



**ELECTRIC VEHICLE (EV) SUBCOMMITTEE  
LEBANON ENERGY ADVISORY COMMITTEE (LEAC)  
APRIL 11, 2024 - 3:00 PM  
COUNCIL CHAMBERS, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
  - 2. Approval of Minutes**
    - A. March 14, 2024
  - 3. Old Business**
    - A. E-street sweepers (Granite State Clean Fleet Grant)
    - B. Lebanon workplace charging program
    - C. Earth Day EV Expo: 4/21/24 and Outreach
    - D. EV infrastructure plan for Lebanon TIFF area
  - 4. New Business**
    - A. Welcome, Bill Stearns to LEAC, soon to be on EV Subcommittee
    - B. A new type of EV charger (Tom)
    - C. Solar e-bike charging stations
    - D. Draft letter to the school board
  - 5. Open to the Public**
  - 6. Upcoming Events & Future Agenda Items**
  - 7. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://LebanonNH.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

AGENDA  
ELECTRIC VEHICLE SUBCOMMITTEE OF THE  
LEBANON ENERGY ADVISORY COMMITTEE  
April 11, 2024

AGENDA ITEM 2  
APPROVAL OF MINUTES:

**MARCH 14, 2024**



## **ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES**

**(Subcommittee of the Lebanon Energy Advisory Committee)**

**City Hall Council Chambers**

**March 14<sup>th</sup> 2024, 3:00 PM**

**-- Draft --**

**MEMBERS PRESENT:** Sherry Boschert (Chair), Tom Benzel

**MEMBERS ABSENT:** Clifton Below

**STAFF PRESENT:** Tad Montgomery, Energy & Facilities Manager (minutes)

**GUESTS PRESENT:** Bill Stearns (pending LEAC member)

1. **CALL TO ORDER:** Meeting called to order by Sherry Boschert at 2:59 PM.

2. **APPROVAL OF MINUTES:**

Tom Benzel moved to accept the February 2024 EV Subcommittee minutes; Sherry Boschert seconded. Approved unanimously.

3. **OLD BUSINESS**

- A. **Granite State Clean Fleet Grant for Street Sweepers** – Tad Montgomery gave an update of the grant.
- B. **Drive Electric Earth Day Event** – Sherry Boschert and Bill Stearns gave an update on the organizing for this event, happening Sunday, April 21<sup>st</sup>, noon to 3 PM, in the Shaw's parking lot in West Lebanon. There are 21 vehicles registered to participate in the event representing 14 different EV models, and two dealers sponsoring the event – Ford of Lebanon and Greenwave which sells used EVs. The website for this event is: NHEV.org. there will be talks at the event on winter driving, incentives in NH & VT, and EV charging. Junction Arts Media is developing two short videos to publicize the event.
- C. **Employee EV Charging Policy** – Sherry Boschert said that work on this has been delayed because of other recent projects that have taken prominence, including the TIF EVCE proposal (see below).

#### 4. NEW BUSINESS

- A. **Welcome Tom Benzel** – Sherry Boschert welcomed Tom Benzel to the Subcommittee. Mr. Benzel said that Clifton Below had interviewed him for the position in Mr. Below's role as City Councilor.
- B. **EV Infrastructure Plan for the Lebanon TIF District** – Sherry Boschert led a discussion of an opportunity that has been presented by the City Manager – use of Tax Increment Financing funds to install EV Charging Equipment (EVCE). Ms. Boschert described the different sites that are under consideration and have been reviewed by the City Manager and City Electrician. Ms. Boschert will be working with Tad Montgomery to draft an RFP for the project. The City Manager prefers an ownership structure where the City makes TIF funds available and a private firm owns and operates the EVCE, recompensing the City. Subcommittee members agreed to survey the Parkhurst site and record the number of cars parked there with dates and times in a common Google doc to determine its current usage. Tom Benzel offered to help contact landowners of the private sites that Ms. Boschert described. Tad Montgomery will be approaching other companies that make solar EVCE to get bids.

Ms. Boschert also mentioned a study that shows Level 3 EVCE to be profitable if they are used >15% of the time. She will forward this to the committee.

Tom Benzel has been researching EVCE with cost/charging capabilities.

- c. **NH Priority Action Plan** – Sherry Boschert Discussed her input into the State's climate action plan, which is undergoing revision (see agenda packet).
- d. **EFM Report** – Tad Montgomery passed on comments and suggestions from Shaun Mulholland on the LEAC submissions to the Strategic Plan relating to EV's and transportation. They included a recommendation that LEAC petition the City Council to ask our legislators to propose legislation that would allow the City to reduce or eliminate permit fees and property tax for EVCE. Mr. Mulholland also asked for proposals for e-bike charging stations in downtown Lebanon and West Lebanon that could be paid for if there are unused funds at the end of the year. He also suggested that EV Subcommittee members might reach out to the newly elected School Board members about the school district applying for electric school

buses.

- e. **Airport EVCE** – Tom Benzel reported that he had met with the Airport Director and discussed both the EVCE needed for the pending electric aircraft and Carl Gross’ desire to have up to 12 Level 2 charging stations installed in the Airport parking lot.

#### **UPCOMING EVENTS AND FUTURE AGENDA ITEMS:**

- **Drive Electric Earth Month Event** – to be held in West Lebanon on Sunday, April 21<sup>st</sup>, noon-3 PM, at 10 Benning Street, West Lebanon (Shaw’s supermarket lot).
- **Upper Valley EV Expo** – New London will be hosting the 2024 Upper Valley EV Expo on the last weekend in September.

#### **NEXT MEETING:**

Thursday, April 11, 3 PM, Council Chambers, City Hall.

#### **ADJOURNMENT:**

Sherry Boschert moved to adjourn the meeting at 4:20 PM, seconded by Tom Benzel. The motion passed without turbulence.

Respectfully submitted,

*Tad Montgomery*