicated in 1987 and constructed in the 1980s.

The August 2, 2023 City Council agenda packet and documents pertaining to the above-described public hearing will be available on the City's website beginning July 28, 2023: [LebanonNH.gov/Agendas](https://lebanonnh.gov/Agendas)

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-429288

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Saturday, July 22, 2023.



Jaseya Ewing, City Clerk

Agenda

Lebanon City Council

August 02, 2023

9. Old Business:

9.A – Amendment of the Lebanon Airport-Tech Park Tax Increment Financing (TIF) District Boundary

A public hearing was properly noticed and held on July 5, 2023 to amend the boundary of the Lebanon Airport-Tech Park Tax Increment Financing (TIF) District. Due to the minimum 15-day delay required in NH RSA 162-K:4, action by the City Council was scheduled for the August 2, 2023 meeting.

Background

On July 11, 2018, the City Council unanimously adopted the provisions of NH RSA 162-K (Municipal Economic Development and Revitalization Districts) allowing for the creation of Tax Increment Finance (TIF) Districts and also established the Downtown Lebanon TIF District. Subsequently, on November 6, 2019, the Council voted to create a second district, titled the Lebanon Airport-Tech Park TIF District. As originally established, the Lebanon Airport-Tech Park TIF District encompasses three tax parcels: M/L 131-3, owned by Upper Valley Tech Park, LLC (UVTP), and M/L 159-4 and 131-8, both owned by the City of Lebanon.

Since the creation of the District, the City has extended Airpark Road to provide access to developable areas on both the City's land as well as the UVTP parcel. To date, UVTP has received approval for a 3-lot Planned Unit Development of its property, and development applications have been approved by the Planning Board for the two parcels accessed from the extended Airpark Road.

The owners of the UVTP parcel have also received interest from a potential buyer of the westerly side of their property (the third lot of the 3-lot PUD; see attached plan), which would be accessed from Technology Drive within the Phase 1-A Airport Business Park. However, the constructed portion of Technology Drive and the associated water and sewer infrastructure do not extend the full length of the road right-of-way and stop short of the UVTP parcel boundary. It is expected that any further extension of the roadway and utility infrastructure within the right-of-way will become the City's responsibility for ownership and maintenance as are the existing improvements.

By statute, tax increment funds generated within the TIF District can only be expended within the District. Since the portion of Technology Drive leading to the UVTP parcel is not within the existing District, the incremental revenues generated by the development of the UVTP parcel cannot be used to pay for, or repay, the costs of extending the public infrastructure to the property boundary.

The City Manager, as the TIF District Administrator, is recommending that the TIF District Boundary be expanded to include the southernmost +/-220 feet of the Technology Drive right-of-way. Including the area of right-of-way will not have any fiscal impact on the district itself since the area is non-taxable, but will allow TIF revenues to be used for the construction and maintenance of the new segments of roadway and utility infrastructure within the right-of-way.

Having held the duly noticed public hearing on July 5th, the City Council is authorized to take action on the proposed amendment at its meeting on August 2nd.

Action:

RESOLUTION:

WHEREAS: The City Council of the City of Lebanon adopted the provisions of NH RSA 162-K, Municipal Economic Development and Revitalization Districts, pursuant to a Resolution passed by the City Council on July 11, 2018; and

WHEREAS: The City Council of the City of Lebanon established the Lebanon Airport-Tech Park Tax Increment Financing (TIF) District and adopted the accompanying TIF District Development Program and Financing Plan, consistent with the requirements of NH RSA 162-K, on November 6, 2019; and

WHEREAS: The City Council of the City of Lebanon held a duly noticed public hearing on July 5, 2023 to consider an amendment to the Lebanon Airport-Tech Park TIF District boundary in accordance with requirements of NH RSA 162-K:5 and pursuant to the provisions of the adopted TIF District Development Program,

NOW, THEREFORE, BE IT RESOLVED BY THE LEBANON CITY COUNCIL:

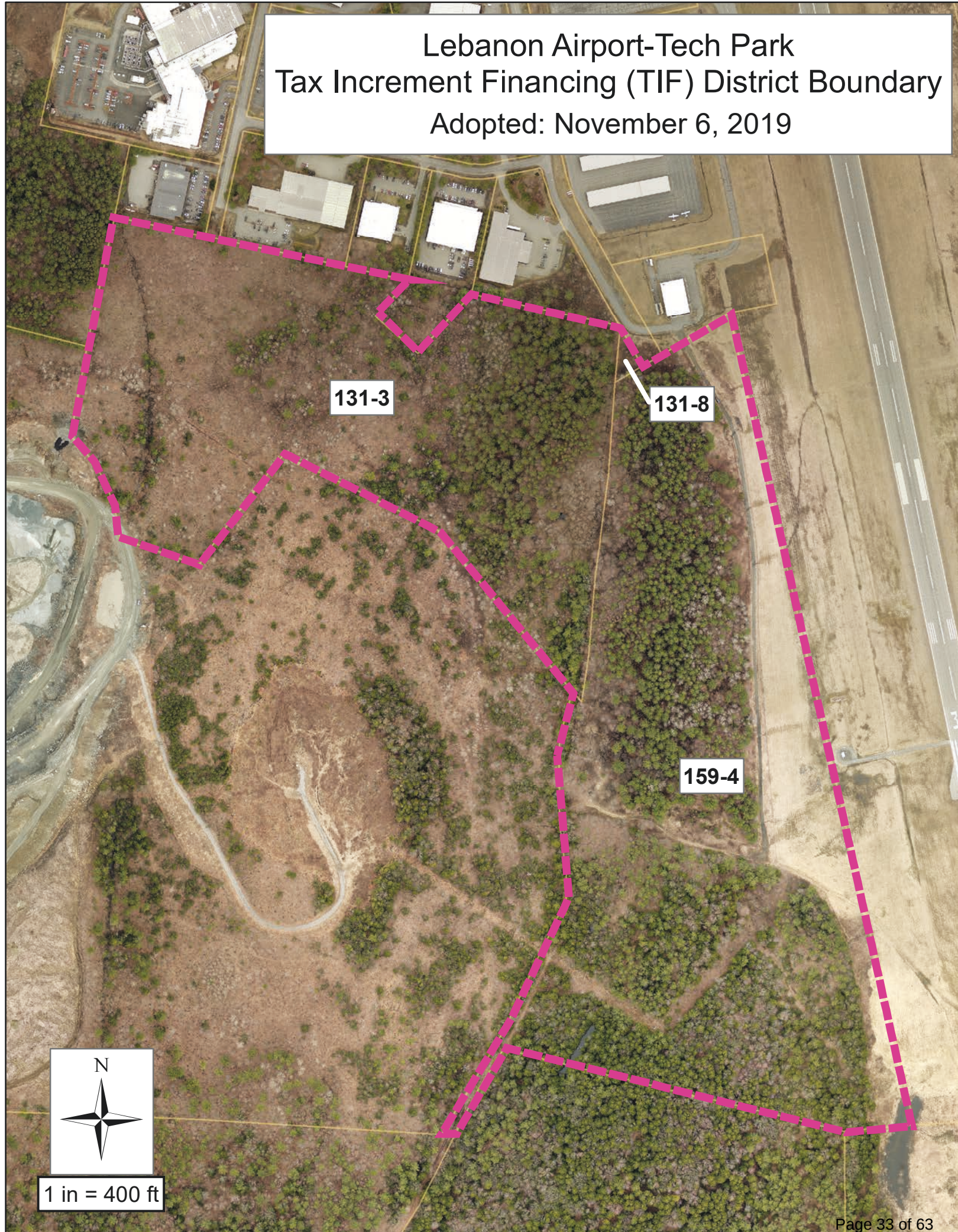
That the Lebanon Airport-Tech Park Tax Increment Financing (TIF) District boundary adopted on November 6, 2019 is hereby amended to include and incorporate the southernmost 220 feet of the right-of-way of Technology Drive as described and depicted on plans and information included in the City Council's agenda packet for the August 2, 2023 meeting.

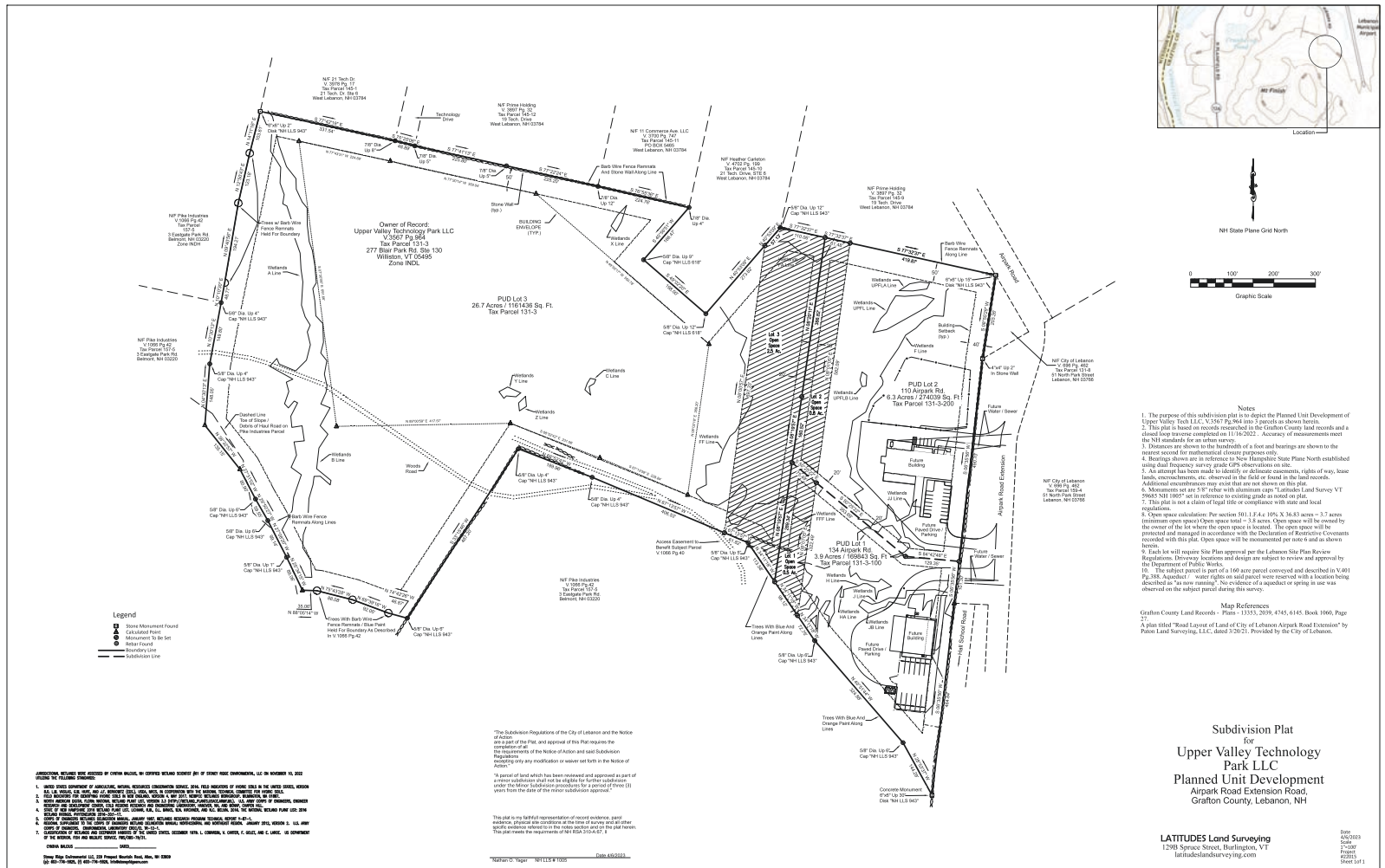
This Resolution shall be effective upon passage.

Included in this Section:

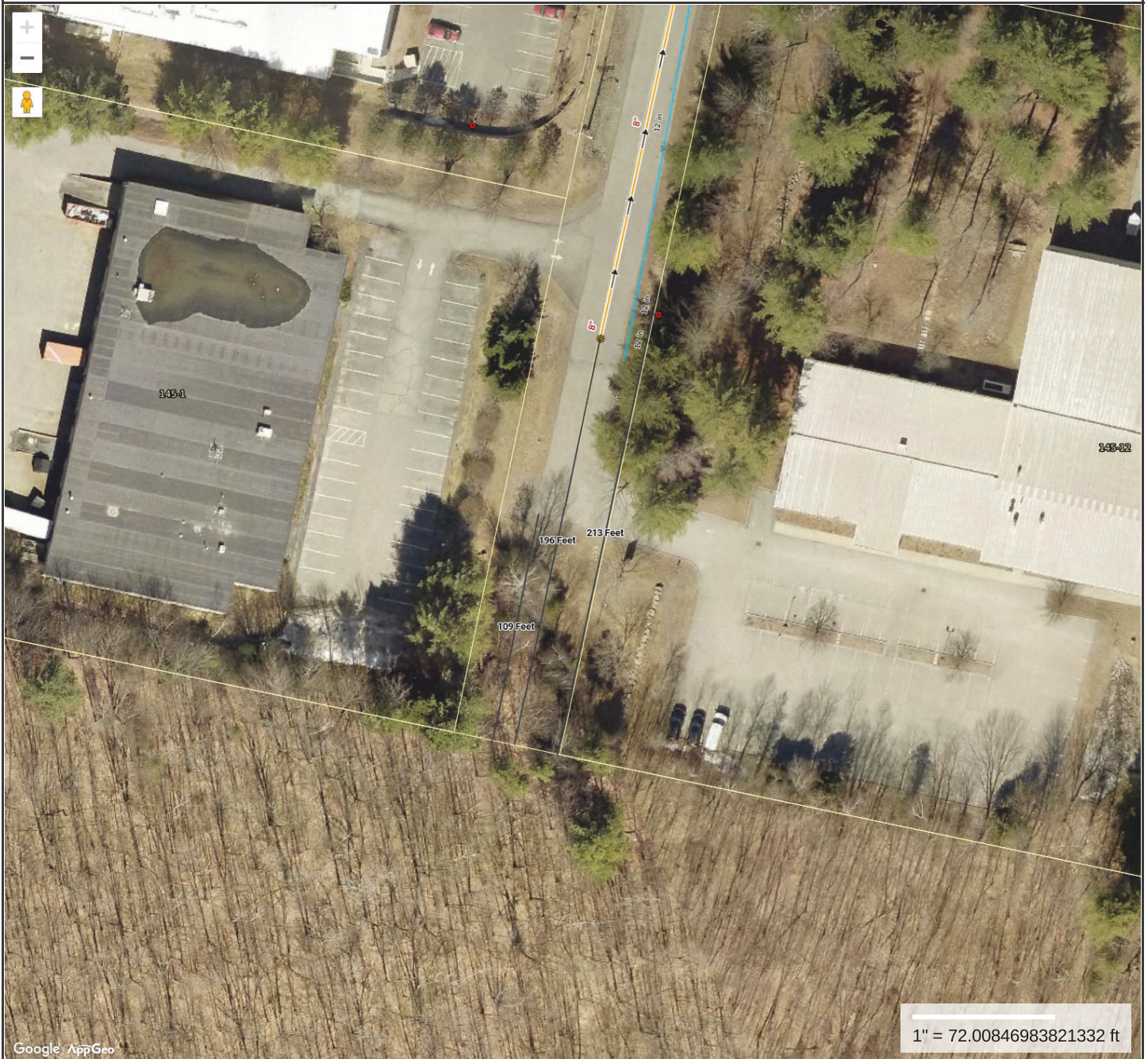
1. Lebanon Airport-Tech Park TIF District Boundary as adopted on November 6, 2019
2. "Subdivision Plat for Upper Valley Technology Park, LLC, Planned Unit Development, Airpark Road Extension Road, Grafton County, Lebanon, NH", prepared by Latitudes Land Surveying, dated April 6, 2023
3. Proposed Expansion Area of the Lebanon Airport-Tech Park TIF District Boundary and map of existing Public Infrastructure on Technology Drive

Lebanon Airport-Tech Park
Tax Increment Financing (TIF) District Boundary
Adopted: November 6, 2019





Airport-Tech Park TIF Expansion

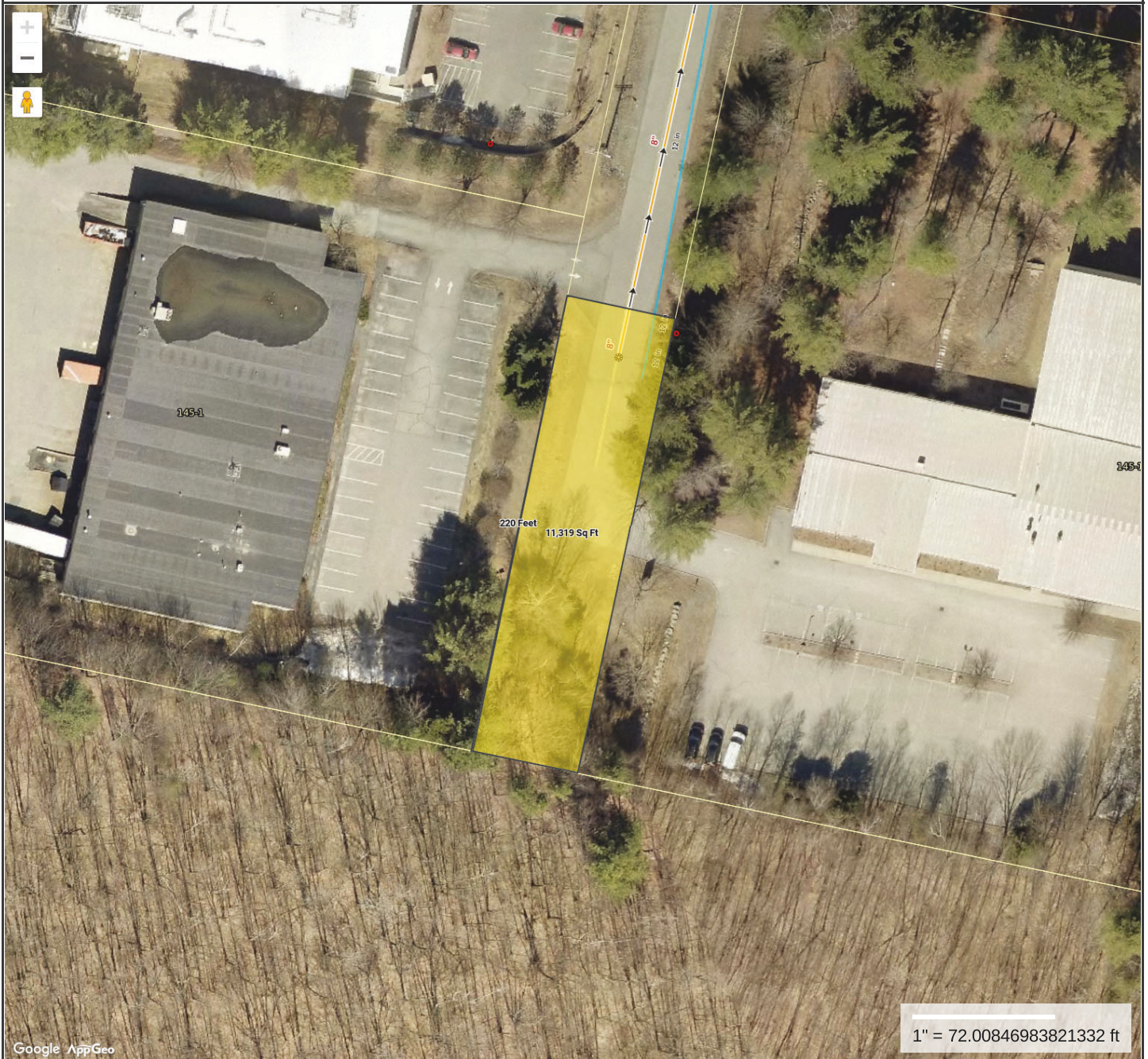
**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

City of Lebanon, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 06/07/2023
Data updated 11/18/2018

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.

Airport-Tech Park TIF Expansion Area

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

City of Lebanon, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 06/07/2023
Data updated 11/18/2018

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.

**Agenda
Lebanon City Council
August 02, 2023**

9. Old Business:

**9.B – Discussion of Provisional Dedication and Acceptance of an Alternate
Barden Hill Road (Public Highway per NH RSA 229:1 or Class A Trail
per NH RSA231-A:5)**

Background

On July 19, 2023, the City Council voted to schedule a public hearing for Wednesday, August 16, 2023 for the purpose of receiving public input and taking action on a proposal from Patch Forest, LLC for provisional dedication and acceptance of an alternate Barden Hill Road alignment.

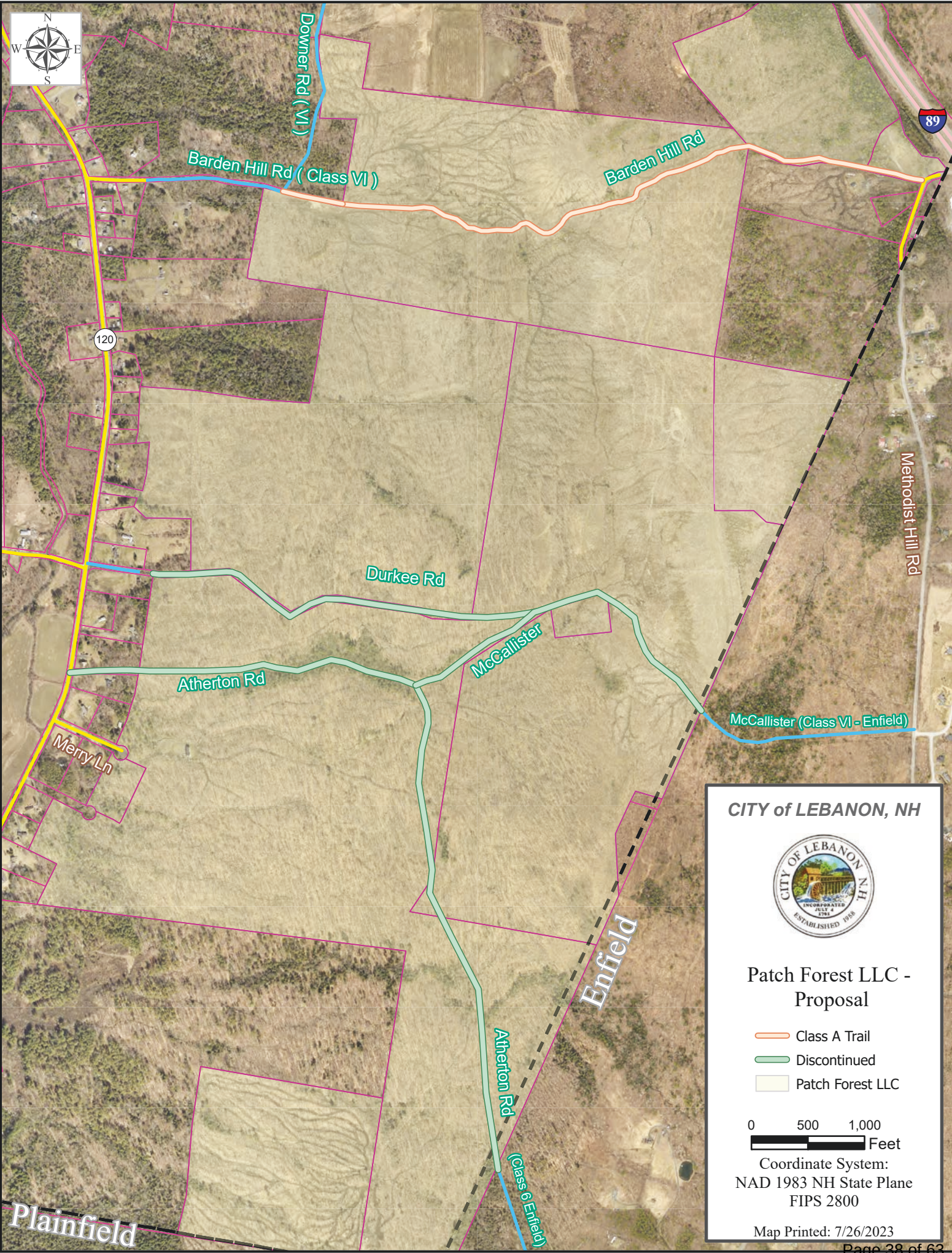
GIS Coordinator Mark Goodwin and the City's attorney, Matt Decker, walked the proposed alternate Barden Hill Road alignment as flagged by Patch Forest just prior to the Council's last meeting. Mr. Goodwin and Attorney Decker will be present on August 2nd to review and discuss a GPS map of the route, along with photos and videos of the proposed alternate Barden Hill alignment and other Class VI roads on the property, in advance of the scheduled public hearing for the benefit of the Council and the general public.

Action

No action is required. The presentation and discussion by City staff and legal counsel is informational only in advance of the public hearing scheduled for August 16, 2023.

Included in this Section:

1. Map of Patch Forest, LLC Proposal, dated July 26, 2023
2. Photos of proposed alternate Barden Hill alignment, and existing conditions on Durkee Road, Atherton Road, McCallister Road, taken July 18, 2023



CITY of LEBANON, NH



Patch Forest LLC - Proposal

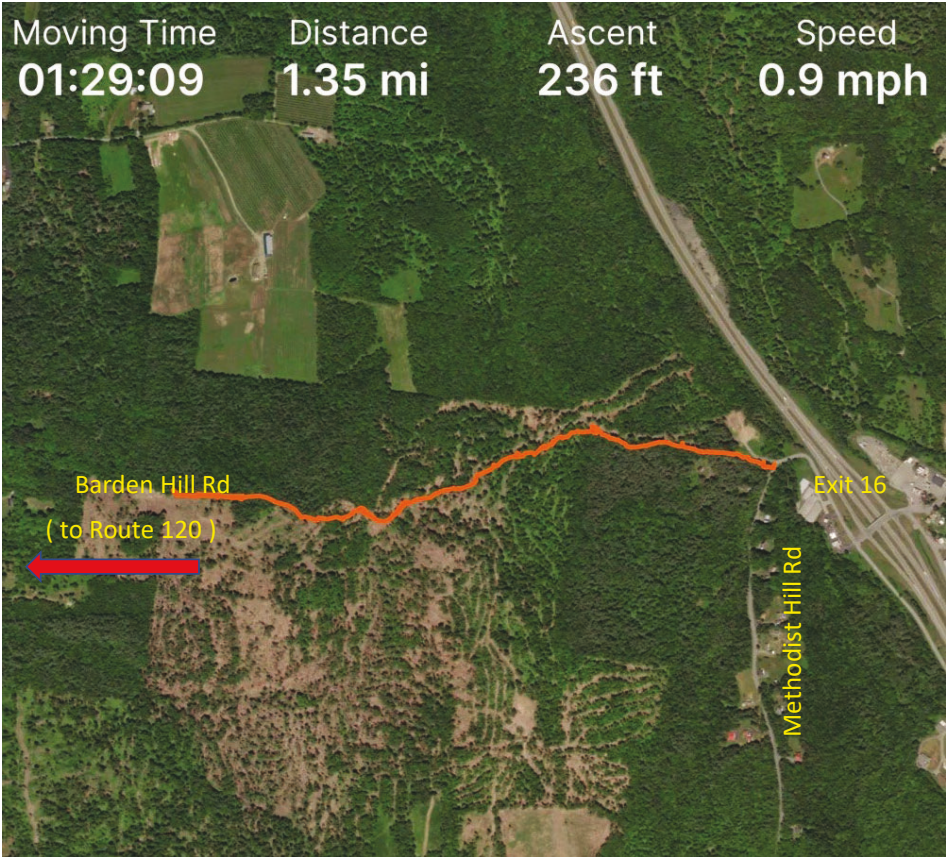
- Class A Trail
- Discontinued
- Patch Forest LLC

0 500 1,000 Feet

Coordinate System:
NAD 1983 NH State Plane
FIPS 2800

Map Printed: 7/26/2023

July 18, 2023 Barden Hill Road - GPS Hike



Barden Hill Rd



Western end (view east)



Gate location – (view east)

Barden Hill Rd



view east from gate
recent logging operation observed north of trail



view east



view west

Barden Hill Rd



Trail bends to south along
sap lines
(view east)



Barden Hill Rd

Trail intersection –
snowmobile (private) to left,
historic road corridor
straight ahead.
(view east)



View east down to Methodist Hill Road
Road to left is private
Flagged proposed trail in photo center



Flagged trail looking west
Road to right is private
Remnant chicken coop in photo



View west

Durkee Rd



View west



View south

Atherton Rd



View north



Section out to Rte 120
(view west)

Atherton Rd



Intersection with Rte. 120
(view east)



Enfield section
(view west)

McCallister Rd



Enfield section - moving
west



view west

McCallister Rd



view west



Moving westerly on road –
logging road to right,
McCallister goes left

McCallister Rd



View east to Durkee-
McCallister intersection

**Agenda
Lebanon City Council
August 02, 2023**

10. New Business:

**10.A – Discussion and Set Public Hearing for August 16, 2023:
Ordinance 2023-04, Chapter 110, Noise from Sound Amplification Systems**

Background

During the City Council's meeting on May 17, 2023, the Council and City Manager discussed the process for issuing sound permits pursuant to City Code Chapter 110, Noise from Sound Amplification Systems. During the discussion, the Council indicated support for delegating the permitting authority to the City Manager instead of continuing to require Council approval for certain permits. In addition, the Council expressed support for extending the allowed permit times.

Based on the Council's guidance, the Administration has prepared an ordinance outlining proposed changes to City Code Chapter 110 to clarify the process and terms for issuing sound permits and to designate the City Manager as the permitting authority.

Action

If the Council decides to move forward with proposed Ordinance #2023-04, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, August 16, 2023, beginning at 7:00pm in Council Chambers, City Hall, and remote via the City's Virtual Platform, for the purpose of receiving public input and taking action on proposed Ordinance #2023-04, to amend the Code of the City of Lebanon, Chapter 110, Noise from Sound Amplification Systems, to clarify the process and terms for issuing sound permits and to designate the City Manager as the permitting authority.

Included in this Section:

1. Proposed Ordinance #2023-04
2. City Code Chapter 110, Noise from Sound Amplification Systems

**CITY OF LEBANON
ORDINANCE #2023-04**

AN ORDINANCE TO AMEND the Code of the City of Lebanon, Chapter 110, NOISE FROM SOUND AMPLIFICATION SYSTEMS, Sections 110-5 through 110-9, to update existing language to clarify the process and terms for issuance of permits and to designate the City Manager as the permitting authority.

BE IT ORDAINED, by the City Council of the City of Lebanon, as follows:

Section 1

Sections 110-5 through 110-9 are hereby amended as follows:

§ 110-5 **Application for permit.**

A. Each applicant for a permit shall file a completed written application with the City ~~on an application form provided for this purpose with the Chief of Police~~ at least three days prior to the date upon which such sound amplifying equipment or apparatus is to be used or operated.

B. ~~The application shall provide the following information:~~

(1) ~~Name and address of applicant.~~

(2) ~~Address of place of business.~~

(3) ~~Date or dates of proposed use and operation of the sound amplifying equipment.~~

(4) ~~The proposed hours of use and operation of the sound amplifying equipment.~~

(5) ~~The purpose for which the sound amplifying equipment will be used and operated.~~

(6) ~~If a sound truck, the registration, motor number and make of the vehicle.~~

(7) ~~Name and address of the vehicle operator and sound amplifying equipment operator.~~

(8) ~~The proposed route of the sound truck.~~

(9) ~~The approximate maximum distance the sound will be audible from the point of origination.~~

§ 110-6 **Terms for issuance of permits.**

A. The issuing authority shall be the ~~Chief of Police~~ City Manager, and a permit shall not be denied for any specific time, location or use to any applicant who complies with the provisions of this article, except as hereinafter excepted:

(1) Improper and incorrect application.

- (2) ~~Overlapping~~ in the granting of permits for the same purpose or for more than one purpose within a maximum of 100 yards of each.
- (3) ~~In any location within 100 yards of a school, courthouse, church, hospital or similar institution.~~
- (4) In any location between the hours of ~~8~~10:00 p.m. and 8:00 a.m.
- (5) In or on any vehicle standing or in motion between the hours of ~~8~~10:00 p.m. and 8:00 a.m.
- (6) In any location where the volume of sound emitted from the sound-amplifying equipment will be audible for a distance in excess of 100 yards from the place or places where such sound-amplifying equipment or apparatus will be located.
- (7) In any location where, upon investigations by the issuing authority, it shall be determined that the conditions of vehicular and/or pedestrian traffic are such that the use of sound-amplifying equipment or apparatus will constitute a threat to the safety of pedestrians or vehicle operators.

B. ~~The Chief of Police~~City Manager may issue permits for single occurrences, or on a quarterly, semiannual or annual basis. Permits issued quarterly, semiannually or annually shall be renewed on or before the anniversary date of the permit to allow continued use of the sound-amplifying equipment.

§ 110-7 **Sundays and legal holidays.**

Except between the hours of 1:00 p.m. and ~~5~~8:00 p.m., on Sundays and legal holidays, and only by special permission of the City Council Manager for good cause shown, permission to use and operate sound-amplifying equipment shall not be granted. This is so ordered to ensure against interference with religious services or civic observances and the general ~~tranquility~~tranquility of the community.

§ 110-8 **Possession and display of permit.**

The permit shall be kept at all times where it can be readily obtained and promptly shown to any ~~police officer~~City Official or employee of the City of Lebanon upon request.

§ 110-9 **Exceptions.**

The provisions of this article shall not apply to the use of sound-amplifying equipment and apparatus in the following uses:

- A.** ~~Any church or synagogue~~house of worship on or within its own premises in connection with its religious rites or ceremonies.
- B.** Authorized band concerts, street dances, street fairs and special events.
- C.** Athletic contests when held within the confines of a stadium, athletic field or municipal park or playground.

D. Use by the several departments of the municipal government in the proper exercise of their individual functions.

E. Use in a nonresidential zoning district when specifically approved by the City Council Manager ~~after a duly noticed public hearing~~ and found not to have any negative impacts and with any condition the City Council Manager may choose to place on it.
[Added 8-7-1996]

Section 2. Severability

The provisions of this ordinance are declared to be severable, and if any section, subsection, sentence, clause, or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses, or parts of this ordinance.

Section 3. Effective Date

This Ordinance shall become effective upon passage.

Chapter 110

NOISE FROM SOUND AMPLIFICATION SYSTEMS

[HISTORY: Adopted by the City Council of the City of Lebanon by Ord. No. 17; effective 9-1-1963. Amendments noted where applicable.]

GENERAL REFERENCES

Noise by vendors — See Ch. 179.

§ 110-1. Declaration of policy.

A. It is hereby declared that:

- (1) The use or operation of public address systems, loud speakers and other similar amplifying systems for the reproduction and amplification of the human voice, music and other sounds is a condition which has existed for some time and the extent and volume of such use is increasing; and that
- (2) The continued uncontrolled use and operation of public address systems, loud speakers and other similar amplification systems on the street, in front of or outside of any building, place or premises, or in any vehicle operated, standing or being in or on any public street, highway, park or place, or from any stand, platform or other structure or anywhere on or in the public streets, parks or places is detrimental to the public health, comfort, convenience, safety and welfare of the citizens of the City of Lebanon, and that
- (3) The continued uncontrolled use or operation of such public address systems, loud speakers and other similar amplifying systems diverts the attention of pedestrians and vehicle operators in the public streets, highways, parks and places, thus increasing traffic hazards and causing injury to life and limb; therefore

B. It is hereby declared as a matter of legislative determination and necessity in the public interest that the rules, regulations and provisions hereinafter contained be and are hereby enacted for the purpose of securing and promoting the public health, comfort, convenience, safety and welfare, and the peace and quiet of the City of Lebanon and its inhabitants.

§ 110-2. Application of rules and regulations.

- A. The rules and regulations herein contained shall apply to any person, firm, corporation, association, club, partnership, society or any other form of association or organization.
- B. The City of Lebanon upon its own motion, or upon application and for good cause shown, may modify, suspend, repeal or amend the provisions of any rule or regulation or section herein contained. The sections of these rules and regulations,

and the parts thereof, are separable. If any portion of these rules and regulations, or the application thereof to any person or circumstance, shall be held invalid, the remainder thereof or the application of such invalid portions to other persons or circumstances shall not be affected thereby.

§ 110-3. Definitions.

Wherever used in this article, the following terms shall mean and include;

PERSON — Includes the singular and plural and also any person, firm, corporation, association, club, partnership, society or any other form of association or organization.

SOUND-AMPLIFYING EQUIPMENT — Any public address systems, loud speakers, radios, phonograph machine, device or apparatus for the amplification and reproduction of the human voice, music or other sounds.

SOUND TRUCK — Any vehicle having mounted thereon or attached thereto any sound-amplifying equipment or apparatus.

§ 110-4. Permit required; profane speech and music prohibited.

- A. It shall be unlawful for any person to use or operate or cause to use or operate any sound-amplifying equipment for commercial or noncommercial purposes on the street, in front of or outside of any building, place or premises, or in any vehicle operated, standing or being in or on any public street, highway, park or place or from any stand, platform or other structure or anywhere on or in the public streets, highways, parks or places within the corporate limits of the City of Lebanon unless he/she shall first obtain a permit from the City of Lebanon in the manner hereinafter prescribed and in accordance with the provisions of this article.
- B. The use of profane, lewd, indecent or slanderous human speech and music reproduced or amplified by means of sound-amplifying equipment is expressly prohibited.

§ 110-5. Application for permit.

- A. Each applicant for a permit shall file a written application on an application form provided for this purpose with the Chief of Police at least three days prior to the date upon which such sound amplifying equipment or apparatus is to be used or operated.
- B. The application shall provide the following information:
 - (1) Name and address of applicant.
 - (2) Address of place of business.
 - (3) Date or dates of proposed use and operation of the sound-amplifying equipment.
 - (4) The proposed hours of use and operation of the sound-amplifying equipment.
 - (5) The purpose for which the sound-amplifying equipment will be used and operated.

- (6) If a sound truck, the registration, motor number and make of the vehicle.
- (7) Name and address of the vehicle operator and sound-amplifying equipment operator.
- (8) The proposed route of the sound truck.
- (9) The approximate maximum distance the sound will be audible from the point of origination.

§ 110-6. Terms for issuance of permits.

- A. The issuing authority shall be the Chief of Police, and a permit shall not be denied for any specific time, location or use to any applicant who complies with the provisions of this article, except as hereinafter excepted:
- (1) Improper and incorrect application.
 - (2) Overlapping in the granting of permits for the same purpose or for more than one purpose within a maximum of 100 yards of each.
 - (3) In any location within 100 yards of a school, courthouse, church, hospital or similar institution.
 - (4) In any location between the hours of 8:00 p.m. and 8:00 a.m.
 - (5) In or on any vehicle standing or in motion between the hours of 8:00 p.m. and 8:00 a.m.
 - (6) In any location where the volume of sound emitted from the sound-amplifying equipment will be audible for a distance in excess of 100 yards from the place or places where such sound-amplifying equipment or apparatus will be located.
 - (7) In any location where, upon investigations by the issuing authority, it shall be determined that the conditions of vehicular and/or pedestrian traffic are such that the use of sound-amplifying equipment or apparatus will constitute a threat to the safety of pedestrians or vehicle operators.
- B. The Chief of Police may issue permits for single occurrences, or on a quarterly, semiannual or annual basis. Permits issued quarterly, semiannually or annually shall be renewed on or before the anniversary date of the permit to allow continued use of the sound-amplifying equipment.

§ 110-7. Sundays and legal holidays.

Except between the hours of 1:00 p.m. and 5:00 p.m., on Sundays and legal holidays, and only by special permission of the City Council for good cause shown, permission to use and operate sound-amplifying equipment shall not be granted. This is so ordered to ensure against interference with religious services or civic observances and the general tranquility of the community.

§ 110-8. Possession and display of permit.

The permit shall be kept at all times where it can be readily obtained and promptly shown to any police officer of the City of Lebanon upon request.

§ 110-9. Exceptions.

The provisions of this article shall not apply to the use of sound-amplifying equipment and apparatus in the following uses:

- A. Any church or synagogue on or within its own premises in connection with its religious rites or ceremonies.
- B. Authorized band concerts, street dances, street fairs and special events.
- C. Athletic contests when held within the confines of a stadium, athletic field or municipal park or playground.
- D. Use by the several departments of the municipal government in the proper exercise of their individual functions.
- E. Use in a nonresidential zoning district when specifically approved by the City Council after a duly noticed public hearing and found not to have any negative impacts and with any condition the City Council may choose to place on it. **[Added 8-7-1996]**

§ 110-10. Permit fees.

No permit fees shall be imposed upon any applicant for permit under the terms of this article.

§ 110-11. Penalties for offenses.

Any person who shall violate any provision of this article, upon conviction thereof, shall be punished as provided in Chapter 1, General Provisions.

**Agenda
Lebanon City Council
August 02, 2023**

10. New Business:

**10.B – Authorization for City Manager to Execute Lease Agreement
With Lebanon Opera House for Amendments to Current Lease**

Background

The Lebanon Opera House Improvement Corporation (LOHIC) is preparing to undertake renovations in commemoration of the Opera House's 100th anniversary.

To accommodate the planned improvements, the City Administration and LOHIC have proposed minor amendments to the current lease agreement, which was most recently amended in April 2022. The proposed amendments allow LOHIC to install and take responsibility for improvements, including carpeting and wallpapering, within the main lobby area, which is outside of the current Leased Premises. In addition, the City and LOHIC have agreed to share maintenance responsibility for common areas of joint use. The remaining terms and conditions of the lease agreement will remain the same.

Under the language of the current lease, none of the covenants, terms or conditions shall in any manner be altered, waived, modified, changed or abandoned except by written instrument signed by both parties after City Council approval.

Action

Should the Council agree to this lease amendment with the Lebanon Opera House, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby authorizes the City Manager to enter into and execute a lease agreement with the Lebanon Opera House Improvement Corporation for leased premises within City Hall as shown on "Exhibit A – Plan of Leased Premises and Common Area – 2023 Lease Agreement with Lebanon Opera House Improvement Corporation," and included in the August 2, 2023 City Council Agenda Packet.

Included in this Section:

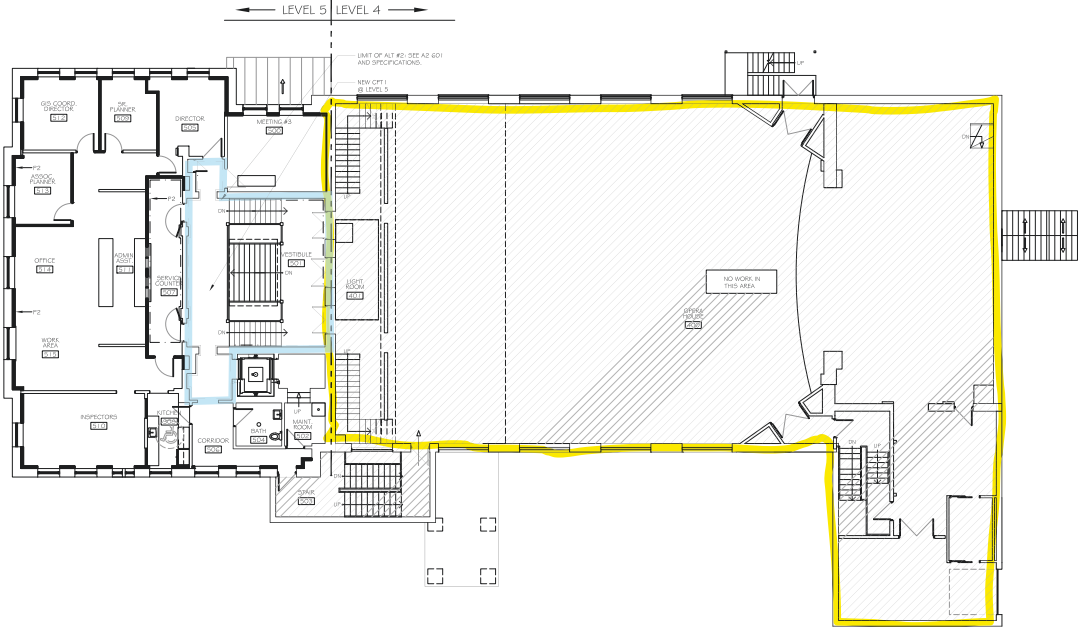
1. Exhibit A – Plan of Leased Premises and Common Areas - 2023 Lease Agreement with Lebanon Opera House Improvement Corporation

