LEBANON CITY COUNCIL
NOVEMBER 14, 2023 - 5:30 PM
COUNCIL CHAMBERS, CITY HALL OR REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

1. Meeting Access

A. To listen to this meeting, please join live via Microsoft Teams or call 929-229-5356 (access code: 126 817 757#). If you have trouble accessing this meeting, please email Shaun Mulholland.

2. Review of 2024 City Budget - Question & Answer Session

A. Human Services

- Outside Human Service Agencies

B. Fire

C. Human Resources

D. Cyber Services

City of Lebanon 2024 Proposed Operating Budget available at LebanonNH.gov/Budget

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

General Fund
Line-Item Budget

Human Services

Human Services 2024 Budget

Housing Stability & Homeless Services

Need-based rental assistance to prevent homelessness.
Case management/supportive services to maintain housing.
Referrals for emergency shelter and shelter sponsorship.
Referrals for camping equipment.
Temporary emergency housing in hotels/motels.
Winter '23-'24: Emergency Shelter at 160 Mechanic Street

$210,000 Direct Assistance $290,192 requested from Outside HS Agencies
[LISTEN, TCCAP, Twin Pines Housing, Upper Valley Haven, WISE]

Basic Needs

Need-based assistance with utilities, food, life-saving medication, transportation, cremation.

$20,500 Direct Assistance

$98,822 requested from Outside HS Agencies
[LISTEN, GCSCC, GNHC, HIV/HCV Resource Center]

Home- & Community-Based Services

$160,640 requested from Outside HS Agencies
[GCSCC, Headrest, VNH, WCBH, Valley Court Diversion Programs]

Collaboration

Collaboration with Upper Valley service providers to strengthen the safety net for members of our community.

Community Health

Partnerships with Public Health Council of the Upper Valley, Mobile Integrated Health and Mobile Crisis Response.

The HS office provides direct financial assistance to an average of 80 households annually.
Outside HS agencies serve 3,000-4,000 Lebanon individuals annually.

BUDGET REPORT FOR CITY OF LEBANON
Calculations As Of 10/16/2023

GL Number	Description	2023 Amended Budget	2023 Activity	2024 Recommend	2024 Requested Amt Change	2024 Requested % Change
Appropriations						
HUMAN SERVICES						
1100-4441-0000-1100-0000	FULL TIME WAGES	93,030.00	73,329.82	97,880.00	4,850.00	5%
1100-4441-0000-1125-0000	PART TIME WAGES 25-29	42,780.00	34,287.85	45,010.00	2,230.00	5%
1100-4441-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,740.00	786.88	1,250.00	(490.00)	-28%
1100-4441-0000-2200-0000	FICA & MEDICARE TAXES	10,390.00	8,067.49	10,940.00	550.00	5%
1100-4441-0000-2301-0000	RETIREMENT: MUNICIPAL	12,840.00	10,168.01	13,250.00	410.00	3%
1100-4441-0000-2450-0000	TRAINING/LICENSES/DUES	1,350.00	205.00	1,450.00	100.00	7%
1100-4441-0000-2600-0000	WORKERS' COMPENSATION	240.00	193.73	320.00	80.00	33%
1100-4441-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	1,100.00	1,057.56	1,150.00	50.00	5%
1100-4441-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	1,090.00	617.27	700.00	(390.00)	-36%
1100-4441-0000-4410-0000	RENTAL:LAND/BUILDINGS	15,700.00	13,358.57	15,600.00	(100.00)	-1%
1100-4441-0000-5000-0000	OTHER PURCHASED SERVICES	200.00	-	210,200.00	210,000.00	105000%
1100-4441-0000-5300-0000	COMMUNICATIONS	900.00	505.35	900.00	-	0%
1100-4441-0000-5335-0000	INFORMATION ACCESS	1,200.00	643.30	1,200.00	-	0%
1100-4441-0000-5800-0000	TRAVEL	500.00	-	500.00	-	0%
1100-4441-0000-5875-0000	MILEAGE	500.00	544.97	500.00	-	0%
1100-4441-0000-6000-0000	OFFICE SUPPLIES	1,650.00	882.32	1,500.00	(150.00)	-9%
1100-4441-0000-6400-0000	REFERENCE PUBLICATIONS	350.00	351.00	380.00	30.00	9%
Total Department HUMAN SERVICES:		185,560.00	144,999.12	402,730.00	217,170.00	117%
HS DIRECT ASSISTANCE						
1100-4442-0000-5900-0000	DIRECT ASSISTANCE: OTHER	9,500.00	4,100.00	9,500.00	-	0%
1100-4442-0000-5901-0010	DIRECT ASSISTANCE:FOOD	2,000.00	-	2,000.00	-	0%
1100-4442-0000-5902-0010	DIRECT ASSISTANCE:RENT	165,000.00	154,730.37	210,000.00	45,000.00	27%
1100-4442-0000-5903-0010	DIRECT ASSISTANCE:FUEL	5,000.00	-	5,000.00	-	0%
1100-4442-0000-5904-0010	DIRECT ASSISTANCE:MEDICAL	1,000.00	-	1,000.00	-	0%
1100-4442-0000-5905-0010	DIRECT ASSISTANCE:UTILITIES	3,000.00	1,650.39	3,000.00	-	0%
Total Department HS DIRECT ASSISTANCE:		185,500.00	160,480.76	230,500.00	45,000.00	24%
HS VENDOR PAYMENTS						
1100-4445-0000-5901-0000	SENIOR CITIZENS CENTER	63,750.00	63,750.00	63,750.00	-	0%
1100-4445-0000-5902-0000	VISITING NURSES ALLIANCE-VT/NH	59,390.00	59,390.00	59,390.00	-	0%
1100-4445-0000-5903-0000	HEADREST INC	50,000.00	50,000.00	50,000.00	-	0%
1100-4445-0000-5904-0000	LISTEN INC	25,000.00	25,000.00	62,410.00	37,410.00	150%
1100-4445-0000-5906-0000	WISE	15,000.00	15,000.00	15,000.00	-	0%
1100-4445-0000-5907-0000	HIV/HCV RESOURCE CENTER	5,000.00	5,000.00	5,000.00	-	0%
1100-4445-0000-5908-0000	WEST CENTRAL BEHAVIORAL HEALTH	18,000.00	18,000.00	18,500.00	500.00	3%
1100-4445-0000-5909-0000	TRI COUNTY CAP INC	28,600.00	28,564.00	28,600.00	-	0%
1100-4445-0000-5911-0000	GOOD NEIGHBOR HEALTH CLINIC	11,040.00	11,040.00	11,040.00	-	0%
1100-4445-0000-5912-0000	UPPER VALLEY HAVEN, INC.	5,000.00	5,000.00	5,000.00	-	0%
1100-4445-0000-5913-0000	TWIN PINES HOUSING TRUST	10,890.00	10,890.00	11,000.00	110.00	1%
1100-4445-0000-5917-0000	VALLEY COURT DIVISION COURT DIVERSION PR	8,000.00	8,000.00	10,000.00	2,000.00	25%
Total Department HS VENDOR PAYMENTS:		299,670.00	299,634.00	339,690.00	40,020.00	13%
TOTAL APPROPRIATIONS		**670,730.00**	**605,113.88**	**972,920.00**	**302,190.00**	**45%**

HUMAN SERVICES OFFICE
City of Lebanon, NH
24 Hanover Street, Suite 9
Lebanon, NH 03766
(603)448-2944
(603)448-0698 FAX

MEMO

TO: Shaun Mulholland and Paula Maville
FROM: Lynne Goodwin
DATE: August 30, 2023
RE: 2024 Human Services Budget Request

Shaun and Paula,

I am requesting two significant increases in the 2024 Human Services budget that are related to the operations of the Human Services office.

The first increase is in personnel costs, increasing Rebecca Desilets, Assistant Human Services Director, from part-time to full-time. This plan has been in the works since budget planning began for 2023. Despite an increase in workload at the HS office, Rebecca wasn't ready to move into a full-time position with more responsibility. It was determined that more experience would serve her well, so I did not make the full-time request for the 2023 budget. The goal has been to increase her position to full-time in 2024.

Rebecca started in her position in January 2022. Since then, our workload has evolved to include increases in case management, referral to other agencies, and assistance helping residents to complete applications for other benefits. We are also providing more home visits and motel visits due to client mobility issues. In addition, we are providing supportive services to clients in transitional housing owned by the City.

The chart below comparing contacts with clients in the first six months of 2023 to those in the first six months of 2022 illustrates the increased contact with clients.

	January '23	January '22	February '23	February '22
Appointments	49	19	64	19
Home Visits	9	0	7	0

	March '23	March '22	April '23	April '22
Appointments	87	22	60	19
Home Visits	7	1	5	0

	May ‘23	May ‘22	June ‘23	June ‘22
Appointments	75	14	74	22
Home Visits	5	5	5	9

As I took on additional responsibilities for policy and planning regarding homeless services and transitional housing, Rebecca took on more direct service with clients. To meet those needs, she has worked an average of 30 hours per week in 2023. The demand is there to work more hours, but she is mindful of her hours and clocks out when she needs to. Providing full-time hours for the Assistant HS Director will permit me to continue on the path we have started with regards to managing homelessness in the City. It will also allow me to focus on other gaps in services and collaborate with our community partners to develop solutions. Last but not least, full-time hours will permit the best service for those clients we currently serve and the additional ones we anticipate serving.

The second increase is in direct assistance for housing (i.e. rent, security deposit, mortgage, motel, shelter sponsorship). The approved 2023 budget for housing assistance was $105,000. As of 6/30/23, I had spent $119,384 (inclusive of Grafton County Cold Weather Shelter Fund reimbursements). Whereas the City Council authorized an additional $60,000 for the 2023 Human Services budget, those funds were added to the housing assistance account line. Anticipating the need for additional 2023 funds for housing assistance, I requested $70,000 more. The City Council authorized you to transfer $70,000 in appropriated, unencumbered, FY 2023 General Funds to the Human Services budget on 8/16/23.

Predicting that in 2024 the HS office will continue to see elevated requests for housing assistance to prevent eviction, provide temporary emergency housing for the unhoused, and secure housing for the unhoused, I am requesting $210,000 for 2024 direct housing assistance.

The request for additional funding for direct assistance with housing has a direct relationship to the request and need for full-time hours for the Assistant HS Director.

LEBANON FIRE DEPARTMENT 2023 YTD OPERATIONS UPDATE

DEPARTMENT REVENUE

AMBULANCE BILLING: ***$875,174.00***

EMS CONTRACTS*:* *$192,405.00*

FIRE PREVENTON/CODE ENFORCEMENT: $110,128.00

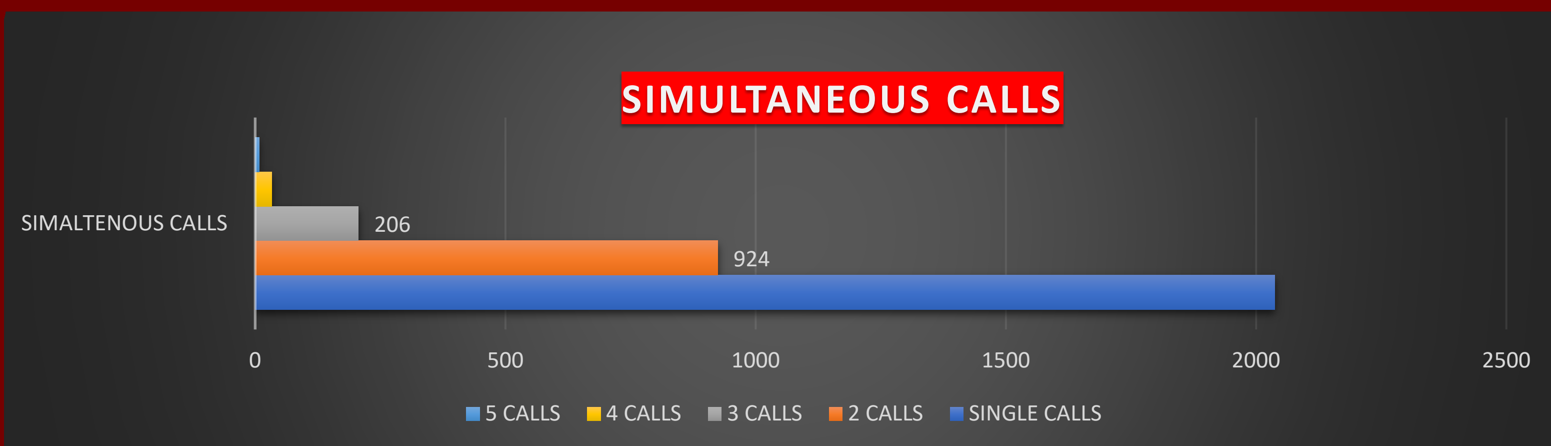
CALL VOLUME

FIRE/TECHNICAL RESCUE/HAZMAT*: 750*

EMS: ***2515***

3.6% INCREASE OVER 2022

37% BACK-TO-BACK CALL RATE



COMMUNITY HEALTH

COMMUNITY PARAMEDIC VISITS: ***267***

COMMUNITY NURSE VISTS: ***1265***

PUBLIC EDUCATION

CPR/FIRST AID TRAINING:
125 PEOPLE
FIRE EXTINGUSIHER TRAINING: 300 PEOPLE

GL Number	Description	2023 Amended Budget	2023 Activity	2024 Recommended	2024 Requested Amt Change	2024 Requested % Change
FIRE DEPARTMENT						
Estimated Revenues						
OTHER LICENSES PERMITS & FEES						
1100-3290-0010-9110-0011	ANNUAL ALARM FEES-FIRE	85,000.00	84,166.00	85,000.00	-	0%
Total Department OTHER LICENSES PERMITS & FEES:		85,000.00	84,166.00	85,000.00	-	0%
INTERGOVERNMENTAL REVENUES						
1100-3379-0010-9380-0050	COMMUNITY NURSE: ENFIELD	-	-	29,790.00	29,790.00	0%
1100-3379-0010-9380-0060	COMMUNITY NURSE: GRANTHAM	-	-	44,670.00	44,670.00	0%
Total Department INTERGOVERNMENTAL REVENUES:		-	-	74,460.00	74,460.00	0%
INCOME FROM DEPARTMENTS						
1100-3401-0010-9390-0140	AMBULANCE SERVICES: PLAINFIELD	28,000.00	28,000.00	28,000.00	-	0%
1100-3401-0010-9390-0150	AMBULANCE SERVICES: ENFIELD	87,250.00	88,995.00	91,000.00	3,750.00	4%
1100-3401-0010-9390-0160	AMBULANCE SERVICES	1,000,000.00	880,279.54	1,100,000.00	100,000.00	10%
1100-3401-0010-9390-0170	AMBULANCE INTERCEPTS	12,000.00	5,850.00	8,000.00	(4,000.00)	-33%
1100-3401-0010-9390-0180	AMBULANCE SERVICES: GRANTHAM	67,680.00	69,560.00	65,000.00	(2,680.00)	-4%
1100-3401-0010-9390-0190	FIRE RECORDS	150.00	330.00	150.00	-	0%
1100-3401-0010-9390-0200	FIRE CODE ENFORCEMENT	12,000.00	21,870.00	18,000.00	6,000.00	50%
1100-3401-0010-9390-0210	FIRE: MISC REVENUE	2,000.00	3,762.34	2,000.00	-	0%
1100-3401-0010-9390-0340	DHMC MIH PROGRAM	222,880.00	-	149,970.00	(72,910.00)	-33%
1100-3401-0010-9390-0350	COMMUNITY NURSE: DARTMOUTH MIH	-	-	75,000.00	75,000.00	0%
Total Department INCOME FROM DEPARTMENTS:		1,431,960.00	1,098,646.88	1,537,120.00	105,160.00	7%
TOTAL REVENUES		**1,516,960.00**	**1,182,812.88**	**1,696,580.00**	**179,620.00**	**12%**
Appropriations						
FIRE ADMIN						
1100-4220-0010-1100-0000	FULL TIME WAGES	471,220.00	363,544.48	500,880.00	29,660.00	6%
1100-4220-0010-1300-0000	OVERTIME WAGES	1,000.00	269.03	1,000.00	-	0%
1100-4220-0010-2150-0000	LIFE & DISABILITY INSURANCE	6,010.00	3,935.12	6,390.00	380.00	6%
1100-4220-0010-2200-0000	FICA & MEDICARE TAXES	11,270.00	8,218.01	11,910.00	640.00	6%
1100-4220-0010-2301-0000	RETIREMENT: MUNICIPAL	9,880.00	7,815.86	10,190.00	310.00	3%
1100-4220-0010-2303-0000	RETIREMENT:FIRE	127,670.00	98,436.69	128,640.00	970.00	1%
1100-4220-0010-2450-0000	TRAINING/LICENSES/DUES	3,800.00	3,030.00	3,860.00	60.00	2%
1100-4220-0010-2600-0000	WORKERS' COMPENSATION	25,740.00	18,188.79	29,710.00	3,970.00	15%
1100-4220-0010-3300-0000	OTHER PROFESSIONAL SERVICES/DUES	-	13,417.20	-	-	0%
1100-4220-0010-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	25,000.00	17,707.10	18,000.00	(7,000.00)	-28%
1100-4220-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	11,200.00	10,470.62	11,400.00	200.00	2%
1100-4220-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	1,860.00	1,286.46	2,000.00	140.00	8%
1100-4220-0010-5000-0000	OTHER PURCHASED SERVICES	6,000.00	3,453.86	6,000.00	-	0%
1100-4220-0010-5300-0000	COMMUNICATIONS	11,600.00	7,003.74	12,000.00	400.00	3%
1100-4220-0010-5335-0000	INFORMATION ACCESS	14,400.00	9,263.58	15,000.00	600.00	4%
1100-4220-0010-6000-0000	OFFICE SUPPLIES	2,000.00	767.37	2,000.00	-	0%
1100-4220-0010-6100-0000	GENERAL SUPPLIES	3,500.00	2,148.25	3,500.00	-	0%
1100-4220-0010-6400-0000	REFERENCE PUBLICATIONS	350.00	410.00	100.00	(250.00)	-71%
1100-4220-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	-	-	-	-	0%
1100-4220-0010-7520-0000	VEHICLES	-	-	50,000.00	50,000.00	0%
Total Department FIRE ADMIN:		732,500.00	569,366.16	812,580.00	80,080.00	11%
FIRE OPERATIONS						
1100-4220-0020-1100-0000	FULL TIME WAGES	1,855,820.00	1,416,147.89	1,933,310.00	77,490.00	4%
1100-4220-0020-1200-0000	TEMPORARY PT WAGES	10,000.00	2,374.47	10,000.00	-	0%
1100-4220-0020-1300-0000	OVERTIME WAGES	450,000.00	367,055.33	450,000.00	-	0%
1100-4220-0020-2150-0000	LIFE & DISABILITY INSURANCE	24,470.00	14,950.17	24,850.00	380.00	2%
1100-4220-0020-2200-0000	FICA & MEDICARE TAXES	34,640.00	24,884.92	34,560.00	(80.00)	0%
1100-4220-0020-2303-0000	RETIREMENT:FIRE	741,860.00	570,258.30	723,340.00	(18,520.00)	-2%
1100-4220-0020-2450-0000	TRAINING/LICENSES/DUES	1,200.00	-	1,300.00	100.00	8%
1100-4220-0020-2600-0000	WORKERS' COMPENSATION	150,370.00	109,188.65	166,120.00	15,750.00	10%
1100-4220-0020-2910-0000	UNIFORMS/CLOTHING	22,000.00	21,677.42	22,000.00	-	0%
1100-4220-0020-2911-0000	UNIFORM CLEANING	16,000.00	6,018.60	16,000.00	-	0%
1100-4220-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	20,950.00	15,930.53	28,530.00	7,580.00	36%
1100-4220-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	9,800.00	12,885.03	500.00	(9,300.00)	-95%
1100-4220-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	300.00	-	300.00	-	0%

GL Number	Description	2023 Amended Budget	2023 Activity	2024 Recommended	2024 Requested Amt Change	2024 Requested % Change
FIRE DEPARTMENT						
1100-4220-0020-5000-0000	OTHER PURCHASED SERVICES	50,500.00	39,013.69	64,200.00	13,700.00	27%
1100-4220-0020-5400-0000	ADVERTISING	500.00	-	500.00	-	0%
1100-4220-0020-6100-0000	GENERAL SUPPLIES	52,000.00	51,270.01	58,000.00	6,000.00	12%
1100-4220-0020-6260-0000	GASOLINE	10,650.00	6,106.96	11,000.00	350.00	3%
1100-4220-0020-6265-0000	DIESEL FUEL	44,270.00	27,360.87	47,000.00	2,730.00	6%
1100-4220-0020-7520-0000	VEHICLES	-	-	-	-	0%
Total Department FIRE OPERATIONS:		3,495,330.00	2,685,122.84	3,591,510.00	96,180.00	3%
FIRE PREVENTION						
1100-4220-0030-6100-0000	GENERAL SUPPLIES	8,100.00	19.99	2,200.00	(5,900.00)	-73%
Total Department FIRE PREVENTION:		8,100.00	19.99	2,200.00	(5,900.00)	-73%
FIRE TRAINING						
1100-4220-0040-1300-0000	OVERTIME WAGES	59,670.00	56,324.26	93,050.00	33,380.00	56%
1100-4220-0040-2200-0000	FICA & MEDICARE TAXES	870.00	788.96	1,350.00	480.00	55%
1100-4220-0040-2303-0000	RETIREMENT:FIRE	18,900.00	18,305.89	28,250.00	9,350.00	49%
1100-4220-0040-2450-0000	TRAINING/LICENSES/DUES	42,950.00	27,985.87	53,200.00	10,250.00	24%
1100-4220-0040-2600-0000	WORKERS' COMPENSATION	3,830.00	2,441.21	6,490.00	2,660.00	69%
1100-4220-0040-5800-0000	TRAVEL	3,000.00	6,008.05	3,000.00	-	0%
1100-4220-0040-5875-0000	MILEAGE	250.00	-	250.00	-	0%
Total Department FIRE TRAINING:		129,470.00	111,854.24	185,590.00	56,120.00	43%
FIRE ALARM & COMMUNICATIONS						
1100-4220-0050-1100-0000	FULL TIME WAGES	74,630.00	58,808.44	84,140.00	9,510.00	13%
1100-4220-0050-1300-0000	OVERTIME WAGES	3,500.00	527.38	3,500.00	-	0%
1100-4220-0050-2150-0000	LIFE & DISABILITY INSURANCE	760.00	652.66	1,080.00	320.00	42%
1100-4220-0050-2200-0000	FICA & MEDICARE TAXES	1,140.00	815.36	1,270.00	130.00	11%
1100-4220-0050-2303-0000	RETIREMENT:FIRE	24,750.00	19,003.81	26,600.00	1,850.00	7%
1100-4220-0050-2600-0000	WORKERS' COMPENSATION	2,180.00	1,587.91	3,500.00	1,320.00	61%
1100-4220-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	6,400.00	7,764.88	6,500.00	100.00	2%
1100-4220-0050-6100-0000	GENERAL SUPPLIES	11,100.00	4,544.00	10,500.00	(600.00)	-5%
Total Department FIRE ALARM & COMMUNICATIONS:		124,460.00	93,704.44	137,090.00	12,630.00	10%
FIRE REPAIR SERVICES						
1100-4220-0060-4300-0000	REPAIR/MAINTENANCE SERVICES	22,000.00	17,365.75	33,120.00	11,120.00	51%
1100-4220-0060-6100-0000	GENERAL SUPPLIES	16,000.00	10,344.23	23,000.00	7,000.00	44%
1100-4220-0060-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,500.00	201.43	-	(1,500.00)	-100%
Total Department FIRE REPAIR SERVICES:		39,500.00	27,911.41	56,120.00	16,620.00	42%
FIRE MEDICAL SERVICES						
1100-4220-0070-3050-0000	MEDICAL SERVICES	23,000.00	912.00	60,000.00	37,000.00	161%
Total Department FIRE MEDICAL SERVICES:		23,000.00	912.00	60,000.00	37,000.00	161%
FIRE FACILITY MAINTENANCE						
1100-4220-0080-4110-0000	WATER	4,500.00	2,400.96	4,700.00	200.00	4%
1100-4220-0080-4120-0000	SEWER	4,500.00	3,325.47	4,700.00	200.00	4%
1100-4220-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	42,580.00	25,693.75	40,700.00	(1,880.00)	-4%
1100-4220-0080-6100-0000	GENERAL SUPPLIES	15,000.00	9,132.43	15,000.00	-	0%
1100-4220-0080-6220-0000	ELECTRICITY	38,420.00	26,432.62	42,000.00	3,580.00	9%
1100-4220-0080-6230-0000	BOTTLED GAS	19,270.00	10,317.82	19,000.00	(270.00)	-1%
1100-4220-0080-6240-0000	FUEL OIL	20,160.00	11,213.35	19,000.00	(1,160.00)	-6%
Total Department FIRE FACILITY MAINTENANCE:		144,430.00	88,516.40	145,100.00	670.00	0%
FIRE MOBILE INTEGRANTED HEALTHCARE						
1100-4220-0090-1100-0000	FULL TIME WAGES	76,820.00	60,439.30	85,470.00	8,650.00	11%
1100-4220-0090-2150-0000	LIFE & DISABILITY INSURANCE	780.00	676.16	1,090.00	310.00	40%
1100-4220-0090-2200-0000	FICA & MEDICARE TAXES	1,120.00	832.29	1,240.00	120.00	11%
1100-4220-0090-2303-0000	RETIREMENT:FIRE	24,330.00	19,350.42	25,940.00	1,610.00	7%
1100-4220-0090-2450-0000	TRAINING/LICENSES/DUES	4,000.00	595.00	4,500.00	500.00	13%
1100-4220-0090-2600-0000	WORKERS' COMPENSATION	5,000.00	3,970.82	5,960.00	960.00	19%
1100-4220-0090-5800-0000	TRAVEL	-	673.85	-	-	0%
1100-4220-0090-6100-0000	GENERAL SUPPLIES	5,000.00	5,431.00	4,000.00	(1,000.00)	-20%
Total Department FIRE MOBILE INTEGRANTED HEALTHCARE:		117,050.00	91,968.84	128,200.00	11,150.00	10%
FIRE COMMUNITY NURSE						
1100-4220-0100-1100-0000	FULL TIME WAGES	-	-	83,830.00	83,830.00	0%
1100-4220-0100-1120-0000	PART TIME WAGES 20-24	79,730.00	63,234.19	43,140.00	(36,590.00)	-46%

BUDGET REPORT FOR CITY OF LEBANON
Calculations As Of 10/16/2023

GL Number	Description	2023 Amended Budget	2023 Activity	2024 Recommended	2024 Requested Amt Change	2024 Requested % Change
FIRE DEPARTMENT						
1100-4220-0100-1125-0000	PART TIME WAGES 25-29	-	-	-	-	0%
1100-4220-0100-1300-0000	OVERTIME WAGES	-	-	-	-	0%
1100-4220-0100-2150-0000	LIFE & DISABILITY INSURANCE	-	-	1,070.00	1,070.00	0%
1100-4220-0100-2200-0000	FICA & MEDICARE TAXES	6,100.00	4,837.41	9,720.00	3,620.00	59%
1100-4220-0100-2301-0000	RETIREMENT: MUNICIPAL	-	-	11,350.00	11,350.00	0%
1100-4220-0100-2450-0000	TRAINING/LICENSES/DUES	-	2,690.00	3,000.00	3,000.00	0%
1100-4220-0100-2600-0000	WORKERS' COMPENSATION	3,180.00	2,510.37	5,100.00	1,920.00	60%
1100-4220-0100-5300-0000	COMMUNICATIONS	1,200.00	1,232.91	1,200.00	-	0%
1100-4220-0100-5800-0000	TRAVEL	-	1,631.32	-	-	0%
1100-4220-0100-5875-0000	MILEAGE	1,500.00	646.50	500.00	(1,000.00)	-67%
1100-4220-0100-6100-0000	GENERAL SUPPLIES	1,000.00	396.00	1,000.00	-	0%
1100-4220-0100-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	-	-	-	-	0%
Total Department FIRE COMMUNITY NURSE:		92,710.00	77,178.70	159,910.00	67,200.00	72%
TOTAL APPROPRIATIONS		**4,906,550.00**	**3,746,555.02**	**5,278,300.00**	**371,750.00**	**8%**

2024 BUDGET PRESENTATION

14-NOVEMBER-2023

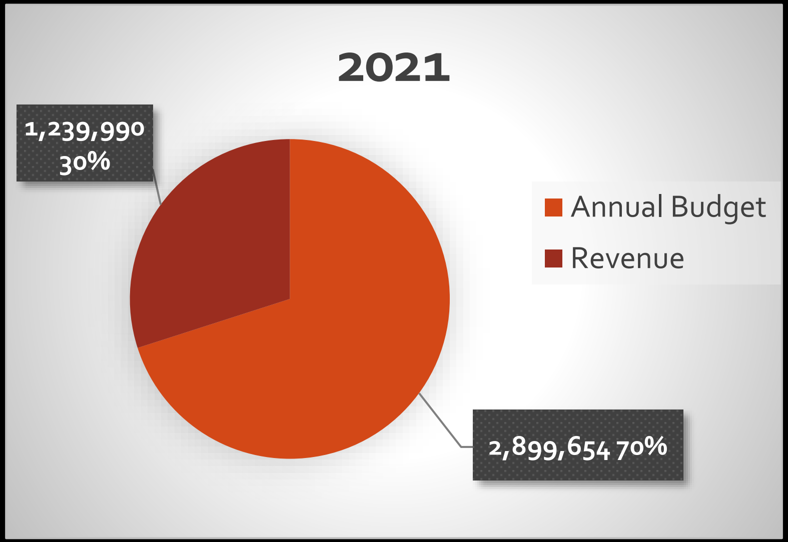
MEASURING SERVICE DELIVERY

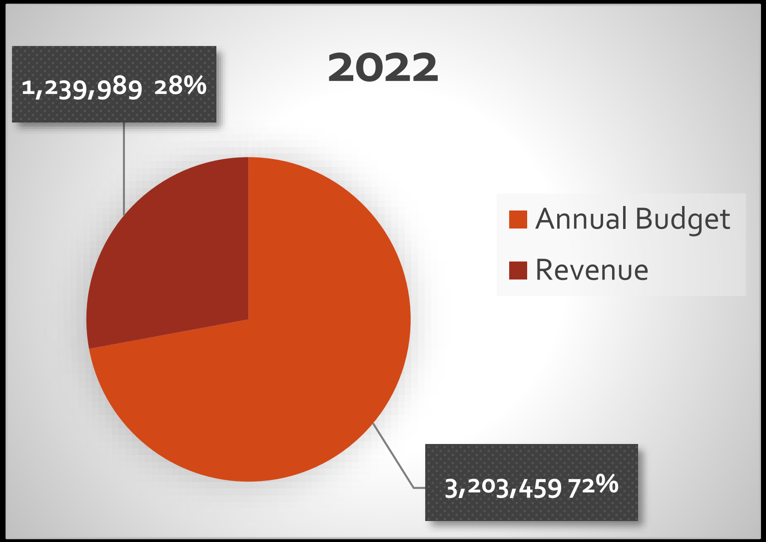
Availability—The degree to which the resources are ready and available to respond.

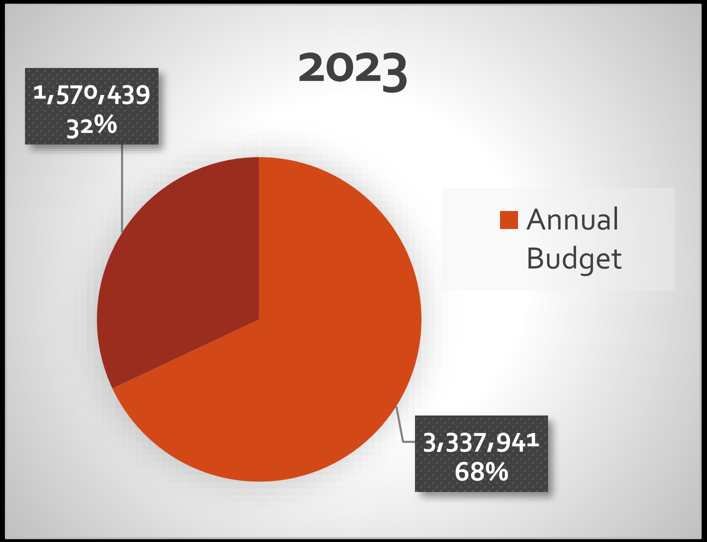
Capability—The abilities of deployed resources to manage an incident.

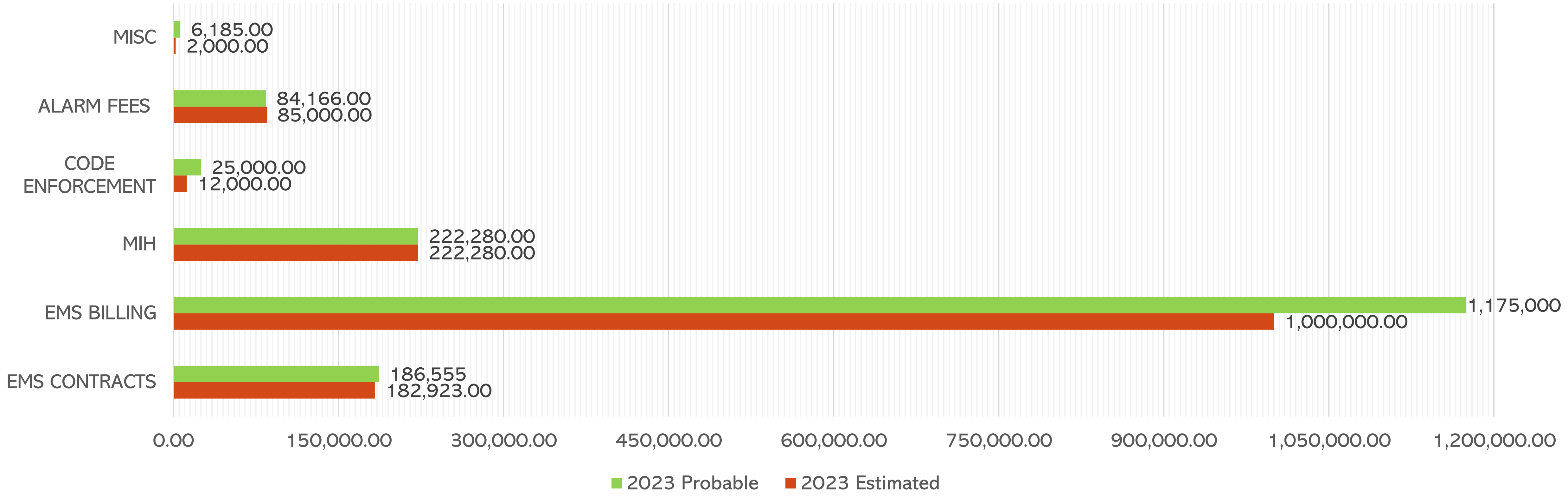
Operational Effectiveness—A product of availability and capability. It is the outcome achieved by the deployed resources or the ability to match resources deployed to the risks to which they are responding.

ANNUAL NET OPERATING COSTS

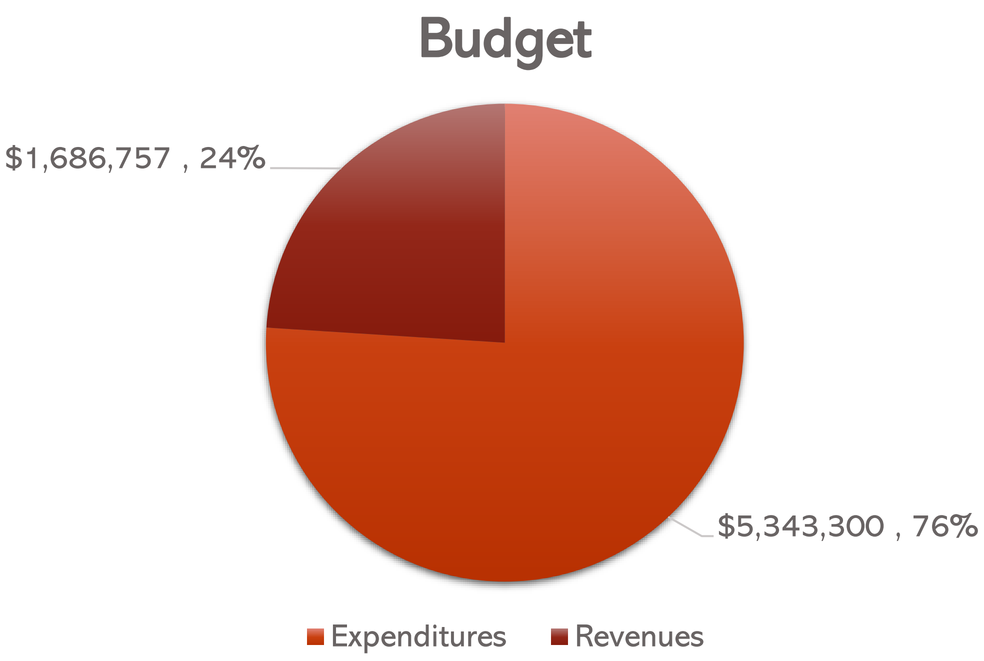




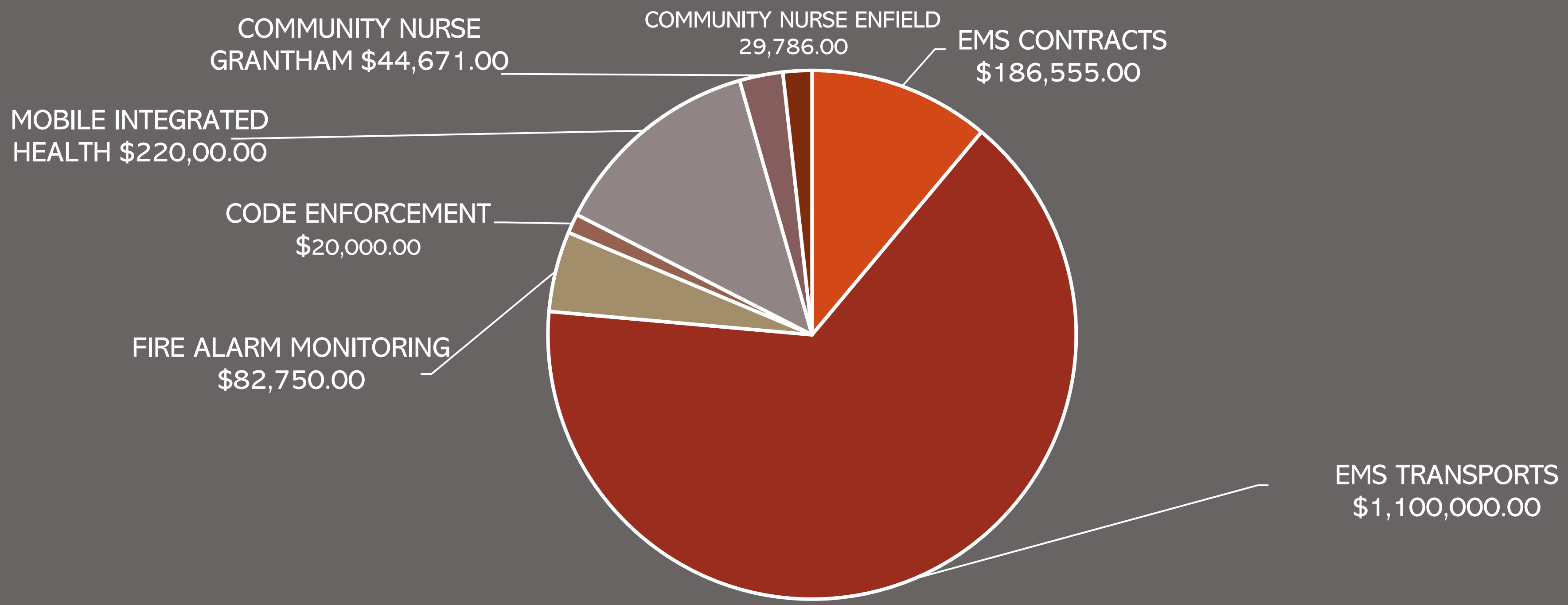




2023 REVENUE ESTIMATES



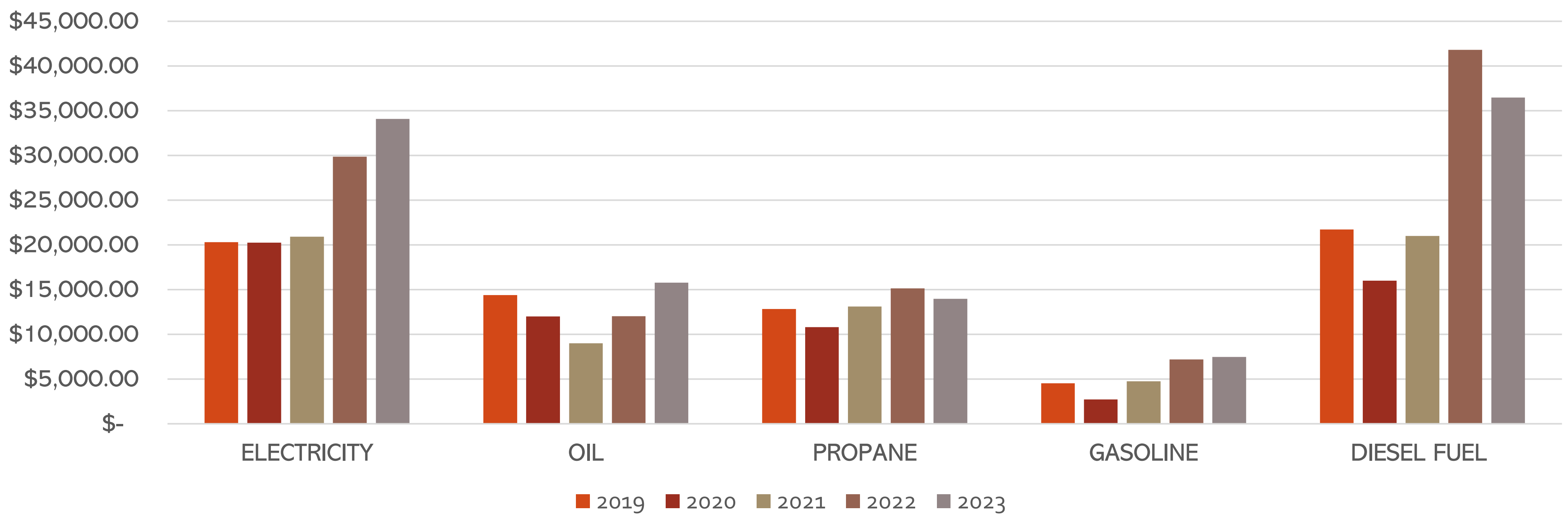
2024 PROJECTED EXPENSES AND REVENUES



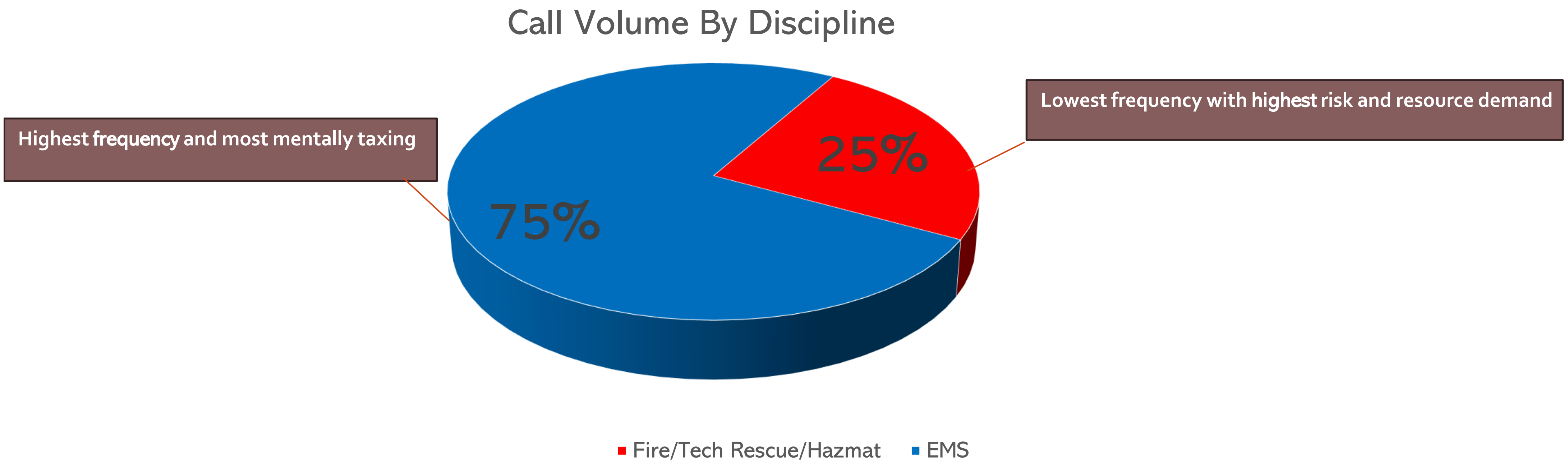
2024 REVENUE SOURCES

Revenue Source	Percent Increase	Expected Net Increase from 2022
EMS CONTRACTS	3%	$ 33,000
MEDICAD	Base Rate Increases	$ 100,000
Call Volume Increase	3%	$ 32,500

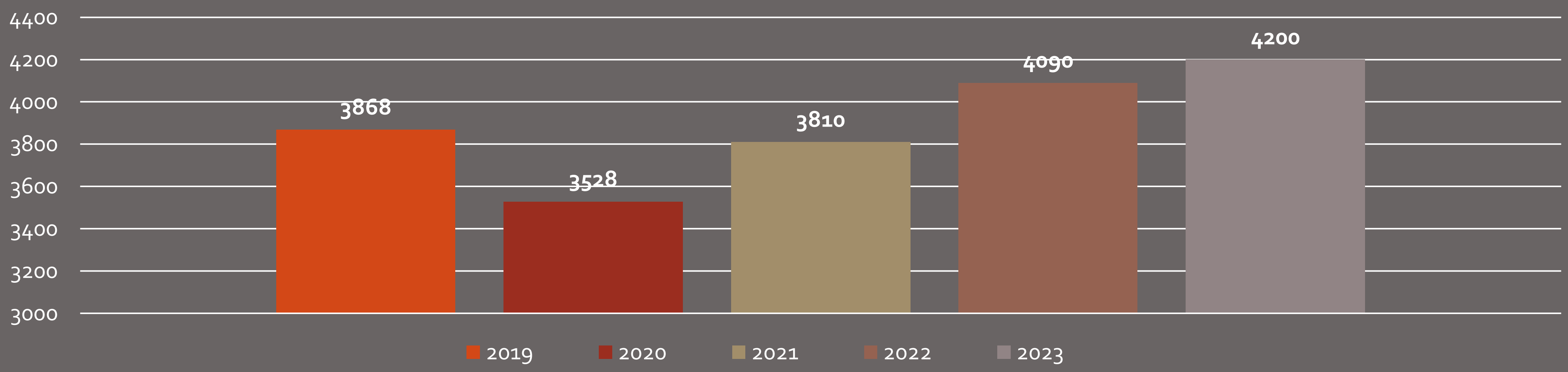
2024 POTENTIAL REVENUE INCREASES



ENERGEY EXPENDITURES

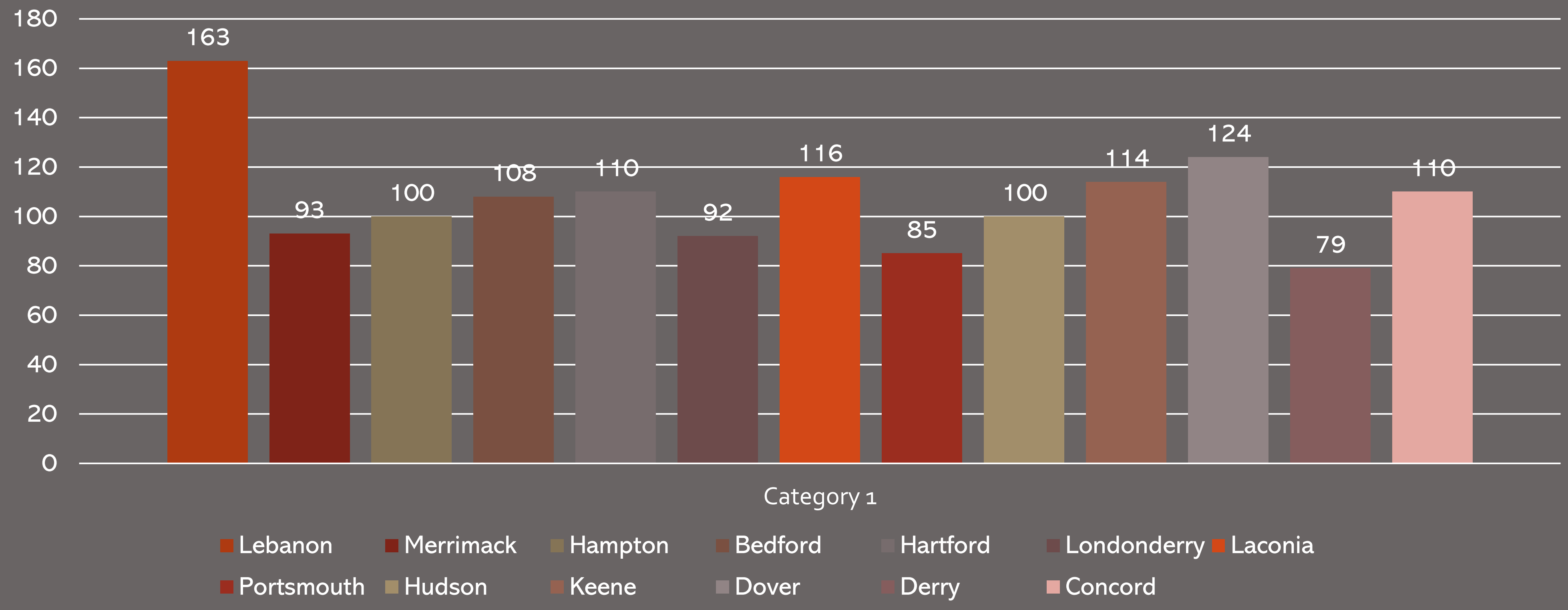


CALL VOLUME TYPE



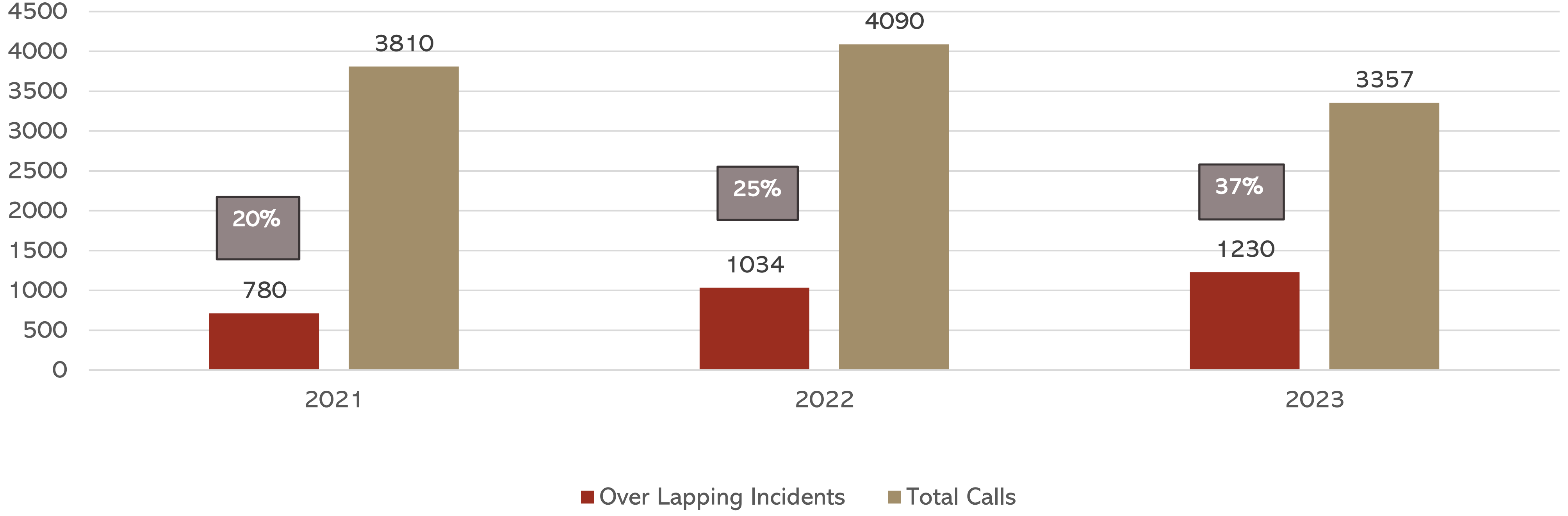
ANNUAL CALL VOLUME

CALLS PER MEMBER (2022)

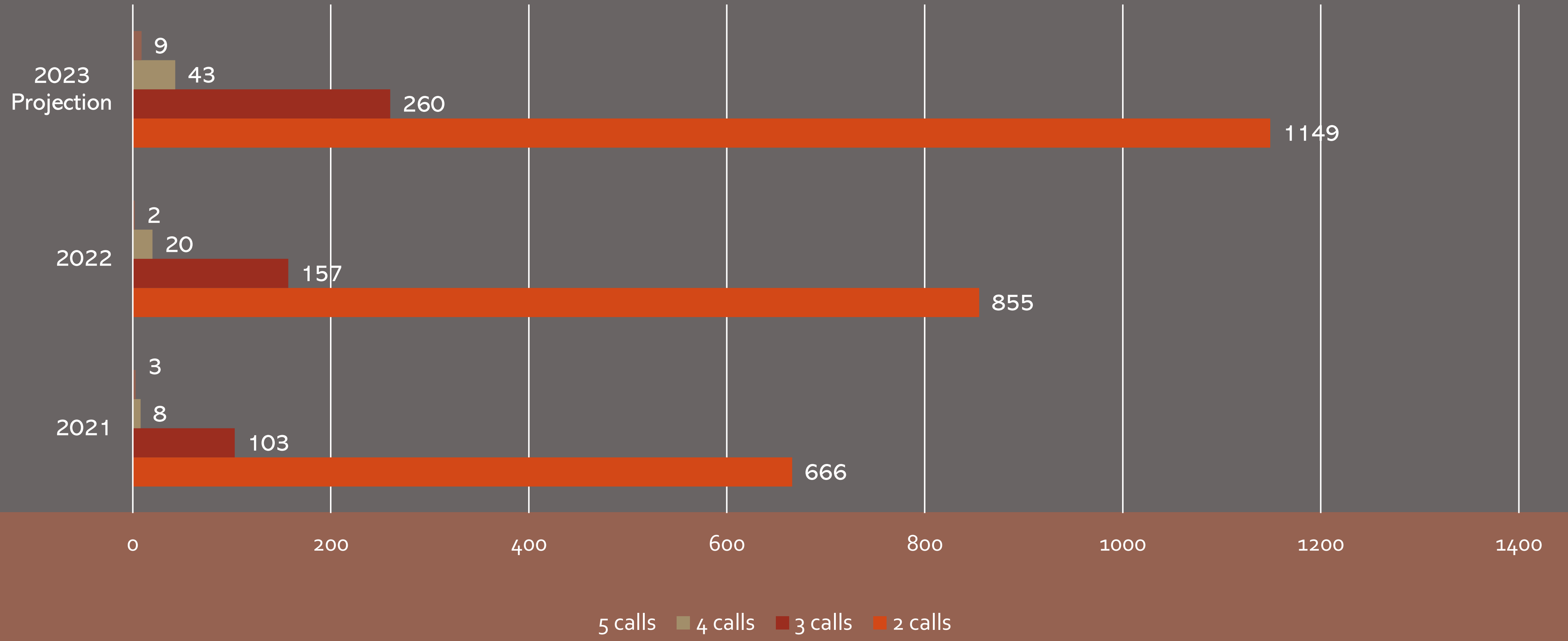


Department	Annual Call Volume	Population	Total Ready Staff	Calls per Member	Square Miles	Percentage of Municipal Budget 2022	# of Staffed Fire Stations
Lebanon NH	4091	15,005	25	163	41	12.6%	2
Hartford VT	2641	10,367	24	110	45	22 %	2
Merrimack NH	3343	25,599	36	93	32	19.3%	2
Hampton NH	3591	15,546	36	100	14	13.4 %	2
Bedford NH	3900	23,332	36	108	33	17.1 %	2*
Merrimack NH	2606	13776	28	93	37	25%	2
Londonderry NH	4448	25,826	48	92	42	17.6 %	3
Laconia NH	4668	17, 025	40	116	26	17.3%	2
Portsmouth NH	4772	21,440	56	85	15.6	21.9 %	3
Hudson NH	4842	24467	48	100	29	18.6%	3

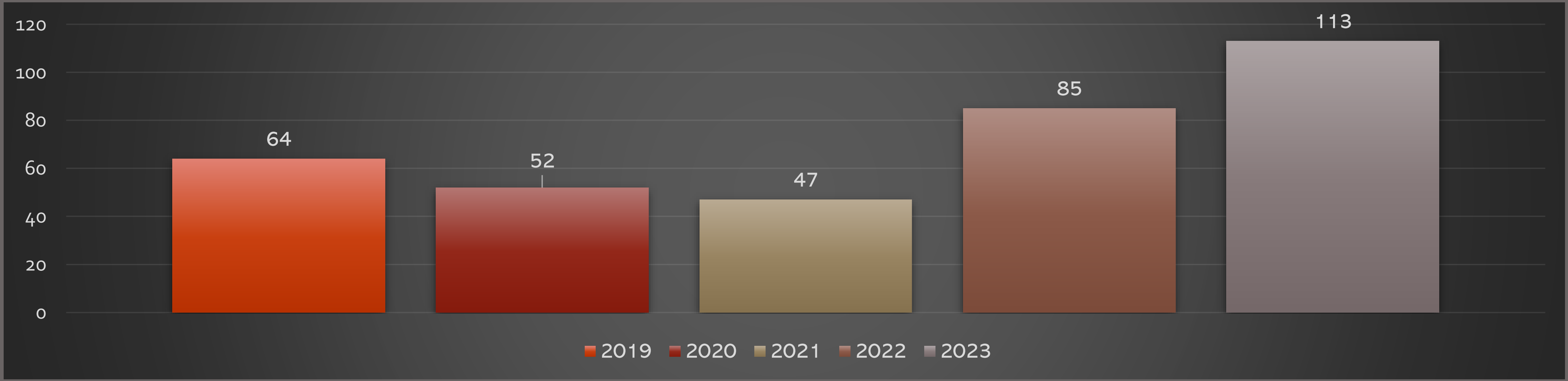
BY THE NUMBERS



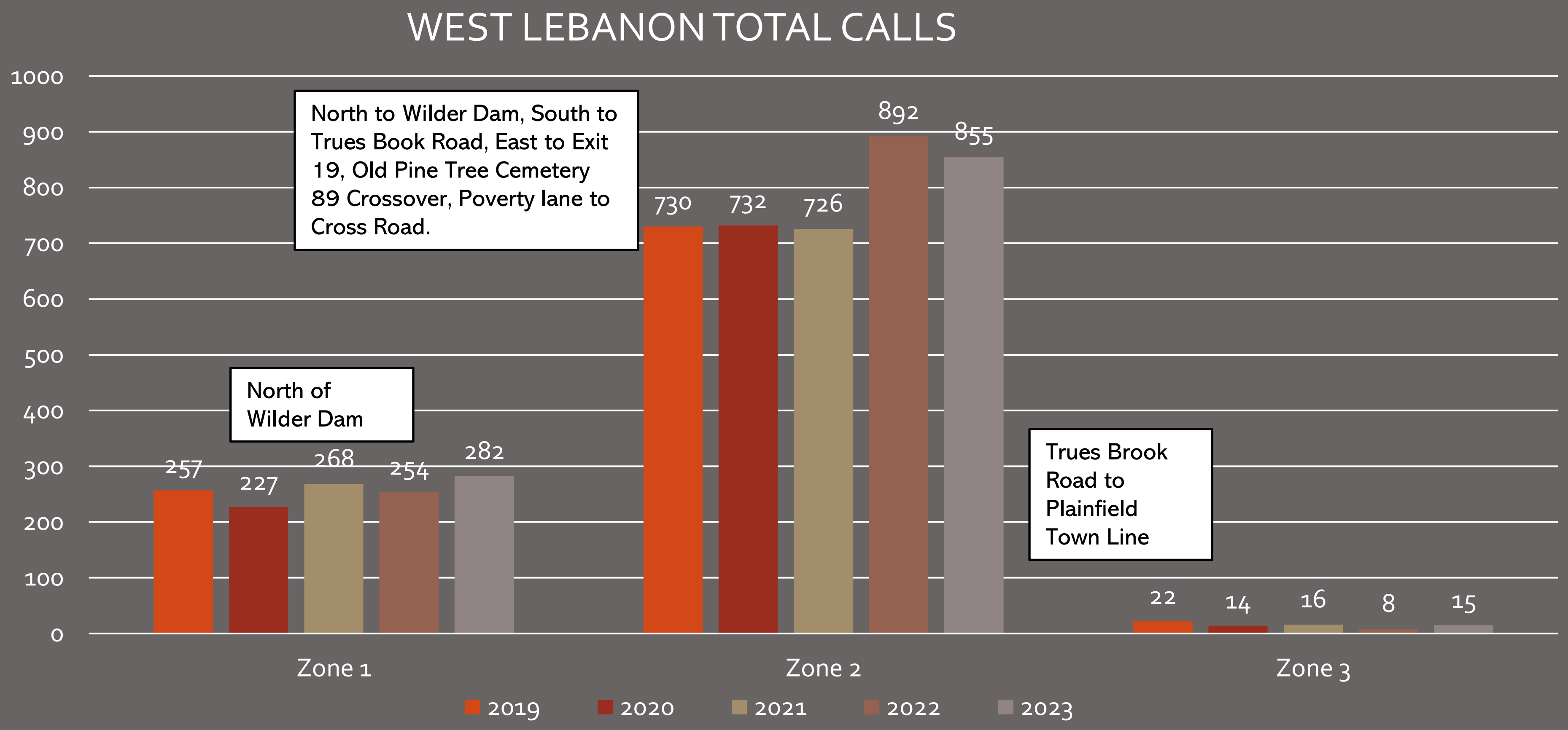
SIMULTANEOUS INCIDENTS



SIMULTANEOUS CALL BREAK DOWN

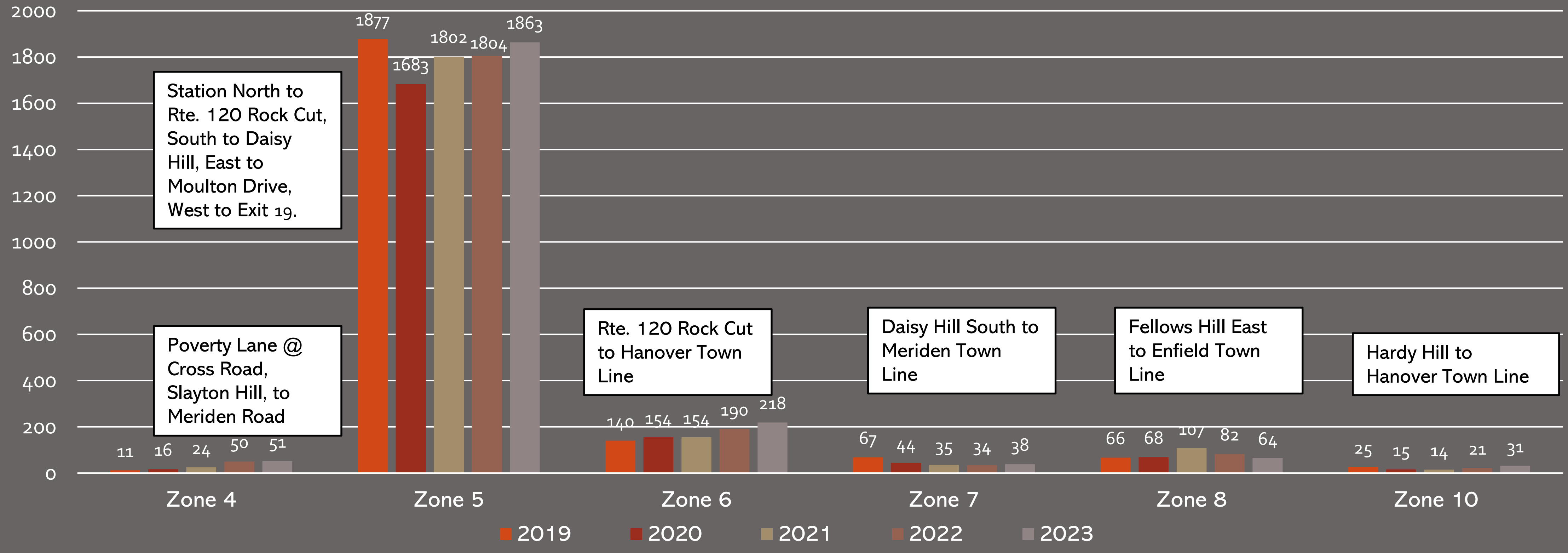


MUTUAL AID REQUESTS INTO LEBANON



WEST LEBANON RESPONSE ZONES

LEBANON RESPONSE ZONES



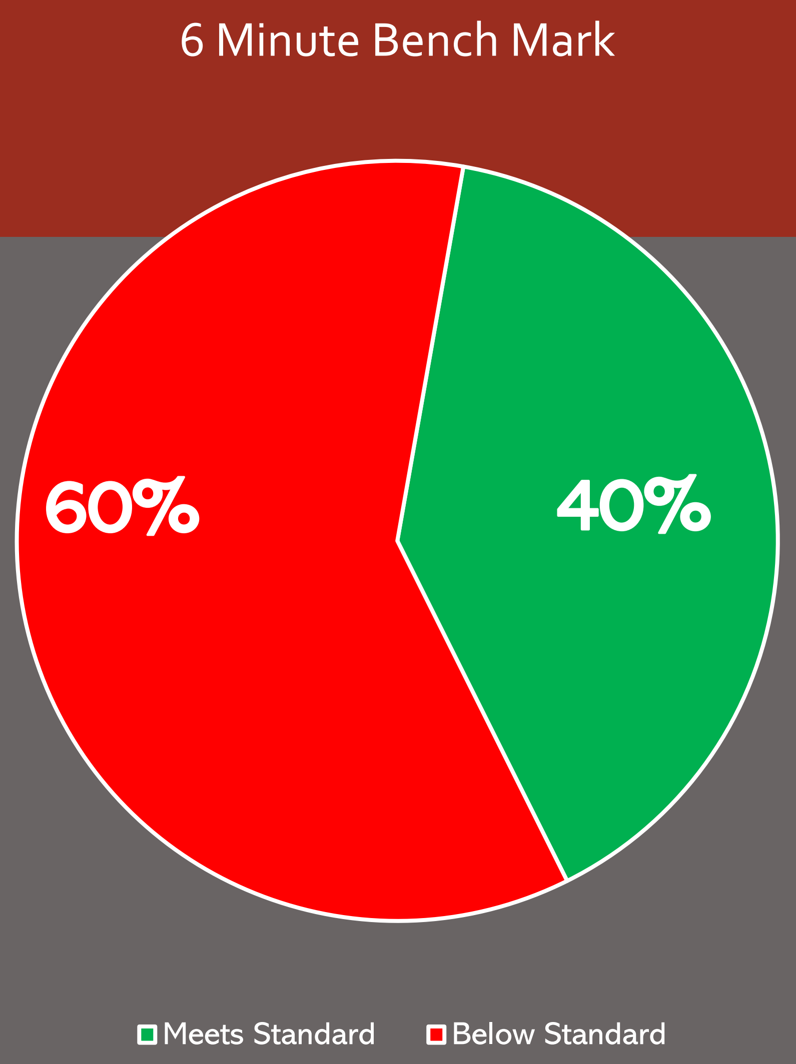
EMS RESPONSE CRITERIA (NFPA 1710)

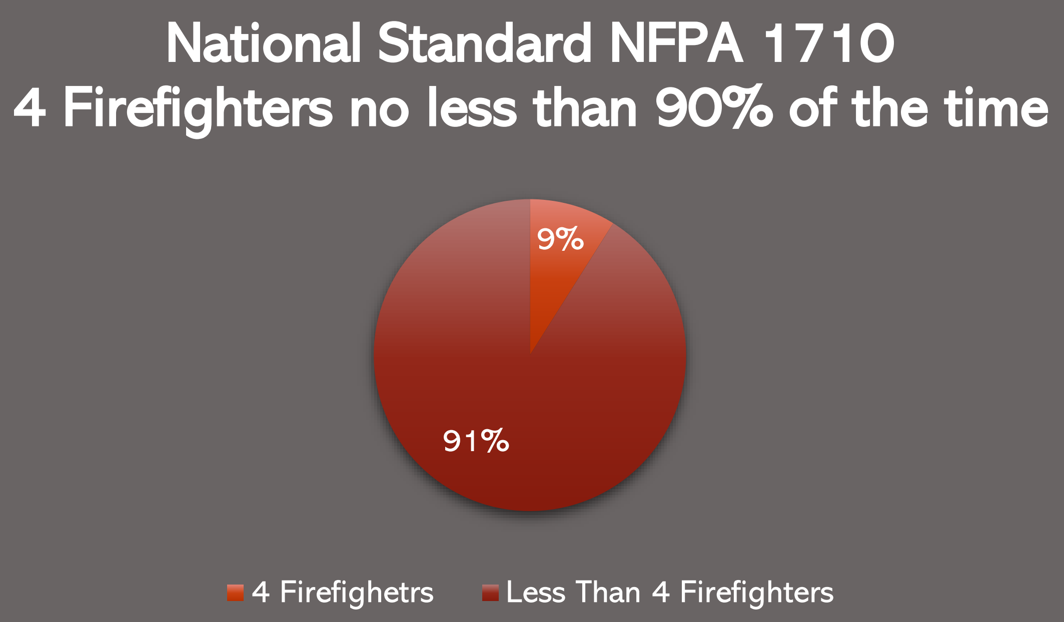
Ambulance arrival in less than 6 minutes of the initial call no less then 90% of the time

Call processing = 60 Seconds (1 Minute)

Turn out time = 60 Seconds (1 Minute)

Travel time = 240 Seconds (4 Minutes)





NUMBER OF FIREFIGHTERS ON FIRST DUE ENGINE

NFPA 1710

OFFICE OF THE FIRE CHIEF
LEBANON NEW HAMPSHIRE

MEMO

To: Shaun Mulholland, City Manager
From: Jim Wheatley, Fire Chief
Date: 10/11/2023
Re: SAFER GRANT

The Lebanon Fire Department would like to pursue the above grant program for funding the following positions.

DESCRIPTION

The purpose of this grant is to increase staffing levels within the Fire Department to meet current service demands. As outlined in our 2023 budget presentation the Fire Department is struggling to meet our demands for service with our current staffing level.

If funded, this grant will assist the department in meeting Fire Department Work Plan Outcome # 6 "Best in Class Fire and EMS Services". By adding needed personnel resources, we will reduce risk to citizens and firefighter safety. Over the last several years the department has been successful in seeking grant funding for training and equipment, maintaining a current fee structure for fire prevention and ambulance service (2022 = $1,317,768.00) and continuously seeks creative mechanisms to fund required services and reduce the burden on our local taxpayers. Regardless of grant funding, the department is in need of additional staffing. Leveraging grant funding will save the local taxpayer approximately $1,649,557 over the 36-month program period.

The grant would fund 4 full-time firefighters as follows:

1. Addition of 1 Firefighter Per Shift;

During the 2022 Fire Department budget summary information was presented outlining our current staffing levels and our service demands. The strains on personnel are largely due to the following:

- 55% Increase in calls for service (2007-2023)
    - 4% increase in staffing (1 Position) (2007-2023)
- 2022 – 1034 Overlapping Calls (2 or more emergency calls) and averaged 11 calls per day.
- FD at same staffing level per shift since 2007 plus 1 Day-time position.

- In 2008, the City commissioned a study to look at our staffing levels. This study concluded that the city should add at least one firefighter per shift and maintain 7 firefighters on duty 24/7. This was based on service demand data from 2007. The study also stated the department should develop a long-term plan to add 4 additional firefighters per shift. In the 15 years post study 1 net position has been added.

SAFER PROGRAM

The SAFER program is a federal grant program whose goal is to "assist local fire departments with staffing and deployment capabilities in order to respond to emergencies and assure that communities have adequate protection from fire and fire-related hazards". The program provides grant awardees funding for a 36-month period as follows:

Year 1 100% of the cost of a firefighter (wages and benefits);

Year 2 100% of the cost of a firefighter (wages and benefits).

Year 3 100% of the cost of a firefighter (wages and benefits).

As a condition of acceptance of the grant funding the positions must be maintained for 36-months. At the end of the 36-month period the City would have two options: 1) retain and fully fund the position(s) or 2) eliminate the position(s).

The 2024 Grant Schedule is as follows:

Applications Due – January 2024

Awardee Selections – May-July 2024

Awardee Notification – July-Aug 2024

Recruitment Period – maximum of 180 days after grant award notification.

PROGRAM COSTS

The program award period is for 36 contiguous months beginning upon either recruitment or 180 days after Awardee Notification. The numbers below estimate start dates for the funded positions of July 2024.

The estimated program costs (wages and benefits) for (4) Firefighters are outlined by year below:

2024 – 6 months of funding: Federal Share $319,974 (100% Wages and Benefits) & City Share (Equipment/Training) $57,229

2025 - 12 months of funding: Federal Share = $ 510,688 (100% wages and Benefits) & City Share (Equipment/Training) = $44,033

2026 - 12 months of funding: Federal Share = $522,237 (100% wages and Benefits) & City Share (Equipment and Training) = $24,038

2027 – 6 months of funding: Federal Share =338,301 (100% wages and benefits) & City Share (Training and Equipment) = $24,452

Total 36-month Commitment:

Federal = 1,691,200.00

City Share = $149,752.00

COSTS TO CITY WITHOUT GRANT FUNDING:

The need for additional firefighters to meet current service demands remains with or without supplemental federal funding. The following outlines the estimated costs **without** grant funding:

4 years Firefighters x 3 years = 1,840, 952.00

Request Council Action

As a condition of applying for the grant the department is required to submit a letter of acknowledgement from the governing body stating the following:

"The Lebanon City Council in support of this application understands that; if this grant is awarded and accepted by the governing body, that all positions funded under the SAFER Program must be maintained and the Fire Department cannot incur any lay-offs within during the period of performance of the grant (36-months)".

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER)

LEBANON FIRE DEPARTMENT

Staffing For Adequate Fire and Emergency Response (SAFER)

Purpose

- Provide fire departments with additional staffing to better meet:
  - ✓ Service Demands
  - ✓ National Response Standards

Program Funding

- 100% Salary and Benefits for (36 months)

MEASURING SERVICE DELIVERY

Availability—The degree to which the resources are ready and available to respond.

Capability—The abilities of deployed resources to manage an incident.

Operational Effectiveness—A product of availability and capability. It is the outcome achieved by the deployed resources or the ability to match resources deployed to the risks to which they are responding.

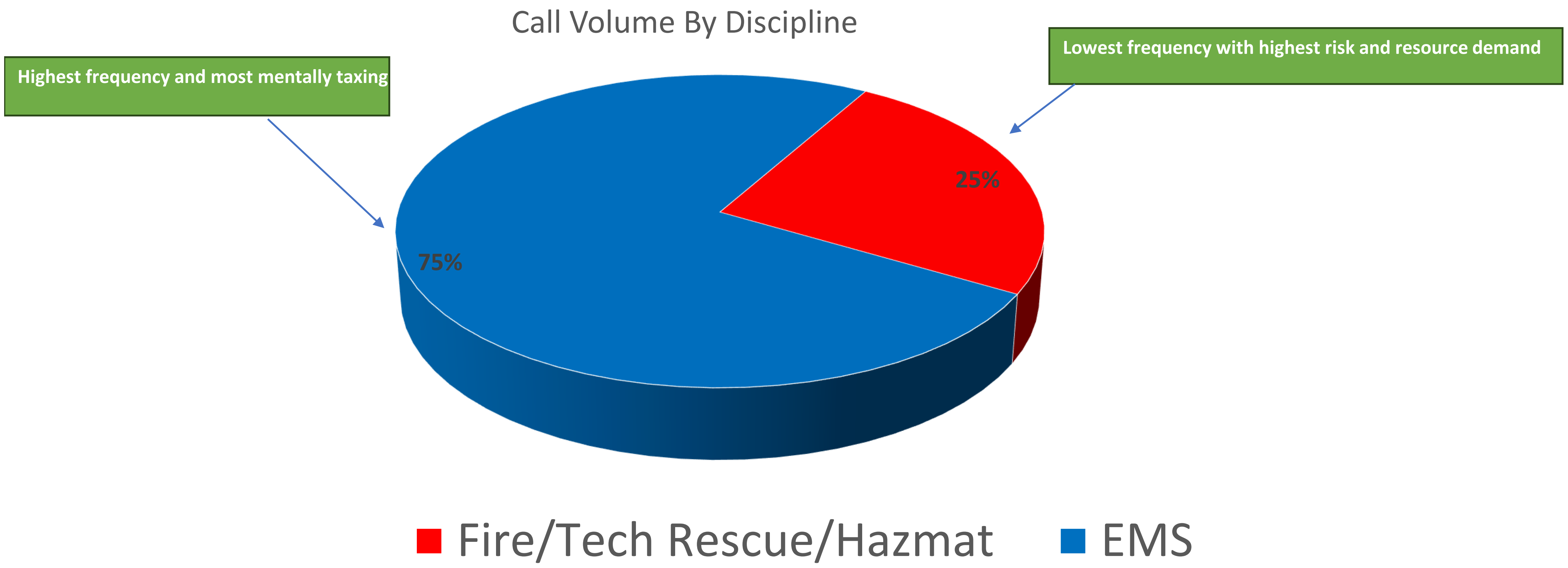
MASSACHUSETTS MUNICIPAL ASSOCIATION STUDY STATEMENTS AND RECOMMENDATIONS FROM 2008

"The City's road network and dispersed population make it difficult for the Fire Department to achieve response benchmarks. However, the Department has made progress toward meeting these benchmarks".

"The fire department should add 4 additional firefighters"(2008)

"The fire department should, in long-term add 4 additional firefighters per shift" (2008)

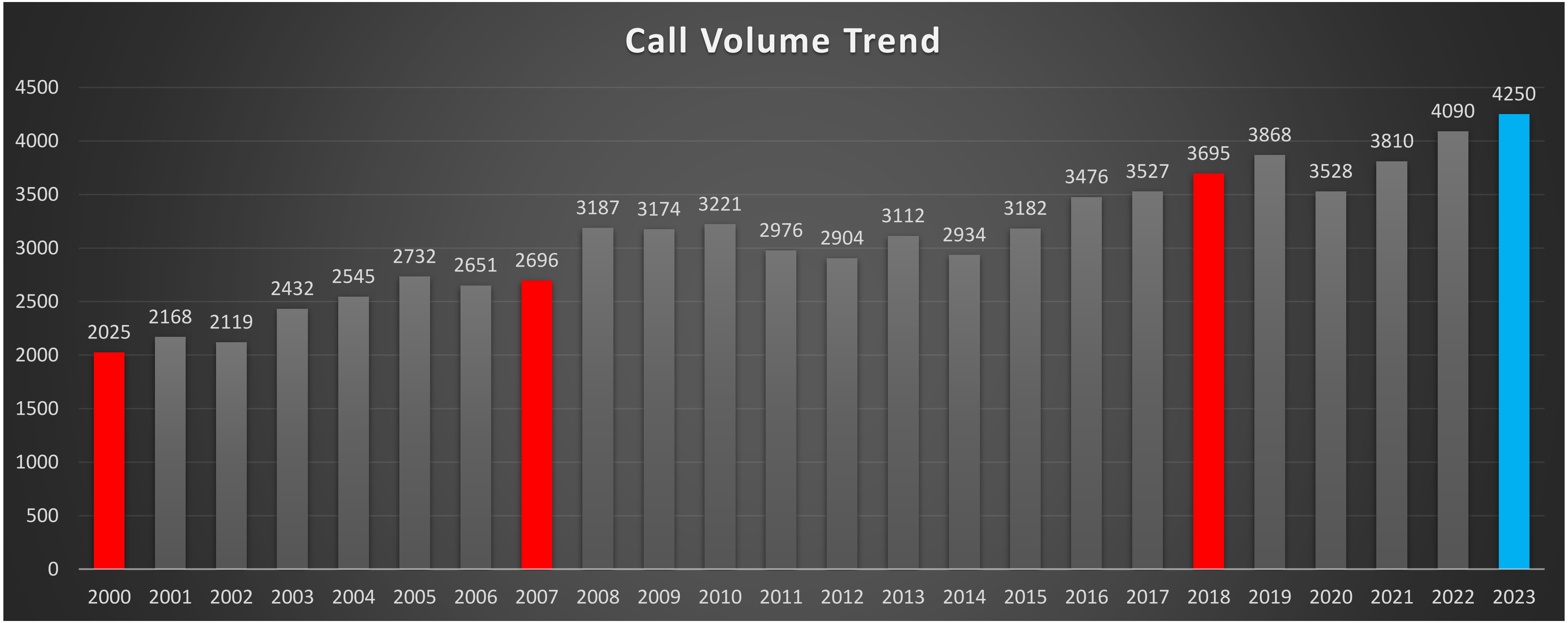
CALL VOLUME BY DISCIPLINE



SERVICE DEMANDS

Between 2007 and 2023

- 55.7% increase in call volume
- Staffing increased by 4% (1 Position)
- Department is currently working with deficit of 15 positions; Four positions are being requested with the application of a safer grant.


Call Volume Trend
4500
4000
3500
3000
2500
2000
1500
1000
500
0
2025
2168
2119
2432
2545
2732
2651
2696
3187
3174
3221
2976
2904
3112
2934
3182
3476
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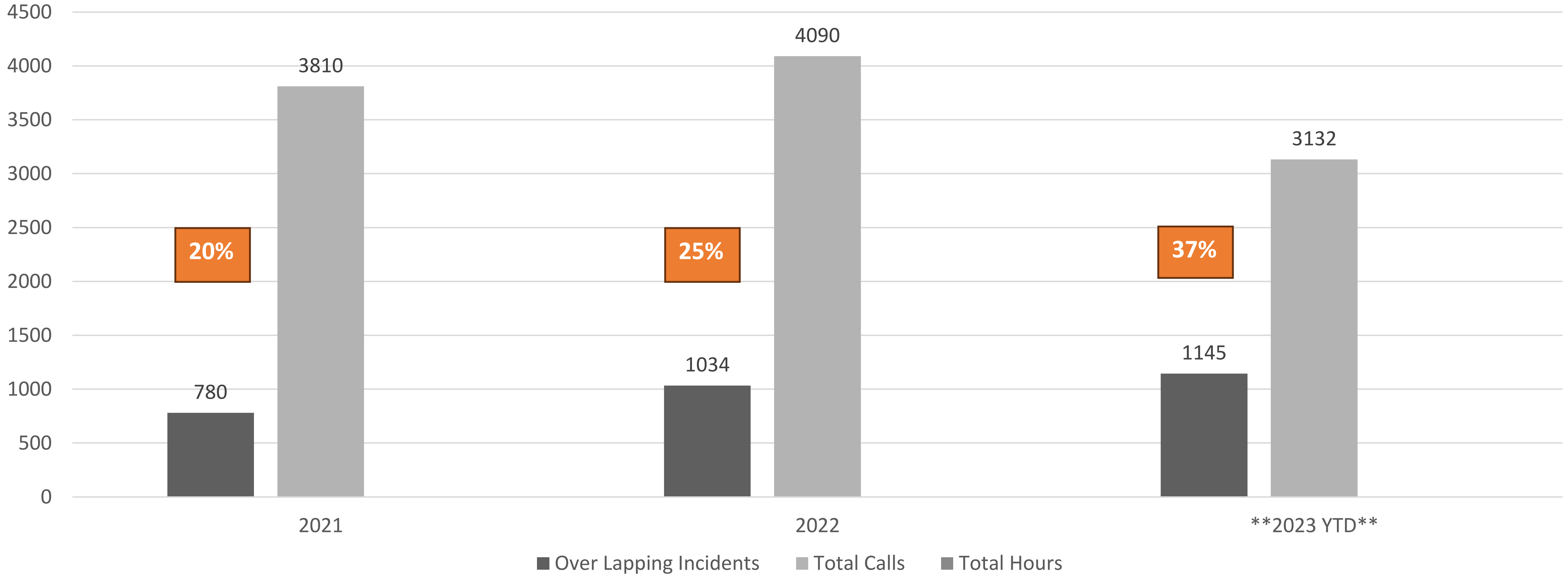
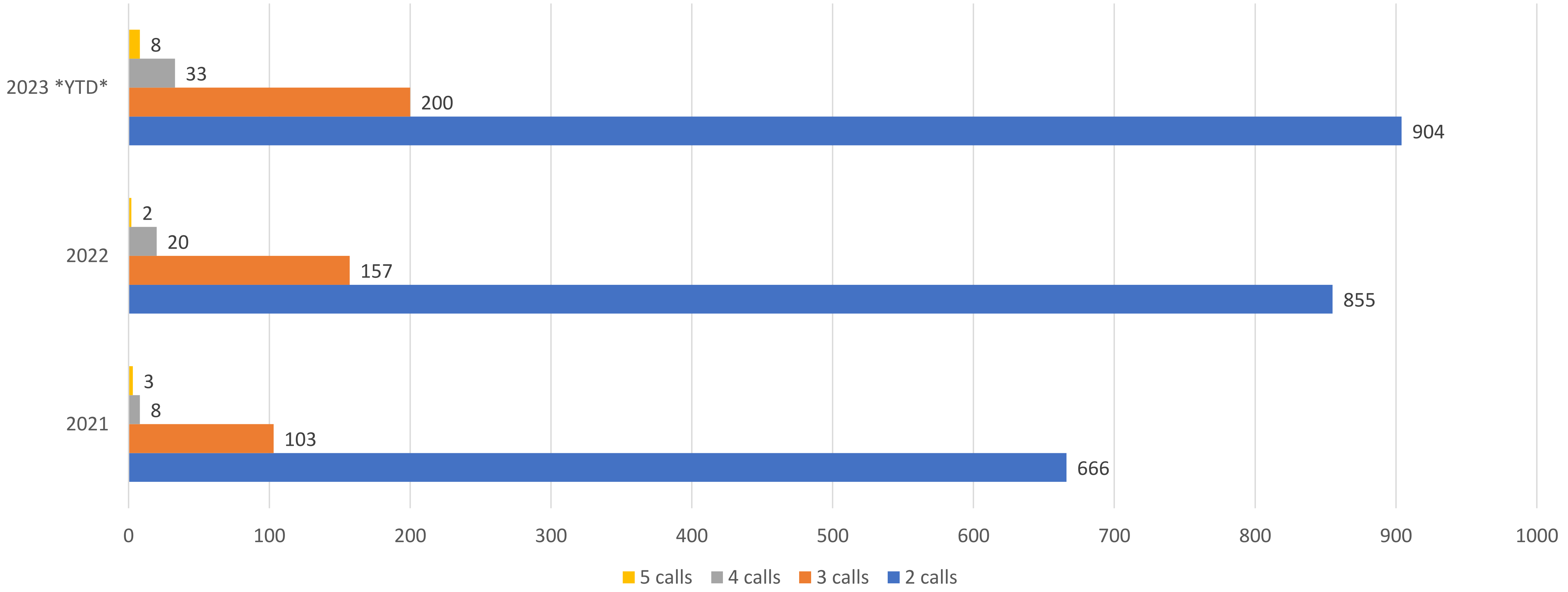
2022
2023

Call Volume

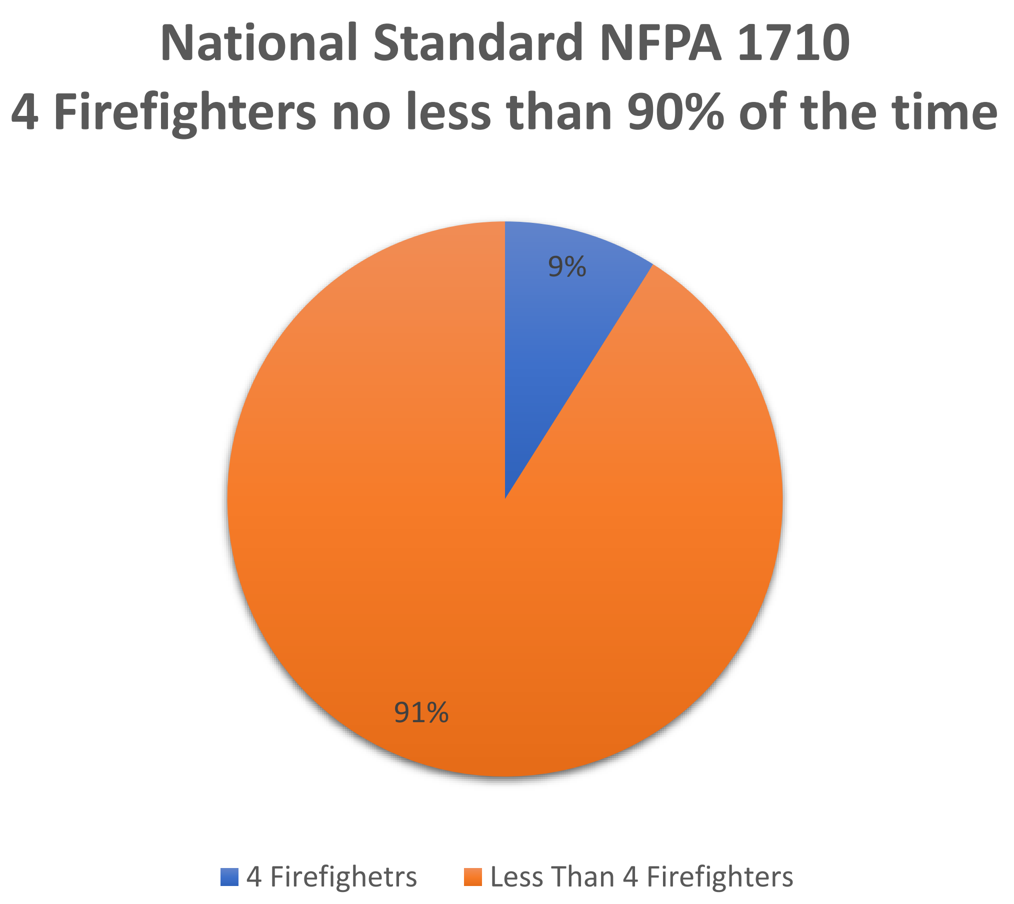
SIMULTANEOUS INCIDENTS



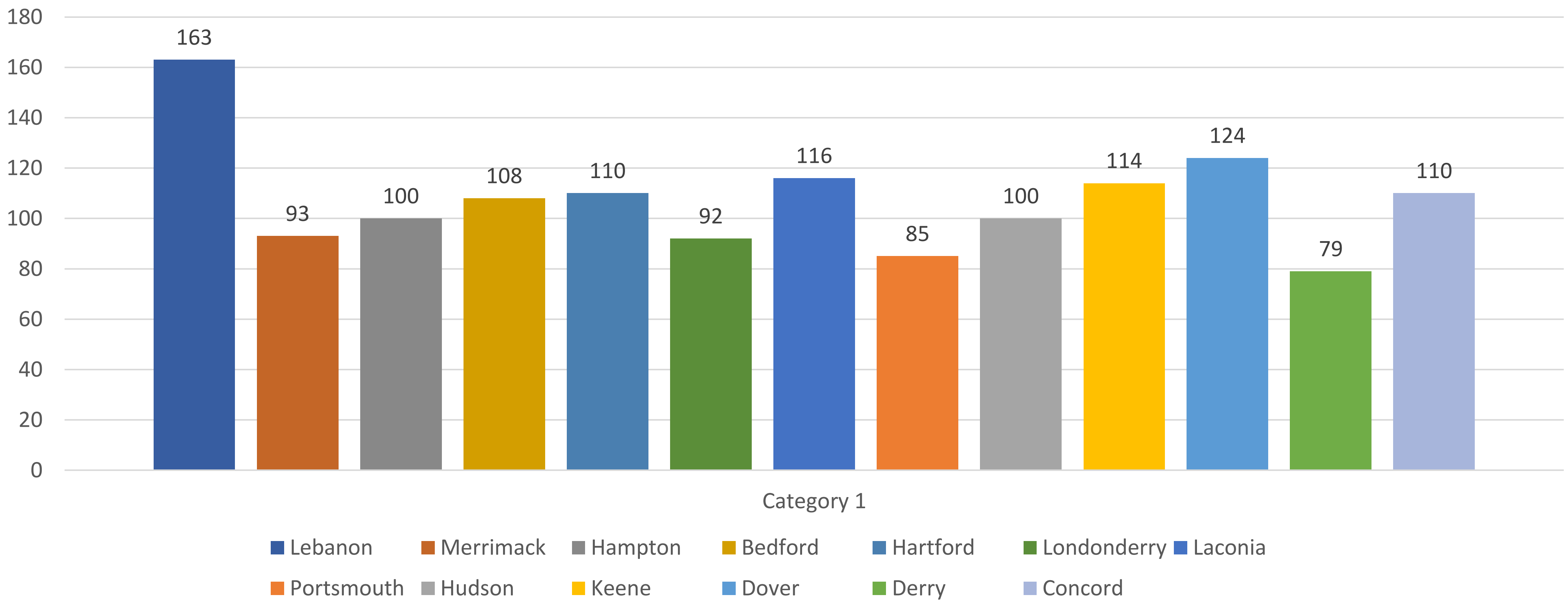
SIMULTANEOUS CALL BREAK DOWN



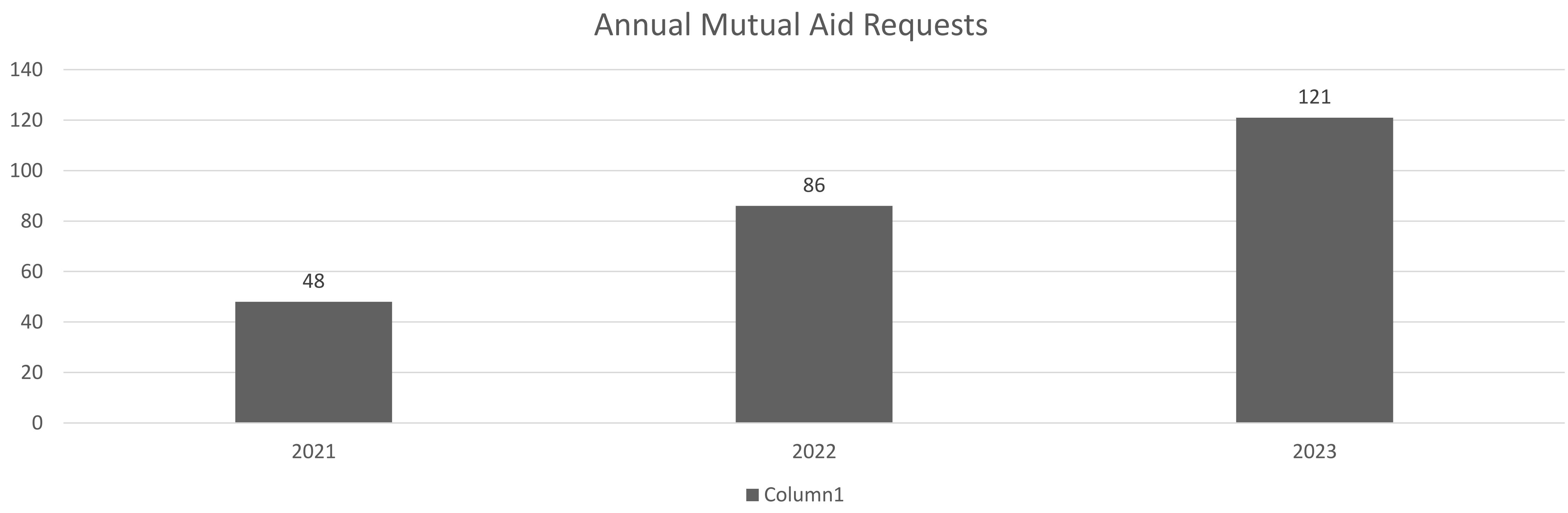
NUMBER OF FIREFIGHTERS ON FIRST DUE ENGINE



CALLS PER MEMBER



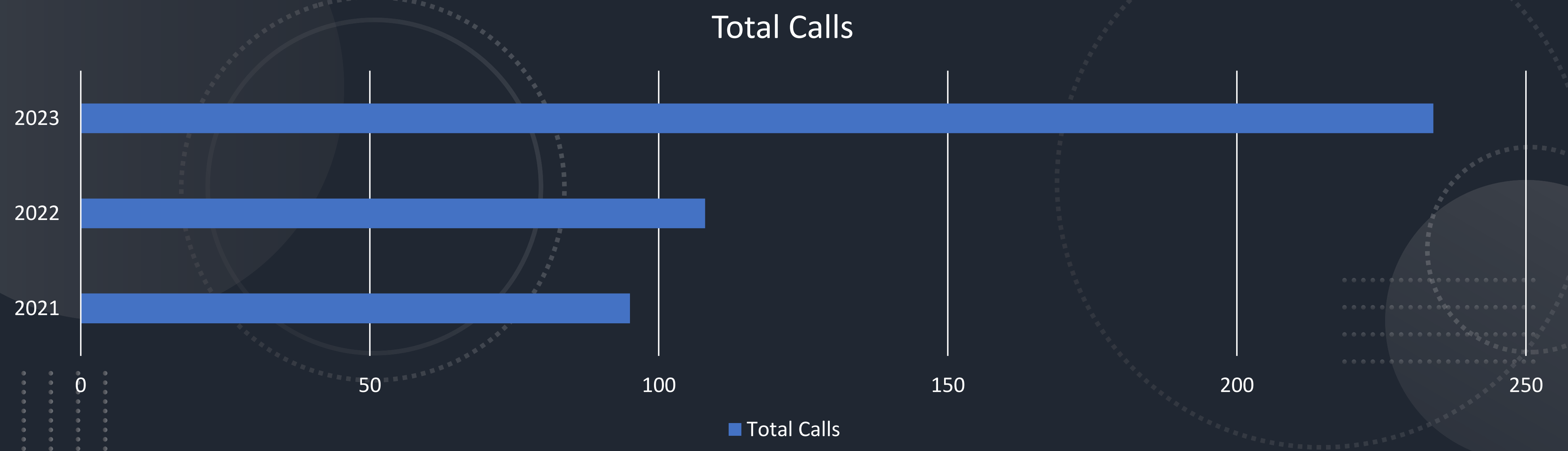
MUTUAL AID REQUESTS



By the numbers

DEPARTMENT	ANNUAL CALL VOLUME	POPULATION	TOTAL READY STAFF	CALLS PER MEMBER	SQUARE MILES	PERCENTAGE OF MUNICIPAL BUDGET 2022	# OF STAFFED FIRE STATIONS
Lebanon NH	4091	15,005	25	163	41	12.6%	2
Hartford VT	2641	10,367	24	110	45	22 %	2
Merrimack NH	3343	25,599	36	93	32	19.3%	2
Hampton NH	3591	15,546	36	100	14	13.4 %	2
Bedford NH	3900	23,332	36	108	33	17.1 %	2*
Merrimack NH	2606	13776	28	93	37	25%	2
Londonderry NH	4448	25,826	48	92	42	17.6 %	3
Laconia NH	4668	17, 025	40	116	26	17.3%	2
Portsmouth NH	4772	21,440	56	85	15.6	21.9 %	3
Hudson NH	4842	24467	48	100	29	18.6%	3

FIRE PREVENTION STAFF EMERGENCY CALL RESPONSES



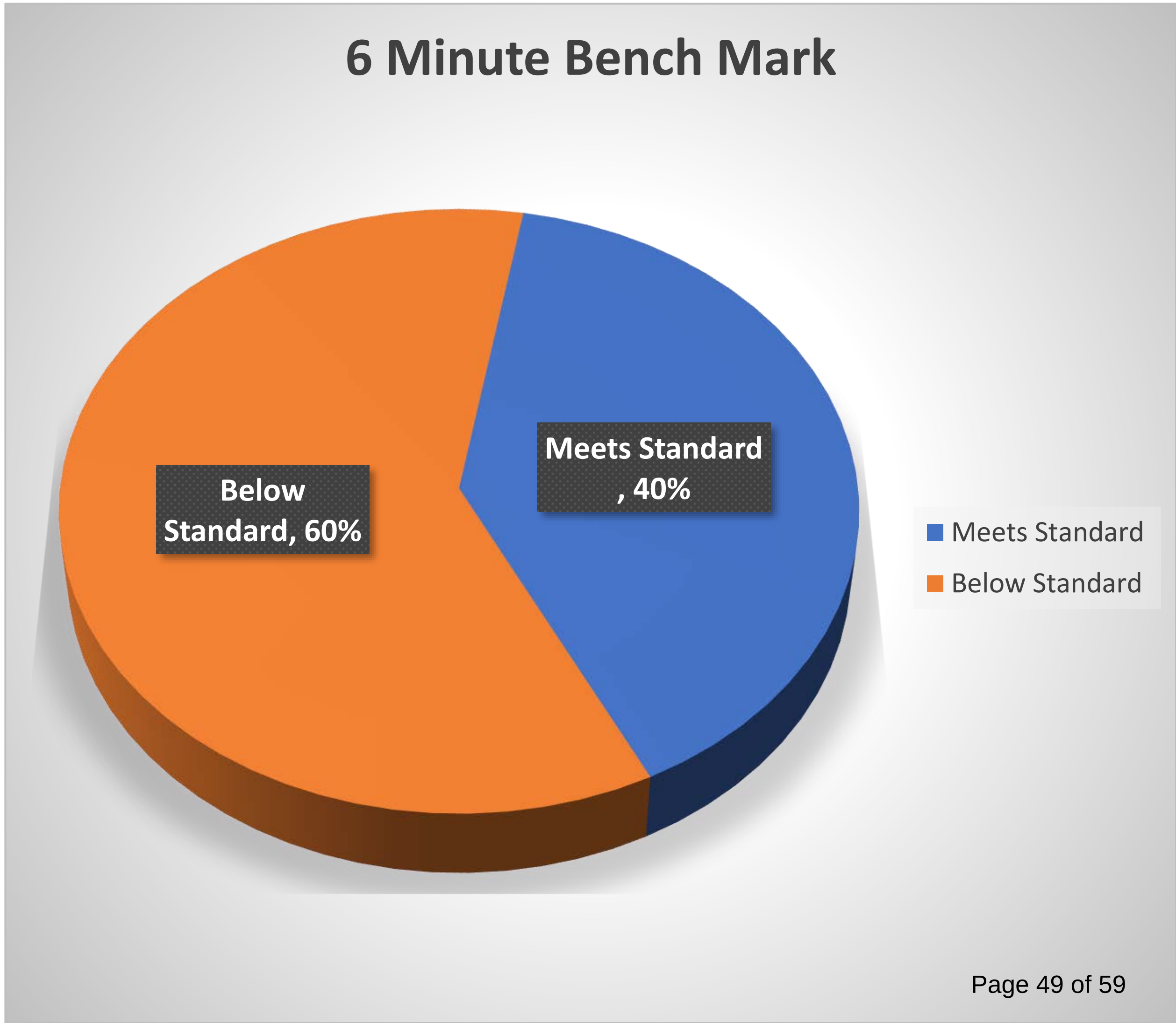
TIME SPENT IN EMEREGNCY MODE

Total Scheduled	Overtime Hours	Total	Increase over base schedule
2184	416	2600	20%

RESPONSE CRITERIA

EMS RESPONSE CRITERIA (NFPA 1710)

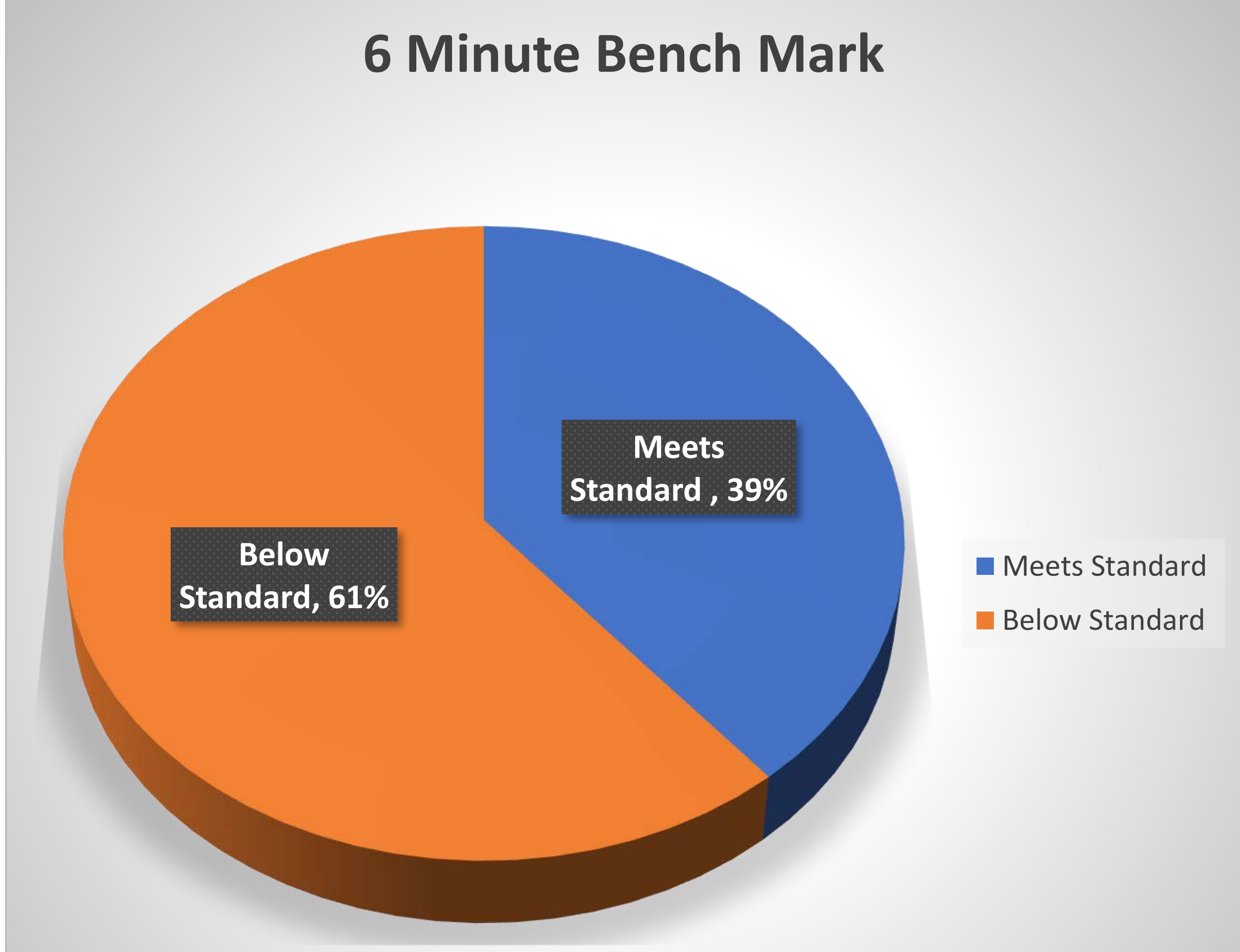
- Ambulance arrival in than 6 minutes from the time of initial call not less than 90% of the time.
- Call processing = 60 Seconds (1 Minute)
- Turn out time = 60 Seconds (1 Minute)
- Travel time = 240 Seconds (4 Minutes)



RESPONSE CRITERIA

FIRE ENGINE RESPONSE CRITERIA (NFPA 1710)

- Fire engine arrival with 4 firefighters in less than 6 minutes from the time of initial call not less than 90% of the time.
- Call processing = 60 Seconds (1 Minute)
- Turn out time = 60 Seconds (1 Minute)
- Travel time = 240 Seconds (4 Minutes)



HOW LFD CURRENTLY OFFSETS ANNUAL BUDGET

- 1.2 Million in EMS Transport contract revenue annually
- 100% Funding of Community Paramedic Position
- 100% Revenue Funding of one Fire Alarm Technician/Inspector
- 90% funding of 2 community nurses

LOST REVENUE BECAUSE OF RESOURCE GAPS

MUTUAL AID $15,500

APD EMERGENCY TRANSFERS
$55,000

2024 POTENTIAL REVENUE INCREASE WITH ADDITIONAL STAFFING

Medicaid Rate Increases **$125,000**

Reduction in Mutual Aid Requests **$15,000**

APD Emergent Transfer Opportunities **$100,000**

Contractual EMS Services **$73,000**

3 YEAR COST COMPARISON FOR THE CITY OF LEBANON
(4 Fulltime Positions)

ANNUAL BUDGET CYCLE	COL COST WITHOUT SAFER GRANT	COL COST WITH SAFER GRANT
2024 Operating Budget	$ 377,203.98	$ 57,229.20
2025 Operating Budget	$ 554,721.44	$ 44,033.00
2026 Operating Budget	$ 546,275.18	$ 24,038.00
2027 Operating Budget (First 6 Months)	$ 362,753.30	$ 24,452.00
TOTAL over Grant Duration (36 Months)	**$ 1,840,953.82**	**$ 149,752.00**

SAFER GRANT TIMELINE (Estimated)

Application Due

(30 days from Award Notice) – Acceptance of Grant Due

July 2024

25 Jan. 2025

Jan. 2024

Aug. 2024

Notice of Award

No later than January 25, 2025 – Positions Hired and Start (no later than 180 days after grant acceptance)

Human Resources

2024 Budget

RECRUITMENT & SELECTION

TRAINING & DEVELOPMENT

EMPLOYEE & LABOR RELATIONS

BENEFITS & COMPENSATION

WORKPLACE SAFETY

HR COMPLIANCE

BUDGET REPORT FOR CITY OF LEBANON
Calculations As Of 10/16/2023

GL Number	Description	2023 Amended Budget	2023 Activity	2024 Recommended	2024 Requested Amt Change	2024 Requested % Change
Appropriations						
HUMAN RESOURCES						
1100-4156-0000-1100-0000	FULL TIME WAGES	266,670.00	202,273.37	319,040.00	52,370.00	20%
1100-4156-0000-1125-0000	PART TIME WAGES 25-29	72,080.00	49,391.84	72,620.00	540.00	1%
1100-4156-0000-1300-0000	OVERTIME WAGES	1,000.00	222.08	1,000.00	-	0%
1100-4156-0000-2150-0000	LIFE & DISABILITY INSURANCE	2,630.00	1,970.57	2,890.00	260.00	10%
1100-4156-0000-2200-0000	FICA & MEDICARE TAXES	26,010.00	19,089.92	30,050.00	4,040.00	16%
1100-4156-0000-2301-0000	RETIREMENT: MUNICIPAL	36,860.00	28,520.36	43,310.00	6,450.00	17%
1100-4156-0000-2450-0000	TRAINING/LICENSES/DUES	4,700.00	1,087.00	4,700.00	-	0%
1100-4156-0000-2450-0020	HUMAN RESOURCES: EMPLOYEE PROGRAMS	-	-	3,000.00	3,000.00	0%
1100-4156-0000-2600-0000	WORKERS' COMPENSATION	600.00	481.93	870.00	270.00	45%
1100-4156-0000-2920-0000	WELLNESS PROGRAM	4,000.00	100.00	4,000.00	-	0%
1100-4156-0000-3100-0000	OFFICIAL/ADMINISTRATIVE	750.00	41.25	750.00	-	0%
1100-4156-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	9,500.00	10,163.75	9,500.00	-	0%
1100-4156-0000-5000-0000	OTHER PURCHASED SERVICES	3,000.00	722.49	3,000.00	-	0%
1100-4156-0000-5400-0000	ADVERTISING	2,000.00	1,029.75	2,000.00	-	0%
1100-4156-0000-5800-0000	TRAVEL	2,000.00	-	2,000.00	-	0%
1100-4156-0000-5875-0000	MILEAGE	1,100.00	250.56	1,100.00	-	0%
1100-4156-0000-6000-0000	OFFICE SUPPLIES	1,500.00	706.00	1,500.00	-	0%
Total Department HUMAN RESOURCES:		434,400.00	316,050.87	501,330.00	66,930.00	15%
TOTAL APPROPRIATIONS		**434,400.00**	**316,050.87**	**501,330.00**	**66,930.00**	**15%**

BY THE NUMBERS IN 2023

250

SUPPORTED USERS

END-USER TECHNOLOGY

DESKTOPS & LAPTOPS	241
MOBILE DEVICES	113
PHONE HANDSETS	213
COPIERS, PRTINERS AND SCANNERS	95

44

APPLICATIONS

Responded to 2,030 Help Desk requests

Replaced 61 PC's/laptops

Completed migration of on-prem shared data to SharePoint

Migrated 39 servers from Scale Virtual to VMware

288 reported phishing attempts

DATA CENTER AND NETWORK ENVIRONMENT

SWITCHES/ ROUTERS 53

FIREWALLS 21

SERVERS 39

WIRELESS ACCESS POINTS 45

DATA CENTERS & SERVER ROOMS 2

SERVERS · CLOUD COMPUTING · BIG DATA · DATA SECURITY · NETWORK · BACKUP

LOCATIONS/FACILITIES 25

95% VIRTUALIZED SERVERS

BUDGET REPORT FOR CITY OF LEBANON
Calculations As Of 10/16/2023

GL Number	Description	2023 Amended Budget	2023 Activity	2024 Recommended	2024 Requested Amt Change	2024 Requested % Change
Appropriations						
CYBER SERVICES						
1100-4150-0080-1100-0000	FULL TIME WAGES	500,500.00	392,639.00	524,450.00	23,950.00	5%
1100-4150-0080-1300-0000	OVERTIME WAGES	7,000.00	3,440.00	5,000.00	(2,000.00)	-29%
1100-4150-0080-2150-0000	LIFE & DISABILITY INSURANCE	6,390.00	4,131.00	6,700.00	310.00	5%
1100-4150-0080-2200-0000	FICA & MEDICARE TAXES	38,900.00	29,358.00	40,510.00	1,610.00	4%
1100-4150-0080-2301-0000	RETIREMENT: MUNICIPAL	70,010.00	54,913.00	71,640.00	1,630.00	2%
1100-4150-0080-2450-0000	TRAINING/LICENSES/DUES	25,700.00	5,375.00	25,000.00	(700.00)	-3%
1100-4150-0080-2600-0000	WORKERS' COMPENSATION	870.00	711.00	1,170.00	300.00	34%
1100-4150-0080-3400-0000	TECHNICAL/ENGINEERING SERVICES	50,000.00	24,994.00	80,000.00	30,000.00	60%
1100-4150-0080-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	293,050.00	280,843.00	436,660.00	143,610.00	49%
1100-4150-0080-3420-0000	CYBERSECURITY	382,050.00	301,308.00	390,100.00	8,050.00	2%
1100-4150-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	93,660.00	47,044.00	82,000.00	(11,660.00)	-12%
1100-4150-0080-4410-0000	RENTAL:LAND/BUILDINGS	33,560.00	27,686.00	36,150.00	2,590.00	8%
1100-4150-0080-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	60,770.00	25,320.00	-	(60,770.00)	-100%
1100-4150-0080-5000-0000	OTHER PURCHASED SERVICES	5,000.00	1,281.00	35,000.00	30,000.00	600%
1100-4150-0080-5300-0000	COMMUNICATIONS	7,200.00	5,487.00	7,200.00	-	0%
1100-4150-0080-5335-0000	INFORMATION ACCESS	76,960.00	38,795.00	68,580.00	(8,380.00)	-11%
1100-4150-0080-5400-0000	ADVERTISING	600.00	-	600.00	-	0%
1100-4150-0080-5800-0000	TRAVEL	6,000.00	1,546.00	6,000.00	-	0%
1100-4150-0080-5875-0000	MILEAGE	4,000.00	96.00	4,000.00	-	0%
1100-4150-0080-6000-0000	OFFICE SUPPLIES	3,000.00	110.00	3,000.00	-	0%
1100-4150-0080-6220-0000	ELECTRICITY	4,800.00	1,642.00	3,000.00	(1,800.00)	-38%
1100-4150-0080-6230-0000	BOTTLED GAS	5,500.00	864.00	3,000.00	(2,500.00)	-45%
1100-4150-0080-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	88,600.00	39,898.00	5,000.00	(83,600.00)	-94%
1100-4150-0080-7500-0010	TECHNOLOGY HARDWARE	-	-	32,600.00	32,600.00	0%
1100-4150-0080-7510-0000	MACHINERY/EQUIPMENT	90,000.00	89,471.00	-	-	0%
1100-4150-0080-7600-0000	SOFTWARE	-	388.00	-	-	0%
Total Department CYBER SERVICES:		1,854,120.00	1,377,340.00	1,867,360.00	13,240.00	1%
CS TECHNOLOGY HARDWARE						
1100-4150-0081-7501-0000	TECHNOLOGY HARDWARE	-	-	100,150.00	100,150.00	0%
1100-4150-0081-7501-0010	ASSESSING TECHNOLOGY HARDWARE	-	-	1,500.00	1,500.00	0%
1100-4150-0081-7501-0020	CITY CLERK TECHNOLOGY HARDWARE	-	-	16,650.00	16,650.00	0%
1100-4150-0081-7501-0030	CITY MANAGER TECHNOLOGY HARDWARE	-	-	4,000.00	4,000.00	0%
1100-4150-0081-7501-0040	DPW-GENERAL FUND TECHNOLOGY HARDWARE	-	-	64,000.00	64,000.00	0%
1100-4150-0081-7501-0050	FINANCE TECHNOLOGY HARDWARE	-	-	1,500.00	1,500.00	0%
1100-4150-0081-7501-0060	FIRE TECHNOLOGY HARDWARE	-	-	3,500.00	3,500.00	0%
1100-4150-0081-7501-0070	HUMAN RESOURCES TECHNOLOGY HARDWARE	-	-	9,000.00	9,000.00	0%
1100-4150-0081-7501-0080	HUMAN SERVICES TECHNOLOGY HARDWARE	-	-	4,000.00	4,000.00	0%
1100-4150-0081-7501-0090	LIBRARY TECHNOLOGY HARDWARE	-	-	3,000.00	3,000.00	0%
1100-4150-0081-7501-0100	PLANNING & DEV TECHNOLOGY HARDWARE	-	-	16,750.00	16,750.00	0%
1100-4150-0081-7501-0110	POLICE TECHNOLOGY HARDWARE	-	-	42,300.00	42,300.00	0%
1100-4150-0081-7501-0120	REC ARTS & PARKS TECHNOLOGY HARDWARE	-	-	6,500.00	6,500.00	0%
1100-4150-0081-7501-0130	DPW-SOLID WASTE TECHNOLOGY HARDWARE	-	-	8,600.00	8,600.00	0%
1100-4150-0081-7501-0140	DPW-WATER TECHNOLOGY HARDWARE	-	-	1,500.00	1,500.00	0%
1100-4150-0081-7501-0150	DPW-SEWAGE COLL TECHNOLOGY HARDWARE	-	-	4,000.00	4,000.00	0%
1100-4150-0081-7501-0160	MUNICIPAL AIRPORT TECHNOLOGY HARDWARE	-	-	6,500.00	6,500.00	0%
Total Department CS TECHNOLOGY HARDWARE:		-	-	293,450.00	293,450.00	0%
ANCILLIARY COPIERS						
1100-4199-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	17,450.00	6,608.00	15,000.00	(2,450.00)	-14%
1100-4199-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	22,000.00	7,880.00	16,000.00	(6,000.00)	-27%
1100-4199-0010-6000-0000	OFFICE SUPPLIES	2,000.00	1,426.00	2,500.00	500.00	25%
Total Department ANCILLIARY COPIERS:		41,450.00	15,914.00	33,500.00	(7,950.00)	-19%
ANCILLIARY COMMUNICATION						
1100-4199-0020-5300-0000	COMMUNICATIONS	8,500.00	3,063.00	7,000.00	(1,500.00)	-18%
Total Department ANCILLIARY COMMUNICATION:		8,500.00	3,063.00	7,000.00	(1,500.00)	-18%
TOTAL APPROPRIATIONS		**1,904,070.00**	**1,396,317.00**	**2,201,310.00**	**297,240.00**	**16%**