

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, SEPTEMBER 5, 2023**

MEMBERS PRESENT: Colin Smith (Chair); Marie McCormick; Adams Carroll; Erling Heistad (City Council); Haynes Bunn; Sean Dittrich; Amy Chan; Jared Toon (Alt)

MEMBERS ABSENT: George Sykes (City Council, Alt); Dave Koch (Alt); Clifton Below (Alt)

STAFF PRESENT: Tim Corwin (Deputy Planning & Development Director)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

2) APPROVAL OF MINUTES

A. August 1, 2023

A Motion was made by Mr. Heistad to accept the meeting minutes of August 1, 2023, as presented. Seconded by Mr. Carroll.

**The vote on the MOTION was approved (7-0-0).*

3) OPEN TO THE PUBLIC:

Mr. Pelletier explained that he would like to discuss the proposed roundabout in the High Street area. Chair Smith stated that this item could be placed on the Committee's next agenda. Mr. Carroll noted that he believes this project is in its final design phase at this time. While additional input may be received, he is unclear if this Committee is the appropriate place for it at this time.

4) STUDY ITEMS

A. Sachem Village Fall Walk and Roll event

Ms. McCormick explained that Hanover Ped Bike approached the City requesting a collaborating for a Walk and Roll event at Sachem Village. Sachem Village is located in West Lebanon. She volunteered to be part of the collaboration. There is question as to whether this event will be able to occur, as it is to be located on Dartmouth property. There are no alternate locations proposed at this time.

Mr. Carroll noted that this area may not all be Dartmouth property and instead be part of a City right of way. Ms. McCormick stated that she would look into this.

B. Walk Bike Ride Lebanon: Non-Infrastructure Prioritization

Chair Smith explained that the Committee provided input for the plan for non-infrastructure projects. The intention is to review the list of projects and prioritize them. The plan includes infrastructure/capital projects, of which several were preliminarily costed out and are being considered further. Other items that can improve conditions outside of infrastructure items are also included, such as policies, educational programs, pilots, and safety enhancements.

The Committee reviewed the list and agreed to consider a prioritization discussion for a future meeting.

C. Bike and Learn fall bike ride

Ms. McCormick explained that the proposal is for a guided ride with an educational component. The proposed date is Thursday September 28th from 5pm-6pm. This will occur on the Mascoma River Greenway. The topics of discussion will revolve around the Greenway.

D. Updates from Other Boards

- Planning Office - Planning Staff

No updates at this time.

- Safe Routes to School - Planning Staff

No updates at this time.

- City Council

Mr. Heistad stated that the Council is discussing a Class VI road designation tomorrow evening that may impact the Committee.

- Planning Board/CIP Meeting

No updates at this time.

- Police Reports

Ms. Bunn stated that, according to the City Manager report, there was one additional crash involving a pedestrian or bicyclist in July, leading to a total of four this year. At this time last year, there had been a total of six crashes.

- Mascoma River Greenway Coalition

It was noted that there will be a local concerns meeting regarding the Mechanic Street sidewalk project on September 21, 2023 at 6pm in the Council Chambers.

- Class VI Roads

It was noted that this Committee is taking the summer off.

- State of NH Updates

There were no updates at this time.

- Rails to Trails

Ms. Chan gave a brief update on this item.

- Communications Plan

Ms. McCormick stated that the Police Department had a nice back-to-school safety event.

5) OTHER BUSINESS

A. Updates on City and NHDOT Projects

Mr. Corwin stated that the City was considering a RAISE Grant for the Sachem connector, but this does not seem to be the appropriate grant. Other funding sources are being sought at this time.

B. High Contract Crosswalks Project

Chair Smith noted that a representative from the DPW should be attending a future meeting to further discuss this topic. The intention is to complete a couple of high contract crosswalks this year as pilot projects. The Committee noted that it will be interested in seeing data from these pilot locations.

6) FUTURE AGENDA ITEMS & FOLLOW-UP NEEDS:

A. Bike Friendly Community Designation Renewal

The Committee noted that it would keep this on its radar, for action next year.

B. Safety Action Plan / Vision Zero Policy – *This item was not directly addressed at this time.*

C. 12A path legal review / status

Mr. Corwin stated that Staff continues to work with the property owner on opening up this path. The path appears to be stable ground and signs regarding usage of the trail will be posted. Bikes will likely not be allowed on the path to begin with.

D. Route 10 ped-bike corridor – *This item was not directly addressed at this time.*

7) ADJOURNMENT:

A Motion was made by Ms. Chan to adjourn the meeting. Seconded by Mr. Heistad.

****The vote on the MOTION was approved (7-0-0).***

The meeting was adjourned at 8:51 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary