

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, AUGUST 1, 2023**

MEMBERS PRESENT: Marie McCormick; Adams Carroll; Erling Heistad (City Council); Haynes Bunn; Sean Dittrich; Jared Toon (Alt); Clifton Below (Alt, remote)

MEMBERS ABSENT: Colin Smith (Chair); George Sykes (City Council, Alt); Dave Koch (Alt); Amy Chan

STAFF PRESENT: Tim Corwin (Deputy Planning & Development Director)

1) CALL TO ORDER:

Vice Chair McCormick called the meeting to order at 7:00 PM.

Mr. Toon sat for Mr. Smith.

2) APPROVAL OF MINUTES

A. June 6, 2023

A Motion was made by Mr. Heistad to accept the meeting minutes of June 6, 2023, as amended. Seconded by Ms. Bunn.

Amendments:

Page 1, Line 3: Change “Chair Smith” to “Vice Chair McCormick”

Page 1, Line 9: Change “Ms.” to “Mr.”

**The vote on the MOTION was approved (5-0-1), with Mr. Toon abstaining.*

The Committee made brief introductions at this time.

3) OPEN TO THE PUBLIC: None at this time.

4) STUDY ITEMS

A. Mechanic/High/Mascoma Street Roundabout Design

There was no update at this time.

B. Updates from Other Boards

- Planning Office - Planning Staff

Mr. Corwin stated that there have been few applications for new developments to the Office recently. One recent application to create a charitable gaming use on a Miracle Mile site recently received site plan approval. There will be sidewalk access along the property.

- Safe Routes to School - Planning Staff

No updates at this time.

- City Council

Mr. Heistad stated that there will be a presentation to discontinue four Class VI roads/Class A trails, approximately 25 acres of land, in front of the City Council tomorrow evening.

- Planning Board/CIP Meeting

Mr. Corwin explained that the Planning Board adopted its six-year CIP Plan.

- Police Reports

Ms. Bunn noted that, as of June, there has been one additional crash involving either a pedestrian or bicyclist, leading to a total of two year-to-date.

- Mascoma River Greenway Coalition

There were no updates at this time.

- Class VI Roads

It was noted that this Committee is taking the summer off.

- State of NH Updates

There were no updates at this time.

- Rails to Trails

Mr. Dittrich stated that the Cycling Without Age program has new pilots and a shed is being constructed for the tri-shaw.

- Communications Plan

Vice Chair McCormick suggested a Committee event in the summer/fall that could include a bike ride and educational information. She will continue to work on this item.

Mr. Corwin noted that the City is applying for a Granite State Clean Fleet grant. This would secure funding for 1-2 electric streetsweepers. This grant will be prepared by City staff. Community engagement will be needed to secure the grant. There is a request for the Committee to authorize the Chair to sign a letter of support for this item.

Mr. Below noted that this could lead to additional time for clearing shoulders and bike paths around the City.

The Committee paused this discussion to meet with Patrick Luckow, Hanover Bike Walk Committee.

5) OTHER BUSINESS – *The Committee took up this item at this time.*

B. Hanover Ped Bike Pilot Project

Patrick Luckow, Hanover Bike Walk Committee, presented on the Hanover Ped Bike pilot project. A demonstration protected bike lane was created on Lebanon Street. Creating this lane is not on the high priority list for the DPW to create and maintain, but the Committee could consider creating this demonstration lane each year to show its benefits.

Mr. Carroll noted that protected bike lanes can cause an issue with debris and streetsweeper cleaning, but they do create a protection and sense of safety for those using the road.

Mr. Dittrich suggested considering expanding this protected bike lane headed outbound for future years.

The Committee agreed that it would like to collaborate with the Hanover Bike Walk Committee in the future.

The Committee retook the discussion regarding the electric streetsweeper grant.

A Motion was made by Mr. Heistad to endorse the City's application for a Granite Street Clean Fleet grant for the purchase of electric streetsweeper and to authorize the Chair to submit a letter in support of the application. Seconded by Mr. Dittrich.

****The vote on the MOTION was approved (5-0-1), with Mr. Toon abstaining.***

C. Walk Bike Ride Lebanon multimodal and complete streets implementation plan

Mr. Corwin explained that there is a small to-do list for this plan, including creating a project collaboration page on the City website. He noted that he would look to update the Committee on this item in September.

D. Next steps high contrast crosswalks

Mr. Corwin recommended discussing any feedback on the project that could be passed along to the DPW. He has heard anecdotal evidence that neighbors are happy with the crosswalks and may want to see them further personalized.

The Committee discussed other potential locations around the City for this treatment. There was agreement to keep this on future agendas.

5) OTHER BUSINESS

A. Updates on City and NHDOT Projects

This item was addressed at different points throughout the meeting.

6) FUTURE AGENDA ITEMS & FOLLOW-UP NEEDS:

A. Bike Friendly Community Designation Renewal

Mr. Corwin noted that the deadline for this renewal process is August 30, 2023. The Committee agreed to look into this item.

B. Safety Action Plan / Vision Zero Policy – ***The following agenda items were not discussed at this time.***

D. E-transportation

E. 12A path legal review / status

F. Route 10 ped-bike corridor

7) ADJOURNMENT:

A Motion was made by Mr. Heistad to adjourn the meeting. Seconded by Mr. Dittrich.

****The vote on the MOTION was approved (5-0-1), with Mr. Toon abstaining.***

The meeting was adjourned at 8:26 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary