



**LEBANON TREE ADVISORY BOARD
APRIL 1, 2024 - 5:30 PM
MEETING ROOM 2, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. March 4, 2024
 - 3. Old Business**
 - A. Tree Ordinance: Council Approval brief report. Tree Policy Update/Action. Grant Update. School St. Cemetery Planting Update
 - B. April 13, 2024: Training, Location, Time/length, Basic Outline, Refreshments, T-shirts
 - C. April 27, 2024: Planting, Nursery Update, & Recruiting volunteers
 - D. Contact HACTC?
 - 4. New Business**
 - A. Parks and Recreation Tree Removal Hearing 4/3/24
 - B. Planning Submissions (if any)
 - C. Tree Master Plan
 - D. Other New Business
 - 5. Future Agenda Items**
 - 6. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

AGENDA
Tree Advisory Board
April 1, 2024

AGENDA ITEM 2
Approval of Minutes:

March 4, 2024

City of Lebanon
Tree Advisory Board

Draft* Minutes, Monday, March 4, 2023 at 5:30pm

Meeting Room 1, City Hall or remote via virtual platform lebanonnh.gov/live

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(Questions in red)

MEMBERS PRESENT (7/7): Kathleen Corrigan (via remote), Charlie DePuy,
Andrew Garthwaite, Kelsey Haigh, Susan Johnson,
Mary Maxfield, Sarah Riley

MEMBERS ABSENT: None

STAFF ABSENT: Patrick McCarthy (DPW/TAB)

GUEST PRESENT: Shaun Mulholland (City Manager)

- I. CALL TO ORDER: The meeting was called to order at 5:30pm
- II. APPROVAL OF MINUTES: Minutes from 11/6/23 were reviewed and approved as amended.
- III. OLD BUSINESS

A. Tree Ordinance/Policy Update

1. Chapter Code 164* is scheduled to be presented at the Wed 3/6 City Council meeting. (*no longer called Chapter 55 but it is still part of the city code).
2. On Wed 3/20, Chapter Code 164 will be presented for public comments and hopefully approval. TAB members are welcome but not required to be there.

B. Grant Update—no updates

C. Grant Implementation Outline Draft—no updates

D. School Street Cemetery Planting—no updates

E. March 14 Training

1. DPW classroom training with AJ and Liz
2. **Location:** _____
3. Starts at 6:30am, ends at 2:30pm.
4. Rain Date March 22.

F. April 13 Training

1. With AJ and Liz **at the cemetery?**
2. **Time** _____
3. Might need a separate space for classroom training.

G. April 27 Planting

1. With AJ and Liz at the cemetery
2. **Time** _____

H. Nursery Update

1. Trees on order
2. Delivery scheduled

I. Recruiting Volunteers

1. Many thanks to Susan and Sarah for setting up the Lebanon Tree Corps sign-up form! This sign-up form will not be 100% electronic. We intend to have clipboards available for Rotary meetings, Adimab, Hypertherm....
 - a) **Beth Beraldi will make the form amenable** to LebNews and Lebanon Listserv.
 - b) Beth says we'll have access to the data submitted on a spreadsheet.
 - c) Mary will share info with Rotary in both formats.
2. Dates should be up front on the hard copy.
3. We'll ask Beth to place the sign-up form on the TAB website.
4. The form will just say time and training details TBD.
5. **Please sign up by** _____
6. We need up to 24 volunteers.
 - a) We already have our own list and will need to get those people to sign on to the form.
7. Beth will write our press release.

J. Contact with HACTC?

1. We are hoping to recruit some volunteers from the HACTC Natural Resources program but haven't heard back from them yet.
2. Contact there: Timmy MacDonnell.

K. Inventory Work....

1. We're hoping some volunteers will be interested in inventory work also on April 17
2. Purpose: location, species identification and tree condition of each tree
3. Will take training and tablets with GPS
4. Shawn will check with Dena, the city person in charge of such technology.

L. Miro Board Review and Update

1. Shaun: This is our strategic plan and is important because it is directly associated with city budgets and spending.
2. Not the same as the city master plan.

IV. NEW BUSINESS

A. Reflections on the Casual Discussion at Poverty Lane Orchards–

We'll discuss this at a future meeting.

B. Use of the term "Tree Corps"

1. In the grant we used "Tree Corps" and "Volunteer" interchangeably, but those in the Tree Corps would be paid.
2. For now, we'll use Tree Corps for all volunteer sign-ups for the name recognition.
3. Shaun suggested having t-shirts made for the 4/13 training, bright light green
4. Send Susan t-shirt ideas.

C. LHS videographers Annie and Ollie Hanna

1. Annie and Ollie are 9th and 10th grade LHS students and sisters who are budding video producers interested in working with us to produce videos for training volunteers how to plant trees as well as for public service announcements
2. However they will not be available for Saturday April 13 because they'll be away.

3. TAB is interested in working with Allie and Ollie for both a PSA and a training video.

D. Cedars of Lebanon (*Cedrus libani*)

1. Ten years ago one was planted at the Connecticut River.
2. This species is native to the country of Lebanon
3. Hardy down to -20°F

V. FUTURE AGENDA ITEMS

A. Tree policy issues: Sarah will simplify and summarize these topics in a document that we can all read and comment on by our next meeting.

1. Percent tree cover or just “increased canopy”?
 - a) Liz recommends just “increased canopy” because it is as good as a specific number because tree canopy is hard to measure.
 - b) Also, because this is a policy document, we can always add specifics if and when needed.
2. Percent native species?
3. Tree species and relationship to ecosystem biodiversity
4. How climate migration will affect our considerations
5. Being open to trees from the mid-Atlantic

B. Drawings and How-To Policies for Staff: Administrative policies

1. How these sections of our policies are organized affect how useful and clear they are.
2. For any section of the policies, who is the audience?
 - a) Staff—This section should be short and laminated for the DPW and airport staff doing the city’s work.
 - b) City residents—This section should be posted on the TAB webpage

VI. MEETING ADJOURNED at 7:18pm.

VII. NEXT MEETING will be held Mon April 1st at 5:30pm via remote and in person

Respectfully submitted by Mary Maxfield, Recording Secretary