



**LEBANON CLASS VI ROADS ADVISORY BOARD
FEBRUARY 4, 2021 - 6:30 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE**

-
- 1. Call to Order**
 - A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements
 - 2. Approval of Minutes**
 - A. January 21, 2021
 - 3. Study Items**
 - A. Review and Discussion of Farr Rd Extension (#3)
 - B. Preliminary Discussion of a subset of the roads remaining to be examined so as to inform the order in which they will be taken up.
 - 4. Other Business**
 - A. None
 - 5. Future Agenda Items**
 - A. None
 - 6. Open to the Public**
 - 7. Adjournment**

The order of agenda items is subject to change.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT [LEBANONNH.GOV](https://LebanonNH.gov)

Agenda
Class VI Roads Advisory Committee
February 4, 2021

Agenda Item #2A
Minutes

January 21, 2021

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, January 21st, 2021
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith

MEMBERS ABSENT: Marc Coleman

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:33 PM

- 2
- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
- 4 "Right to Know" requirements. A Roll Call of Commission Members who participated remotely
- 5 are listed above.
- 6 • Mr. Goodwin explained that he has created an e-mail list and would be sending out pertinent
- 7 information to anyone who is interested in the Class VI Roads Advisory meetings. If you would
- 8 like to be added to the list or know someone who may be interested, please let Mr. Goodwin
- 9 know.

10

11 **2. APPROVAL OF MINUTES: January 7th, 2021**

12

13 *Mr. Heistad MOVED to approve the January 7th, 2021 Minutes as presented in the January 21st,*

14 *2021 agenda packet as amended.*

15 *Seconded by Ms. Monroe.*

16

17 Amendments:

- 18
- 19 Page 2, Line 21 Change "feet" to "by foot"
- 20 Page 3, Line 35 Change "coral" to "corral"
- 21 Page 4, Line 13 Add "Chair Stephen Wood returned to the Committee."
- 22 Page 4, Line 15 Remove "Mr. Wood was un-recused"

23

24 **Roll Call Vote:**

25 **Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood and Colin Smith all voting Yea.**

26 **None voted Nay.**

27

28 ** The Vote on the MOTION was approved (5-0).*

29

30 **3. STUDY ITEMS:** Overview of remaining rights-of-way subject to review and recommendation. The

31 Committee discussed having abutters of roads that will be discussed be notified for hearings that the Road

32 will be discussed at so they can attend if they want to and give their opinion on the roads.

33

1 The first road discussed was #5 Alden Road. Mr. Goodwin explained that the Class VI Roads Committee
2 had reviewed this years ago and at that time decided to leave it as a Class VI Road. Mr. Ron Bailey
3 explained that the Road from the Signal Hill Conservation Area going North to Mr. Morse's driveway is
4 in excellent condition. After discussion, the Committee decided to pull back the original recommendation
5 and notice #5 Alden Road for another meeting.

6
7 The next road discussed was Dorothy Perley Road. This Road was discussed by a past Class VI Roads
8 Committee and at that time the Committee was going to leave it as a Class VI Road. Mr. Bailey
9 described the Road's treadway and said it was in pretty good shape. He said the Road was passable by
10 vehicle. Mr. Heistad said he thought the Committee should make a recommendation to have the Road go
11 from a Class VI Road to a Class A Trail. Ms. Hirai and Mr. Smith wanted to notice the landowners of a
12 new hearing for Dorothy Perley Road. After discussion took place among the Committee members, they
13 decided to pull back the original recommendation and notice Dorothy Perley Road for another meeting so
14 that the abutters can be notified.

