



LEBANON PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE

**NOVEMBER 7, 2023 - 7:00 PM
MEETING ROOM 1, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. October 3, 2023
 - 3. Open to the Public**
 - 4. Study Items**
 - A. Department of Public Works 2024 Operations Cycle Presentation and Discussion
 - B. General Q & A with the Department of Public Works
 - C. Presentation re: Strava Metro
 - D. Updates from Other Boards
 - Planning & Development Department
 - Planning Board
 - City Council
 - Police Reports
 - Mascoma River Greenway Coalition
 - Class VI Roads
 - Rails to Trails
 - Communications Plan
 - 5. Other Business**
 - 6. Future Agenda Items**
 - A. Bike Friendly Community Designation Renewal
 - B. Safety Action Plan/Vision Zero Policy
 - C. Route 10 Ped-Bike corridor
 - 7. Adjournment**

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, OCTOBER 3, 2023**

MEMBERS PRESENT: Colin Smith (Chair); Marie McCormick; Erling Heistad (City Council); Haynes Bunn; Sean Dittrich; Clifton Below (Alt) (remote); Dave Koch (Alt)

MEMBERS ABSENT: George Sykes (City Council, Alt); Amy Chan; Jared Toon (Alt)

STAFF PRESENT: Tim Corwin (Deputy Planning & Development Director)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

2) APPROVAL OF MINUTES

A. September 5, 2023

A Motion was made by Mr. Heistad to accept the meeting minutes of September 5, 2023, as presented. Seconded by Mr. Dittrich.

**The vote on the MOTION was approved (5-0-0).*

3) OPEN TO THE PUBLIC:

Adams Carroll noted that his living situation has changed, and he must resign from the Committee. He would like to remain a friend of the Committee and help as he can. Chair Smith thanked Adams Carroll for his time and help on the Committee.

4) STUDY ITEMS

A. DPW Update

This item was postponed to the November meeting.

B. Mechanic St/Mascoma St/High St Roundabout

Mr. Pelletier who owns a property on High Street presented some alternate ideas for this roundabout to the Committee, including no left turns from Mechanic Street and no left turns onto Mechanic Street. Mascoma/High would also become a through street. The intention is to enhance this intersection without making the area too confusing.

Chair Smith explained that the City Engineering Department is developing the design for the roundabout at this point. The Committee was previously shown some conceptual drawings of the proposal. The Committee made certain comments and suggestions. The Committee should be able to see the detailed drawings once complete. The Committee is only filling an advisory role in this process.

Mr. Corwin noted that construction of this project has been pushed back to 2025.

C. Updates from Other Boards

• Planning Office - Planning Staff

Mr. Corwin stated that staff continues working to fill the Associate Planner position, which will help to staff this Committee.

• Safe Routes to School - Planning Staff

No updates at this time.

• City Council

Mr. Heistad stated that the City Council has been discussing the fire building. The site proposed is where the existing building 1 is located.

• Planning Board/CIP Meeting

No updates at this time.

• Police Reports

Ms. Bunn stated that, per the August Police reports, there have been no new accidents involving bicycles or pedestrians. This leaves a total of three for the year.

• Mascoma River Greenway Coalition

Chair Smith stated that the City has received a CMAQ grant. Money will likely become available in 2025 to allow for planning, design, and construction of the Greenway expansion and upgrade of the pass.

• Class VI Roads

Chair Smith stated that the group is waiting for negotiations between the City and the Patch family representatives to move forward.

• State of NH Updates

There were no updates at this time.

• Rails to Trails

Chair Smith stated that the City has been out redecking bridges. Mr. Dittrich stated that the group has fully completed the shed for the tri-shaw.

• Communications Plan

Ms. McCormack stated that she has been researching a “Walk-tober” event. She explained that there was a Bike and Learn event last week, which saw 12 participants.

Ms. Bunn suggested hosting a ride for those who may be interested in bike commuting but do not yet feel comfortable.

5) OTHER BUSINESS

6) FUTURE AGENDA ITEMS & FOLLOW-UP NEEDS:

A. Overview of Strava Data

B. Bike Friendly Community Designation Renewal

C. Safety Action Plan/Vision Zero Policy

D. 12A path legal review/status

1 Mr. Corwin explained that the owner feels comfortable allowing the public to have access to the area for a
2 walking path. The owner will install signage and have some landscaping work done to the area.
3

4 E. Route 10 Ped-Bike corridor

5 Chair Smith stated that he has been working with people in West Lebanon and Hanover to create a
6 community group for an off-road corridor path parallel to Route 10. He will share more as it becomes
7 available.
8

9 **7) ADJOURNMENT:**

10
11 *A Motion was made by Ms. McCormick to adjourn the meeting. Seconded by Ms. Bunn.*

12 **The vote on the MOTION was approved (5-0-0).*
13

14 **The meeting was adjourned at 8:42 PM.**

15
16 Respectfully submitted,
17 Kristan Patenaude, Recording Secretary