



## LEBANON PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE

FEBRUARY 6, 2024 - 7:00 PM  
COUNCIL CHAMBERS, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE

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### 1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 315 054 961#). If you have trouble accessing this meeting, please [email catheryn.hembree@lebanonnh.gov](mailto:catheryn.hembree@lebanonnh.gov).

### 2. Approval of Minutes

- A. January 2, 2024

### 3. Open to the Public

### 4. Study Items

- A. Non-Capital Walk, Bike, Ride Lebanon Plan Items  
B. Update to Capital Projects  
C. Updates from Other Boards
- Planning & Development
  - Planning Board
  - City Council
  - Police Reports
  - Mascoma River Greenway Coalition
  - Class VI Roads
  - Friends of the Northern Rail Trail
  - Communications Plan

### 5. Other Business

### 6. Future Agenda Items

### 7. Adjournment

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
COUNCIL CHAMBERS – CITY HALL &  
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE  
7:00 PM, JANUARY 2, 2024**

**MEMBERS PRESENT:** Colin Smith (Chair); Marie McCormick; Haynes Bunn; Jared Toon (Alt); Sean Dittrich (remote); Erling Heistad (City Council)

**MEMBERS ABSENT:** George Sykes (City Council, Alt); Amy Chan; Clifton Below (Alt)

**STAFF PRESENT:** Tim Corwin (Deputy Planning & Development Director); Catheryn Hembree (Associate Planner)

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**1) CALL TO ORDER:**

Chair Smith called the meeting to order at 7:00 PM.

*Jared Toon sat as a voting member for this meeting.*

**2) ELECTION OF OFFICERS**

*A MOTION was made by Mr. Heistad to nominate Colin Smith as Chair of the Pedestrian & Bicyclist Advisory Committee. Seconded by Ms. McCormick.*

*\*The vote on the MOTION was approved by roll call Colin Smith - abstain; Erling Heistad – aye; Haynes Bunn – aye; Jared Toon – aye; Sean Dittrich - aye; Marie McCormick - aye (4-0-1).*

*A MOTION was made by Ms. Bunn to nominate Marie McCormick as Vice Chair of the Pedestrian & Bicyclist Advisory Committee. Seconded by Mr. Dittrich.*

*\*The vote on the MOTION was approved by roll call Colin Smith - aye; Erling Heistad – aye; Haynes Bunn – aye; Jared Toon – aye; Sean Dittrich - aye; Marie McCormick - abstain (4-0-1).*

**3) APPROVAL OF MINUTES**

**A. December 5, 2023**

*A MOTION was made by Ms. McCormick to approve the meeting minutes of December 5, 2023, as presented. Seconded by Mr. Heistad.*

*\*The vote on the MOTION was approved by roll call Colin Smith - aye; Erling Heistad – aye; Haynes Bunn – aye; Jared Toon – aye; Sean Dittrich - aye; Marie McCormick - aye (5-0-0).*

**4) OPEN TO THE PUBLIC:**

None at this time.

**5) STUDY ITEMS**

**A. WBRL Capital/Non-Capital projects for 2024**

Ms. Hembree explained that the City Manager is interested in the Sachem Village to DHMC connecting path item and this is within the plan for the whole City. The Conservation Commission has issues with this being proposed to go through a sensitive area. There are various routes that could be used in this area. If the Committee wants to move this forward, the project will likely have to be before the Conservation Commission for further discussion. Ms. Bunn stated that she is interested in a connecting path in this area, but questioned if this could be an unpaved path in order to find a middle ground. There was discussion regarding if the Committee was interested in pursuing a paved or unpaved path.

The Committee discussed the proposed restriping project in the area of Route 10. The Committee also discussed a connection between the Mascoma River Greenway and the nature walk trailhead. Building a trail in the interstate right of way will be a topic of conversation with the State.

The Committee discussed the proposed project regarding improving Meriden Road. This would include some amount of bike lanes and/or sidewalks. Sidewalks and bike lanes were previously expanded from the end of School Street, via grant funding.

The Committee discussed a multiuse path project from the dry bridge along the river. Ms. Hembree stated that the West Lebanon Revitalization Committee may have ideas about this project. It is yet unclear what will happen with the old railyard.

The Committee discussed a project to extend the Greenway from the Route 4 bridge along the railroad to the parking lot at Powerhouse Mall. Mr. Dittrich stated that this would dovetail nicely with the connection to the skatepark and seems to be an easy project to get buy-in for.

The Committee discussed its priority items. The Committee decided that its top interests were the DHMC/Sachem connector, the Westboro path, and the Route 12A to Mascoma River Greenway projects.

Regarding the non-capital projects, Ms. McCormick explained that updating design guidance, updating site plan requirements, and a ped/bike checklist, were of interest for upcoming projects. She would also like to consider other demo programs and showcasing rides/routes around Town. Ms. Bunn stated that she would like to consider additional bicycle parking, signage, low-cost traffic calming measures, and updating site plan requirements.

#### B. Updates from Other Boards

Ms. McCormick noted that a small group will meet on January 17, 2024, regarding Curb the Car Day planning.

*The Committee tabled discussion regarding other updates at this time.*

### 6) OTHER BUSINESS

None at this time.

### 7) FUTURE AGENDA ITEMS

None at this time.

### 8) ADJOURNMENT:

*A MOTION was made by Mr. Heistad to adjourn the meeting. Seconded by Ms. Bunn.*

*\*The vote on the MOTION was approved by roll call Colin Smith - aye; Erling Heistad – aye; Haynes Bunn – aye; Jared Toon – aye; Sean Dittrich - aye; Marie McCormick - aye (5-0-0).*

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2 **The meeting was adjourned at 8:35 PM.**  
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4 Respectfully submitted,  
5 Kristan Patenaude, Recording Secretary