15
16 The 3rd road that the Class VI Roads Committee discussed was #3 Farr Road. A motion by Ms. Macnab,
17 back when the Class VI Roads Committee met years ago, was to maintain the Road as a Class VI Road.
18 Mr. Heistad felt that the Road should be re-considered for a Class A Trail considering how close an
19 abutter's home was to the trail. Ms. Monroe agreed and said the Road went through a house's yard. Mr.
20 Bailey said the Road came out between two houses, one part of the Road crosses grass and another part
21 goes through part of someone's driveway. After discussion between the Committee members the
22 decision was made to notice the Road for a re-hearing and notify the abutters.

23
24 The next road discussed was Monica Road. A Motion had been made by Cliff Below, from a past Class
25 VI Roads Committee, to advise the property owners of the presence of the Class VI Road. Mr. Bailey
26 said that it was a very nice Road. Ms. Hirai asked Mr. Bailey if the Road was used as a Class VI Road or
27 more as a Class A Trail. Mr. Bailey said that some vehicles do use it as a Class VI Road. After
28 discussion, the Committee decided to re-notice the Road for a hearing and notify the abutters.

29
30 The 5th road discussed was #13 Downer Road. The previous Class VI Road Committee recommended
31 keeping the Road as a Class VI Road. Mr. Bailey, at that time, had noted that there were signs of misuse
32 of the Road. Chair Wood said the Road was one that a car could be driven on. Mr. Bailey said there were
33 only 2 landowners on the Class VI Road and both landowners use the Road.

34
35 ***Mr. Heistad MOVED to extend the meeting by 30 minutes.***

36 ***Seconded by Ms. Hirai.***

37
38 **Roll Call Vote:**

39 **Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, and Colin Smith all voting Yea.**

40 **None voted Nay.**

41
42 **** The Vote on the MOTION passed (5-0).***

43
44 The Class VI Road Committee continued to discuss the Road. The decision was made to notice the Road
45 for a re-hearing and notify the abutters.

1 The next road discussed was #44 Morse Road. A Motion was made, in the past, to affirm the status of the
2 Road as a Class VI Road. Mr. Bailey said a reason to leave the Road as a Class VI Road was because it
3 connected Daisy Hill Road with Route 120. After discussion, the Committee decided to re-notice this
4 Road for a hearing.

5
6 The last road discussed was #46, an un-named road. The Motion made by the previous Class VI Roads
7 Committee was to affirm the status of the Road as a Class VI Road. After discussion among the
8 Committee members, it was decided to re-notice the Road for a hearing.

9
10 **4. FUTURE AGENDA ITEMS:** Mr. Goodwin went over five more roads to be discussed at a future
11 meeting: #2 Dorsett Lane, #29 and #30 Ticknor, #32 and #33 may have been discontinued already, Mark
12 will let the Committee know, #48 Old Pine Tree to Route 10, #56, #42, and #27 Baker Lane.

13
14 **5. ADJOURNMENT:**

15
16 *A MOTION was made by Mr. Heistad to adjourn the meeting at 8:29 PM.*
17 *The MOTION was seconded by Ms. Hirai.*

18
19 **Roll Call Vote:**

20 **Colin Smith, Erling Heistad, Joan Monroe, Barbara Hirai, and Stephen Wood, all voting Yea.**
21 **None voted Nay.**

22
23 ** The Vote on the MOTION was approved (5-0).*

24
25 Respectfully submitted,
26 Barbara Higgins
27 Recording Secretary

Agenda
Class VI Roads Advisory Committee
February 4, 2021

Agenda Item #3A
Study Items

Review and Discussion of Farr Rd Extension (#3) Attachment: Notification Map



Class 6 Road Assessment

Road #3 :
Farr Rd Ext.

Map created by LeGIS
Map printed on 01/28/21

DRAFT



This map is intended for informational purposes only. No attempt has been made to edit or verify the accuracy of this information. All information and data should be field checked for accuracy before reliance thereon. The City of Lebanon furnishes this compilation "as is" and assumes no responsibility for its accuracy.