INTERIOR FINISH SCHEDULE						
NO.	ROOM NAME	FLOOR	BASE	WALLS	WAINSCOT	REMARKS
400	OFFICE HOUSE	ETR	ETR	ETR	ETR	---

INTERIOR FINISH SCHEDULE						
ROOM NAME						
100	MEETING	OFF1	WB1	F1	ETR	---
101	RECEIVABLE	ETR	ETR	F1	ETR	---
102	WAITING ROOM	ETR	ETR	ETR	NA	---
103	STAR	ETR	ETR	ETR	NA	---
104	STAR	ETR	ETR	ETR	NA	---
105	DIRECTOR	OFF1	WB1	F1	ETR	---
106	CORRIDOR	OFF1	ETR	F1	ETR	---
107	SERVICE COUNTER	OFF1	WB1/W1	F1	NA	SEE A01 FOR MILLWORK
108	KITCHEN	OFF1	WB1	F1	ETR	---
109	ICE PLANT	OFF1	WB1	F1	ETR	---
110	INSPECTORS	OFF1	WB1	F1	ETR	---
111	ROOM 4001	OFF1	WB1	F1	ETR	---
112	GIS COORD. DIRECTOR	OFF1	WB1	F1	ETR	---
113	ROOM PLANNING	OFF1	WB1	F1	ETR	---
114	OFFICE	OFF1	WB1	F1	ETR	---
115	WORK AREA	OFF1	WB1	F1	ETR	---

LEASED PREMISES

COMMON AREAS OF JOINT MAINTENANCE RESPONSIBILITY



- GENERAL NOTES:**
- ALL EXISTING ROOMS (EXISTING) SHALL BE COLOR WHITE, UNLESS NOTED OTHERWISE.
 - ALL NEW DOOR AND WINDOW FRAMES WILL BE PAINTED F3: "HARVEST GRAY".
 - ALL NEW MILLWORK FINISH TO MATCH NEW DOORS FOR REFERENCE. CONTRACTOR TO COORDINATE.
 - ALL WALLS SHALL BE PAINTED F1: "WHITE", UNLESS NOTED OTHERWISE.
 - ALL EXISTING DOOR AND TRIM PAINT TO BE RETAINED AND CLEANED.
 - PROVIDE TRANSITION STRIPS BETWEEN DISSIMILAR FLOORING MATERIALS, IN VCT / CARPET, VCT / CERAMIC TILE, ETC.
 - ALL EXPOSED CONCRETE TO REMAIN AS IS.
 - FINISH PRODUCTS LISTED ARE BASE-OF-DESIGN. REFER TO SPECIFICATIONS.
 - PROVIDE DIFF. SEE A01, TRIM PRESS AS REQ.
 - FINAL SELECTIONS TO BE DETERMINED BY ARCHITECT & OWNER.
 - ALL VINYL WALL BASE IS JOHNSONITE 20 CHARCOAL W6.
 - ALL COUNTERS WITH SINKS WILL BE SOLID SURFACE WILSONART "STEEL GREY TRAVERT".
 - COUNTERTOPS WILL BE FORDS MARMOLEUM "DOVE GREY" WITH WOOD EDGE.
 - ALL NEW CABSINETS WILL BE WILSONART "ASIAN NIGHT".
- FINISH SELECTION:**
- FLOOR COLOR:
F1: BENJAMIN MOORE AF-600, COLOR "WHITE".
F2: BENJAMIN MOORE AC-18, COLOR "SANDY MOONLIGHT".
F3: BENJAMIN MOORE HC-167, COLOR "HARVEST GRAY".
- CARPET CARPET TILE:
OFF1: 3/8" x 36" TUPPER COLOR STRAND 30 HYFON, RENESADE HEADSTRONG BT34-402834, COLOR "TRAIL SERIES" INSTALL IN SQUARE PATTERN.
OFF2: MOHAWK GROUP TUFF STUFF II COLLECTION, FIRST STEP 3, 305 COLOR "CORAL".
- LAMINATE:
LAB1: WILSONART 78496, 1A, LINENUT FINISH, ACQUA SMOOTHER RESISTANCE, COLOR "ASIAN NIGHT".
- WOOD:
W1: RPT-CUT OAK, FINISH TO MATCH DOORS.
- MARMOLEUM:
M1: FORDS MARMOLEUM FEA, 2621, COLOR "DOVE GREY".
- SOLID SURFACING:
SS1: WILSONART 31-BATM20, COLOR "STEEL GREY TRAVERT".
- WALL BASE:
WB1: JOHNSONITE 20, COLOR "CHARCOAL W6".
- RESILIENT TILE:
RT1: 12" x 12" x 3/16" MOHAWK GROUP "HOT AND HEAVY METAL COOPER 25B, COLOR "VIVA GOLD".

1 LEVEL 5/LEVEL 4 - FINISH FLOOR PLAN
SCALE: 1/8" = 1'-0"



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CITY OF LEBANON NEW HAMPSHIRE
CITY HALL RENOVATION-PHASE 2
51 NORTH PARK ST., LEBANON NH 03786
FINISH FLOOR PLAN AND SCHEDULE

PROJECT #: 1910
DATE: November 8, 2019
ISSUED: BAH Construction
DRAWN BY: RD
CHECKED BY: JL
C:\Users\j...
Date:

2 A2 602



PHONE: 603.228.8880
FAX: 603.228.8881
WWW.SHEERR.COM



**CITY OF LEBANON NEW HAMPSHIRE
CITY HALL RENOVATION-PHASE 2**

51 NORTH PARK ST., LEBANON NH 03766

ELECTRICAL EXISTING LEVEL: 3rd LEVEL, 4 FLOOR PLAN

[illegible]

E2-3