



**LEBANON CITY COUNCIL
NOVEMBER 15, 2023 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 848 665 642#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The November 15, 2023 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions

- A. Small Business Saturday Proclamation

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the November 15, 2023 agenda packet.

7. Appointments

- A.
- Tree Advisory Board, Kelsey Haigh (Reappointment Regular Member)
 - Tree Advisory Board, Mary Maxfield (Reappointment Regular Member)
 - Lebanon Energy Advisory Board, Henry Bromberg (Regular Member)
 - Zoning Board of Adjustment, Michael Morris (Alternate Member)

8. Public Hearing Items

- A. Community Revitalization Tax Relief Application - A public hearing for the purpose of receiving public input and taking action on a request by LWM Residential LLC, for tax relief under the provisions of the

Community Revitalization Tax Relief Incentive Program (NH RSA 79-E) as adopted by the City Council on February 17, 2016.

- B. City Charter Amendments - A public hearing for the purpose of receiving public input and taking action on a resolution to direct the City Manager to file a report with the City Clerk and subsequently with required State agencies for review of proposed Charter amendments in accordance with NH RSA 49-B:5, I(b).

9. Old Business: None

10. New Business

- A. Request from the Lebanon Opera House for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property in 2024.
- B. Presentation of First Reading & Set Public Hearing for December 13, 2023: Amendments to Ordinance #18, Salary Plan, to include implementation of a 2.2% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.
- C. Discussion & Set Public Hearing for December 6, 2023: Ordinance #2023-05 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize a 7.2% increase to the Water Service Rate and a 5.2% increase to the Sewer Service Rate.
- D. Discussion & Set Public Hearing for December 6, 2023: Ordinance #2023-06 to amend City Code Chapter 97, Landfill Regulations, by updating the current fee schedule.
- E. Discussion & Set Public Hearing for December 6, 2023: Ordinance #2023-07 to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules and Regulations, to amend Airport Landing Fees
- F. Review and Discussion of 2023 3rd Quarter Budget Report and Release of Collected Public Schools Impact Fees
- G. Review and adoption of revised Allowable Levels of Assistance contained in Appendix A of the General Assistance Program Guidelines
- H. Authorization for the City Manager to enter into a Development Agreement with Upper Valley Tech Park for Improvements to Technology Drive
- I. Discussion & Set Public Hearing for December 6, 2023: Amendment to the Development Program for the Lebanon Airport-Tech Park Tax Increment Finance (TIF) District.
- J. Discuss Potential TIF District for West Lebanon

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

- A. RSA 91-A:3, II(a) "The dismissal, promotion, or compensation of any public employee..."

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Future Board/Committee/Commission Appointments
Board/Committee: Arts & Culture Commission
Position: Alternate Member
Applicant: C. Geno
City Councilor: K.Zook
Assigned Date: 10/23/2023

Proposed Future Agenda Items: Dates may be tentative and this list is not considered all-inclusive.
November 16, 2023 – Budget Work Session (5:30pm start)

November 28, 2023 – Budget Work Session (5:30pm start)

November 29, 2023 - Budget Work Session (if needed, 5:30pm start)

December 6, 2023

Public Hearing Items:

A. Ordinance #2023-05 - A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an 7.2% increase to the Water Service Rate and a 5.2% increase to the Sewer Service Rate.

B. Airport Tech-Park Tax Increment Finance (TIF) District – A public hearing for the purpose of receiving public input to amend the Airport Tech-Park Tax Increment Finance (TIF) District Development Plan to include the construction of the extension of Technology Dr. and associated utilities. Action on this item will take place at the January 3, 2024 City Council Meeting.

Old Business:

A. Presentation of Second Reading: Amendments to Ordinance #18, Salary Plan, to include implementation of a 2.2% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.

New Business:

A. Public Input on Proposed 2024 Municipal Budget

B. Discussion and Set Public Hearing for January 2, 2024:

1. CDBG Application for the Early Learning Center of the Upper Valley (ELCUV)

2. Adoption of Anti-Displacement & Relocation Assistance Plan for the ELCUV

C. Review of Request for NHDES Granite State Clean Fleets Grant Funds for the purchase of two 100% electric Global Brand Street Sweepers and two EV Charging Stations.

December 13, 2023

Public Hearing Items:

A. Adoption Of 2024 City Budget – Public Hearing for the purpose of receiving public input and taking action to adopt the 2024 City Budget as proposed by the City Manager with additional actions to include: authorizing the issuance of bonds or notes to finance 2024 capital improvements; authorizing the City Manager to apply for NH Drinking Water and/or Clean Water State Revolving Fund Loan(s), ARPA Funds, and any other available funds and designating the City Manager as authorized representative of the City; rescinding prior authorizations for the issuance of bonds or notes; rescinding prior authorizations to expend funds from the Municipal Airport Capital Project Fund; and authorizing the disbursement of Fire Department Impact Fees.

B. Amend Ordinance No.18, Salary Plan – A public hearing for the purpose of receiving public input and taking action to amend Ordinance No. 18, Salary Plan, to include implementation of a 2.2% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.

New Business:

A. Review and adoption of amendments to City Council Policy CC-101, Fund Balance

B. Review and adoption of amendments to City Council Policy CC-107, Debt Management