

FINAL

**WEST LEBANON REVITALIZATION ADVISORY COMMITTEE
REGULAR MEETING MINUTES
WEST LEBANON FIRE STATION
63 MAIN STREET, WEST LEBANON
July 17, 2023
5:30 PM**

MEMBERS PRESENT: Councilor Chris Simon, Laurel Stavis, Kim Chewning, James Mashal, Jim Winny, Andrew Faunce

MEMBERS ABSENT: Erik Endrulat

STAFF PRESENT: David Brooks (Deputy City Manager), Nate Reichert (Planning & Development Director), Jim Wheatley (Fire Chief)

- 1. CALL TO ORDER:** The July 17, 2023 West Lebanon Revitalization Advisory Committee is hereby called to order.

Councilor Simon called the meeting to order at 5:35 PM.

- 2. APPROVAL OF MINUTES:**

None

- 3. NEW BUSINESS:**

Mr. Brooks gave brief status updates regarding the Main Street Improvements project including the acquisition of property for the proposed roundabout, the Main Street beautification effort, the Westboro Yard acquisition process, the multi-use path design, and reconstruction of pathways along Route 12-A properties.

A. Tour of West Lebanon Fire Station Facility

Fire Chief Jim Wheatley discussed the history of the West Lebanon Fire Station and provided an overview of current Fire Department operations and statistics. Chief Wheatley discussed health and safety issues for firefighters and provided a tour of the station, including viewing the main operations and vehicle area, the dispatch center, the basement furnace and mechanical room, and second floor staff living and meeting rooms.

Chief Wheatley discussed the department's operations, and the need for both additional firefighters and expanded facilities. He referenced the Public Safety Facility Study completed in 2019, which outlined the current conditions and future needs of the Fire Department for both stations. Chief Wheatley also reviewed 'heat mapping' depicting response times to emergency calls and the recommendations of the NFPA for identifying potential locations for replacement fire stations. He summarized that the data suggests that a replacement station for

West Lebanon should be in the same vicinity as the current station in order to continue to respond to local emergency calls within reasonable times.

4. FUTURE AGENDA ITEMS:

None

5. NEXT MEETING DATES:

A. August 1, 2023

B. August 21, 2023

6. OTHER BUSINESS:

None

7. ADJOURNMENT:

Mr. Mashal MOVED to adjourn. SECONDED by Ms. Stavis.

**** The Vote on the MOTION was unanimous.***

The meeting was adjourned at 7:05 PM.

Respectfully submitted,
David Brooks
Deputy City Manager