Agenda
Class VI Roads Advisory Committee
February 4, 2021

Agenda Item #3B
Study Items

Preliminary Discussion of a subset of
the roads remaining to be examined
so as to inform the order in which
they will be taken up.
Attachment: Select Remaining Roads

**Preliminary Additional Review and Discussion Requested, i.e. prioritizing roads for
future discussions**

#4 Dorothy Perley Rd

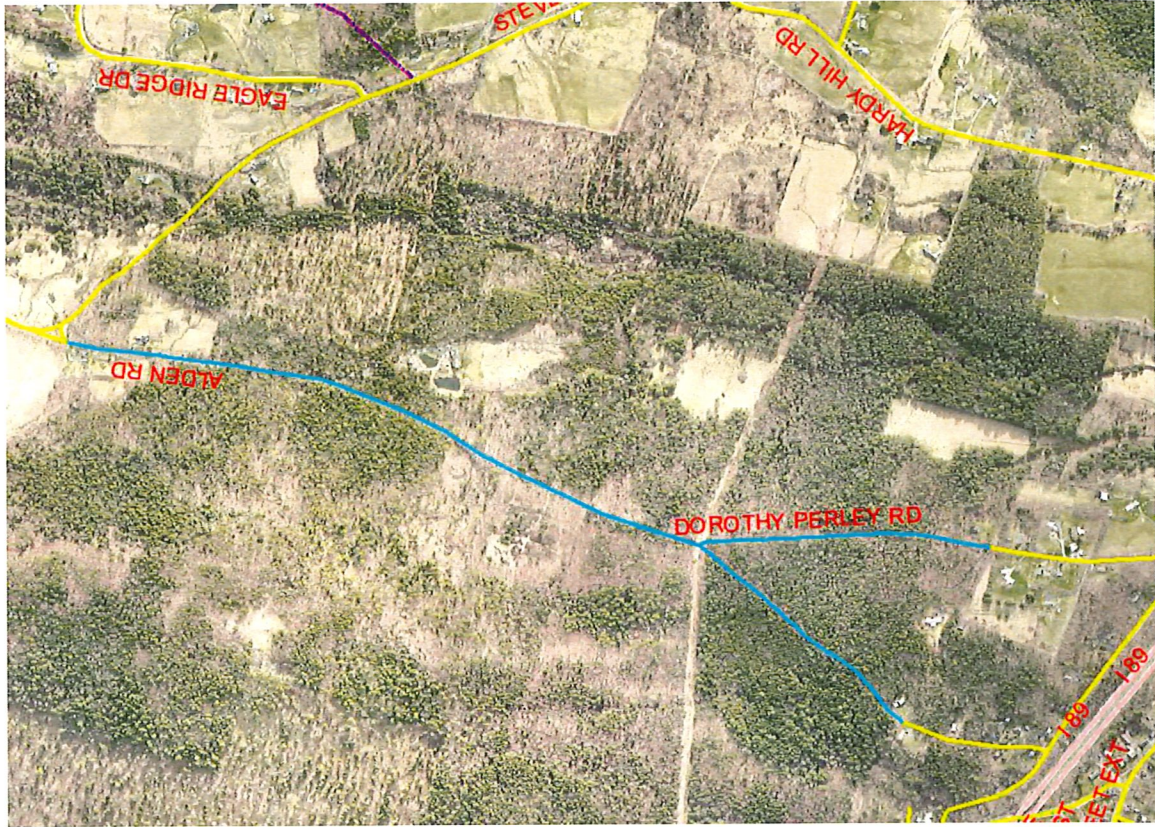
Road #4 (End of Dorothy Perley Road). Template application was applied for this road.

Dorothy Perley Road residents Bernie Hazelton and Lorraine Slack offered input and the Committee, as well as members of the audience, decided that there was no reason to change its classification from a Class VI road to a Class A trail.



#5 Alden Rd

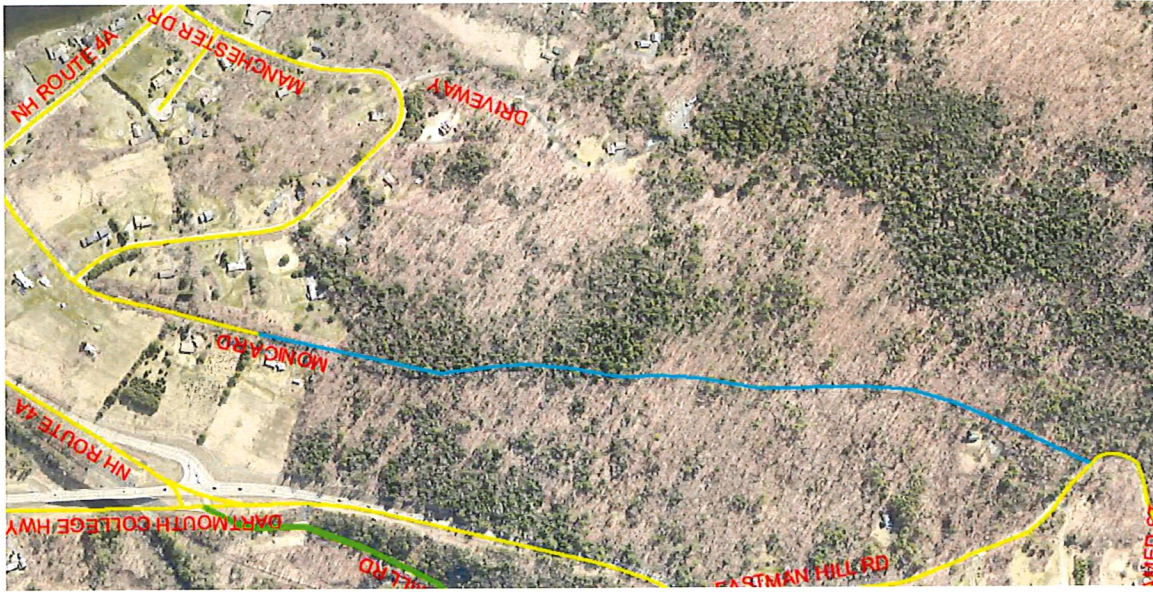
Template application began on Road #5 (End of Alden Road). Ms. Slack and Lawrence MacLeod offered input through the process and the Committee, as well as members of the audience, decided that there was no reason to change its classification from a Class VI road to a Class A trail.



#11 Monica Rd

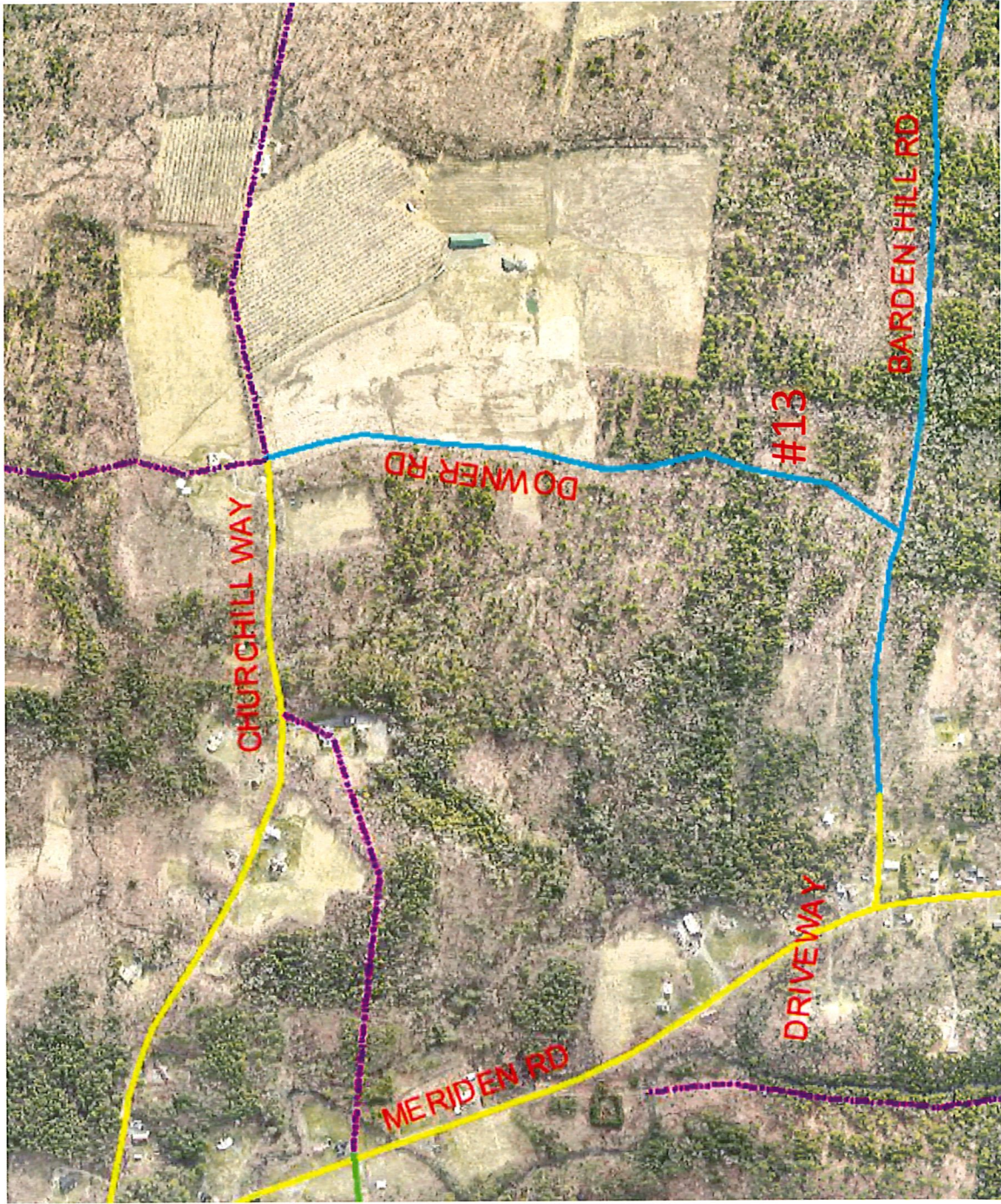
Motion by Cliff Below that the Class VI Road Advisory Committee recommend the City Council direct the administration to notify the property owners affected by the Class VI section of Monica Road, as well as the realtors representing these properties, to advise them of the presence of the Class VI road known as Monica Road, and provide supporting documentation. Seconded by Denise MacLeod.

*** Vote was unanimous in favor.**



#13 Downer Rd

The recommendation was made to keep this area as a class VI road, and Vice-Chair Porter asked if there was any reason not to keep it as a class VI road. Mr. Bailey stated that on the template they showed evidence of road misuse, such as littering. They felt that the construction debris and palettes left in this area, on the northern end, should be noted.



#27 Baker Ln

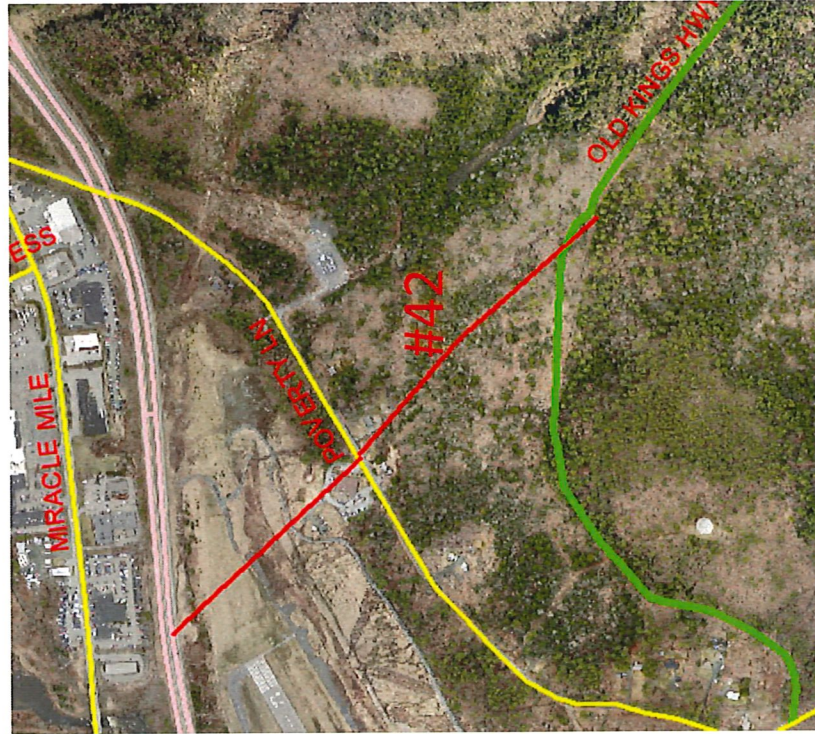
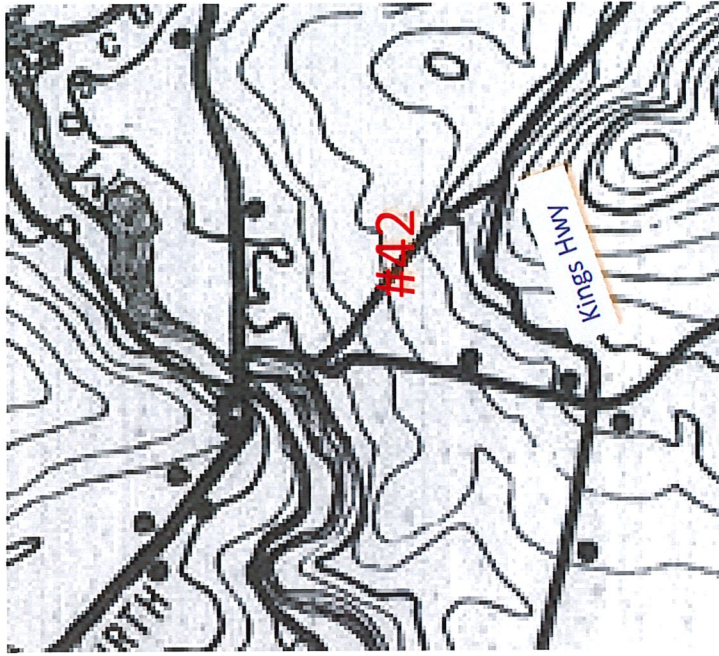


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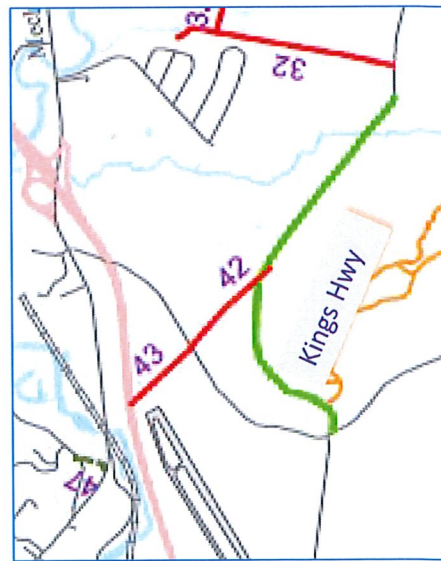
#42

- Torbet Map(s) (42)
- Depicted on the 1964 Benton/Leavitt map
- No layout or discontinuance currently known of

Torbet Map

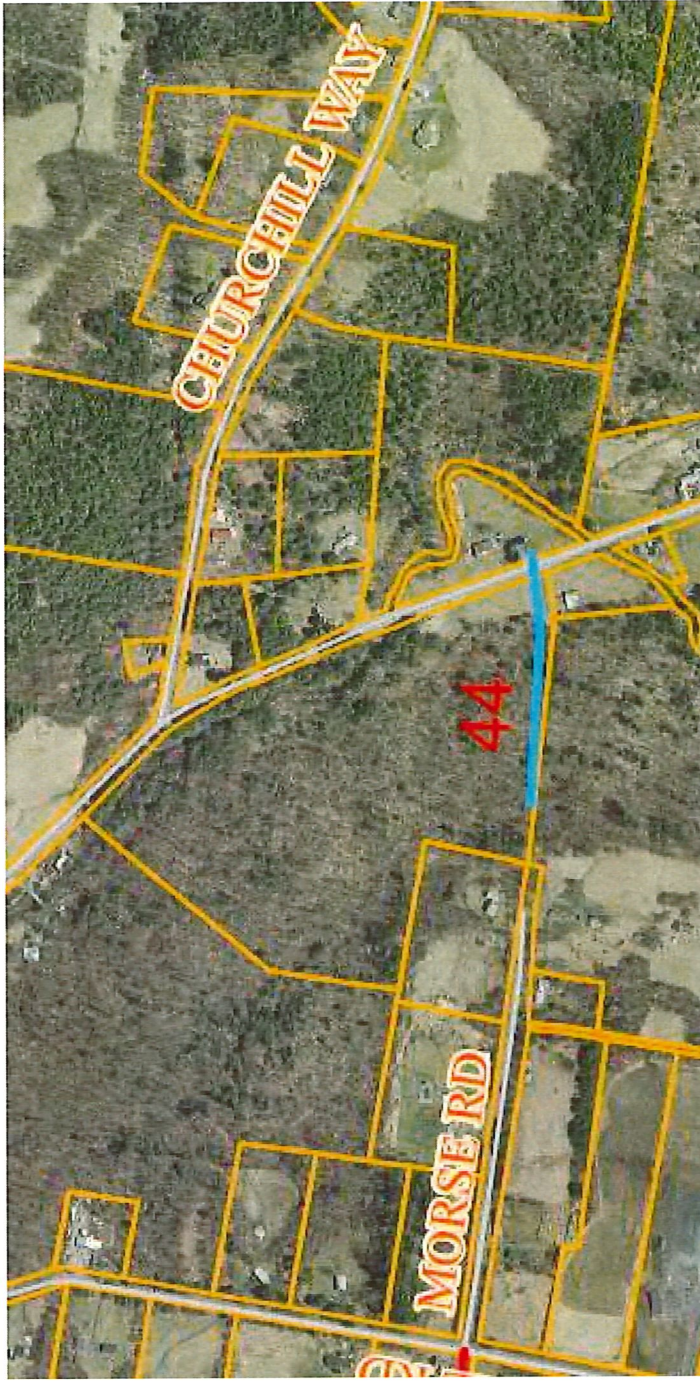


Draft C6 Map – * poor configuration of #43



#44 Morse Rd

A motion by Mr. Smith that the Class VI Roads Advisory Committee recommends to the Lebanon City Council that they affirm the status of Class VI Road #44, as shown on the City of Lebanon Draft Class VI Roads Map, printed June 2013. Seconded by Mr. Lacey. There being no further discussion, a vote was taken and passed unanimously (5-0).



#46 Unnamed Rd

A motion by Mr. Smith that the Class VI Roads Advisory Committee recommends to the Lebanon City Council that they affirm the status of Class VI Road #46, as shown on the City of Lebanon Draft Class VI Roads Map, printed June 2013. Seconded by Mr. Lacey. There being no further discussion, a vote was taken and passed unanimously (5-0).

