



**LEBANON CITY COUNCIL
DECEMBER 6, 2023 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 710 769 177#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The December 6, 2023 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions

- A.
- Resolution in Honor of Fran Hanchett
 - Resolution in Honor of Rod Finley

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the December 6, 2023 agenda packet.

7. Appointments

- A. Arts & Culture Commission, Claire Geno (Alternate Member)

8. Public Hearing Items

- A. ORDINANCE #2023-05 - A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an 7.2% increase to the Water Service Rate and a 5.2% increase to the Sewer Service Rate.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:

- iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
 - B. ORDINANCE #2023-06 - A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 97, Landfill Regulations, by updating the current fee schedule.
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
 - C. ORDINANCE #2023-07 - A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules and Regulations, to amend Airport Landing Fees
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
 - D. AIRPORT TECH-PARK TAX INCREMENT FINANCE (TIF) DISTRICT – A public hearing for the purpose of receiving public input to amend the Airport Tech-Park Tax Increment Finance (TIF) District Development Plan to include the construction of the extension of Technology Dr. and associated utilities. **Action on this item will take place at the January 3, 2024 City Council Meeting.**
 - i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- 9. **Old Business**
 - A. Presentation of Second Reading: Amendments to Ordinance #18, Salary Plan, to include implementation of a 2.2% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.
- 10. **New Business**
 - A. Public Input on Proposed 2024 Municipal Budget
 - B. Review of Request for NHDES Granite State Clean Fleets Grant Funds for the purchase of two 100% electric Global Brand Street Sweepers and two EV Charging Stations
- 11. **City Manager Report**
- 12. **Council Representatives to Other Bodies Report**
- 13. **Future Agenda Items**
- 14. **Non-Public Session**

- A. RSA 91-A:3, II(a) "The dismissal, promotion, or compensation of any public employee..."

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Future Board/Committee/Commission Appointments
Board/Committee: Conservation Commission
Position: Alternate Member
Applicant: B. Hill
City Councilor: C. Below
Assigned Date: 11/14/2023

Proposed Future Agenda Items: Dates may be tentative and this list is not considered all-inclusive.
December 13, 2023

Public Hearing Items

- A. ADOPTION OF 2024 CITY BUDGET – Public Hearing for the purpose of receiving public input and taking action to adopt the 2024 City Budget as proposed by the City Manager with additional actions to include: authorizing the issuance of bonds or notes to finance 2024 capital improvements; authorizing the disbursement of Water Investment Fee funds; establishing an Urban Forestry Trust Fund in accordance with NH RSA 31:19-a; establishing a Dependent Care Flexible Spending Account Reimbursement Revolving Fund in accordance with NH RSA 31:95-h; rescinding prior authorizations for the issuance of bonds or notes; and authorizing the disbursement of Recreation Impact Fees.
- B. AMEND ORDINANCE NO. 18, SALARY PLAN – A public hearing for the purpose of receiving public input and taking action to amend Ordinance No. 18, Salary Plan, to include implementation of a 2.2% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.

December 14, 2023 – Special Meeting
Special Meeting

- A. Community Revitalization Tax Relief Application - Request by LWM Residential LLC, for tax relief under the provisions of the Community Revitalization Tax Relief Incentive Program (NH RSA 79-E) as adopted by the City Council on February 17, 2016.

January 3, 2024
Old Business:

- A. Action to adopt revisions to the Airport Tech-Park TIF District Development Plan.
- B. AMENDMENTS TO CITY CHARTER – Review of comments by State agencies and order to place proposed charter amendments on the ballot for the March 12, 2024 municipal election.

New Business:

- A. Review and Adoption of 2024 Annual Calendar
- B. Appointment of 2024 Chair and Vice-Chair for Economic Development Commission
- C. Discussion & Set Public Hearing for January 17, 2024: Ordinance #2024-XX to amend City Code Chapter 168, Vehicles and Traffic, to designate no parking areas along Eldridge Street, Laplante Road, and Prospect Street Extension, Lebanon.
- D. Discussion & Set Public Hearing for January 17, 2024: Ordinance #2024-XX to amend City Code Chapter 68, Fees, to include a fee schedule for applications to the Zoning Board of Adjustment and Building Code Board of Appeals.
- E. Discuss and set public hearing to change the amounts of the Veteran's Credits.
- F. Discussion of Traffic Patterns on Elm Street West, West Lebanon
- G. Discussion and Set Public Hearing for January 17, 2024 - Discontinuance of Sections of Class VI Roads (Durkee, Atherton, McAllister) and Acceptance of Class A Trail Barden Hill Road and Dedication of New Class VI Road
- H. Discuss the City Manager's plan to begin the process of determining the development plan for the parking lots behind City Hall.