

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, NOVEMBER 7, 2023**

MEMBERS PRESENT: Colin Smith (Chair); Marie McCormick; Haynes Bunn; Sean Dittrich; Erling Heistad (City Council)

MEMBERS ABSENT: George Sykes (City Council, Alt); Amy Chan; Jared Toon (Alt); Clifton Below (Alt) (remote); Dave Koch (Alt)

STAFF PRESENT: Tim Corwin (Deputy Planning & Development Director); Catheryn Hembree (Associate Planner); Rebecca Owens (Senior Planner) (remote)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

2) APPROVAL OF MINUTES

A. October 3, 2023

A Motion was made by Mr. Dittrich to accept the meeting minutes of October 3, 2023, as amended. Seconded by Ms. Bunn.

Amendments:

Page 2, Line 38-39: Change to “The Committee brainstormed future rides and walking events.”

**The vote on the MOTION was approved (4-0-0).*

3) OPEN TO THE PUBLIC:

Tim Corwin noted that Deputy City Manager, Nik Coates, will be leaving the City for another opportunity.

4) STUDY ITEMS

A. Department of Public Works 2024 Operations Cycle Presentation and Discussion

The Committee noted that this presentation would be tabled to a future meeting.

B. General Q & A with the Department of Public Works

The Committee reviewed correspondence from Jay Cairelli, Interim DPW Director.

Ms. McCormick asked if something could be considered as an interim visibility item for crosswalks, while waiting for them to be paved. Chair Smith noted that the way the striping has been completed in the past has been a bit of a concern, as it has been wide. This should be a conversation with DPW moving forward.

Ms. Bunn noted that, when some of the streets were previously widened, it makes people drive faster. She asked if the City could consider slower speed limits, stop signs, and/or potential speed studies. Ms. Owens suggested adding these considerations into the City's SeeClickFix system.

Mr. Dittrich asked about the solid crosswalks that were previously installed. He had submitted a question regarding DPW working with Arts & Culture regarding potential crosswalk designs. The answer given by DPW is that the Federal Highway Administration does not support crosswalk art at this time. Ms. Owens explained that a Safety Action Plan will hopefully be funded next year, which could then lead to additional funding for other safety items, such as signals or pedestrian beacons.

Erling Heistad entered the meeting at 7:20pm.

C. Presentation re: Strava Metro

Ms. Bunn explained that Strava Metro is a tool that is open to transportation groups to connect to a free platform. This allows public data to be aggregated into a dashboard that shows where people walk/bike around an area.

The Committee reviewed some of the features of Strava Metro.

D. Updates from Other Boards

- Planning & Development Department

The Committee reviewed the plans for the roadway reconstruction of Mechanic Street, High Street, and Mascoma Street intersection. The project should be out to bid by late winter 2024.

It was noted that the Foundry Street project will be before the Planning Board on Monday for discussion. This could be a chance for the Committee to submit any additional comments it has.

Chair Smith exited the meeting at this time.

- Planning Board

Ms. McCormick asked about the second phase of the Brady Sullivan area of development. Mr. Corwin explained that half of the building permits for the first phase of this development were just issued. The project should be completed within approximately 24 months. The only ped/bike item required as part of the project is a widened shoulder on the north side of Prospect Street.

- City Council

Mr. Heistad stated that the Council is focused on the budget at this time.

- Police Reports

Ms. Bunn stated that there were no additional crashes involving cyclists or pedestrians in September. There was a crash in August that was previously unreported, leading to a total of four for this year to date.

- Mascoma River Greenway Coalition

There was no update at this time.

- Class VI Roads

There was no update at this time.

- Rails to Trails

Mr. Dittrich stated that Ms. Chan has left the Friends of the Northern Rail Trail. The Friends of the Northern Rail Trail has decided not to continue to fund the Cycling Without Age program under its umbrella. This program will likely be picked up by Lebanon Parks & Rec.

- Communications Plan

There was no update at this time.

5) OTHER BUSINESS

Adams Carroll stated that he has heard feedback from drivers that there have been concerning interactions with people cycling or scooting without lights now that it is getting darker earlier. He suggested buying and distributing lights to those who need them. The Committee discussed ways to distribute lights.

6) FUTURE AGENDA ITEMS & FOLLOW-UP NEEDS:

- A. Bike Friendly Community Designation Renewal

The Committee discussed that they would further discuss this item in the winter.

- B. Safety Action Plan/Vision Zero Policy

The Committee discussed that they would further discuss this item in the winter.

- C. Route 10 Ped-Bike corridor

There were no updates at this time.

7) ADJOURNMENT:

A Motion was made by Mr. Dittrich to adjourn the meeting. Seconded by Mr. Heistad.

****The vote on the MOTION was approved (4-0-0).***

The meeting was adjourned at 8:26 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary